

City of Norman



Monthly Departmental Report

May 2022

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK**MONTHLY PROGRESS REPORT****May 2022**

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	15	75	0	19
Bus Service	0	3	0	0
CDBG	1	73	6	31
City Clerk	80	775	3	81
City Manager/Mayor	10	60	3	51
City Wide Garage Sale	0	205	0	6
Code Enforcement	99	487	3	48
Finance	5	132	0	5
Fire/Civil Defense	2	16	2	5
Human Resources	8	44	0	1
I.T.	14	82	0	4
Legal	12	60	0	12
Line Maintenance	1	103	1	12
Municipal Court	2	41	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Parks & Recreation	25	183	3	26
Permits/Inspections	60	425	0	16
Planning	17	149	2	9
Police/Parking	29	206	10	118
Public Works	11	139	0	16
Recycling	0	0	0	0
Sanitation	65	476	5	46
Sidewalks	0	5	0	3
Storm Debris	0	0	0	0
Storm Water	22	109	8	39
Streets	40	249	5	34
Street Lights	0	40	0	2
Traffic	24	191	2	13
Utilities	87	474	6	39
WC Questions	0	0	0	0
WC Violations	0	0	0	0
May Total: 688	629	4801	59	636

LICENSES

Thirty-six New licenses and twenty-two Renewals were issued during the month of May. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	7	Retail Beer	1	80
Brewer	0	6	Retail Spirits Store	0	30
Coin-Operated Devices	3	478	Retail Wine	1	59
Distiller	0	0	Salvage Yard	0	1
Food	12	483	Sidewalk Dining	1	16
Game Machines	1	211	Solicitor/Peddler (30 day)	0	8
Impoundment Yard	0	4	Solicitor/Peddler (60 day)	3	20
Kennel	0	20	Solicitor/Peddler (one day)	0	2
Medical Marijuana Dispensary	10	61	Special Event	1	7
Medical Marijuana Grower	4	74	Strong Beer & Wine/Winemaker	3	23
Medical Marijuana Processor	4	21	Taxi/Motorbus/Limousine	1	14
Medical Marijuana Testing Laboratory	0	0			0
Mixed Beverage	0	61	Temp Food (one day)	2	14
Mixed Beverage/Caterer	0	45	Temp Food (30 day)	2	9
Pawnbroker	0	4	Temp Food (180 day)	9	31
Pedicab	0	0	Transient Amusement	0	2
YTD License Total: 1801	36	1477		22	324

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Bee High Dispensary	2205 W. Main Street #1	Medical Marijuana Dispensary
How High Dispensary #2	2118 W. Lindsey St.	Medical Marijuana Dispensary
Just Jane Dispensary	912 N. Flood Ave.	Medical Marijuana Dispensary
Moodz	2840 Classen Blvd.	Medical Marijuana Dispensary
Steady Eddi	136 Hal Muldrow Dr.	Medical Marijuana Dispensary
Sufeez	1045 N. Flood Ave.	Medical Marijuana Dispensary
Vintage Smoke Dispensary	1215 36 th Ave. N.W.	Medical Marijuana Dispensary
Quail Springs Vending	999 Outside of City	Coin Operated Vending Machines
Tates Vending Service	999 Outside of City	Coin Operated Vending Machines
Billy Sims BBQ (new owners)	2226 W. Main Street	Food Service License
Chuck E. Cheese's #893 (new owners)	2201 Interstate Dr.	Food Service License
Delish Nutrish	2205 W. Main St. #1	Food Service License
HTEAO	1002 N. Porter Ave.	Food Service License
Zhi Zun Ktv	2230 W. Main St.	Food Service License
Blazing Star Farms	4750 E. Robinson	Medical Marijuana Grower
Essential Organic Solutions	4212 Classen Circle 100	Medical Marijuana Grower

Golden Trends	1560 Double Dr.	Medical Marijuana Processor
I-Drive Norman	4008 Bluestem Circle	Taxi/Motorbus/Limousine
Katsu	1130 Rambling Oaks Dr. Suite 100	Occupational Tax/Beer and Wine
Norman Pride	E Gray Street	Special Event

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
Smart Homes Pro, Inc.		
777 Roofing & Construction		
777 Roofing & Construction		

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Beanstalk Sno	Cappuvvino	B-Rays BBQ
Beanstalk Sno II	Riko's	Snosquatch Shaved Ice
Blazin Burger Joint		
Golden Burrito, The		
Golden Burrito, The		
HTEAO		
Schwan's		
Schwan's		
Schwan's		

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
5-11-22	Visit Norman/Daniel Schemm	Alleges that on March 8, 2022, City employee was driving, Clermont-Ferrand Delegation in Visit Norman van and backed into a mailbox causing damage to the van. Cost for repairs to vehicle.	\$2,296.45
5-12-22	Carnie R. Barnes	Alleges that on March 9, 2022, a City trash truck hit his car parked in front of his home at 1914 Virginia Avenue, causing damage to the rear bumper. Three estimates attached.	\$874.50
5-27-22	Cox Communications	Alleges that on March 31, 2022, the City of Norman mowing crew damaged Cox pedestal at 2504 Timberwood Court. The Claims Center is the Third party claim administrator Reference # 2MN1055442.	\$1,954.25

STUDY SESSION

On May 3, 2022, City Council met in Study Session to discuss the FYE 2023 Capital Improvements Program budget. Additionally, discussed proposed Charter Amendments to forward to an August 2022 election.

On May 17, 2022, City Council met in Study Session to discuss the proposed FYE 2023 City of Norman budget- Enterprise Funds.

SPECIAL SESSION

On May 10, 2022, City Council met in Special Session and adjourned into Executive Session to discuss whether or not to direct the City Manager to investigate possible misconduct or incompetence of the Chief of the Fire Department. Discussed negotiations concerning employees and representatives of employee groups concerning a pending investigation, litigation of IAFF vs City of Norman Cleveland County case #CJ-2016-610 and Oklahoma Supreme Court DF-120316. Continued discussions regarding recommendations from the Center City Form Based Code Ad Hoc Committee regarding the Center City Form Based Code zoning regulations.

On May 24, 2022, City Council met in Special Session and Adjourned into Executive Session to discuss the case of Smith vs. City of Norman, Equal Employment Opportunity Council (EEOC) charge of discrimination No. 564-2022-00673.

FINANCE COMMITTEE

On May 19, 2022, the Finance Committee met and discussed proposed amendments to the FYE 2023 City of Norman budget. The Monthly Revenue and Expenditures Report was discussed and the Open Positions Report was submitted.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On May 5, 2022, the Business and Community Affairs Committee met and discussed the Home Energy rating system (HERS) and Energy Rating Index (ERI).

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On May 26, 2022, the Community Planning and Transportation Committee met and the Public Transit report was submitted. Updates were presented on Americans with Disabilities Act (ADA) improvements at the Norman Central Library as well as a Current Status Report of the building condition.

OVERSIGHT COMMITTEE

On May 12, 2022, the Oversight Committee met and discussed the creation of a written policy for the process to fill a vacant Council Seat. Additionally, discussed the creation of a written policy for Postponement of Zoning Applications, and the Staff report on Homeless activity was submitted.

CITY MANAGER 2

NORMAN FORWARD 2A



Memorandum

To: Jason Olsen, The City of Norman Parks and Recreation
From: A.J. Kirkpatrick, ADG
ADG Project Number: 16-003
ADG Project Name: Norman FORWARD
Date: 05.31.2022
Re: May 2022 Monthly Report

REPORT PERIOD: May 1 through May 31, 2022

WORK THIS MONTH

1. Monday, May 2, 2022 | 12:30 p.m. | ECOC Site Visit: OKC Metro
 - a. Site visits with Norman PD and ADG Interiors to see other ECC and EOC facilities
2. Tuesday, May 3, 2022 | 8:30 a.m. | Development Center Walk Through
 - a. Walk through abatement completion for contractor to begin remobilization
3. Tuesday, May 3, 2022 | 10:00 a.m. | FSB/ADG YFAC Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
4. Tuesday, May 3, 2022 | 10:00 a.m. | Reaves-Ball Field and Lot 4 Phase Plan
 - a. Meeting arranged by Flintco to update subs on project phasing
5. Tuesday, May 3, 2022 | 4:30 p.m. | Senior GMP Review
 - a. Reviewed proposed GMP versus budget
6. Thursday, May 5, 2022 | 2:30 p.m. | Senior Wellness Center Bi-Weekly Programming Meeting
 - a. Discussion of programming issues on the Senior Wellness Center Project
7. Friday, May 6, 2022 | 9:00 a.m. | Reaves Park OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
8. Monday, May 9, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
9. Tuesday, May 10, 2022 | 8:30 a.m. | Senior GMP's
 - a. Additional discussion of GMPs in light of delayed closing on project land
10. Tuesday, May 10, 2022 | 8:30 a.m. | ECOC Site Visit: Stillwater
 - a. Site visits with Norman PD and ADG Interiors to see Stillwater and OSU ECC and EOC facilities
11. Tuesday, May 10, 2022 | 10:00 a.m. | YFAC - ADG/FSB Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
12. Tuesday, May 10, 2022 | 3:00 p.m. | Norman ECOC Bi-weekly Programming Meeting
 - a. Discussion of programming issues on the ECOC
13. Wednesday, May 11, 2022 | 9:00 a.m. | Building C Budget Review
 - a. Reviewed schematic design budget and overall project budget for Building C
14. Wednesday, May 11, 2022 | 10:00 a.m. | Norman Development Center – OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
15. Thursday, May 12, 2022 | 9:00 a.m. | Griffin Park Phase 5 & 6 OAC
 - a. Discussion of project schedule, budgets, and critical issues

