



CITY OF NORMAN, OK
CITY COUNCIL FINANCE COMMITTEE MEETING
Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069
Thursday, March 16, 2023 at 4:00 PM

MINUTES

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

PRESENT

Mayor Larry Heikkila
Councilmember Ward 3 Kelly Lynn

ABSENT

Councilmember Ward 6 Elizabeth Foreman

OTHERS PRESENT

Councilmember Ward 4 Helen Grant
Councilmember Ward 7 Stephen Holman
Anthony Francisco, Director of Finance
Kim Coffman, Budget Manager
Jacob Huckabaa, Budget Technician
Dannielle Risenhoover, Administrative Tech IV
Shawn O'Leary, Director of Public Works
Mike White, Fleet Program Manager
Rick Jackson, Deputy Police Chief
Major Jamie Shattuck, Police Patrol Bureau
Joyce Green, GIS Services Manager
Brenda Hall, City Clerk
Andy Couch, Executive Director & Curator for Fire House Art Center

CALL TO ORDER

Mayor Heikkila welcomed everyone to the meeting. The meeting began at approximately 4:00 PM.

AGENDA ITEMS

1. DISCUSSION REGARDING THE FYE 2024 CITY OF NORMAN BUDGET.

Anthony Francisco discussed the Budget Reports. Three outside agencies are requesting additional General Fund financial support from the City of Norman in FYE 2023-2024. These agencies are Performing Arts Studio, Moore-Lindsay Historical Museum, and the Firehouse Art Center. Board Members were aware of the City's previous financial contributions to these agencies and informed of their requests for additional funding as follows:

- \$2200 requested by Performing Arts Studio
- \$3000 requested by Moore-Lindsay Historical House Museum, and
- \$60,000 requested by Firehouse Art Center.

Andy Couch, Executive Director & Curator for Firehouse Art Center, spoke to members regarding the Center's request for funds. Couch stated that Firehouse Art Center is requesting additional funds primarily due to the "cut to the arts in terms of grant funds received." He also stated that the Center is focused on providing more opportunities for children, adults and veterans. Included in Couch's plan for the Center is adding ceramics, printmaking, exhibits, and clay making. Councilmember Holman asked Mr. Couch if the additional request for funds is a one-time request or is it an on-going request. Couch's reply was, "I would hope that this would be this every year, but I am going to do my best to bring in new foundations to the Firehouse and individual donors." Couch does believe that the Center needs to host fundraisers to gain revenue.

Councilmembers Grant and Holman both showed support in granting the outside agencies request for additional funding out of the General Fund for FYE24.

Francisco highlighted the "Critical Vehicle Replacement Report" issued by the City of Norman Fleet Maintenance Division. This report lists vehicles that are more cost effective to replace than maintain. In the general governmental area alone, the report indicates that \$10.2 million in fleet is in critical need of replacement. A previous Fleet study revealed that the City of Norman should be spending approximately \$6 million per year replacing vehicles. Francisco stated, "Our full allocation of the 27% for capital outlay is about \$4 million for everything. As a management team we usually allocate about half of that \$4 million toward fleet replacements." Francisco pointed out how few vehicles would be replaced with this money. With police vehicles clearly qualifying for the use of seizure & restitution funds, discussion was had regarding using approximately \$1.4 million in this fund to help replace police vehicles. This would help replace approximately 17 police vehicles; thus, Francisco asked the Finance Committee is they would like to use seizure and restitution money for the replacement of police vehicles?

Councilmember Holman suggested that seizure and restitution funds be used in a more diversified way, such as for all vehicles, not just police vehicles; however, City Attorney Kathryn Walker's legal recommendation was that seizure and restitution funds be used for police & law enforcement purposes due to the direct source of the funds and the law becoming less clear when moving away from the police & law expenditures. The topic of spending seizure and restitution funds on police vehicles will be presented to City Council for further discussion at the time the City Manager's proposed budget is presented to the Council.

Items submitted for the record:

1. Fiscal Year 2024 Budget Report – Critical Fleet Replacement List

* * * * *

2. CONTINUED DISCUSSION REGARDING FLOCK SAFETY CAMERA SOLUTIONS FOR THE COMMUNITY.

Major Jamie Shattuck with Norman Police Department (NPD) discussed NPD's desire to install about 10 "Flock" cameras on Norman's main city streets. Shattuck reports that Flock cameras capture a photograph of the back of all vehicles and vehicle tags as they drive by. Photographs remain stored in a cloud database that NPD could access for up to 30 days. The Flock camera system would help NPD utilize vehicle descriptions and tag numbers to help identify and track vehicles reported in a crime, wanted people and or missing persons. Shattuck stated that Flock would not be used to ticket people or raise revenue. Mayor Heikkila requested that this item be forwarded to City Council for further discussion before it is considered as a NPD budget item.

3. DISCUSSION REGARDING MONTHLY REVENUE AND EXPENDITURE REPORTS.

Anthony Francisco discussed the Monthly Revenue and Expenditure Reports. He stated that the sales tax is up 5.7% for March and the sales tax for the Public Safety, Norman Forward, and Transit Funds are all up as well.

Mayor Heikkila asked about the timing and funding for moving Fire Station 5. Francisco stated that the timing and funding relate to when the City pays off the existing debt for the existing radio system and the Emergency Communications Operations Center, which is about 3.5 years from now. Francisco stated that if Council wanted to identify some other sources of funding for this debt they could do so, noting that the General Fund balance is in excess of the mandated reserve.

Concerned about the line maintenance budget, Councilmember Grant requested a report on the City's monthly and year-to-date costs for water line repairs.

Items submitted for the record:

1. Monthly Revenue and Expenditure Reports

ADJOURNMENT

Chairman Heikkila adjourned the meeting at approximately 5:10 PM.