



CITY OF NORMAN, OK
ADA CITIZENS ADVISORY COMMITTEE MEETING
Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069
Monday, March 9, 2026 at 1:00 PM

MINUTES

The ADA Citizens Advisory Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers at the Municipal Building, on the 9th day of March 2026, at 1:00 p.m., and notice of the agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

The meeting started at 1:00 pm with Kelli Freeman—Chair, facilitating.

Members Present

Kelli Freeman – Chair, Kelly Deaver-Vice Chair, December Ambos, Tom Burke, Susan Favors, Sarah Hall, Victor Long, Janice Oak, Andrew Seamans

Members Absent

Ella Crenshaw and Chris Nanny

Staff Present

Steve Guizzo, Engineering Assistant
Grace Holloman, Accessibility and Culture Coordinator
Jason Huff, Transit and Parking Program Manager
B.J. Brewer, Administrative Technician III
Anthony Purinton, Assistant City Attorney
James Briggs, Park Development Manager
Megan Phelan, Park Planner

Guest

Geoffrey Evans, Professional Landscape Architect, PDG

A quorum was present.

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE ADA COMMITTEE MINUTES FOR DECEMBER 8, 2025

Motion was made by December Ambos to approve the meeting minutes for December 8, 2025, and the motion was seconded by Kelly Deaver. A vote was taken with the results as follows: all approved and none opposed. The meeting minutes were approved by unanimous vote.

ACTION ITEMS

2. ANNUAL ELECTION FOR CHAIR AND VICE-CHAIR

Kelli Freeman and Kelly Deaver were both re-elected unanimously as Chair and Vice-Chair respectively with none opposed.

3. UPDATE ON TRANSIT PROGRAMS

Jason Huff, Transit Planner & Grants Specialist, presented the ridership statistics for January. February numbers were not yet available. The Fixed-Route Bus System and Embark provided 34,455 rides. Embark Plus Paratransit provided 1,881 rides. Overall, Paratransit rides are up versus last year. Norman On-Demand provided 1,813 rides. Norman On-Demand rides are down following the end of free promo codes. Fixed route had approximately 5,000 fewer rides than January 2025 and saw a weather-related January dip. The fiscal year ridership is up overall with totals of approximately 290,000 compared to 276,000 at the same point in Fiscal Year 2025. The free promo codes were discontinued this year.

Mr. Huff provided an update on the Embark Wellness Program. As of this meeting, TSET had not responded to let him know if the transit program was awarded the grant. The announcement is expected in April, via the TSET website. The Embark night crew is installing Promise Posters in buses with QR codes and contact information inviting riders to provide feedback. There was no update on the scheduling app and eco lane improvements.

4. UPDATE ON SIDEWALK PROJECTS

Steve Guizzo, Engineering Assistant, provided an update on the sidewalk accessibility projects. A new ramp was installed to improve access to the Adult Wellness Education Center from the Porter bus drop-off. Existing non-compliant ramps were torn out and rebuilt with correct grades and ADA-compliant slopes.

Mr. Guizzo said they are working with private developers to minimize costly corrections to correct elements that do not comply with ADA standards prior to final walkthroughs and approvals.

Additional neighborhood ramp and sidewalk regrading work was completed, including full-block upgrades, amid findings such as abandoned seasonal decorations during marking. In the Silk Stockings area and nearby neighborhoods, poorly repaired ramps with non-compliant elements like valve can risers were replaced and re-graded. An entire block was reconstructed corner-to-corner and work continues in adjacent areas to the north.

Mr. Guizzo said the team is addressing as many sidewalks as possible in a historically underserved area with many missing or non-compliant sidewalks using available CDBG funds. He said the department is working diligently to fix and improve what they can within their current budget parameters.

Current projects are nearing completion. Remaining tasks include finishing Silk Stockings, one to two blocks on Lahoma, and approximately a half dozen 50/50 citizen-request projects in front of homes. A tie-in to Rock Creek on the north end is expected to be completed later this week or early next week. Mr. Guizzo said extensive work of installing sidewalks where none were located continues along Brooks Street between Pickard and Berry, and Berry to Wiley.

Planning for next year's program has begun. Next year's plan will likely focus on 12th Avenue NE from south of Robinson to Main, potentially extending toward Chick-fil-A. Next year's program is targeted for April–May bid with similar budget expectations despite broader cuts, aiming for early council approval. The budget is expected to be similar to last year despite general budget cuts.

5. UPDATE ON BISHOP CREEK ECO PARK PROJECT

James Briggs, Park Development Manager, presented an update on the Bishop Creek Eco Park Project. The park at Alameda and Carter is a city-acquired site primarily designed for stormwater detention to slow Bishop Creek flows, with an educational park overlay including future environmental signage. Mr. Briggs addressed some concerns regarding trail accessibility, explaining that due to steep grades and crushed stone that would erode, approximately 120 feet of trails include steps. The looped, accessible walking and observation area around the pond provides an inclusive experience, and steps are limited to the steep segment. Users can see and engage with others from adjacent accessible areas, with boardwalks and turnarounds facilitating inclusive use. Mr. Briggs affirmed Parks and Recreation's commitment to accessible features in all parks, but that steep grades can limit full accessibility in recreational contexts. Design partners PDG were credited for solutions balancing accessibility, environmental considerations including tree preservation, and site constraints.

Mr. Briggs responded to concerns about the sidewalk on Alameda that runs along the park, acknowledging the need for repairs. Mr. Briggs indicated both he and Steve Guizzo will work to coordinate on the reconstruction and discuss a cost-sharing option.

ANNOUNCEMENTS

Victor Long announced the Cleveland County Disability Coalition's Resource Fair will be held at The Well on April 14.

MISCELLANEOUS COMMENTS

None

ADJOURNMENT

Motion was made by Victor Long to adjourn the meeting, and Kelly Deaver seconded the motion with none opposed.

Chair, ADA Citizens Advisory Committee