



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 05/26/2026

REQUESTER: Jason Olsen, Director of Parks & Recreation

PRESENTER: Jason Olsen, Director of Parks & Recreation

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RESOLUTION R-2526-149: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING \$45,000 FROM THE WESTWOOD TENNIS CENTER IMPROVEMENTS PROJECT TO THE WESTWOOD GOLF COURSE DRIVING RANGE RENOVATION PROJECT.

BACKGROUND:

The 2025-26 Capital Improvement Plan included funding from the Room Tax Fund for the final year of a 3-year project to make several improvements to the Westwood Tennis Center facilities. Over the first two years, work was done to re-surface all 12 of the outdoor courts, repair and replace much of the court fencing and windscreens, replace the old court lighting on the 6 oldest courts and make other improvements to the drainage, landscape, signage and some parts of the clubhouse building. The final year of funding was to be used to design and construct one or two outdoor pickleball courts in the area of the current playground and picnic shelter east of the outdoor tennis courts. However, since the City has completed construction of the new lighted 6-court outdoor pickleball area at the Young Family Athletic Center (YFAC), and as we proceeded with completion of a Master Plan for Westwood Tennis and Golf Improvements in the coming years, the outdoor pickleball project at Westwood became unnecessary. The funds remaining in the Room Tax project were then used to resurface the two existing indoor tennis courts and miscellaneous other site furnishing, fencing, and painting projects at Westwood Tennis. There is a balance remaining in the project (Project Number RT0091).

Also, during the recent winter and early spring of 2026, the Westwood Golf maintenance division has been working on a project to renovate the driving range to make it more functional year-round by solving the problems associated with poor drainage and grass coverage in the range's landing area. The tee area was renovated in 2025 with new hitting areas that included a new large concrete base for multiple synthetic grass tee/hitting areas, to improve the usability of that area. The second part of the range renovation is being done to make it easier to retrieve balls by eliminating the poorly drained bare area where balls land and often get stuck in the ground in even lightly moist conditions; and result in delays in ball retrieval and re-use. The entire range operation will be greatly improved by these renovations, and contribute to a higher revenue potential by greatly reducing down time to collect balls and move tees in high-use times of year.

DISCUSSION:

In recent weeks, the final grading of the driving range was completed by in-house crews using material (dirt) from various city projects to create a much better drainage scenario on the range. The project grew to a slightly larger footprint than originally thought in order to remedy a few areas of standing water and poor soil health. It is now time to install sprigs on the newly-shaped range area and allow them to start growing-in and be ready to re-open in June. Staff has received pricing from various sod/sprig farms, and have selected Sod by Sherry to do the work to install approximately 5 acres of "Tahoma-31" Bermudagrass sprigs on the driving range landing area. Other minor work will be done in-house to make the area ready for use this summer as the sprigs grow-in. Total costs for all final work will be no greater than \$45,000.

At this time, there are no other major tennis-related items to work on, except some final sign replacement and purchase of some sections of windscreen for the oldest courts after recent wind damage. There is more than enough funding left in the Room Tax Westwood Tennis Center Improvements multi-year project to cover those remaining costs as well as the costs associated with the final work on the Westwood Golf Driving Range Renovation Project. However, since all of the other work on the Driving Range was either done in-house or covered in minor expenditures from the annual operations and maintenance account for Westwood Golf, there was no project created in the past from the Capital Fund specifically designated as driving range improvements. This item proposes to complete that accounting action, so the final driving range improvements capital expenditures can be made from a specific account, using funds already appropriated for this park site.

RECOMMENDATION:

City Staff recommends approval of Resolution Number R-2526-149 to transfer \$45,000 from the Westwood Tennis Center Improvements Project (Account Number 23-793364-46101; Project Number RT0091) to a new Westwood Golf Course Driving Range Renovation Project (Account Number 23-793372-46101; Project Number RT0094), to be used for the completion of the purchase and installation of sprigs and other minor work items necessary to complete the driving range renovation.