



City of Norman

Floodplain Permit
Application

Floodplain Permit No. 703

Building Permit No. _____

Date 10/21/2024

FLOODPLAIN PERMIT APPLICATION
(\$100.00 Application Fee Required)

SECTION 1: GENERAL PROVISIONS (APPLICANT to read and sign):

1. No work may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Occupancy is issued.
5. The permit will expire if no work is commenced within 2 years of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state and federal regulatory requirements and must be included with this floodplain permit application.
7. Applicant hereby gives consent to the City of Norman or his/her representative to access the property to make reasonable inspections required to verify compliance.
8. The following floodplain modifications require approval by the City Council:
 - (a) A modification of the floodplain that results in a change of ten percent (10%) or more in the width of the floodplain.
 - (b) The construction of a pond with a water surface area of 5 acres or more.
 - (c) Any modifications of the stream banks or flow line within the area that would be regulatory floodway whether or not that channel has a regulatory floodplain, unless the work is being done by the City of Norman staff as part of a routine maintenance activity.
9. All supporting documentation required by this application is required along with the permit fee by the submittal deadline. Late or incomplete applications will not be accepted.
10. I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

SECTION 2: PROPOSED DEVELOPMENT (To be completed by APPLICANT)

APPLICANT: Holly Hawk ADDRESS: 3124 Meadow Avenue

TELEPHONE: 214-493-1529 SIGNATURE: Norman, OK 73072
Holly Hawk

BUILDER: Holly Hawk ADDRESS: 3124 Meadow Ave

TELEPHONE: 214-493-1529 SIGNATURE: Norman, OK 73072
Holly Hawk

ENGINEER: Eal Gary Kees ADDRESS: P.O. BOX 891200

TELEPHONE: 405-823-8240 SIGNATURE: OKLA CITY, OK 73189

PROJECT LOCATION

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, subdivision addition, lot number or legal description (attach) and, outside urban areas, the distance to the nearest intersecting road or well known landmark. A sketch attached to this application showing the project location would be helpful.

DIRECTIONS TO SITE: FROM INTERSECTION OF BERRY ROAD AND HIGHWAY 9, GO SOUTH ON BERRY ROAD TO MEADOW AVENUE. TURN RIGHT ON MEADOW AVENUE FOR APPROXIMATELY ONE BLOCK. 3124 IS ON THE LEFT. IT IS THE SECOND UNIT IN A CONDO OF FOUR

UNITS. LEGAL DESCRIPTION: SMOKING OAKS SOUTH 3 LT 1 AND 2 BLK 3 UNIT 3124 SUNSET TRAILS DEVELOPMENT ASSOCIATION

DESCRIPTION OF WORK (Check all applicable boxes):

A. STRUCTURAL DEVELOPMENT

ACTIVITY

STRUCTURE TYPE

- New Structure Residential (1-4 Family)
- Addition Residential (More than 4 Family)
- Alteration Non-Residential (Flood proofing? Yes)
- Relocation Combined Use (Residential & Commercial)
- Demolition Manufactured (Mobile) Home
- Replacement In Manufactured Home Park? Yes

ESTIMATED COST OF PROJECT \$ 15,000.00 Work that involves substantial damage/substantial improvement requires detailed cost estimates and an appraisal of the structure that is being improved.

B. OTHER DEVELOPMENT ACTIVITIES:

- Fill Mining Drilling Grading
- Excavation (Beyond the minimum for Structural Development)
- Watercourse Alteration (Including Dredging and Channel Modifications)
- Drainage Improvements (Including Culvert Work) Road, Street or Bridge Construction
- Subdivision (New or Expansion) Individual Water or Sewer System

In addition to items A. and B. provide a complete and detailed description of proposed work (failure to provide this item will be cause for the application to be rejected by staff). Attach additional sheets if necessary.

