



CITY OF NORMAN, OK
NORMAN FORWARD SALES TAX CITIZEN FINANCIAL
OVERSIGHT BOARD MEETING
Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069
Friday, July 10, 2026 at 3:30 PM

MINUTES

The Norman Forward Sales Tax Citizen Financial Oversight Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session at 201 West Gray, Norman, on Friday, July 10, 2026 at 3:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Andy Rieger
Board member Cindy Rogers
Board member Erik Paulson
Board member Linda Price
Board member Shanon Buckingham

ABSENT

Board member Alva Brockus
Board member Andy Sherrer
Board member Zachary Simpson
Board member Christopher Housman

OTHERS

Clint Mercer, Director of Finance
Jacob Huckabaa, Budget Analyst
Dannielle Risenhoover, Admin. Tech. IV
Jason Olsen, Director of Parks & Recreation
Kathryn Walker, Asst. City Attorney

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM MAY 8, 2026

Member Price made a motion to approve the minutes from the May 8, 2026 meeting. Member Rogers duly seconded the motion. Chair Rieger called for approval of the minutes from May 8, 2026; however, Members Rogers and Paulson abstained from the vote making no quorum available for the vote. Chair Rieger declared that approval of the minutes from May 8, 2026 will be sought at the next Norman Forward Citizen Financial Oversight Board meeting.

Items submitted for the record:

Norman Forward Citizen Financial Oversight Board Minutes from May 8, 2026

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF FINANCIAL REPORTS

Jacob Huckabaa gave the report. Sales tax revenue ended the fiscal year being 1.69% below the budgeted target. Use tax revenue ended the fiscal year being 19.04% above the budgeted target. The combined sales and use tax totals put the fiscal year-end revenue at .3% above the projected fiscal year-end target. Huckabaa stated that there wasn't much in expenditures to report on, but that he expects there to be expenses associated with the James Garner roundabout by the Board's next meeting.

Items submitted for the record:

Norman Forward Citizen Financial Oversight Board Financial Reports

DISCUSSION ITEMS

3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF PREVIOUSLY APPROVED COUNCIL ACTIONS

The Board reviewed and acknowledged the following City Council actions:

- Acceptance of the Northeast Lions Park Playground Project as complete and authorization of the final \$230,000 payment to Happy Playgrounds, L.L.C. from the NORMAN FORWARD Neighborhood Park Improvements Project (Account 51798830-46101; Project NFP101)
- Acceptance of the Eagle Cliff Playground Project as complete and authorization of the final payment in the amount of \$200,000.00 to PS Commercial Play LLC d/b/a Play and Park Structures from the Norman Forward Neighborhood Park Improvements Construction Account (account 519830452-46101; project NFP101--\$1,095,247).

Items submitted for the record:

June 23, 2026, City Council Agenda Item #25

June 23, 2026, City Council Agenda Item #26

4. AD HOC COMMITTEE LIAISON REPORTS

No Ad Hoc reports were given.

5. PROJECT MANAGER'S REPORT

Jason Olsen gave the report. Playground installations have been completed at Sutton Place Park, Eagle Cliff Park, and Northeast Lions Park. Construction continues at Bluestem Park. Olsen expects this park to open in the Fall of 2026. The design for Saxon Park has been completed and bid documents for this project are expected to go out soon. The purchase of land for the Canadian River Park and Trails Project is pending Council approval.

6. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF THE PARKS & RECREATION DEPARTMENT'S ADDITIONAL NORMAN FORWARD PRIORITY PROJECTS

- VOTE ON PREFERRED PROJECTS

Jason Olsen led the discussion. The Finance Department is projecting \$22,754,406.56 available in the Norman Forward Fund at the end of fiscal year 2032, leaving a projected amount of \$11,088,409.54 available for undetermined projects. Olsen believes that the \$11,088,409.54 projected to be available is a combination of the City not spending Norman Forward funds as quickly as planned, the decision to complete projects on a pay-as-you-go basis and being under budget on some projects.

"At our last meeting you all asked for us to come back with a recommendation of what the Parks Department thinks would be the most successful, most popular, and probably the smartest projects we could do (with the excess funds)," Olsen said. The Parks Department determined that the following projects, in priority order, would be the most suited for the Norman community:

Parks Department Recommendations

1. Andrews Park Design Work (Pond & Restroom) = \$250,000.00
2. Andrews Park Pond/Stormwater Construction = \$2,000,000.00
3. Andrews Park Restroom Building = \$500,000.00
4. Kids Space Reaves Park = \$500,000.00
5. Adult Wellness and Education Center Gym Expansion = \$2,500,000.00
6. Griffin Park Playground = \$750,000.00
7. Griffin Park Restroom Building = \$500,000.00
8. Reaves Park Miracle Field = \$1,500,000.00
9. Young Family Athletic Center Weight Room = \$2,000,000.00
10. Park Signage Package = \$550,000.00

The total cost of the top 10 recommended projects is \$11,050,000.00.

Member Rogers suggested that once the Norman Forward projects are completed, that the City of Norman have an open house for the public, inviting them to visit each of the projects. Olsen agreed.

Member Price made a motion to approve the priority projects recommended by the Parks Department for the additional Norman Forward projects and the recommendation be presented to City Council. The motion was duly seconded by Member Paulson. The motion passed unanimously.

MISCELLANEOUS COMMENTS

There were no miscellaneous comments.

ADJOURNMENT

Member Price moved to adjourn the meeting which was duly seconded by Member Rogers. The motion passed unanimously, and the meeting adjourned at approximately 4:15 PM.

Andy Rieger, Chair
Norman Forward Sales Tax Citizen Financial Oversight Board