16. Thursday, May 12, 2022 | 1:00 p.m. | YFAC - OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
17. Thursday, May 12, 2022 | 2:30 p.m. | YFAC - Court Paint Colors
 - a. Meeting to revive discussion on signage and court paint
18. Friday, May 13, 2022 | 9:30 a.m. | Norman ECC-EOC Facility (968/1.20) - Consoles Meeting
 - a. Console coordination meeting to review sequencing and next steps
19. Monday, May 16, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
20. Monday, May 16, 2022 | 2:00 p.m. | Reaves Park Art Panel Discussion
 - a. Meeting to review proposals for Reaves Park public art project
21. Tuesday, May 17, 2022 | 10:00 a.m. | YFAC - ADG/FSB Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
22. Wednesday, May 18, 2022 | 10:00 a.m. | Senior Add # 3
 - a. Meeting with FSB to discuss new costs related to steel
23. Thursday, May 19, 2022 | 10:00 a.m. | Norman ECC-EOC Facility - Dispatch Consoles
 - a. IT Coordination meeting for dispatch consoles
24. Thursday, May 19, 2022 | 11:30 a.m. | Norman Senior Center - Pre Construction Meeting
 - a. Construction kick-off meeting for Senior Center
25. Thursday, May 19, 2022 | 2:30 p.m. | Senior Wellness Center Bi-Weekly Programming Meeting
 - a. Discussion of programming issues on the Senior Wellness Center Project
26. Thursday, May 19, 2022 | 4:00 p.m. | North Base Punch/Retainage Discussion
 - a. Discussed punch list status and issuing retainage
27. Friday, May 20, 2022 | 9:30 a.m. | Reaves Park OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
28. Friday, May 20, 2022 | 2:30 p.m. | NF Senior Center and YFAC public improvement drawings check in
 - a. Meeting with FSB civil team on progress towards submitting public improvement drawings
29. Monday, May 23, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
30. Monday, May 23, 2022 | 1:00 p.m. | Norman ECC-EOC Facility - Watson Consoles
 - a. Watson presentation for dispatch consoles
31. Monday, May 23, 2022 | 2:00 p.m. | Norman ECC-EOC Facility - Winsted Dispatch Consoles
 - a. Winsted presentation for dispatch consoles
32. Monday, May 23, 2022 | 3:00 p.m. | Norman ECC-EOC Facility - Russ Basset Consoles
 - a. Russ Basset presentation for dispatch consoles
33. Tuesday, May 24, 2022 | 8:30 a.m. | YFAC PCO Review
 - a. Reviewed new PCO related to an electrical RFC
34. Tuesday, May 24, 2022 | 9:30 a.m. | North Base Punch/Warranty List Review
 - a. Reviewed punch and warranty list and verified status of each item
35. Tuesday, May 24, 2022 | 10:00 a.m. | FSB/ADG YFAC Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
36. Tuesday, May 24, 2022 | 11:30 a.m. | City of Norman FFE project discussion
 - a. Discussion of FFE procurement process on Norman Forward projects
37. Tuesday, May 24, 2022 | 2:00 p.m. | Norman ECOC Bi-weekly Programming Meeting
 - a. Discussion of programming issues on the ECOC
38. Tuesday, May 24, 2022 | 3:30 p.m. | CFOB Meeting
 - a. Update on budgets for Norman Forward projects
39. Tuesday, May 24, 2022 | 6:00 p.m. | City Council meeting
 - a. Attended City Council meeting for Senior and YFAC GMP items
40. Wednesday, May 25, 2022 | 10:00 a.m. | Norman Development Center – OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues

41. Wednesday, May 25, 2022 | 2:00 p.m. | Norman ECC-EOC Facility - Xybix Consoles
 - a. Xybix presentation for dispatch consoles
42. Wednesday, May 25, 2022 | 3:00 p.m. | Norman ECC-EOC Facility - Bramic Consoles
 - a. Bramic presentation for dispatch consoles
43. Thursday, May 26, 2022 | 9:00 a.m. | Griffin Park Phase 5 & Phase 6 OAC
 - a. Discussion of project schedule, budgets, and critical issues
44. Thursday, May 26, 2022 | 10:00 a.m. | Low Voltage Progress Meeting
 - a. Discussion of Senior Center low voltage needs with City of Norman IT staff
45. Thursday, May 26, 2022 | 12:00 p.m. | YFAC – VE Discussion
 - a. Discussions of possible VE items to replenish project contingency
46. Thursday, May 26, 2022 | 1:00 p.m. | YFAC - OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
47. Friday, May 27, 2022 | 1:00 p.m. | FF&E Procurement Call
 - a. Discussed FF&E procurement methods with City Attorney
48. Tuesday, May 31, 2022 | 10:00 a.m. | YFAC - ADG/FSB Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
49. Tuesday, May 31, 2022 | 12:30 p.m. | NMC Dev Center – Site Walk
 - a. Walk with Crossland and Tec An to review damage from abatement

Construction Observation Site Visits:

- a. Griffin, Phase 5: 8
- b. Municipal Complex, City Hall: 8
- c. Municipal Complex, Development Center: 4
- d. North Base: 6
- e. Young Family Athletic Center: 8
- f. Reaves Park: 7
- g. Senior Center: 5

WORK ANTICIPATED THE UPCOMING MONTH (June 2022)

- Emergency Communications and Operations Center
 - Design development ongoing, value engineering in progress
 - Recurring bi-weekly programming meetings
- Griffin Park
 - Phase 5: Construction underway
 - Phase 6: Start of bidding activities
- Reaves Park
 - Construction in progress
- North Base Complex
 - Final reports for Davis Bacon compliance and deliverables
 - Finalizing amended punch list effort
 - Completion of outstanding work due to delays
- Young Family Athletic Center / Indoor Aquatic and Multi-Sport Facility
 - GMP #4 to be issued
 - Recurring bi-weekly OAC meetings
 - Beginning of vertical construction
- Senior Wellness Center
 - Construction commences
 - Recurring bi-weekly programming meetings transitioning to OAC meetings
 - GMP #5 and #6 to be issued

- Municipal Complex
 - Development Center: Abatement repair work, construction resuming
 - Municipal Courts: CD's underway, beginning to reengage as Development Center remobilizes
 - Building 201: Construction and punch list completion
 - Building C: Design development underway
 - FF&E selection, and layout underway
- Continued Development of Standardized Contracts for Use with Architectural, Design, and Construction Consultants

PROJECT STATUS

- Norman ECOC
 - a. Schedule: Design development underway
 - b. Budget: Alignment in progress
 - c. Issues: No known issues
- Griffin Park
 - a. Schedule: Phase V in construction, Phase VI in design
 - b. Budget: Alignment still in progress
 - a. Issues: No known issues
- Reaves Park
 - a. Schedule: Construction ongoing
 - b. Budget: In Budget
 - c. Issues: No known issues
- Young Family Athletic Center / Indoor Aquatic and Multi-Sport Facility
 - a. Schedule: GMP #4
 - b. Budget: Alignment in progress
 - c. Issues: Finalized public improvement drawings
- Senior Wellness Center
 - a. Schedule: GMP #5 and GMP #6 still potentially forthcoming
 - b. Budget: In Budget
 - c. Issues: Finalize permitting and public improvement drawings
- North Base
 - a. Schedule: Punch list completion, TCO in place
 - b. Budget: In Budget
 - c. Issues: Punch list completion
- Ruby Grant
 - a. In operation: Final acceptance by City Council on January 18, 2022
 - b. Budget: In budget
- Westwood Indoor Tennis Facility
 - a. In operation: Opening Celebration on May 24, 2019
 - b. Budget: Within budget
 - c. Issues: Court paint warranty extended another 12 months from September 22, 2022
- East Library
 - a. In operation: Opening Celebration on July 20, 2018
 - b. Budget: Within budget
- Central Library
 - a. In operation: Opening Celebration on November 4, 2019
 - b. Budget: Within budget
- Westwood Family Aquatic Center
 - a. In operation: Opening Celebration on May 26, 2018

Memorandum
To: Jason Olsen, The City of Norman Parks and Recreation
Re: May 2022 Monthly Report

05.31.2022
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ADG Project No. 16-003

- b. Budget: Final Pay App approved on July 24, 2018
- Norman Forward Program Management
 - a. Schedule: Proceeding per Implementation Plan
 - b. Budget: Proceeding per Implementation Plan
 - c. Implementation Plan: Revised/Updated March 2022
 - d. Issues: None

SUBMITTED BY: ADG – A.J. Kirkpatrick

CITY OF NORMAN

Department of Finance
Monthly Report – May 2022

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in May are discussed below:

Treasury Division:

In the month of May, the Treasury Division processed 39,091 payments in person and over the phone, an increase of 2% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 10,472 payments in May, an increase of 2.7% from last month.

Utility Services Division:

The Meter Reading Division read 42,079 meters. Out of 77 meter reading routes, 33 (43%) were read within the targeted 30-day reading cycle. 64 routes (84%) were read by the 32nd day, and all routes were read by the 35th day. Thirty routes were estimated in May.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are above target for the month of May by 6.8%. Revenues from the City's largest single source of revenue, sales tax, are above target by 18.4% for the year to date and 20.9% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 22 Budget To Date	FYE 22 Actual To Date	FYE 21 Actual To Date	FYE 20 Actual To Date
Sales Tax Revenue	\$42,311,232	\$50,065,161	\$41,422,757	\$37,250,169
General Fund Revenue	\$81,435,984	\$86,973,423	\$85,487,580	\$70,311,239
General Fund Expenses	\$90,454,105	\$81,996,107	\$82,511,394	\$76,561,162

