




office memorandum

DATE: March 2, 2021
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery
Incident Report: 2020-61334

On September 19, 2020, damage was sustained to a STOP sign installation located on the northeast corner of Peters Avenue and Hayes Street. The driver was identified as Daniel Wood and responsible party was identified as Lisa Powers.

Attached is a check from Progressive insurance in the total amount of \$165.89, which the City Attorney's Office has agreed to accept as payment. The amount of damage totaled \$206.52 however the policy maximum was reached and the City's prorated amount equaled \$165.89.

Please advise if you need additional information regarding this incident.

Attachment

cc: Shawn O'Leary, Director of Public Works
David Riesland, Transportation Engineer
Dennis W. Davis, Traffic Control Supervisor
Barbara Andros, Revenue Collection Supervisor

PROGRESSIVE
PO BOX 512926
LOS ANGELES, CA 90051

PROGRESSIVE®

CITY OF NORMAN
201B W GRAY ST
NORMAN, OK 73069-7108

DRAFT NUMBER: 2035941282


AMOUNT:

\$*****165.89

ISSUE DATE: February 16, 2021

Form 2721 (05/15)

KEEP THIS TOP PORTION FOR YOUR RECORDS

PROGRESSIVE®		VOID IF NOT PRESENTED WITHIN 90 DAYS		DRAFT NUMBER:	56-389
PAYABLE THROUGH PNC BANK, N.A. 070 ASHLAND, OH 1-877-448-9544		CLAIM NUMBER. 20-6261982 NAME: CITY OF NORMAN , (21-12)		2035941282	412
				February 16, 2021	
				PAY EXACTLY	\$*****165.89
ONE HUNDRED SIXTY-FIVE AND 89/100 *****					
PAY TO THE ORDER OF CITY OF NORMAN		Progressive Northern Insurance Company			
		BY:  AUTHORIZED SIGNATURE			

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