



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 12/14/2021

REQUESTER: Lisa D. Krieg

PRESENTER: Lisa D. Krieg, CDBG Grants Manager

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF THE 5% PLANNING AND ADMINISTRATION FUNDING FROM THE HOME INVESTMENT PARTNERSHIPS PROGRAM AMERICAN RESCUE PLAN AWARD (HOME-ARP) IN THE AMOUNT OF \$78,045.40. APPROVAL OF CONTRACT K-2122-77; AND BUDGET APPROPRIATION FROM THE COMMUNITY DEVELOPMENT FUND BALANCE AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

The American Rescue Plan Act of 2021 (ARPA) appropriated \$5 billion to provide housing, services, and shelter to individuals experiencing homelessness and other vulnerable populations, to be allocated by formula to jurisdictions that qualified for HOME Investment Partnerships Program (HOME) allocations in Federal Fiscal Year 2021. For fiscal year 2021-2022 (FYE 2022) the City of Norman received \$431,097 in HOME funding as a Participating Jurisdiction (PJ).

The application of the funding formula resulted in an allocation of \$1,560,908 of HOME ARP funding for the City of Norman. In accordance with the Notice, and the HOME ARP Grant Agreement, a PJ, as of the Federal Award Date of September 20, 2021, may use up to five percent (5%) of its total award for administrative and planning costs.

DISCUSSION:

Acceptance of this award will allow for the use of up to five percent of the award for planning and administrative costs (\$78,045.40) to be incurred for program planning and preparation of the HOME-ARP Allocation Plan. To be provided access to the balance of the HOME-ARP funds, a PJ must engage in consultation and public participation processes and develop a HOME-ARP Allocation Plan. The plan must describe how the City of Norman intends to distribute HOME-ARP funds, including how it will use these funds to address the needs of HOME-ARP qualifying populations. The City of Norman will submit the HOME-ARP Allocation Plan to HUD after Council approval as a substantial amendment to the Fiscal Year 2021 annual action plan, for review and acceptance.

The Allocation Plan process will determine how the remaining funding will be distributed among the four eligible activities for HOME-ARP funds:

- Production or Preservation of Affordable Housing
- Tenant-Based Rental Assistance (TBRA)
- Supportive Services, Homeless Prevention Services, and Housing Counseling
- Purchase and Development of Non-Congregate Shelter

RECOMMENDATION:

Staff recommends acceptance of \$78,045.40 of HOME ARP funding from the U.S. Department of Housing and Urban Development and approval and execution of Contract K-2122-77. This constitutes 5% of the total award of \$1,560,908 to be utilized for planning and administration purposes. Funds are recommended to be appropriated from the Community Development Block Grant Fund Balance (account 21-2900) to HOME ARP, Salaries - Full Time (Org 21240303, Object 42001) for this purpose.

Upon reimbursement, the funds will be deposited into revenue account of 212-333348 (Other Revenue HOME-ARP).