



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 07/13/2021

REQUESTER: Jason Olsen

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT FIVE TO CONTRACT K-1516-110: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY, AND ADG P.C. INCREASING THE CONTRACT BY \$481,500 FOR A REVISED CONTRACT AMOUNT OF \$4,191,088.14 TO PROVIDE PROFESSIONAL PROGRAM MANAGEMENT SERVICES FOR CERTAIN ONGOING CONSTRUCTION PROJECTS.

BACKGROUND:

On February 23, 2016, City Council approved Contract K-1516-110 with ADG, P.C. (ADG) in an amount not-to-exceed \$1,747,644.14 for the purpose of providing services including: facility assessment; planning and programming; architectural and engineering plan review; design and construction coordination; and construction observation for certain NORMAN FORWARD construction projects. Specifically, the Central Library, East Branch Library, Westwood Aquatic Center, Indoor Soccer Facility, Senior Citizen Center, Indoor Multi-Sport Facility, and Indoor Aquatic Facility.

Amendment Number 1 to Contract K-1516-110, increasing the contract amount by \$130,037 for a revised contract amount of \$1,877,681.14, was approved by City Council on June 27, 2017, which added additional program management services for Reaves Park, Griffin Park, and the Westwood Indoor Tennis Facility.

Amendment 2 to Contract K-1516-110 increasing the contract amount by \$1,411,727 for a revised contract amount of \$3,289,408.14 was approved by City Council on February 26, 2019, and included additional program management services for Ruby Grant Park, the Park Maintenance Building, and the Adult Softball and Football Complex.

Amendment 3 to Contract K-1516-110 increasing the contract amount by \$263,000 for a revised contract amount of \$3,552,408.14 was approved by City Council on March 24, 2020, and included additional program management services for the Municipal Complex Renovation project.

Amendment 4 to Contract K-1516-110 increasing the contract amount by \$157,180 for a revised contract amount of \$ 3,709,588.14 was approved by Council on September 8, 2020 and included Construction Phase Services for the North Base Complex, Phase 1.

DISCUSSION:

Amendment 5 to Contract K-1516-110 proposes to increase the contract with ADG by \$481,500; from \$3,709,588.14 to \$4,191,088.14.

Additions to the scope of the ADG engagement would include furniture, fixtures and equipment (FF&E) services, including inventory of existing furniture location, quantity, conditions, and description; and analysis of existing furniture. The scope of Amendment 5 also includes recommendations for relocation and placement of furniture on the floorplans for the Municipal Complex Buildings A, B, and C; portions of building 201; 115 W. Gray Street; and FF&E associated with the North Base Maintenance Complex for the Transit Facility.

Additionally, Amendment 5 expands program management services related to scope modifications for the NORMAN FORWARD Indoor Multi-Sport and Aquatics facilities, the Senior Citizen's Wellness Center, and the Park Maintenance Facility. ADG Program Management services would also be extended beyond the current NORMAN FORWARD timeline of March 1, 2022.

Funds totaling \$450,000 for the proposed contract amendment will be available from the NORMAN FORWARD Fund, as follows:

Senior Wellness Center, Design (Account 51793365-46201; Project NFP108);	\$118,000
Indoor Multi-Sport Center, Design (Account 51796601-46201; Project NFB003);	\$155,520
Indoor Aquatics Center, Design (Account 51795546-46201; Project NFB002);	\$168,480

Funds totaling \$39,500 for the proposed contract amendment will be available from the Capital Fund, as follows:

Municipal Complex Renovation, Design (Account 50196644-46201; Project BP0045);	\$31,500
Fire Transit Facility, Design (Account 50193365-46201; Project BG0252);	\$ 8,000

RECOMMENDATION:

Staff recommends approval of Amendment 5 to Contract K-1516-110.