Administration Division

	FYE 22		FYE 21	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,840.00	320.00	4,000.00
Total Comp Time Available	6.50	99.50	0.25	33.25
Total Overtime Hours	0.00	0.50	5.75	7.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	326.50	3,940.00	326.00	4,041.00
Benefit Hours Taken	33.75	600.75	18.25	730.00
TOTAL ACCOUNTABLE STAFF HOURS	292.75	3,339.25	307.75	3,311.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 22		FYE 21	
	May	YTD	May	YTD
Total Regular Hours Available	1,120.00	12,632.00	960.00	12,000.00
Total Comp Time Available	0.50	33.50	2.50	48.75
Total Overtime Hours	2.50	152.50	34.50	281.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,123.00	 12,818.00	 997.00	 12,330.25
Benefit Hours Taken	107.75	2,013.75	75.25	1,829.00
 TOTAL ACCOUNTABLE STAFF HOURS	 1,015.25	 10,804.25	 921.75	 10,501.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 22 May	FYE 22 April	
Total Revenue Received (\$)	\$4,317,464	\$4,365,736	(\$48,272)
Utility Payments - Office (#)	39,091	38,348	743
Utility Payments - Office (\$)	\$3,784,597	\$3,773,964	\$10,633
Lockbox (#)	13,560	12,123	1,437
Lockbox (\$)	\$1,183,160	\$1,109,247	\$73,913
IVR Credit Card (#)	0	0	0
IVR Credit Card (\$)	\$0	\$0	\$0
Click to Gov (#)	0	0	0
Click to Gov (\$)	\$0	\$0	\$0
Paymentus (#)	\$10,472	\$10,198	\$274
Paymentus (\$)	\$2,246,220	\$1,175,128	\$1,071,092
UT Credit Card Payments (#)	0	0	0
UT Credit Card Payments (\$)	\$0	\$0	\$0
Art Donations (#)	0	0	0
Art Donations (\$)	\$0	\$0	\$0
Bank Draft Payments (#)	13,661	14,199	(538)
Bank Draft Payments (\$)	\$1,205,683	\$1,178,877	26,806
Utility Deposits (#)	0	0	0
Utility Deposits (\$)	\$0	\$0	\$0
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	79	63	16
Processed Return Checks (\$)	(\$6,258)	(\$8,557)	\$2,299
Other Revenue Transactions (#)	0	0	0
Other Revenue Received (\$)	\$0	\$0	\$0
Accounts Receivable Payments (\$)	\$227,314	\$260,131	(\$32,817)
Accounts Receivable - Credit Card #	0	0	0
Accounts Receivable - Credit Card \$	\$0	\$0	\$0
Municipal Court - Fines/Bonds (\$)	\$116,513	\$145,040	(\$28,527)
Municipal Court - Credit Card (#)	336	375	(39)
Municipal Court - Credit Card (\$)	\$59,318	\$78,519	(\$19,201)
Municipal Court - C2G (#)	0	0	0
Municipal Court - C2G (\$)	\$0	\$0	\$0
Building Permits Cash Report (\$)	\$302,019	\$233,854	\$68,165
Building Permits Credit Card (#)	317	377	(60)
Building Permits Credit Card (\$)	\$135,934	\$197,526	(\$61,592)
Building Permits C2G (#)	0	0	0
Building Permits C2G (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$8,125	\$18,210	(\$10,085)
Occupational License - Bldg Insp. CC (#)	37	77	(40)
Occupational License - Bldg Insp. CC (\$)	\$6,125	\$12,527	(\$6,402)
Business License - City Clerk (\$)	\$23,391	\$96,082	(\$72,691)
Business License - City Clerk CR CD (#)	0	0	0
Business License - City Clerk CR CD (\$)	\$0	\$0	\$0
Convenience Fees - All Payments (#)	0	0	0
Convenience Fees - All Payments (\$)	\$0	\$0	\$0
Bank Drafts Billed (#)	0	0	0
Bank Drafts Billed (\$)	\$0	\$0	\$0
Interdepartmental Billing (#)	0	0	0
Interdepartmental Billing (\$)	\$0	\$0	\$0
Accounts Receivable Billed (\$)	\$467,435	\$840,153	(\$372,718)

Budget Services Division

	FYE 22		FYE 21	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,839.50	320.00	4,000.00
Total Comp Time Available	5.25	16.25	10.25	22.00
Total Overtime Hours	0.00	1.00	0.00	1.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	325.25	3,856.75	330.25	4,023.00
Benefit Hours Taken	14.75	550.25	55.75	541.00
TOTAL ACCOUNTABLE STAFF HOURS	310.50	3,306.50	274.50	3,482.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 22		FYE 21	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	9,168.25	800.00	10,000.00
Total Comp Time Available	3.50	97.00	6.75	189.75
Total Overtime Hours	40.75	466.75	51.75	366.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	844.25	9,732.00	858.50	10,556.50
Benefit Hours Taken	104.00	1,430.25	134.50	1,946.00
TOTAL ACCOUNTABLE STAFF HOURS	740.25	8,301.75	724.00	8,610.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 22		FYE 21	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	3,514.65	29,854.90	2,800.00	33,111.00
Total Comp Time Available	13.50	266.25	28.75	333.75
Total Overtime Hours	136.50	1,354.75	70.75	2,472.50
Total Bonus Hours	1,106.65	1,106.65	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	4,771.30	32,582.55	2,899.50	35,917.25
Benefit Hours Taken	65.50	4,307.00	456.25	5,729.25
TOTAL ACCOUNTABLE STAFF HOURS	4,705.80	28,275.55	2,443.25	30,188.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 22		FYE 21	
	May	YTD	May	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,837.75	320.00	3,584.00
Total Comp Time Available	0.00	0.00	0.00	3.25
Total Overtime Hours	30.75	362.50	37.50	407.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 350.75	 4,200.25	 357.50	 3,994.25
Benefit Hours Taken	65.50	573.00	18.00	494.50
 TOTAL ACCOUNTABLE STAFF HOURS	 285.25	 3,627.25	 339.50	 3,499.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Drive-up Window and Mail Payments

	FYE 22 April	FYE 22 May
Mail Payments - Lockbox	13,762	14,014
Mail Payments - Office	76	42
Mail Payments - Subtotal	13,838	14,056
Night Deposit	145	118
Click-to-Gov Payments	0	0
Paymentus Payments	12,123	13,560
IVR Payments	0	0
Without assistance payments - Subtotal	12,268	13,678
Drive-up window & inside counter	2,153	2,105
Credit Card machine payments (swipe)	0	0
Credit Card machine payments (phone)	0	0
With assistance payments - Subtotal	2,153	2,105
Total Payments Processed - Subtotal	28,259	29,839
Bank Draft (ACH) Payments	10,635	10,119
Total Payments (Utility)	38,894	39,958
Total Convenience Fees - all Payments	0	0
Grand Total Payments	38,894	39,958

Traffic Counter at Drive-up Facility

Night Drop *	0	0
8-5 Drive-up Window Customers *	0	0
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

	FYE 22		FYE 21	
	May	YTD	May	YTD
Number of Meters Read	38,436	425,216	38,866	378,884
New Service	734	7,779	715	7,486
Request for Termination	871	7,879	740	7,483
Delinquent On(s)	171	2,310	237	2,585
Delinquent Offs	205	2,442	229	2,957
Collect Deposit Tags Hung	0	0	0	60
Collect Deposit Cut Offs	0	0	0	12
Blue Tags	0	0	0	126
Number of Meters Re-read	1,601	14,323	666	7,243
Meters Cleaned	2	138	4	317
Customer Assists	0	0	0	277
Meters Pulled	2	12	0	2
Meters Re-set	0	0	0	0
Meter Exchanges	57	444	40	657
TOTAL	42,079	460,543	41,497	408,089

Utility Division Activity Report

	FYE 22		FYE 21	
	May	YTD	May	YTD
STATUS REPORT				
Regular Utility Accounts Billed	44,191	485,163	43,898	481,790
New Ons	772	8,004	809	8,928
Final Accounts Billed	728	6,935	619	7,112
TOTAL ACCOUNTS BILLED	45,691	500,102	45,326	497,830

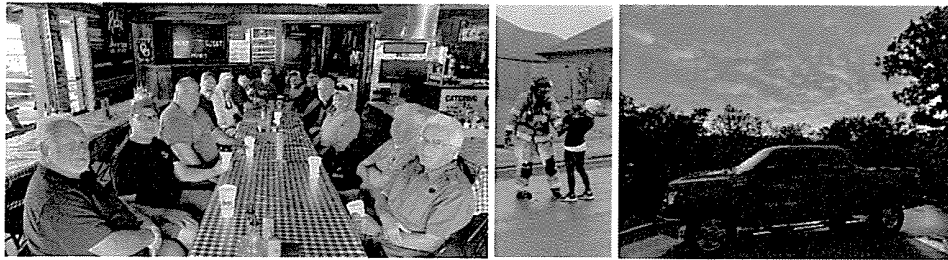
FIRE DEPARTMENT

4

May 2022 Fire Prevention Activity Summary

The Fire Prevention Bureau has recently had a 100% personnel turnover with a New Fire Marshal beginning his assignment on March 1st, three Fire Inspectors starting April 22nd and a fourth on June 3rd. The position of Planning Officer is still vacant. A Fire Driver/Engineer is has tested for and been offered the position. He is performing those duties on a temporary basis while contractual issues are being worked out.

In the month of May, Fire Prevention personnel spent much of their time in training (577 total combined credit hours), while also conducting fire investigations, inspections, addressing code enforcement issues and addressing citizen complaints & requests. All Fire Prevention personnel have begun tracking their inspections, investigations, training and daily activities in the New World system. We are fine tuning how we will gather that data and plan to have a new report format for the June monthly report.



NFD Monthly Progress Report May 2022

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	23	1.59%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	835	57.59%
4 - Hazardous Conditions (No Fire)	40	2.76%
5 - Service Call	123	8.48%
6 - Good Intent Call	314	21.66%
7 - False Alarm & False Call	95	6.55%
8 - Severe Weather & Natural Disaster	3	0.21%
9 - Special Incident Type	0	0.00%
Incomplete Reports	17	1.17%
Total Incident Count (Unique Calls)	1450	100.00%
Number of Total Unit Responses	1783	

Total Fire Loss \$201,117.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	313	284	0:04:44
Station #2	175	325	0:05:25
Station #3	252	373	0:06:13
Station #4	162	332	0:05:32
Station #5	68	617	0:10:17
Station #6	56	451	0:07:31
Station #7	167	375	0:06:15
Station #8	89	360	0:06:00
Station #9	166	398	0:06:38

Community Outreach

Tours and Special Events	7	End of School Events, Carry the Load Memorial Day, Tours
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Burn Permits

Burn Permits Issued	245	Conditions were favorable for burning 7 days in May
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Training

Total Personnel Training Hours	3050	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, etc.
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NFD Monthly Progress Report

May 2022

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Chief 301	14	3	2	1	2			5	1	
Chief 302	12	1		1	1			4	4	1
Chief 303	17	5		3	1		2	6		
Chief 304	8	3		1				1	3	
Chief 401	1				1					
Chief 402	8			1		1	1	3		2
Chief 403	12	5		2		1	2	1	1	
Chief 404	6	1		2		1		1		1
Engine 1	339	312	1	6	1		2	9	1	7
Brush 1	6	4					1			1
Ladder 1	18	8		3	1			4	1	1
Engine 2	193	5	174	3	2			7	2	
Brush 2	4	1	2		1					
Ladder 2	15	6		3	1			4	1	
Engine 3	260	2	1	249				2	1	5
Brush 3	1			1						
Engine 4	168	2	1		160			4	1	
Engine 5	28					26	2			
Brush 5	69					66	2			1
Engine 6	25					2	21			2
Brush 6	64	1				4	55		1	3
Rescue 7	1							1		
Squad 7	201	14	1	7	3			166	8	2
Engine 8	105	1			4			10	90	
Brush 8	1									1
Tanker 8	1					1				
Engine 9	185	9		4		1	3	2	2	164
Brush 9	4	1					1			2
Tanker 9	4					1	2			1
EMS1	4	1		1					1	1
Fire Marshal 1	4	3						1		
Fire Marshal 2	5	2		1		1		1		
	1783	390	182	289	178	105	94	232	118	195


EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

Comments: May 2022

Regular Monthly Scheduled Activities	Unless otherwise noted all meetings are held at the Norman Fire Training Center 2207 Goddard Ave, Norman, OK
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each Wednesday Morning 9:15 am	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions.
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is TBD

Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website www.w5nor.org	Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.
Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps	The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.
Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross	Meetings are conducted at the Fire Training Center and usually held on an as needed basis.
Local Emergency Preparedness Committee	Meets quarterly (normally at the Norman Regional hospital on Porter) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information
Other Emergency Management Activities	
Local Response	
Red Cross Coordination for burn outs.	With the robust reorganization in the Red Cross and the turmoil of having an in home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
Youth Camp	
Planning of the 2022 Youth Preparedness Camp to be held at Northeastern University in Tahlequah, OK is underway. Dates are July 16-22, 2022. In January 2022, active recruitment has resulted in having a full class of 40 students.	In 2022, the second youth preparedness camp will be held in July 2022. It is an exciting time and very happy to get back to the business of training and preparedness. This program will train students in two primary areas. 1: The

	<p>Citizens Emergency Response Training program and 2: A course of Community Preparedness Training. Students and staff were housed in the dorms and logistic support was provided by NSU emergency Management. The course is very robust and kept the students and staff highly engaged in training and learning hands on skills critical in disaster operations. The 2019 camp was nationally recognized by Bill Bischof, FEMA Region 6, National Preparedness Division</p>
	<p>https://www.community.fema.gov/story/Summer-Camp-Turn-Teens-into-Preparedness-Camp-Poster-Rough-Drafts-Images%2FDraft-Edit-(DW).doc</p>
<p>The Norman Art Walk conducted each second Friday has volunteer representatives to support any request for cooling or outreach.</p>	
<p>Norman EM coordinates the activities of the Cleveland County Medical Reserve CORPS Unit 0333 in collaboration with the Cleveland County Health Department.</p>	<p>Operational Readiness Grants were made available by the Asst. Secretary of Preparedness and Readiness through the National Associates of City and County Health Officials to enhance the capability of the MRC Units. In 2022 the “RISE” grant (Respond, Innovate, Sustain and Equip) was awarded to the unit to address</p>

	systemic issues from the 2019 COVID Response. Some of these items were the purchase of equipment needed, to sustain the innovative project of combining social work with mental health through Envision Success for Veterans, purchase updated medical training devices and send leaders to continuing education conferences.
GRANTS STATUS	
National Association of City/County Health Officials	
2020 Operational Readiness Award	GF0024 completed with less than \$50
2021 Operational Readiness Award	GF 0025 \$10,000 roughly 55% completed
2022 Operational Readiness Award	GF0026 \$1686 remaining
RESPOND, INNOVATE, SUSTAIN, EQUIP Award	GF0027, Council Approved, \$75,000, grant to be implemented June 1, 2022.
Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Disaster DR-4222 2015	Federal portion paid, State portion of \$91,808.32 is pending
Disaster Dr-4575 October 2021	The federal government has changed the reimbursement reported in the April report from 90% to 100%. This supplement will be processed automatically and provided to the City at a future date.
Mitigation Grant Status	
Norman Safe Room grant program	All supplemental checks mailed with one exception. Efforts to locate the party has not been successful at this time.
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

HUMAN RESOURCES

5

HUMAN RESOURCES

Monthly Report

May 2022

ADMINISTRATION

A. Administrative Support

- Processed Monthly Department Report
- Processed invoices and reconciled expense accounts
- Tracked Employee Recognition gifts & delivered accordingly
- Finalized the IAFF FYE 22 Collective Bargaining Agreement and presented it to the IAFF President and City Manager for signature.
- Coordinated and attended one (1) FOP negotiation session.
- Coordinated and attended two (2) AFSCME negotiation sessions.

BENEFITS

- Processed enrollment forms, terminations, and changes to health, life, and supplemental products for general health/dental changes
- Reconciled health, dental, and supplemental products
- Continued education of plan documents
- Worked with Healthy Merits and EHealth Biometrics to maintain success in scheduling wellness screenings on site. This year's onsite clinics were successfully concluded having seen between 80 and 100 employees per day. The wellness participation portal enrollment has been extended through May 30, 2022.

PERSONNEL ACTIONS

New Hires – 61

Dept./Div.	Position	Number of Employees
Finance/Utilities	Utility Billing Service Rep	1
Public Works/Engineering	Engineering Assistant	1
Public Works/Streets	Maintenance Worker I	1
Parks/Park Maint.	Maintenance Worker I	1
Parks/Admin	Park Planner	1
Parks/Westwood Pool	PT Pool Personnel (PT)	56

Separations – 10

Dept./Div.	Position	Number of Employees
Public Works/Stormwater	Maintenance Worker II	1
Police/Staff Svs.	Police Records Clerk	1
Parks/Par Maint	Maintenance Worker I	1
Planning/Admin	Administrative Technician III	1
Public Works/Traffic	Capital Projects Engineer	1
Utilities/Water Reclamation	Plant Operator	1
Police/Admin	Police Public Information Officer	1
Police/Patrol	Police Sergeant	1
Police/Emergency Comm.	Communications Officer II	1
Fire/Prevention	Fire Inspector	1

Promotions – 6

Dept./Div.	Position	Number of Employees
Public Works/Fleet	Fleet Service Technician	2

SURVEYS

- No surveys conducted this month.

RECRUITMENT**Accepted applications for the following positions:**

Department/Division	Position
Finance/Revenue/Meter Services	Meter Reader
Human Resources	Benefits Specialist
Municipal Court	Municipal Court Officer
Parks & Recreation/Admin	Park Planner
Parks & Recreation/Park Maintenance	Maintenance Worker I
Parks & Recreation/Park Maintenance	Maintenance Worker II
Parks & Recreation/Park Maintenance	Temporary Laborer (PT)
Parks & Recreation/Recreation	Food & Beverage Tech I (PT)
Parks & Recreation/Recreation	Recreation Center Supervisor - Whittier
Parks & Recreation/Recreation-12 th Ave	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-12 th Ave	Recreation Technician (PPT)
Parks & Recreation/Recreation-Irving	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-Irving	Recreation Leader I (PPT)
Parks & Recreation/Recreation-Little Axe	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-Whittier	Recreation Center Specialist (PT)
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Assistant Aquatic Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatic Facility Maintenance I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatic Facility Maintenance II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatic Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concession Cashier I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concession Cashier II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concession Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Head Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Office Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Slide And Gate Attendant (PT)
Parks & Recreation/Westwood Family Aquatic Center	Swim Instructor (PT)
Parks & Recreation/Westwood Golf Center	Golf Course Attendant (PT)
Police/Animal Welfare	Animal Welfare Technician
Police/Animal Welfare	Shelter Veterinarian
Police Department	Police Officer
Police/Emergency Communications Bureau	Communications Officer I
Police/Emergency Communications Bureau	Communications Officer II
Police/Staff Services	Parking Service Officer
Police/Staff Services	Police Records Clerk
Public Works/Engineering	Engineering Assistant

Public Works/Engineering	Utility Coordinator
Public Works/Fleet	EVT Mechanic II
Public Works/Fleet	Mechanic II – Light Duty
Public Works/Fleet	Mechanic Apprentice
Public Works/Stormwater	Maintenance Worker II
Public Works/Streets	Maintenance Worker I
Utilities/Sanitation	Sanitation Worker I
Utilities/Water Line Maintenance	Utility Distribution Worker I
Utilities/Water Line Maintenance	Utility Distribution Worker II
Utilities/Water Reclamation Facility	Temporary Laborer (PT)
Utilities/Water Treatment Plant	Laboratory Technician
Utilities/Water Treatment Plant	Maintenance Worker I
Utilities/Water Treatment Plant	Plant O & M Technician
Utilities/Water Treatment Plant	Temporary Laborer (PT)

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	415	Written Exams	4
Phone	500	Practical Testing/Assessment Ctr	2
Mail	310	Panel Board Interviews	7
Email	305	Promotions	3
Total Subscribers on E-mail Vacancy List	1473	Oral Interviews	30
Total Page Views for HR Website	5,640	Hiring/Promotion Board	1

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	82	Advertisements Placed	17
Pre-Employment Drug Screens	68	Applications Received	434
Pre-Employment Physicals	61	Job Announcements Emailed	32
Pre-Employment OSBI	41	Job Announcements to CON Depts.	360

TRAINING AND DEVELOPMENT

Provided Advanced Supervisory Academy makeup sessions on the topics of Customer Service Recovery and Supervisory Management for eighteen employees in management, supervisory, lead and crew chief roles from various departments.

Conducted training for ten new (10) employees on the topics of Understanding, Responding to and Preventing Workplace Harassment, ADA, Workplace Violence, City of Norman Code of Ethics and Code of Conduct, Customer Service Give em the Pickle, Computer Networks and Communications Policy, and Social Media Policy.

The Computer Training Lab was the site for Commercial Driver's License (CDL) program training conducted by Moore Norman Technology Center facilitators; CDL online theory training classes and testing for three Public Works employees; Meter Beacon Go Live training on reading and using handhelds for Finance, Meter Services Division employees; City View software document scoping project review with the vendor for Public Works, Planning and Community Development, City Clerk, and City Manager staff; and IT ERP weekly meetings.

