



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 05/26/2026

REQUESTER: Scott Aynes, Line Maintenance Division Manager

PRESENTER: Scott Aynes, Line Maintenance Division Manager

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2526-34: SUBMITTED BY AMERICAN WATERWORKS SUPPLY INC., FERGUSON WATERWORKS, UTS, CORE AND MAIN AND OKLAHOMA CONTRACTOR'S SUPPLY, L.L.C., IN THE AMOUNT OF \$83 EACH, FOR THE PURCHASE OF HIGH-DENSITY POLYETHYLENE PLASTIC (HDPE) METER BOXES WITH ANTI-FLOAT LIDS AND HDPE ANTI-FLOAT LIDS FOR THE LINE MAINTENANCE DIVISION.

BACKGROUND:

The Water Line Maintenance Division has over 43,000 water meters to maintain and over 650 miles of water distribution lines to keep operational. The high-density polyethylene (HDPE) meter boxes with lids or HDPE anti-float lids are used to cover the water meter when installing a new meter service.

Each year, funds are allocated in the amount of \$472,859 for Maintenance Supplies-Meter Sets-Repairs (Account No. 31955251-43218), and \$90,318 for repair clamps in Maintenance Supplies-Water and Sewer (Account No. 31955251-43216). The funds are used for installation and repair of water meters, repairing of water line breaks, and ground restoration after the repair.

DISCUSSION:

Bid 2526-34 provides for competitive bid on the subject materials. Publication of this contract ran two weeks consecutive in the Norman Transcript on March 13, 2026, and March 20, 2026. Bid packets were sent out to seven (7) vendors, with five (5) vendors submitting their sealed bid. Bid packets were opened April 23, 2026. The material needed to make repairs on the older water lines and to set new meters has stayed flat over the year. Bid 2526-34 provides competitive prices for the purchase, on an "as needed" basis for meter boxes with lids, and standalone lids. The attached bid tabulation provides a complete accounting of these bids

RECOMMENDATION:

Staff recommends awarding Bid 2526-34 to the lowest and best bidders as follows:

Meter Boxes with HDPE Anti-Float Lids to Ferguson Waterworks, 1501 S. Central Ave., Oklahoma City, OK 73128 at \$83.00 each.

HDPE Anti-Float Lids to UTS, 10300 W. Reno Ave., Oklahoma City, OK 73127 at \$23.80 each.