



## CITY OF NORMAN, OK STAFF REPORT

---

**MEETING DATE:** 07/13/2021

**REQUESTER:** Geri Wellborn

**PRESENTER:** Geri Wellborn, Utilities Manager

**ITEM TITLE:** CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF BID-2021-58 SUBMITTED BY BRENNTAG SOUTHWEST, INC., IN THE AMOUNT OF \$0.121 PER POUND FOR THE PURCHASE OF SODIUM HYPOCHLORITE (TANKER) FOR THE WATER TREATMENT FACILITY.

---

### **BACKGROUND:**

On May 20, 2021, bids were opened for Bid-2021-58 for Sodium Hypochlorite (Tanker). Funds of \$1,076,941 were allocated in the fiscal year 2021-2022 (FYE 2022) Water Fund budget, Water Treatment Plant, Operating Chemicals (account 31955234-43108) for the purchase of all treatment chemicals.

### **DISCUSSION:**

Specifications were sent to five (5) vendors and only one (1) bid was received. The lowest and best bid meeting all specifications was submitted by Brenntag in the amount of \$0.121 per pound. This compares to a cost of \$ 0.222 per pound last year, a decrease of 45 percent.

### **RECOMMENDATION:**

Purchases will be made throughout FYE 2022. Bids have been examined by Staff and found to be in order and proper as to form. Based upon the above information, Staff recommends acceptance of the low bid as listed above.