




# office memorandum

**DATE:** September 29, 2021  
**TO:** Clint Mercer, Chief Accountant  
**FROM:** Sarah Encinias, Legal Admin Tech   
**SUBJECT:** City of Norman Debt Recovery  
Incident Report: 21-38235

On June 30, 2021, damage was sustained to a roadway light pole assembly located along North Interstate Drive, north of Pheasant Run Road. The driver and responsible party was identified as Leona McCall.

Attached is a check from State Farm Mutual in the total amount of \$617.00 to cover damage costs.

Please advise if further information is needed.

*Attachment*

cc: Shawn O'Leary, Director of Public Works  
David Riesland, Transportation Engineer  
Brian McNabb, Traffic Signal Supervisor  
Barbara Andros, Revenue Collection Supervisor

PAYMENT NO 1 26 679049 J  
PAYMENT AMOUNT \$617.00  
ISSUE DATE 09-17-2021  
AUTHORIZED BY KENNELLY, CORRIE  
PHONE (855) 341-8184

CLAIM NO 36-21P7-84S  
LOSS DATE 06-30-2021  
POLICY NO 1568-074-360  
INSURED MC CALL, LEONA

22-2

CITY OF NORMAN  
201 W GRAY ST BLDG A  
NORMAN OK 73069-7108

REMARKS Light pole City Claim 21-38235

COVERAGE DESCRIPTION  
PROPERTY DAMAGE LIABILITY

ON BEHALF OF  
CITY OF NORMAN

AMOUNT  
617.00

## RETAIN STUB FOR RECORDS

**State Farm** **STATE FARM MUTUAL AUTOMOBILE INSURANCE COMPANY** 1 26 679049 J  
EXPRESS JPMORGAN CHASE BANK, NA 56-1544/431  
EXP SHARED DEMAN PAGECNTQ.P74 COLUMBUS, OH 22-2  
CLAIM NO 36-21P7-84S INSURED MC CALL, LEONA DATE 09-17-2021  
LOSS DATE 06-30-2021 MM DD YYYY  
\*\*\*\*\*EXACTLY SIX HUNDRED SEVENTEEN AND 00/100 DOLLARS \$\*\*\*\*\*617.00  
Pay to the  
Order of: CITY OF NORMAN  
Michael J. Lyons  
AUTHORIZED SIGNATURE  
Jon C. Farney  
AUTHORIZED SIGNATURE  
GREEN DROP-OUT APPEARS ON FACE OF DOCUMENT  
SECURED DOCUMENT WATERMARK APPEARS ON BACK, HOLD AT 45° ANGLE FOR VIEWING

11 26 17679049 11 044 1154431 627 119555 11