SAFETY

- Safety material documents were sent to divisions each week
- Conducted Fall Awareness Safety Training for Fleet
- Conducted two (2) Return to Work Meetings (NWRP & Line Maintenance)
- Conducted two (2) Fitness for Duty Meetings (Police & Fire)
- Conducted eight (8) new employee orientations
- Certified thirty-seven (37) employees in Adult First Aid/CPR/AED

Recordable Injuries – 4

Dept./Division	Nature of the Injury	Activity	Prognosis
Fire/ Suppression	Right knee strain	Landed on knee after navigating over equipment on truck & felt a pop	tbd
Parks & Rec./ Park Maint.	Exposure to poison ivy	Developed rash after mowing duties	Returned to work
Police/ Patrol	Sprained left wrist & knee	Injured wrist & knee during police motorcycle training	Returned to work
Utilities/ Sanitation	Stepped on nail, puncturing right foot	Stepped on nail while picking up bulk trash	Returned to work

Recordable Injuries per calendar year. CY 2021 is current year to date:

2022	2021	2020	2019	2018	2017
18	64	57	65	71	59

Vehicle Collisions: 1

Division	Description of Collision	Status
Fire	While attempting a 3-point turn, Unit #18 struck another vehicle causing damage to the rear door panel of the driver's side	"At Fault"

Current number of "at fault" Vehicle Collisions per fiscal year:

2022	2021	2020	2019	2018	2017
2	10	3	8	5	17

CITY OF NORMAN

Information Technology Department
Monthly Report – May 2022.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	In Progress –Project team has completed implementation work on Incode for Municipal Court, Munis for Financials, Advanced Utilities for utility billing, Tyler EAM for Work Orders, as well as Intellitime for Time and Attendance. Munis for HR Module has completed. CityView for Planning and Permits began May 2021 and will continue into first quarter 2023.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	Ongoing: New core switching has been implemented and speed enhanced at main 201 W Gray campus. IT Network staff are in implementation and testing of networking and security appliances.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, land acquisition complete, possible launch in FYE23
New Building construction support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress –
Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter)	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centrac	In Progress
IT Security training efforts for all network and email users at the City of Norman.	Increase the knowledge and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who uses the network and email.	Ongoing
Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress

Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Expected completion in Q1 or Q2 2019
Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress
Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	
Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden Boulevard, Renaissance Drive, and Southlake Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of May 2022.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 22 emails from the groups shown were sent from city servers using city resources – of those 39,012 were delivered to outside mailboxes for the month of May 2022. The city servers generated mass communications to Norman citizens of 39,012 messages from only 22 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 288,000 attempted incoming and 102,168 outgoing messages for the month of May 2022. Incoming messages totaling 111,766 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents nearly 42% of our inbound mail. This percentage continues to be the norm for malicious email/spam. The IT Department has made the decision to block inbound traffic from countries with known malicious attackers that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

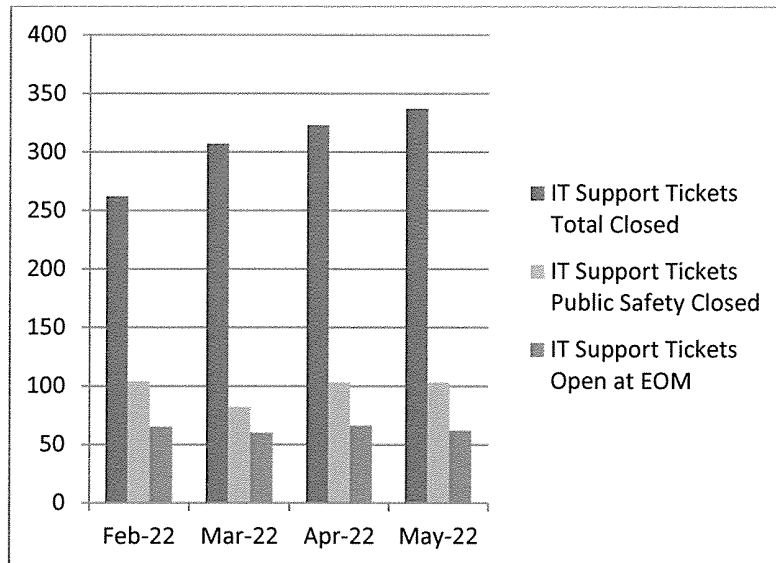
The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of May 2022, the City of Norman's web site had 110,965 individual web sessions access the web site for 234,862 total page views. Of those sessions, 62,217 were identified as New Users to view content on the City web site (see **IT Table 4**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has reduced and more relevant information as well as the ability to function seamlessly from mobile devices and tablets.

ERP Project Implementation Progress:

The chart below shows the path that we have followed through our ERP Implementation Project. The project began in January of 2018 and is expected to run through FYE23. The City Council has approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once complete the city will have enhanced automated services and web services for our citizen base as well as the employees who use and track their daily work with these business systems. The IT

Department has completed implementation of Parks and Rec software (Vermont Systems), Municipal Court software (Incode), Finance software (Munis), Utility Billing software (CIS Infinity), and Payroll (Munis). Human Resource Management (HRM), and EAM for Work Orders is our focus for the Months of Feb through July/August 2021. Daily work continues on these systems as well as additional training and configuration on the Utility Billing software. Server installation and configuration for Planning and Community Services (CityView) application began in May of 2021. The COVID-19 pandemic had an adverse effect on the completion of CIS Infinity and the starting of CityView because of vendor resource availability and travel restrictions in Canada (both companies are Harris owned and based in Canada). The final phase of our software upgrades, City View, is expected to complete during the first quarter of FYE23. We will continue to evaluate each of these systems moving forward starting with a review of the HR Systems in FYE23.

[illegible]

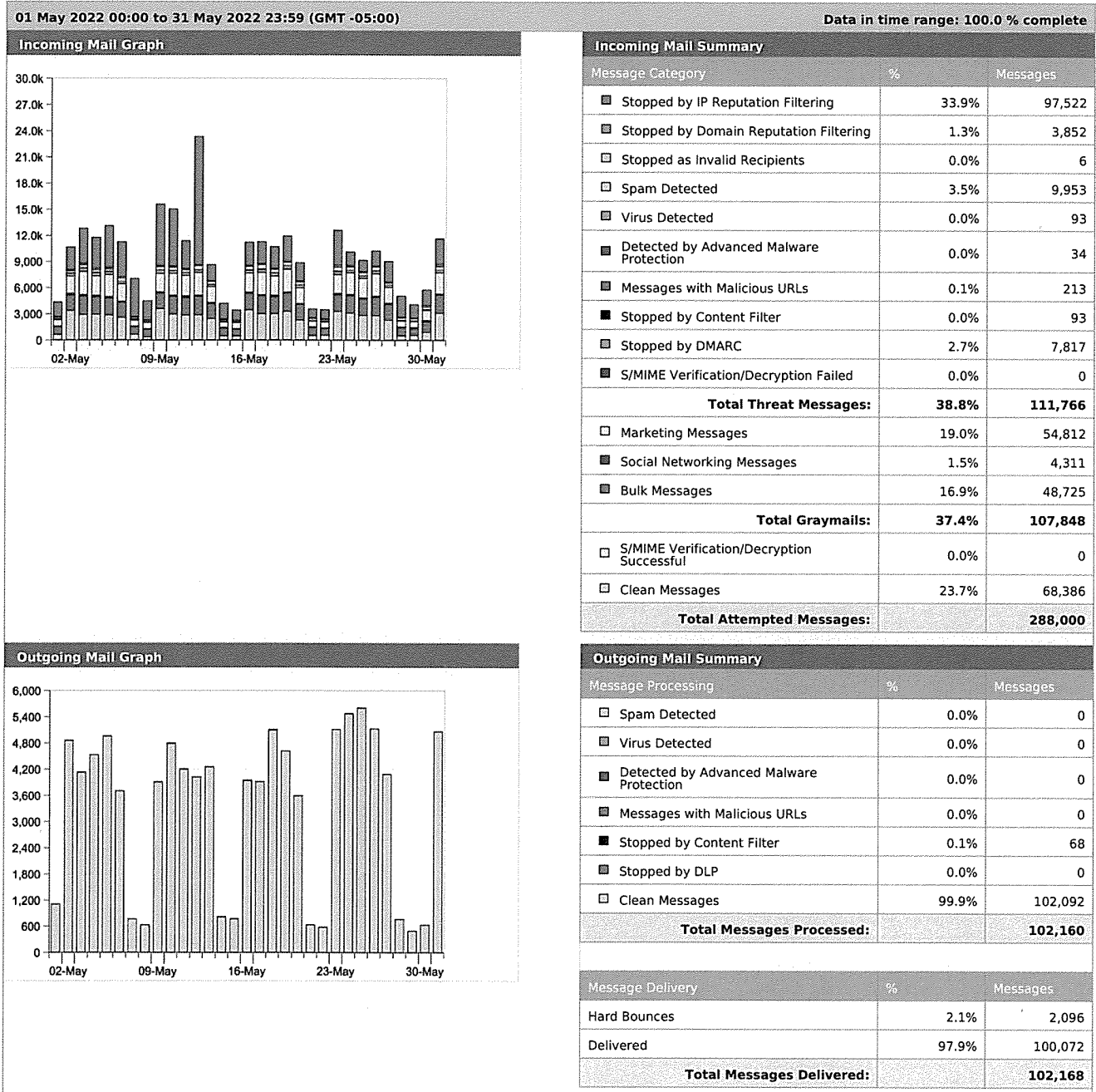
Table 1**Table 2**

<i>Group</i>	<i>Active Members</i>	<i>Mailings</i>	<i>Total Delivered</i>
Affirmative Action Group	16	2	32
Job Posting	1490	2	2980
Norman News	2000	18	36000
Totals	3596	22	39012



Executive Summary

ironport.example.com



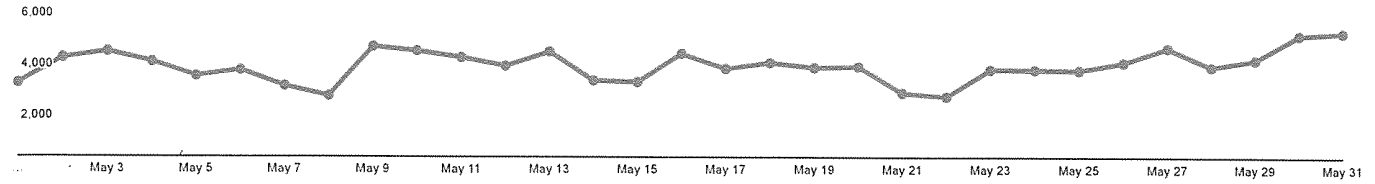
Site Traffic

All Users
100.00% Sessions

May 1, 2022 - May 31, 2022

Report Tab

Sessions



Day of the month	Sessions	Pages / Session	Pageviews	Users	New Users	Bounce Rate	Avg. Time on Page
	110,965 % of Total: 100.00% (110,965)	2.12 Avg for View: 2.12 (0.00%)	234,862 % of Total: 100.00% (234,862)	72,349 % of Total: 100.00% (72,349)	62,217 % of Total: 100.00% (62,182)	42.77% Avg for View: 42.77% (0.00%)	00:01:38 Avg for View: 00:01:38 (0.00%)
1. 31	4,892 (4.41%)	2.20	10,762 (4.58%)	4,187 (4.36%)	2,680 (4.31%)	40.13%	00:01:37
2. 30	4,789 (4.32%)	2.04	9,776 (4.16%)	4,084 (4.26%)	2,976 (4.78%)	40.61%	00:01:32
3. 09	4,325 (3.90%)	2.16	9,356 (3.98%)	3,763 (3.92%)	2,475 (3.98%)	45.78%	00:01:31
4. 27	4,286 (3.86%)	2.15	9,213 (3.92%)	3,607 (3.76%)	2,343 (3.77%)	40.20%	00:01:45
5. 10	4,158 (3.75%)	2.04	8,481 (3.61%)	3,670 (3.82%)	2,471 (3.97%)	48.00%	00:01:42
6. 03	4,132 (3.72%)	2.14	8,837 (3.76%)	3,642 (3.80%)	2,411 (3.88%)	37.27%	00:01:32
7. 13	4,126 (3.72%)	1.95	8,059 (3.43%)	3,600 (3.75%)	2,510 (4.03%)	49.54%	00:01:42
8. 16	4,052 (3.65%)	2.22	9,012 (3.84%)	3,471 (3.62%)	2,222 (3.57%)	41.04%	00:01:34
9. 11	3,901 (3.52%)	2.08	8,112 (3.46%)	3,379 (3.52%)	2,145 (3.45%)	45.53%	00:01:40
10. 02	3,886 (3.50%)	2.05	7,965 (3.39%)	3,321 (3.46%)	1,993 (3.20%)	44.00%	00:01:40

Rows 1 - 10 of 31

MONTHLY REPORT - LEGAL DEPARTMENT
May 2022 Report
(Submitted June 10, 2022)

MONTHLY HIGHLIGHTS:

Arce, Geoffrey v. Board of County Commissioners for Cleveland County, and District #2 Commissioner, Darry Stacy in his capacity as County Commissioner and a master of its employee and agent Zachary Paulk in the course of employment, and Norman Fire Department, CJ-2022-204 (K)

The district court entered an order on May 9, 2022, dismissing the Plaintiff's claim against the Norman Fire Department. Because the Plaintiff did not appeal the district court order before June 8, 2022, the order is final.

