


# office memorandum



**DATE:** July 15, 2021  
**TO:** Clint Mercer, Chief Accountant  
**FROM:** Sarah Encinias, Legal Admin Tech   
**SUBJECT:** City of Norman Debt Recovery – Eric Acosta  
Incident Report: 20-67871

On October 19, 2020, damage totaling \$2,048.30 was sustained to a roadway light pole assembly located along the westbound State Highway 9 on-ramp from Classen Boulevard. The driver and responsible party was identified as Eric Acosta however Mr. Acosta had no insurance coverage in place at the time of the incident.

On March 13, 2021, Mr. Acosta signed an MOU with the City Attorney's Office agreeing to reimburse the City by making monthly payments of \$85 effective March 15, 2021. Today Mr. Acosta submitted \$85 cash to the City Attorney's Office as payment for July 2021, and this reduces his balance to \$1,578.30 (*see attached balance record*). A copy of the receipt is attached and the payment was submitted to the City Revenue Department this day.

Please advise if you need additional information regarding this incident.

## *Attachments*

cc: Shawn O'Leary, Director of Public Works  
David Riesland, Transportation Engineer  
Brian McNabb, Traffic Signal Supervisor  
Barbara Andros, Revenue Collection Supervisor

**The City of**  
**NORMAN**  
201 West Gray, Bldg. 1 P.O. Box 370  
Norman, Oklahoma 73069 • 73070



Office of the  
*City Attorney*  
**RECEIPT**

NO. # 2100002

DATE 7/15/21

RECEIVED FROM: Eric Acosta

\$ 85.00 DOLLARS CASH

Recording will take on 10/10/20  
PN # 20-1-7071

CLERK: Shirley

**Thank You!**

**LEGAL DEPARTMENT  
COLLECTIONS CASE - MOU**

| Incident Report | Incident Date | Item Damaged       | Name        | First Payment Due Date | Monthly Amt Due | Total Debt  |
|-----------------|---------------|--------------------|-------------|------------------------|-----------------|-------------|
| 2020-67871      | 10/19/2020    | Roadway Light Pole | Eric Acosta | 3/15/2021              | \$ 85.00        | \$ 2,048.30 |

| Payment Due Date | Date of Payment | Amount Paid | Balance            |
|------------------|-----------------|-------------|--------------------|
| 3/15/2021 ✓      | 3/15/2021       | \$ 85.00    | \$ 1,963.30        |
| 4/15/2021 ✓      | 4/15/2021       | \$ 100.00   | \$ 1,863.30        |
| 5/15/2021        | 5/14/2021       | \$ 100.00   | \$ 1,763.30        |
| 6/15/2021        | 6/15/2021       | \$ 100.00   | \$ 1,663.30        |
| 7/15/2021        | 7/15/2021       | \$ 85.00    | \$ 1,578.30        |
| <b>TOTAL</b>     |                 |             | <u><u>3.30</u></u> |

NOT included  
in 7/27/21  
Agenda  
Item.

*Sarah Encinias*  
Sarah Encinias, Legal Admin Tech

7/15/2021  
Date