



CITY OF NORMAN, OK
PUBLIC SAFETY OVERSIGHT COMMITTEE MEETING
Development Center, Room B, 225 N. Webster Ave., Norman, OK 73069
Thursday, July 09, 2026 at 3:00 PM

MINUTES

The Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Thursday, July 09, 2026 at 3:00 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Linda Price
Committee member Kyle Hurley
Committee member Mark Emerson
Committee member Russell Rice
Committee member Ann Gallagher
Committee member Brittany Elliott

ABSENT

Committee member Gregory Gilkey
Committee Member Nicholas Heflin

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM JUNE 11, 2026

Member Rice moved to approve the June 11, 2026, Public Safety Sales Tax (PSST) Oversight Committee minutes which were duly seconded by Member Elliott. The motion passed unanimously.

Items submitted for the record:

Citizens Public Safety Committee Minutes from June 11, 2026.

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT AND/OR DISCUSSION OF FINANCIAL REPORTS

Kim Coffman gave the report. Coffman stated that the City just closed their books for fiscal year 2026 with sales tax revenue being 2% below the budgeted target. There was approximately \$154,000 in revenue received in overtime reimbursements from the University of Oklahoma and the May, 2026 School Resource Officer (SRO) payment from Norman Public Schools has not yet been received. There was no capital spending in June. "Overall, for the fiscal year," Coffman said, "we (the PSST Fund) closed at about \$1.5 million in the red." From inception of the PSST

Fund in 2016 through fiscal year end in 2026, there has been approximately \$2 million more in expenses than in revenue.

- Budget requests that were approved for fiscal year 2027 that pertain to the PSST Fund are:
- Fire Department portable stand light and spotlights at a cost of \$12,000
- Two Fire Department F450 trucks at a cost of \$208,000/each
- Four Police Department police vehicles at a cost of \$87,400/each

According to Deputy Fire Chief Joel Chesser, the City is seeing an approximate fuel savings of 20% at four fire stations. This is the result of the Fire Department going to a brush truck emergency medical system response. This involves firefighters responding to medical calls via brush trucks rather than fire engines.

Member Rice stated, "If there's any other quantitative data that we can get about this from anyone or anywhere, that would be great." Deputy Fire Chief Chesser said he'd try to get some hard facts and numbers from the Fleet Department.

Council Member Bruce had detailed questions regarding the Public Safety funds. It was requested that he meet with the Finance Department, outside of the meeting, to address his questions.

Items submitted for the record:
Financial Reports

DISCUSSION & ACTION ITEMS

3. MONTHLY UPDATES

a) FIRE DEPARTMENT UPDATES

Fire Chief Travis King gave the update. The Fire Department is close to receiving a concept, cost, and new location determination for the relocation of Fire Station 5. It is likely that the new location for the fire station will be Clearbay and Highway 9. Fire Chief King stated that he "expects that the City will find a good use" for the old Fire Station 5 building.

Studies are taking place as to where on/off ramps should go for the projected turnpike. Chief King will give an update to Council on August 4th regarding the findings of the study.

The Fire Department is expecting arrival of their new aerial apparatus in November.

b) POLICE DEPARTMENT UPDATES

Major Jamie Shattuck gave the update. The Police Department is currently fully staffed; however, there are two retirements scheduled for July. The current Police Academy has not lost any cadets. "Normally someone will get hurt or they decide that they don't want to be a police officer by this time in the Academy," Shattuck said. "Our staff's done a really good job with developing those folks."

The Police Department just finished their promotion process. Major Shattuck is being promoted to Deputy Police Chief.

c) DISPATCH UPDATES

Major Chad Vincent gave the update. A Dispatch Academy is scheduled for October 9th. There are approximately 41 applicants, and the department has four vacant positions.

d) EMERGENCY COMMUNICATIONS OPERATIONS CENTER (ECOC) UPDATES

There were no Emergency Communications Operations Center updates.

Member Gallagher motioned to discuss agenda item five before discussing agenda number four. The motion was duly seconded by Member Rice. The motion passed unanimously.

5. DISCUSSION OF PUBLIC SAFETY STUDY AND IMPLEMENTATION

Member Hurley stated that he and others spoke with Mayor Holman recently. With new Council Members sworn in, the Mayor plans to address the Public Safety Study soon. He stated that he will get back to the Public Safety Sales Tax Oversight Committee “quickly” and that he does have thoughts on how to proceed.

4. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION ON A RECOMMENDATION TO THE CITY COUNCIL CONCERNING THE ADDITION OF PERSONNEL IN THE FIRE AND POLICE DEPARTMENTS.

During the June 9, 2026 City Council meeting to adopt the FYE 2027 Budget, Council Member Kirby proposed an amendment to add two firefighter positions. In response, City Manager Pyle stated that Council could reduce or add to the personnel head count at any time, but due to flat revenue projections, his direction during budget development was that no new positions would be recommended unless accompanied by a dedicated revenue source. He also noted that the Public Safety Study identified a need for additional fire and police personnel and that the timing of adding those positions could be determined by the City Council.

Council Member Dixon also requested consideration of adding eight police officer positions. During discussion, the Mayor suggested that both requests be referred to the Public Safety Sales Tax (PSST) Oversight Committee for review and a recommendation to the City Council.

Council Member Kirby subsequently withdrew his amendment, and the Mayor directed that the requests for additional fire and police personnel be referred to the PSST Oversight Committee for review and recommendation.

The Public Safety Sales Tax Oversight Committee unanimously approved the following recommendations concerning the additional Fire and Police positions discussed at the June 9, 2026 Council Meeting for FYE 2027 Budget Adoption:

1. Public Safety Study Implementation Ad Hoc Committee. The Committee recommends that the City Council establish a Public Safety Study Implementation Ad Hoc Committee to review the 2025 Public Safety Study and develop formal recommendations for the City Council regarding implementation of the study’s recommendations as well as potential funding strategies. Several members of the Public Safety Sales Tax Oversight Committee have expressed an interest in serving on the ad hoc committee.

This motion was made by Member Hurley and duly seconded by Member Gallagher.

2. Fire Department Staffing. Recognizing that the Public Safety Sales Tax (PSST) revenues are insufficient to fund additional police and fire positions and that funding sources outside of the PSST are beyond the Committee's authority, the Committee recommends that the City Manager convene a meeting with the Fire Chief and the Finance Department to evaluate potential funding options for the addition of three firefighter positions identified as necessary to help ensure adequate fire protection throughout the city.

This motion was made by Member Rice and duly seconded by Member Gallagher.

3. Police Department Staffing. The Committee recommends that the City Manager convene a meeting with the Police Chief and the Finance Department to evaluate potential funding options for the addition of the Police Department's two highest-priority positions in Dispatch.

This motion was made by Member Rice and duly seconded by Member Gallagher.

6. ESTABLISH TOPICS FOR THE AUGUST 13, 2026 MEETING

Member Rice recommended that someone from the Legal Department attend the August 13 Public Safety Oversight Committee Meeting to discuss the Committee's authority to make recommendations to Council and to clarify the scope of the Committee's role and responsibilities.

MISCELLANEOUS COMMENTS

Member Hurley thanked all the guests for their attendance.

ADJOURNMENT

Member Rice made a motion to adjourn the meeting which was duly seconded by Member Hurley. The motion passed unanimously.

Linda Price, Chair
Citizens Public Safety Oversight Committee