Shaw, Austin, et al. v. City of Norman, et al., CIV-21-1124-J (K)

The district court entered an order on May 23, 2022 dismissing the Plaintiffs' federal claims with prejudice and dismissing the Plaintiffs' state claims without prejudice. The Plaintiffs have until June 22, 2022, to appeal the district court's order.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

Harmon et al. v. City of Norman et al., CIV-18-0688; 18-6187; 22-6019 (K)

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Doughty v. CentralSquare Technologies LLC, et al., CJ-2020-451; CIV-2020-500 (K)

Thompson v. City of Norman, et al., CJ-2019-71; CIV-19-13 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

AMF Development v. City of Norman, et al, CJ-2018-1134; SD 119,677 (K)

Fleske Holding Company LLC v. City of Norman, CV-2018-956; SD 119,649

Kevin Easley v. City of Norman, CV-2012-346; DF-115811 & SD-119536

Golden Tribe LLC v. City of Norman, CV-2018-1142, DF-119107

Henderson, et al. v. City of Norman, et al., Case No. CJ-2016-610 (K); DF-120316

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. General Lawsuits

Arce, Geoffrey v. Board of County Commissioners for Cleveland County, and District #2 Commissioner, Darry Stacy in his capacity as County Commissioner and a master of its employee and agent Zachary Paulk in the course of employment, and Norman Fire Department, CJ-2022-204 (K)
Armstrong v. City of Norman, CJ-2012-1638 (K)
City v. Haddock, CV-2010-357 TS (K, S)
City v. IAFF, CV-2011-48 L; DF-109447 (K)
City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)
City of Norman v. Aaron Stachmus and Bryson Anglin, CJ-2021-445 (S)
City of Norman v. Aaron Stachmus and Bryson Anglin, CJ-2022-424 (S)
Etter v. City of Norman, CJ-2021-731 (K)
FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)
FOP v. City of Norman, CV-2011-876 L (K)
Martin Florez v. City of Norman & John Doe, CJ-2021-1051
Caleb Fulton v. Loyal Reich, Reich Dozer Services, LLC, City of Norman, Board of County Commissioners of Cleveland County, State of Oklahoma, CJ-2020-797 (K)
Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)
City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)
City v. Lonnie Hodges, CV-2020-2922
The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)
McCarver v. City of Norman, CJ-2013-128 TS (K)
Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)
Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)
Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

B. Condemnation Proceedings

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. The Uplands Development Co., LLC, et al., CJ-2021-227 (M)
City of Norman v. Hallbrooke Development Group One, LLC, et al., CJ-2021-228 (M)
City of Norman v. Ronald A. Ashley, et al., CJ-2021-337 (M) – The June 13th Scheduling Conference was stricken by agreement for the parties to either enter an agreed Scheduling Order or seek other agreed resolution of the case.
City of Norman v. D&J Land, LLC, et al. CJ-2022-251 (M) – A demand for jury trial on the matter of just compensation was filed on June 7, 2022. The City paid the award and commissioners' fees into court on June 8, 2022, and commissioners' fees were disbursed on June 9, 2022.

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

D. *Municipal Court Appeals*
None

E. *Small Claims Court*

Almost Home Investment, et al. v. City of Norman, SC-2014-3027 (K)

F. *Board of Adjustment Appeals*
None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*
This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)
AFSCME Grievance FYE 21-05 – (Brooks & Stephens)
AFSCME Grievance FYE 21-06 – (Parks HEOs and MWIIIs)
AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)
AFSCME Grievance FYE 22-08 – (Sherri Cole – Negative Evaluation)
AFSCME Grievance FYE 22-09 – (Sherri Cole – Harassment)
AFSCME Grievance FYE 22-10 – (Danny Millsap – Working Environment)
AFSCME Grievance FYE 22-11 – (Kay Johnson – Discipline/Unsatisfactory Work Performance)
AFSCME Grievance FYE 22-12 – (Stephanie Shelton – Discipline/3 Day Suspension)
AFSCME Grievance FYE 22-13 – (Stephanie Shelton – Discipline/5 Day Suspension)

IAFF Grievance FYE 21 – (Carl Smith – Improper Compensation)
IAFF Grievance FYE 22 – (Battalion Chief)
IAFF Grievance FYE 22 – (Clymer Promotion)
IAFF Grievance FYE 22 – (Fire Training Officer)
IAFF Grievance FYE 22 – (Source Documents)
IAFF Grievance FYE 22 – (Chris Beirne)
IAFF Grievance FYE 22 – (Chris Beirne)
IAFF Grievance FYE 22 – (Fire Marshal Grievance)
IAFF Grievance FYE 22 – (Fire Inspector Grievance)
IAFF Grievance FYE 22 – (Planning Officer)

B. Equal Employment Opportunity Commission (EEOC)

Candice Smith, 564-2022-00673 (Discrimination)

C. Contested Unemployment Claims (OESC)

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through May 2022. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
Month	FYE 20	FYE 21	FYE 22	FYE 20	FYE 21	FYE 22	FYE 20	FYE 21	FYE 22
JULY	640	545	*275	35	23	11	15	16	7
AUG	683	444	236	10	11	9	15	14	5
SEPT	497	520	263	17	10	9	14	13	5
OCT	581	325	269	23	4	12	18	7	6
NOV	390	259	228	9	0	2	11	6	6
DEC	444	279	162	25	6	1	12	7	3
JAN	522	134	185	32	3	9	15	0	6
FEB	597	178	787	22	1	8	13	0	8
MAR	420	270	282	22	6	13	7	5	9
APR	104	420	323	0	6	12	0	13	10
MAY	137	507	582	2	10	21	0	13	12
JUNE	528	422		25	0		9	11	
TOTALS / YTD	5,543	4,303	3,592	222	80	107	129	105	77

* Correction

WORKERS' COMPENSATION COURT

The total number cases pending as of May 2022 are 21. Two settlements were approved by Council on May 24, 2022. One settlement is set to be considered by Council on June 14, 2022. There were no new workers compensation cases received during the month of May 2022. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 22 CASES	FYE21 CASES	FYE20 CASES	FYE19 CASES
Fire	Suppression	5	3	2	2	4
Fire	Prevention	1	1			
Parks/Rec.	Park Maintenance	1				1
Parks/Rec	Westwood Pool	1	1			
Planning	Development Services					
Police	Animal Welfare	2		2	1	
Police	Criminal Investigation	1	1			
Police	Patrol	7	3	1	2	1
Police	Administration	1	2			
Public Works	Street Maintenance	2	1	1	1	3
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Utilities	Line Maintenance				1	
Utilities	Sanitation					
TOTALS		21	12	6	7	9

List of Pending Cases

Adams, Malia Jessie v. City of Norman, CM-2020-01069 Q

(Police, Animal Welfare, Animal Welfare Officer, R. Hip, Low Back with Radicular Symptoms, Mid-Back Consequential; + Thoracic Spine)

Adams, Malia Jessie v. City of Norman, CM-2021-02000 A

(Police, Animal Welfare, Animal Welfare Officer, R. Ankle, Mid/Low Back)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Crews, William "Will" Bryan v. City of Norman, CM-2021-04764 A

(Police, Patrol, Sergeant, Neck, L Shldr., L. Arm, L. Hand)

Crews, William "Will" Bryan v. City of Norman, CM-2021-04762 Q

(Police, Patrol, Sergeant, Back, Neck, L. Shldr, L. Arm, L. Hand)

Crews, William "Will" Bryan v. City of Norman, CM-2021-04763 X

(Police, Patrol, Sergeant, Back, Neck, Both Shldrs., Both Arms, Both Hands)

A settlement in the above case (CM-21-04762 Q) was approved by Council May 24, 2022 and will no longer appear on the monthly report. Both CM-2021-04764 A and CM-2021-04763 X were combined into case CM-2021-04762 Q by the Court.

Ericksen, Tammy L. v City of Norman, CM-2021-06871 E

(Police/Emergency Communications/Communications Supervisor, R. Hip, R. Knee, R. Shoulder, Back)

Ericksen, Tammy L. v City of Norman, WCC-2022-15003 K

(Police/Emergency Communications/Communications Supervisor, Both Ears)

Harris, Reagan v. City of Norman, CM-2021-04817 K

(P&R, Westwood Pool, Life Guard, L. Wrist)

A settlement in the above case was approved by Council on May 24, 2022 and will no longer appear on the monthly report.

Henderson, Fred L. v. City of Norman, CM-2022-01483 Y

(Fire, Prevention, Fire Marshal, Both Knees)

Hiett, Darin v. City of Norman, CM-01014 Q

(Public Works, Streets, HEO, Neck, R. Shoulder, R. Hand)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)

Koscinski, Christopher v. City of Norman, CM-2020-06955 J

(Fire, Suppression, Firefighter, R. Shoulder, R. Arm)

Koscinski, Christopher v. City of Norman, CM-2021-04927 L

(Fire, Suppression, Firefighter, Back)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire/Suppression/Fire Driver Engineer, Neck, Back UNS, L Knee, L. Leg)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant (Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach

Nelson, Keith v. City of Norman, CM-2022-01836 F

(Fire, Suppression, Fire Training Officer, R. Shldr)

Newell, Richard v. City of Norman, WCC-2022-15014 H

(Police, Criminal Investigation, Police Sergeant, R. Knee)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Younts, Jerry Wayne v. City of Norman, CM-2020-06911 F

(Public Works/Street Maintenance/HEO, L Shoulder, Neck)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through May 2022.

