



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 9/24/2024

REQUESTER: Ken Giannone

PRESENTER: Ken Giannone, Capital Projects Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-1819-87: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER (FORMERLY CABBINESS ENGINEERING) FOR ENGINEERING SERVICES FOR THE PARSONS ADDITION WATERLINE REPLACEMENT PROJECT IN THE AMOUNT OF \$18,500 AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

On December 11, 2018, Norman Utilities Authority (NUA) approved Contract K-1819-87 with Garver (formerly Cabbiness Engineering) for Engineering Services associated with the Parsons Additional Waterline Replacement Project (WA0246). The contract covered design, bidding, construction administration and record drawing services for the replacement of approximately 11,000 linear feet (LF) of aging and under-sized water lines in the Parsons Addition, a residential neighborhood adjacent to the University of Oklahoma (OU) campus.

Because of the project's proximity to the OU campus and the fact that it included work on streets that were home to several university facilities as well as multiple fraternity and sorority houses, Garver's contract included a requirement to convene meetings with stakeholders during design to discuss the upcoming construction and receive feedback on minimizing impact of the work. Based on these meetings, the determination was made to divide the project into two discrete, shorter-duration projects. This would allow the work on each of the smaller projects to be completed during the summer months: Phase 1 during the summer of 2019 and Phase 2 during the summer of 2020, when OU classes would not be in session. This schedule would minimize impact of the work on students and staff who live, work, and/or travel in the neighborhood. Consequently, on November 12, 2019, Amendment 1 to Contract 1819-87 was executed. Amendment 1 reimbursed Garver for additional cost to prepare separate design and bidding documents for Phase 1 and Phase 2 as well as for additional cost to furnish bidding, construction administration and closeout services for Phase 2.

DISCUSSION:

Phase 1 of the Parsons Addition Waterline Replacement project was bid and constructed during the summer of 2019, but, while Amendment 1 anticipated bidding and constructing Phase 2

during the following summer, NUA deferred the project in 2020, 2021, 2022, and 2023 in order to allocate funds to projects deemed more critical. Phase 2 was eventually scheduled for bidding and construction during the summer of 2024. However, when the plans and bidding documents were being readied for advertisement in the spring of 2024, NUA discovered that several new fire lines had been installed in the project area, and several others had been replaced/relocated. As a result, Garver was required to perform a field investigation to document the locations and layout of each new or revised fire line and update the plans and bidding documents accordingly. The proposed cost increase for Amendment 2 is \$18,500.

RECOMMENDATION:

Staff recommends that NUA approve Amendment 2 to Engineering Services Contract K-1819-87 with Garver (formerly Cabiness Engineering) for the Parsons Addition Waterline Replacement Project (WA0246) in the amount of \$18,500.