



## CITY OF NORMAN, OK STAFF REPORT

---

**MEETING DATE:** 07/13/2021

**REQUESTER:** Geri Wellborn

**PRESENTER:** Geri Wellborn, Utilities Manager

**ITEM TITLE:** CONSIDERATION OF AWARDING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2021-52 FOR THE PURCHASE OF LIQUID AMMONIUM SULFATE FROM BRENNTAG SOUTHWEST, INC., IN THE AMOUNT OF \$0.137 PER POUND FOR THE WATER TREATMENT FACILITY.

---

### **BACKGROUND:**

On May 20, 2021, bids were opened for Bid-2021-52 for Liquid Ammonium Sulfate. Funds in the amount of \$1,076,941 have been budgeted in the fiscal year 2021-2022 (FYE 2022) Water Fund Budget - Water Treatment Plant, Operating Chemicals (account 31955234-43108) for purchase of all treatment chemicals.

### **DISCUSSION:**

Specifications were sent to seven (7) vendors and one (1) bid was received. The low response to bid request is due to raw material scarcity. The lowest bid meeting all specifications was submitted by Brenntag in the amount of \$0.137 per pound. This compares to last year at \$0.125 per pound for an increase of 9.60 percent. The main reason receiving only one bid is due to increased freight charges and raw material costs and availability.

### **RECOMMENDATION:**

Purchases will be made throughout FYE 2022. Bids have been examined by Staff and found to be in order and proper as to form. Based upon the above information, Staff recommends acceptance of the low bid as listed above.