DEPARTMENT	FYE 22 Month	FYE 22 YTD	FYE 21	FYE 20	FYE 19
Animal Control	1	2	1		
Finance – IT			1		
Fire		2	1	4	
Legal			2		
Other	1	5	11	10	9
Parks		1	4	6	6
Planning		2			
Police		8	3	5	10
Public Works – other		2	2	3	
Public Works – Stormwater		1		2	
Public Works – Engineering			1	2	
Public Works – Streets	2	10	9	11	6
Utilities – Water		6	11	11	12
Utilities – Sanitation	1	6	12	12	10
Utilities – Sewer		3	5	5	3
TOTAL CLAIMS	5	48	63	71	56

CURRENT CLAIM STATUS	FYE 22 TO DATE	FYE 21	FYE 20	FYE 19
Claims Filed	48	63	71	56
Claims Open and Under Consideration	14	0	0	0
Claims Not Accepted Under Statute/Other	3	10	11	8
Claims Paid Administratively	10	11	13	10
Claims Paid Through Council Approval	2	7	14	12
Claims Resulting in a Lawsuit for FY	1	3	1	4
Claims Barred by Statute (No Further Action Allowed)	9	32	32	22
Claims in Denied Status (Still Subject to Lawsuit)	9	0	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
MAY - FY '22**

CASES FILED

	<u>MAY</u>	<u>FY22</u>	<u>Y-T-D</u>	<u>MAY</u>	<u>FY21</u>	<u>Y-T-D</u>
Traffic	524		3,959	611		8,197
Non-Traffic	197		2,222	206		2,351
SUB TOTAL	721		6,181	817		10,548
Parking	246		5,815	500		5,236
GRAND TOTAL	967		11,996	1,317		15,784

CASES DISPOSED

	<u>MAY</u>	<u>FY22</u>	<u>Y-T-D</u>	<u>MAY</u>	<u>FY21</u>	<u>Y-T-D</u>
Traffic	637		4,276	875		8,961
Non-Traffic	213		2,628	220		2,245
SUB TOTAL	850		6,904	1,095		11,206
Parking	315		6,645	373		3,428
GRAND TOTAL	1,165		13,549	1,468		14,634

REVENUE

	<u>MAY</u>	<u>FY22</u>	<u>Y-T-D</u>	<u>MAY</u>	<u>FY21</u>	<u>Y-T-D</u>
Traffic	\$ 47,575.26		\$ 461,744.43	\$ 102,120.43		\$ 949,201.94
Non-Traffic	\$ 20,731.57		\$ 219,732.59	\$ 32,632.93		\$ 269,299.20
SUB TOTAL	\$ 68,306.83		\$ 681,477.02	\$ 134,753.36		\$ 1,218,501.14
Parking	\$ 11,581.00		\$ 224,750.26	\$ 10,485.00		\$ 92,199.00
GRAND TOTAL	\$ 79,887.83		\$ 906,227.28	\$ 145,238.36		\$ 1,310,700.14

MUNICIPAL COURT - MONTHLY REPORT
May 2022

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 27 new cases and closed 32 cases during the month of April 2022. 5 Mediations were held.

PARKS AND RECREATION 9

MAY 2022 PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine trash removal & leaf clean-up in City Parks as well as restroom/shelter cleaning & landscape maintenance in City Parks.

SAFETY REPORT	FYE-22MTD	FYE-22YTD		FYE-21MTD	FYE-21YTD
On-The-Job Injuries	0	0		0	6
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man	Hours YEAR-TO-DATE		Total Man	Hours YEAR-TO-DATE
Big Mowing	186.50	865.50		50.00	544.50
Trim Mowing	810.50	4459.50		467.50	4022.00
Chemical Spraying	165.00	699.00		18.00	367.50
Fertilization	0.00	72.00		0.00	12.00
Park Tree Work	129.00	255.00		0.00	1.00
Street Tree Work	12.00	184.00		0.00	113.00
Trash Maintenance	347.50	1332.00		191.00	3503.50
Sprinkler Maintenance	87.00	253.50		192.00	177.00
Watering	0.00	319.75		37.00	0.00
Painting	0.00	524.00		152.00	0.00
Landscape Maintenance	104.00	623.00		0.00	893.75
Seeding/Sodding	0.00	571.00		10.00	52.25
Ballfield Maintenance	0.00	139.00		0.00	8.00
Fence Repairs	0.00	0.00		146.00	454.50
Equipment Repairs/Maintenance	134.00	515.00		0.00	834.75
Material Hauling	27.00	639.25		0.00	1090.00
Snow/Ice Removal	0.00	67.27		0.00	470.50
Christmas Setup	0.00	302.00		175.25	0.00
Vector Control	43.00	123.00		109.00	144.00
Events	33.00	317.00		0.00	834.75
Vandalism Repair	7.00	13.75		0.00	70.50
Trail Maintenance	7.00	7.00		0.00	463.00
Playground Maintenance	105.50	427.50		0.00	147.00
Restroom Maintenance	4.00	695.00		114.50	1075.50
Carpentry/Welding	3.00	353.00		48.50	48.50
Shop Time	133.00	303.25		0.00	0.00
Special Projects	214.25	1106.25		0.00	1127.00
Miscellaneous	208.50	833.75		0.00	568.00

Park Development Activities May 2022

NORMAN FORWARD Reaves Park:



Work continues on the construction of the new youth baseball/softball fields in the area of the park where the park maintenance facility used to stand, as well as the new park road and interior parking lots; while the Ball Clubs of Norman continue to successfully operate their nightly league schedule and busy weekend tournaments.

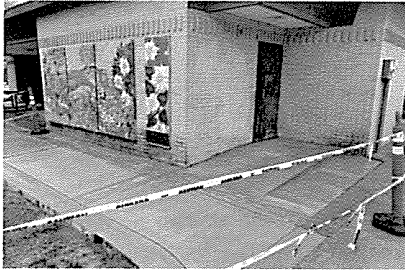
We are getting all the dirt needed for the project from the new detention pond on the eastern edge of the park, as designed by our team from Halff Associates. The pond will also serve as a recreational wet pond feature in future phases, but for now, it is functioning as detention only; which was put to use with the heavy rains in May. Several feet of water filled the pond, which then slowly releases to continue flowing out of the park in the same location it always has on its way east across the Jimmy Austin OU Golf Course. OG&E is on-site, working to re-lay the service lines in the park underground from the area that used to be our park maintenance facility to the new ballfields and old festival power pedestals in the park. Contractors also made final field improvements on a remodeled “flex field” on the eastern edge of the park for use this season. The work area will continue to shrink southward as more of the interior parking lots and grading are completed this summer. The next large community events in the park will be the Juneteenth Festival on June 18, and the annual 4th of July celebration. The project is scheduled to be completed next winter—ahead of the 2023 sports leagues and events.

Forestry:



The City Forester is working in parks and public landscape areas to make sure our irrigation systems on several tree plantings are operational and/or adding and filling gator bags on new tree plantings that do not have automatic irrigation on them, getting ready for the summer months & trying to get ahead of the heat stress. In particular, 40 trees on SW 12th, 30 in Eastridge Park, 30 in Andrews Park, and 7 newly planted trees on Robinson Street had bags added to them in April. Also, we received 20 new “Survivor Elms”, which we will tend and grow for the next 6 to 18 months to get them ready for planting in various parks in memory of those killed in the Murrah Building attack over 20 years ago. Earlier in May, he assessed trees at UNP and the Central Library campus and trimmed low and/or potentially hazardous branches in Lions & Centennial Parks. Also, we finished clearing brush out of Monroe Park in preparation for the mid-month “Norman’s Best Park” event, celebrating their win in the 2020 “Parks Madness” tournament held in the early days of COVID.

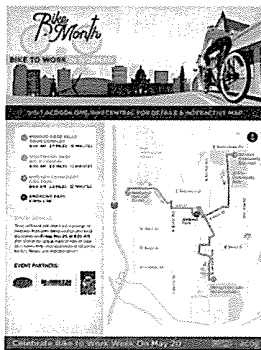
Neighborhood Parks:



Our contractor continued working on making ADA improvements at Lions Park. The new accessible route to the park gazebo was completed last month, minus the required grab-bar/handrail that will be installed with the other steel pieces for the rails and bars at the restroom building in the coming weeks. Work on the restroom renovation will continue as the new fixtures and doors are

delivered. The parking lot off Pickard Avenue will be cleaned, sealed and re-stripped to relocate the accessible parking lots to the east end of the lot as the project where a new accessible sidewalk ramp was built, as the project concludes early this summer. Also, we are working with the HOA at the Sutton Place neighborhood to install landscape improvements and additional sports practice areas in that park. There will be a playground replacement scheduled for the park once it is its turn in the NORMAN FORWARD Project in the coming years. The HOA has volunteered to install and care for landscape plants around the new park sign, using the new hose connection installed in the park in May.

Bicycle Planning:



We celebrated Bike To Work Day on Friday, May 20th, with several group rides that met at Andrews Park at 8:30 a.m. for a “Pre-Work Rally” in a show of support for biking. Local rides started at the Griffin Park dog park parking lot, at Westwood Park and at the OU Swim Complex, and traveled towards Andrews Park. This annual event is held to help raise awareness for biking as a viable means of transportation as well as a fun and healthy way to get around, especially in an era of rising gas prices. As always, healthy snacks and door prizes were available to those in attendance.

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A

MAY 2022
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2022	FY 2022	FY 2021 MTD
	MTD	YTD	MTD
Injuries On The Job	0	0	0
City Vehicles Damaged	0	0	0
Vehicle Accidents Reviewed	0	0	0

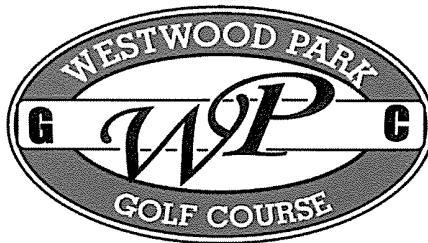
FINANCIAL INFORMATION

	FYE 2022	FYE 2022	FY 2021
	MTD	YTD	MTD
Green Fees	\$59,649.57	\$514,411.22	\$54,051.60
Driving Range	\$14,734.73	\$125,294.56	\$11,431.24
Cart Rental	\$32,067.83	\$288,539.03	\$30,335.54
Restaurant	\$16,634.00	\$159,466.75	\$13,365.65
Insufficient Check Charge	\$0.00	\$0.00	\$0.00
Interest Earnings	\$210.90	\$2,995.07	\$54.00
TOTAL INCOME	\$123,297.03	\$1,090,706.63	\$109,238.03
Expenditures	\$84,926.35	\$1,120,238.66	\$68,351.64
Income vs Expenditures	\$38,370.68	(\$29,532.03)	\$40,886.39
Rounds of Golf	3847	33801	3501

Staff continues to work on foundation drainage on the east side of the cart building a hedge removal. We will need to install a sub-slab sump pump to complete the correct water inside, after a rain event.

