



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 07/13/2021

**REQUESTER:** Jack Burdett, Subdivision Development Coordinator

**PRESENTER:** Shawn O'Leary, Director of Public Works

**ITEM TITLE:** CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER NO. FOUR TO CONTRACT K-1920-13: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND EMC SERVICES, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$3,337.74 FOR A REVISED CONTRACT AMOUNT OF \$382,202.74 FOR THE FYE 2020 SIDEWALK CONCRETE PROJECTS AND FINAL ACCEPTANCE OF THE PROJECT.

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### **BACKGROUND:**

On August 27, 2019, City Council awarded EMC Services, L.L.C., the bid for the FYE 2020 Concrete Projects, which included five sidewalk improvement projects. Change Order No. 1 was included in the bid awarded to Central Contracting Services in the amount of \$13,221.50 to increase to the budgeted funding. The total approved contract amount was \$325,520. On June 23, 2020 approval of Change Order No. 2 for "Sidewalks and Trails" project, increasing Contract K-1920-13 by \$31,740 making the final contract amount \$357,260. On November 13, 2020 Change Order No. 3 was approved increasing Contract K-1920-13 by \$21,605 for additional work at intersections with storm drains, making the total contract amount \$378,865 (enclosed please find a map of these project locations).

EMC Services, LLC employee work was suspended for Covid-19 pandemic issues affecting contract work beginning in October and went through December of 2020.

These projects began work in August of 2019 and all projects were completed by January 21<sup>st</sup>, 2021.

### **DISCUSSION:**

EMC Services, L.L.C., successfully completed the work on the five (5) projects: Citywide Sidewalk Reconstruction Program; Sidewalk Accessibility Program; Sidewalk Program for Schools and Arterials Program; Downtown Area Sidewalks and Curbs Program; Downtown Area Sidewalks and Curbs Program and Sidewalks and Trails Project at a total cost of \$382,202.74, with the 5% retainage payable in the amount of \$19,110.14. Work on the FYE 2020 Sidewalk and Trails project required additional work at a driveway and ramp east of Merkle Creek to accommodate access to bridge sidewalk at the total final cost by \$3,337.74.

**RECOMMENDATION NO. 1:**

Staff recommends approval of Change Order No. 4, increasing Contract K-1920-13 with EMC Services, L.L.C., by \$3,337.74 with a final total contract price of \$382,202.74.

**RECOMMENDATION NO. 2:**

Staff further recommends acceptance of the project and approval of the final payment in the amount of \$19,110.14 to EMC Services, L.L.C.