WORK IS MAKING IMPROVEMENTS TO PATIO AREA LOCATED IN BACK YARD OF THIS UNIT. SOME WORK WAS DONE PRIOR TO GETTING F.P. PERMIT. ADDITIONAL WORK IS REQUIRED TO GAIN COMPLIANCE AND TO QUALIFY FOR REQUESTED F.P. PERMIT. WORK COMPLETED INCLUDED REMOVAL OF SOIL TO LOWER THE ELEVATION AND FOLLOWED BY CONSTRUCTION OF LARGER PATIO SLAB. SOIL WAS REMOVED TO DIRECT RUNOFF TO SE CORNER OF THE YARD AT THE CURRENT LOCATION OF A GATE. VARIOUS PLANTS WERE PROVIDED AND MOST OF THE PLANTS ARE IN PLANTER BEDS ON LEGS. SEE ENGINEER'S STATEMENT AND CONTRACTOR'S STATEMENT FOR MORE INFORMATION. TWO CROSS FENCES AND A FENCE ALONG THE BACK P/L WERE CONSTRUCTED. PRIOR TO CONSTRUCTION, TREES AND BUSHES AND SOIL WERE REMOVED ALONG THE BACK P/L. SEE ENGINEER'S STATEMENT AND CONTRACTOR'S STATEMENT FOR MORE INFORMATION.

C. ATTACHMENTS WHICH ARE REQUIRED WITH EVERY APPLICATION:

The applicant must submit the documents listed below before the application can be processed. If the requested document is not relevant to the project scope, please check the Not Applicable box and provide explanation.

- A. Plans drawn to scale showing the nature, location, dimensions, and elevation of the lot, existing or proposed structures, fill, storage of materials, flood proofing measures, and the relationship of the above to the location of the channel, floodway, and the regulatory flood-protection elevation.
A SITE PLAN IS PROVIDED TO SHOW THE YARD AND EXISTING ELEVATIONS.

- B. A typical valley cross-section showing the channel of the stream, elevation of land areas adjoining each side of the channel, cross-sectional areas to be occupied by the proposed development, and high-water information.

Not Applicable:

THE FLOODPLAIN OF THE IMPACTING STREAM IS MORE THAN 1/2 MILE WIDE AND THIS WORK IS LOCATED AT THE EDGE OF THE FLOODPLAIN.

- C. Subdivision or other development plans (If the subdivision or other developments exceeds 50 lots or 5 acres, whichever is the lesser, the applicant **must** provide 100-year flood elevations if they are not otherwise available).

Not Applicable:

NOT A NEW SUBDIVISION DEVELOPMENT. FEMA FIRM SHOWS B.F.E. TO BE 1100.00' (B' INTERPOLATIONS BETWEEN CROSS-SECTIONS ON FIRM).

- D. Plans (surface view) showing elevations or contours of the ground; pertinent structure, fill, or storage elevations; size, location, and spatial arrangement of all proposed and existing structures on the site; location and elevations of streets, water supply, sanitary facilities; photographs showing existing land uses and vegetation upstream and downstream, soil types and other pertinent information.

Not Applicable:

CONTOURS FROM THE NORMAN GIS INTERACTIVE MAP ARE SHOWN ON EXHIBIT. SURVEY SPOT ELEVATION ARE SHOWN IN THE WORK AREA (EXISTING ELEVATIONS).

- E. A profile showing the slope of the bottom of the channel or flow line of the stream.

Not Applicable:

A STREAM PROFILE FROM THE FEMA FIS (STUDY) IS INCLUDED AS AN EXHIBIT.

- F. Elevation (in relation to mean sea level) of the lowest floor (including basement) of all new and substantially improved structures.

Not Applicable: THIS WORK IS OUTSIDE THE STRUCTURE. STRUCTURE HAS BEEN REMOVED FROM THE FLOODPLAIN BY FEMA APPROVED LOMA. HOWEVER, THE ELEVATION OF THE THRESHOLD AT THE DOORWAY AS SURVEYED IS SHOWN ON THE EXHIBIT.

- G. Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development.

Not Applicable: THE WORK COMPLETED WAS DONE IN CONJUNCTION TO CONSTRUCTING

A LARGER PATIO SLAB AND TO IMPROVE DRAINAGE FROM THIS YARD AS A RESULT OF LOCAL RAINFALL.

