



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 05/26/2026

**REQUESTER:** Scott Aynes, Line Maintenance Division Manager

**PRESENTER:** Scott Aynes, Line Maintenance Division Manager

**ITEM TITLE:** CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION AMENDMENT, AND/OR POSTPONEMENT OF BID 2526-37:  
SUBMITTED BY BOB CUNNINGHAM, INC., IN THE AMOUNT OF \$41.00 PER CUBIC YARD FOR THE PURCHASE OF SCREENED TOPSOIL FOR THE LINE MAINTENANCE DIVISION.

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### **BACKGROUND:**

The Line Maintenance Division has over 43,000 water meters to maintain and over 650 miles of water distribution lines to keep operational. Screened sand is used for installation and repair of water meters, repairing of water line breaks, and ground restoration after the repair.

Each year, funds are allocated in the amount of \$46,695 for Construction Materials-Rock and Sand (account 31955251-43303).

### **DISCUSSION:**

Bid 2526-37 provides for competitive bid on the subject materials. Publication of this contract ran two weeks consecutively in the Norman Transcript on March 13, 2026, and March 20, 2026. Bid packets were sent out to eight (8) vendors, with one (1) vendor submitting their sealed bid. Bids were opened April 23, 2026. The increase of price per cub yard has increased by 5% over last year. The attached bid tabulation provides a complete accounting of the bid.

### **RECOMMENDATION:**

Staff recommend awarding Bid 2526-37 to the lowest and best bidder as follows:

**Bob Cunningham, Inc., 26698 Ladd Avenue, Washington, OK 73093** for screened topsoil at the lowest and best bidder meeting specifications at \$41.00 Per Cubic Yard.