




# office memorandum

**DATE:** October 12, 2021  
**TO:** Clint Mercer, Chief Accountant  
**FROM:** Sarah Encinias, Legal Admin Tech   
**SUBJECT:** City of Norman Debt Recovery  
Incident Report: 20-61914

On September 22, 2020, a vehicle collision occurred at the intersection of Elm Avenue and Hoover Street which resulted in damage to a City fire hydrant and required City crews to install temporary traffic devices to close the intersection. The driver and responsible party was identified as Davis Driver.

The total cost to repair the fire hydrant was \$4,203.29 and labor costs to install traffic devices totaled \$311.19. Attached is a check from USAA insurance in the total amount of \$4,514.48 to cover these costs.

Please advise if you need additional information regarding this incident.

*Attachment*

cc: Shawn O'Leary, Director of Public Works  
Chris Mattingly, Director of Utilities  
David Riesland, Transportation Engineer  
David Hager, Utilities Manager  
Dennis W. Davis, Traffic Control Supervisor  
Barbara Andros, Customer Service Rep II

MAIL DIRECT

21-13



0007505

SP

2122

-C31-F07512-4

-11363-554721221123

CITY OF NORMAN  
PO BOX 370  
NORMAN OK 73070



USAA  
9800 Fredericksburg Rd  
San Antonio TX 78288

INVOICE #: USAA-68320297300894213800  
USAA #: 029733268  
POLICYHOLDER: LOUIS D DRIVER

LOSS RPT #: 14  
LOSS DATE: 09/22/2020  
LOB: P&C  
CLAIMS REP: 07259-13  
CHECK #: 0032272434  
CHECK DATE: 10/04/2021

ADDITIONAL INFO: Yarbrough, Jeffrey Ryan, AUS HM ---

EXPLANATION OF PAYMENT	TOTAL PAYMENT AMOUNT
Payment under Property Damage Liability Coverage City of Norman, fire hydrant & traffic devices.	\$**4,514.48

18459-1217

RETAIN THE TOP PORTION FOR YOUR RECORDS

136366-0520

FACE OF DOCUMENT HAS A COLORED BACKGROUND. THE BACK CONTAINS AN ARTIFICIAL WATERMARK. HOLD AT ANGLE TO VIEW.



USAA  
9800 Fredericksburg Rd  
San Antonio TX 78288

(21-13)  
Bank of America  
Hartford, CT

51-44/119 CT

DATE  
10/04/2021

0032272434

\*\*FOUR THOUSAND FIVE HUNDRED FOURTEEN AND 48/100 DOLLAR\*\*

Pay To  
The  
Order  
Of:  
CITY OF NORMAN

\$\*\*4,514.48

USAA # 029733268	LOSS RPT # 14	LOSS DATE 2020-09-22	POLICYHOLDER LOUIS D DRIVER
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LOB: P&amp;C

## PAYMENT EXPLANATION:

Payment under Property Damage Liability Coverage City of Norman, fire hydrant & traffic devices.

VOID 180 DAYS FROM ISSUE DATE

*Minnie Linda*

Authorized Signature

⑈0032272434⑈ ⑆011900445⑆002240015665⑈