



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 05/26/2026

REQUESTER: Scott Aynes, Line Maintenance Division Manager

PRESENTER: Scott Aynes, Line Maintenance Division Manager

ITEM TITLE: CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2526-38: FOR THE PURCHASE OF ONE AND ONE HALF (1 ½") AGGREGATE MATERIAL (GRAVEL) TO HILLIS SERVICES, L.L.C., IN THE AMOUNT OF \$29.00 PER TON FOR THE LINE MAINTENANCE DIVISION.

BACKGROUND:

The Water Line Maintenance Division has over 43,000 water meters to maintain and over 650 miles of water distribution lines to keep operational. Aggregate materials such as rock and sand are used for pipe bedding and are used as select backfill materials for excavations. This practice is in keeping with standards from ASTM, OSHA, AWWA and other professional organizations and complies with standards set forth by the City Engineer.

Each year, funds are allocated in the amount of \$46,695 for Const Mat-Rock and Sand (account 31955251-43303).

DISCUSSION:

Bid 2526-38 provides for competitive bid on the subject materials. Publication of this contract ran two weeks consecutive in the Norman Transcript on March 13, 2026, and March 20, 2026. Bid packets were sent out to eight (8) vendors, with one (1) vendor submitting their sealed bid. Bids were opened April 23, 2026. The material needed to make repairs on the older water lines has increased 25% over the year. The attached bid tabulation provides a complete accounting of the bid.

RECOMMENDATION:

Staff recommend awarding Bid 2526-38 to the lowest and best bidders as follows:

Hillis Services, LLC, 13407 Blanton View Ave., Wayne, OK 73095 for 1 ½' aggregate material (gravel) at a price per ton of \$29.00 for delivery.