



DATE: June 29, 2023

TO: Kathryn Walker, City Attorney
Rone Tromble, Administrative Technician IV
Ken Danner, Subdivision Manager
Nathan Madenwald, Utilities Engineer
Jane Hudson, Director of Planning and Community Development

FROM: Brenda Hall, City Clerk *gm for BH*

SUBJECT: Request for Consent to Encroachment No. 2324-2

I am in receipt of an encroachment request for permission to encroach on a fifteen (15) foot utility easement located at 4410 Escalon Drive for construction of a pergola. The application fee has been paid. After the information has been received from the Planning Department, Public Works Department, and Utilities Department and a determination has been made on whether to recommend approval or denial, please forward your recommendation and Consent to Encroachment Form, if needed, to my office in order that it may be scheduled as an agenda item.

This item will be scheduled as an agenda item on July 25, 2023, and the information must be received in my office by July 17, 2023. If there is a problem in meeting that timeframe, please advise.

smr
attachments

office memorandum