LANDSCAPING WORK WAS DONE. THIS PROPOSAL INCLUDES REMOVING THE BOTTOM PORTION OF THE TWO CROSS FENC REMOVING PLANTER BEDS, MULCH, SHRUBS AND OTHER PLANTS LOCATED IN THE F.P. REMOVE A MINIMUM OF 3" OF SOD AND SOIL AT ALL POINTS IN THE YARD, EXCEPT IN AREA THAT WOULD CAUSE PONDING AT GATE. PLACE 1-1/2" SOD IN EXCAVATION.

- H. For proposed development within any flood hazard area (except for those areas designated as regulatory floodways), certification that a rise of no more than five hundredths of a foot (0.05') will occur on any adjacent property in the base flood elevation as a result of the proposed work. For proposed development within a designated regulatory floodway, certification of no increase in flood levels within the community during the occurrence of the base flood discharge as a result of the proposed work. All certifications shall be signed and sealed by a Registered Professional Engineer licensed to practice in the State of Oklahoma.
- STATEMENT BY EARL GARY KEEN, PE 11438 IS INCLUDED IN DOCUMENTS.
MANY PHOTOS OF THE SITE ARE SUBMITTED FOR REVIEW.**
- I. A certified list of names and addresses of all record property owners within a three hundred fifty (350) foot radius of the exterior boundary of the subject property not to exceed 100 feet laterally from the Special Flood Hazard Area. The radius to be extended by increments of one hundred (100) linear feet until the list of property owners includes not less than fifteen (15) individual property owners of separate parcels or until a maximum radius of one thousand (1,000) feet has been reached.
THE REQUIRED MAILING LIST IS INCLUDED IN THE EXHIBITS.
- J. A copy of all other applicable local, state, and federal permits (i.e. U.S. Army Corps of Engineers 404 permit, etc). **NO OTHER PERMITS ARE REQUIRED.**

After completing SECTION 2, APPLICANT should submit form to Permit Staff for review.

SECTION 3: FLOODPLAIN DETERMINATION (To be completed by Permit Staff.)

The proposed development is located on FIRM Panel No.: 0280J, Dated: 1/15/2021

The Proposed Development:


Is NOT located in a Special Flood Hazard Area
(Notify the applicant that the application review is complete and NO FLOODPLAIN PERMIT IS REQUIRED).

Is located in a Special Flood Hazard Area.

The proposed development is located in a floodway.

100-Year flood elevation at the site is 1100.0' Ft. NGVD (MSL) Unavailable

See Section 4 for additional instructions.

SIGNED:  DATE: 10/9/2024

SECTION 4: ADDITIONAL INFORMATION REQUIRED (To be completed by Permit Staff.)

The applicant must also submit the documents checked below before the application can be processed.

- Flood proofing protection level (non-residential only) _____ Ft. NGVD (MSL). For flood proofed structures applicant must attach certification from registered engineer.
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the 100-year flood (Base Flood Elevation). A copy of all data and calculations supporting this finding must also be submitted.
- Certification from a registered engineer that the proposed activity in a regulatory flood plain will result in an increase of no more than 0.05 feet in the height of the 100-year flood (Base Flood Elevation). A copy of all data and calculations supporting this finding must also be submitted.
- All other applicable federal, state, and local permits have been obtained.

Other: _____

SECTION 5: PERMIT DETERMINATION (To be completed by Floodplain Chairman.)

The proposed activity: (A) **Is**; (B) **Is Not** in conformance with provisions of Norman's City Code Chapter 22, Section 429.1. The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED: _____ DATE: _____

If BOX A is checked, the Floodplain committee chairman may issue a Floodplain Permit.

If BOX B is checked, the Floodplain committee chairman will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Floodplain committee or may request a hearing from the Board of Adjustment.

APPEALS: Appealed to Board of Adjustment: Yes No
Hearing date: _____

Board of Adjustment Decision - Approved: Yes No

Conditions:

SECTION 6: AS-BUILT ELEVATIONS (To be submitted by APPLICANT before Certificate of Occupancy is issued.)

1. FEMA Elevation Certificate
and/or
2. FEMA Floodproofing Certificate

NOTE: The completed certificate will be reviewed by staff for completeness and accuracy. If any deficiencies are found it will be returned to the applicant for revision. A Certificate of Occupancy for the structure will not be issued until an Elevation and /or Floodproofing Certificate has been accepted by the City.