

EXHIBIT “A”

**Scope of Services:**

**Emergency Communications Center and Emergency Operations Center**

**City of Norman, OK**

ADG Project No. 968-16

September 24, 2021

**General Description:**

The project, and related Scope of Services, is generally described as the Standard Architectural/Engineering Services for the Emergency Communications Center and Emergency Operations Center for the City of Norman; to include the following City of Norman entities:

- **Emergency Communications Center**
- **Emergency Operations Center**
- **Future Facilities (TBD)**

The Phases of Services are herein identified as follows:

**1. Phase II: Basic Architectural and Engineering Services:**

- 1.1 The Consultant shall provide services for the standard phases (with the exception of Schematic Design (20%), which has already been completed), as defined in the Owner/Consultant agreement, for the proposed facility. These shall include schematic design at 20% (already completed) of the basic services fee, design development at 30%, construction documents at 25%, bidding or GMP coordination at 5%, and construction administration at 20%, respectively. The specialty disciplines that will comprise the remaining design team members will also utilize the outlined phase allocation.
- 1.2 The Consultant and the Client recognize that the requested services are of significant magnitude, scheduling and complexity, which may include the facility being developed in terms of “survivability” as may be required by the City.
- 1.3 Basic Architectural Services includes the following disciplines: architecture, interiors, structural engineering, and mechanical/electrical/plumbing/fire protection engineering.