



CITY OF NORMAN, OK STAFF REPORT

MEETING 11/30/2021
DATE:

REQUESTER: Michele Loudenback, Environmental and Sustainability Manager

PRESENTER: Chris Mattingly, Director of Utilities

TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2122-71: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CLEAN EARTH, L.L.C., TO PROVIDE HOUSEHOLD HAZARDOUS WASTE COLLECTION AND DISPOSAL SERVICES FOR THE CITY OF NORMAN'S PERMANENT HOUSEHOLD HAZARDOUS WASTE FACILITY

BACKGROUND:

To provide for the disposal of household hazardous wastes (HHW) for the residents of Norman, the City conducted one-day collection events beginning in 1999 with the events held annually until 2019. The need for this service was evidenced by the average attendance of 1,268 cars and the average removal of 105,972 pounds of HHW per event.

To provide more efficient and effective service to our residents, Norman will open a new, permanent HHW facility. The new facility will provide a safe, year-round disposal option for our residents that is environmentally friendly. The previous annual collection events, allowed residents the ability to dispose of approved wastes they accumulated throughout the year; whereas, the new facility will allow residents to dispose of approved wastes throughout the year without having to accumulate them.

DISCUSSION:

Request for Proposal 2122-24, for Household Hazardous Waste Transportation and Disposal Services was issued on October 1, 2021, and closed on October 22, 2021. Two proposals were received. An evaluation team consisting of four staff members reviewed the proposals and included: Michele Loudenback, Jerry Gates, Bret Scovill and Nathan Madenwald. Clean Earth, L.L.C. was the unanimous selection for award as the best proposal.

Pricing for services such as training, transportation of waste and disposal is set annually by this Pricing Agreement. Funding for services under the contract will come from the Water Reclamation Fund, Other Business Services (Account 32955343-44199), as the services are

provided. For this new program, \$116,000 has been for FY 2022, and we consider this to be a conservative estimate. Next year, we will have much better data with which to plan.

RECOMMENDATION:

Staff recommends approval of Contract K-2122-71 with Clean Earth, L.L.C. for the City of Norman Household Hazardous Waste Facility Disposal Services Agreement.