office memorandum

DATE: November 23, 2021

TO: Clint Mercer, Chief Accountant

FROM: Sarah Encinias, Legal Admin Tech

SUBJECT: City of Norman Debt Recovery
               Incident Report: 21-25638

On April 30, 2021, damage was sustained to a traffic signal cabinet and battery back-up cabinet located on the northeast corner of Robinson Street and Crossroads Boulevard. The driver was identified as Grace Escoe and the responsible party was identified as Sherri Haynes.

Attached is a check from Farmers Insurance in the total amount of $22,141.82 to cover damage costs.

Please advise if further information is needed.

Attachment

cc: Shawn O'Leary, Director of Public Works
        David Riesland, Transportation Engineer
        Brian McNabb, Traffic Signal Supervisor
        Jami Short, Traffic Engineer
        Barbara Andros, Revenue Collection Supervisor

21-45

Check Number: 1631499109
Date: 11/15/2021

PAY NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE
NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE NON-NEGOTIABLE $22,141.82***

To
the
order
of

City of Norman
PO Box 370
Norman, OK, 73070-0370

Claimant/Patient:	City of Norman
Insured:	Sherri Haynes
Date of Loss:	05/01/2021
Claim Number:	7003043262-1-3
Check Number:	1631499109
Payment Under Insured's:	Property
Correspondence Reference:	1S0FP6PB3
Print Date	11/15/2021 11:02 AM
Requested By	Brian A Downing

PLEASE FOLD AND DETACH CHECK ON LINE BELOW

THIS DOCUMENT CONTAINS VOID TEXT THAT WILL APPEAR WHEN PHOTOCOPIED.

FARMERS
INSURANCE

62-20/311

Farmers Insurance Company, Inc. (21-45)
CLAIMS SERVICE CENTER
NATIONAL DOCUMENT CENTER PO BOX 268994
OKLAHOMA CITY OK 73126

Claim Number
7003043262-1

Check No. 1631499109

Date: 11/15/2021

PAY   Twenty Two Thousand One Hundred Forty One Dollars And Eighty $22,141.82***
Two Cents
NOT GOOD AFTER SIX MONTHS

To
the
order
of

City of Norman
PO Box 370
Norman, OK, 73070-0370

Citibank N.A. - One Penns Way - New Castle, DE 19720

THE ORIGINAL DOCUMENT HAS A REFLECTIVE WATERMARK ON THE BACK.   HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.

⑈1631499109⑈ ⑆031100209⑆ 38724135⑈