




office memorandum

DATE: August 19, 2021
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery – Eric Acosta
Incident Report: 20-67871

On October 19, 2020, damage totaling \$2,048.30 was sustained to a roadway light pole assembly located along the westbound State Highway 9 on-ramp from Classen Boulevard. The driver and responsible party was identified as Eric Acosta however Mr. Acosta had no insurance coverage in place at the time of the incident.

On March 13, 2021, Mr. Acosta signed an MOU with the City Attorney's Office agreeing to reimburse the City by making monthly payments of \$85 effective March 15, 2021. Today Mr. Acosta submitted \$85 cash to the City Attorney's Office as payment for August 2021, and this reduces his balance to \$1,493.30 (*see attached balance record*). A copy of the receipt is attached and the payment has been submitted to the City Revenue Department.

Please advise if you need additional information regarding this incident.

Attachments

cc: Shawn O'Leary, Director of Public Works
David Riesland, Transportation Engineer
Brian McNabb, Traffic Signal Supervisor
Barbara Andros, Revenue Collection Supervisor



Office of the
City Attorney
RECEIPT

NO. # 2100003

DATE 8/17/21

RECEIVED FROM: Eric Acosta \$ 85.00

DOLLARS

Right - five
RE: PD Report 20-67871 on 10/19/20;
Reading Light Pole

CLERK: Shalene

Thank You!

**LEGAL DEPARTMENT
COLLECTIONS CASE - MOU**

Incident Report	Incident Date	Item Damaged	Name	First Payment Due Date	Monthly Amt Due	Total Debt
2020-67871	10/19/2020	Roadway Light Pole	Eric Acosta	3/15/2021	\$ 85.00	\$ 2,048.30

Payment Due Date	Date of Payment	Amount Paid	Balance
3/15/2021	3/15/2021	\$ 85.00	\$ 1,963.30
4/15/2021	4/15/2021	\$ 100.00	\$ 1,863.30
5/15/2021	5/14/2021	\$ 100.00	\$ 1,763.30
6/15/2021	6/15/2021	\$ 100.00	\$ 1,663.30
7/15/2021	7/15/2021	\$ 85.00	\$ 1,578.30
8/15/2021	8/19/2021	\$ 85.00	\$ 1,493.30
TOTAL		\$ 555.00	\$ 1,493.30


 Sarah Encinias, Legal Admin Tech

8/19/2021
Date

