



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 07/25/2023

**REQUESTER:** ANDREW BRUEHL, UTILITIES SUPERVISOR

**PRESENTER:** ANDREW BRUEHL, UTILITIES SUPERVISOR

**ITEM TITLE:** CONSIDERATION OF AWARDDING, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2223-81: SUBMITTED BY BRENNTAG SOUTHWEST, INC., IN THE AMOUNT OF \$0.1975 PER POUND FOR THE PURCHASE OF BULK SODIUM HYPOCHLORITE FOR THE WATER TREATMENT FACILITY.

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### **BACKGROUND:**

On July 6, 2023, bids were opened for Bid 2223-81 for Bulk Sodium Hypochlorite. Bulk Sodium Hypochlorite is used for disinfection in the treatment of water. Funds in the amount of \$1,128,219 have been budgeted in the fiscal year 2023-2024 (FYE 2024) Budget, Water Fund - Water Treatment Plant - Operating Chemicals (account 31955234 43108) for purchase of all treatment chemicals.

### **DISCUSSION:**

Specifications for Bid-2223-81 for Bulk Sodium Hypochlorite were sent to seven (7) vendors and two (2) bids were received. No-bids were due to uncertain costs and supply demands. The lowest and best bid meeting all specifications was submitted by Brenntag Southwest, Inc. of Nowata, OK, in the amount of \$0.1975 per pound. This compares to a cost of \$0.1575 per pound last year for an increase of 25.40 percent (25.4%). This increase has occurred due to shipping/transporting costs.

### **RECOMMENDATION:**

Purchases will be made throughout FYE 2024. Bids have been examined by staff and found to be in order and proper as to form. Based upon the above information, staff recommends acceptance of Bulk Sodium Hypochlorite from Brenntag Southwest, Inc. at a price of \$0.1975 per pound.