



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, September 11, 2025 at 4:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, will meet in Regular Session in Conference Room B at the Development Center, on Thursday, September 11, 2025 at 4:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee member Kenny Orr
Committee member Kyle Hurley
Committee member Lea Greenleaf
Committee member Mark Emerson
Committee member Russell Rice
Committee member Gregory Gilkey

ABSENT

Committee member Ann Gallagher
Committee member Brittany Elliott

OTHERS

Major Chad Vincent, NPD
Major Brent Barbour, NPD
Asst. Chief Chad Roney, NFD
Dannielle Risenhoover, Admin. Tech IV
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Analyst
Bill Scanlon, Citizen

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM AUGUST 14, 2025

Member Gilkey moved to approve the August 14, 2025, Public Safety Oversight Committee minutes which were duly seconded by Member Rice. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Oversight Committee Minutes from August 14, 2025.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Budget Manager Kim Coffman gave the financial report and provided the Committee Members a hard copy of the approved annual report. Coffman stated, "We're about \$315,000 below our revenue budget target year-to-date. That's mostly because we are about \$217,000 below the budget target for sales tax." Norman Public Schools (NPS) has been sent their first School Resource Officer bill for the 2025-2026 school season. They were billed according to the 2025 contract that authorizes a 2% increase in charges over the 2024 contracted amount. The bill totals \$60,206.52 for the month of September. Coffman sends NPS nine invoices per year. These invoices, from September through May, will total \$541,858.68.

Expenses for August included two payrolls. "Five divisions are over the budget target for the month of August, and it was all due to salaries that were over budget," Coffman said. Coffman stated that there weren't any substantial expenses outside of salaries and overtime in the month of August.

DISCUSSION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Assistant Fire Chief Chad Roney gave the update. October is fire prevention month, so he anticipates a lot of station tours. He had no action to report on the Fire Union's contract negotiations with the City. The Fire Department has authorization to hire 11 new firefighters. Background checks are now being conducted on the applicants. These applicants are in the process of completing their pension physicals as well. The start date for the 11 hired applicants is slated for October 3.

A super single brush unit for Station 9 has been received, is being inspected, and will have radios installed soon. The old Station 9 brush unit will be decommissioned when the new unit comes on-line. Engine 3 that was scheduled to be received in December 2025 is expected to be received in January 2026. Ladder 1 that was scheduled to be received in May 2026 is now expected to be received in June 2026 due to factory workers being on strike.

b) POLICE DEPARTMENT UPDATES

Major Chad Vincent gave the update. The current police academy cadets are scheduled to graduate on October 16, 2025. The department will be six commissioned officers short after this cadet class graduates. The next academy is expected to be in the spring of 2026. Approximately three hundred applications have been received for the spring academy.

Currently, the City has one community services officer that orchestrates police sponsored community events. An additional community services officer should be hired in the next few weeks. "We're going to revamp and relook at our community outreach initiatives. The vision won't change, but I think the quantity will change because we'll have another person in there," Vincent said. On October 14th the Police Department will host National Night Out at the Sooner Mall.

Vincent stated that the Police Department is having great success with SPIDR Tech, the automated customer service software suite that provides direct text messages, emails and mobile-friendly surveys between law enforcement and community members. “We’re getting a ton of good response. We’re finding some really valuable information. I think it’s providing a better service to our community because it gives them updates. The overall satisfaction rate for that (police services), across the entire department, is almost 92%,” Vincent said. “That’s incredibly high.”

The Police Department has a new police K-9. Her name is Murphey, and she specializes in detecting electronic storage devices. She is also cross trained as a therapy dog.

c) DISPATCH UPDATES

Major Brent Barbour gave the update. The Dispatch Department is three dispatch positions short from being fully staffed. Four applicants have advanced and were sent for background checks. A Communications III position is also available.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

Major Brent Barbour gave the update. Barbour stated that there are some warranty items being addressed at the Emergency Communications Operations Center (ECOC), “but nothing major”. Construction of the vehicle storage facility is expected to be completed this fall.

3. DISCUSSION OF PUBLIC SAFETY STUDY AND IMPLEMENTATION

Kim Coffman confirmed that City Council received the Public Safety Oversight Committee’s letter of recommendation to form a Public Safety Study Committee. The Public Safety Oversight Committee is waiting to hear back from the Mayor regarding their recommendation.

5. ESTABLISH TOPICS FOR THE OCTOBER 9, 2025 MEETING

The Committee will continue with the same agenda topics for the October 9, 2025 meeting.

MISCELLANEOUS COMMENTS

Chair Price stated, “This is September 11th. It’s a day to remember how important our first responders are – all of them.”

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Hurley. The motion passed unanimously.

Linda Price, Chair
Citizens Public Safety Oversight Committee