Sand Bunker renovation is progressing. Staff completed #10 and #1 greenside bunker work on #18 greenside which will be a sod stacked bunker; however, the sod farm has water for weeks which is slowing the work of #18 greenside bunker. Presently, half of it is complete and the drainage for that bunker is also complete. Staff will then begin work on greenside bunker.

Greens are performing very well. The greenspeeds remain in the double digits on the most days, weather permitting. Staff continue applying post-emergent applications on where there has been break-through. Most applications are being done with a backpack. The drainage in front of #14 tee cart path needs immediate attention.



MAY 2022

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	MAY FYE'22	MAY FYE'21
Regular Green Fees	891	751
Senior Green Fees	392	271
Junior Fees	86	329
School Fees (high school golf team players)	208	2
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	702	608
Employee Comp Rounds	337	297
Golf Passport Rounds	0	0
9-Hole Green Fee	220	359
2:00 Fees	193	147
4:00 Fees	298	111
Dusk Fees or 6:00 Fees	105	63
PGA Comp Rounds	8	1
*Rainchecks (not counted in total round count)	8	4
Misc Promo Fees (birthday, players cards, OU student)	401	560
Green Fee Adjustments (fee difference on rainchecks)	6	2
Total Rounds (*not included in total round count)	3847	3501
% change from FY '20	9.88%	
Range Tokens	3977	3270
% change from FY '20	21.62%	
18 - Hole Carts	190	242
9 - Hole Carts	61	56
½ / 18 - Hole Carts	1295	1126
½ / 9 - Hole Carts	423	336
Total Carts	1969	1760
% change from FY '20	11.88%	
18 - Hole Trail Fees	0	1
9 - Hole Trail Fees	0	1
18 - Hole Senior Trail Fees	36	5
9-Hole Senior Trail Fees	2	1
Total Trail Fees	38	8
% change from FY '20	375.00%	
TOTAL REVENUE	\$123,297.03	\$109,238.03
% change from FY '20	12.87%	

MAY 2022
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FY2022 MTD	FY2022 YTD	FY21-22 TOTAL
Swim Pool Passes	\$141,091.00	\$417,839.50	\$278,558.50
Swim Pool Gate Admission	\$19,376.00	\$152,806.00	\$324,472.00
Swim Lesson Fees	\$24,355.00	\$95,173.00	\$74,224.00
Pool Rental	\$15,350.00	\$36,340.00	\$41,896.00
Locker Fees	\$0.00	\$0.00	\$0.00
Pool Classes	\$9,500.00	\$36,263.00	\$27,673.00
Pool Merchandise Sales	\$0.00	\$0.00	\$0.00
Concessions	\$16,023.52	\$91,871.29	\$182,683.53
TOTAL INCOME	\$225,695.52	\$830,292.79	\$929,507.03
Expenditures	\$42,904.48	\$234,365.69	\$639,852.95
Income verses Expenditures	\$182,791.04	\$595,927.10	\$289,654.08

ATTENDANCE INFORMATION

	Season to Date May FYE 2022	2021 YTD May 2020 - Oct 2020	2020 YTD May 2019-Oct 2019
a. Pool Attendance	2,459	43,187	68,202
b. Adult Lap Swim Morning/Night	25	581	282
c. Water Walkers	10	2,990	1,607
d. Toddler Time	18	2,723	2,314
e. Water Fitness	55		
f. Swim Team	70	1,221	3,167
g. Scuba Rentals	8		
h. Scuba Participants	42		
i. Swim Lessons	0	579	1,214
j. Private Swim Lessons	0		
g. Movie Night/Special Events	714	0	3,391
h. Party / Rentals	5	91	323
TOTAL ATTENDANCE	3,406	51,372	80,500

FACILITY MAINTENANCE

9B

Facility Maintenance - May 2022 - Labor/Materials Cost Report

Comprehensive Costs

Grand Total Cost: \$173,633.89

Total Misc. Cost (Materials/Contract Labor): \$132,135.48

Total Labor Cost: \$41,498.41

Total Labor Hours: 1,594.50

Total Cost by Request Type

Roofs: \$57.53K – 33%

Plumbing: \$13.39K – 8%

HVAC: \$30.10K – 17%

General Maintenance: \$21.22K – 12%

Electrical: \$18.19K – 10%

Custodial: \$31.89K – 18%

Other: \$1.32K – 1%

/Elevator: \$133.88

/Generator: \$33.47

/Doors: \$683.34

/Pest Control: \$467.25

***This months report is actually reporting May 1 through June 10, we are approx. 45 days into a new reporting system and there will be various changes in the reporting shown over the next few months.

Top Buildings by Cost

Andrews Park: \$37.03K

Fire Administration: \$15.68K

Reaves Park: \$14.78K

Parks: \$9.75K

Facility Maintenance: \$9.54K

201 B: \$7.75K

Rotary Park: \$7.53K

201 C: \$7.09K

City Hall: \$7.02K

Central Library: \$6.72K

201 A: \$5.85K

12th Ave Rec: \$5K

Fire Station #3: \$3.87K

Whittier Rec: \$2.96K

Norman Investigations Center: \$2.75K

Fire Station #2: \$2.67K

Ruby Grant Park: \$.57K

Animal Welfare: \$2.39K

Fire Station #9: \$2.26K

Little Axe Rec: \$2.07K

Comprehensive Operations

Maintenance Requests – Total: 397

Plumbing: 136 – 34%

Doors: 12 – 3%

HVAC: 132 – 33%

General Maintenance: 26 – 7%

Electrical: 59 – 15%

Custodial: 21 – 5%

Other: 11 – 3%

/Elevator: 1

/Generator: 1

/Pest Control: 5

/Roofs: 4

Finalized Requests – Total: 397

Number of Requests by Building

Central Library: 42

201 C: 25

Facility Maintenance: 23

201 B: 23

City Hall: 21

Animal Welfare: 17

Reaves Park: 15

201 A: 14

Westwood Golf: 14

Norman Investigation Center: 12

Fire Station #2: 11

Little Axe Rec: 10

Parks: 10

Fire Station #9: 9

Westwood Tennis: 8

Water Treatment Plant: 7

Whittier Rec: 7

Senior Center: 6

Ruby Grant Park: 6

Water Reclamation Facility: 6

Sooner Theater: 6

Fire Administration: 6

East Library: 6

Andrews Park:

Fire Station #6: 5

Work Summary

PM & Work Requests by Current State

Open – on time: 16 – 4%

Open – overdue: 18 – 4%

Completed – on time: 20 – 5%

Completed – overdue: 377 – 87%

PM & Work Requests Assigned by User

Robert B.: 70 – 15%

Nate M.: 26 – 6%

Kathy L.: 21 – 5%

Jerry W.: 55 – 12%

Jeff L.: 71 – 16%

Don A.: 35 – 8%

Brian J.: 100 – 22%

Bill S.: 42 – 9%

Others: 38 – 8%

/Eduardo A.: 4

/Isabella J.: 4

/Ivan R.: 4

Jason M.: 4

Trysta K.: 4

Wade T.: 4

Tara K.: 1

Not Set: 13

PM & Work Requests by Type

Custodial: 21 – 5%

Electrical: 73 – 17%

General Maint.: 31 – 7%

HVAC: 138 – 32%

Plumbing: 144 – 33%

Others: 24 – 6%

/Elevator: 1

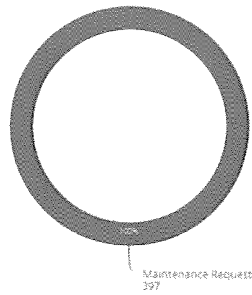
/Generator: 2

/Doors: 12

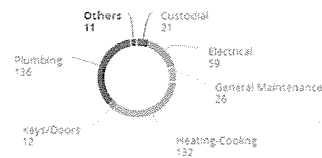
/Pest Control: 5

/Roofs: 4

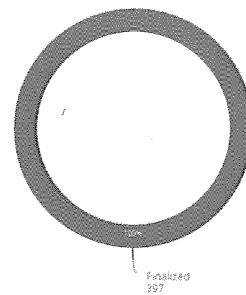
Requests by Module



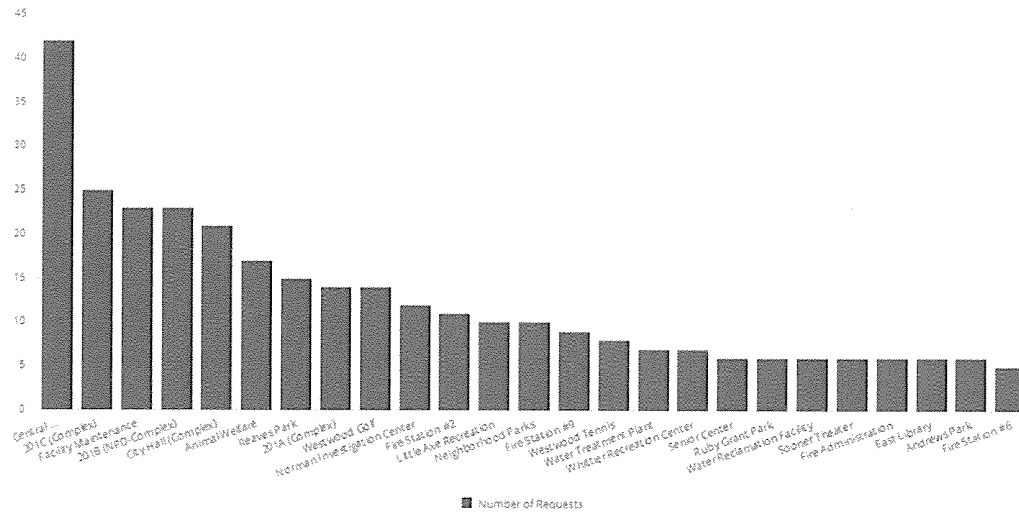
Requests by Type



Requests by Current Status



Requests by Building

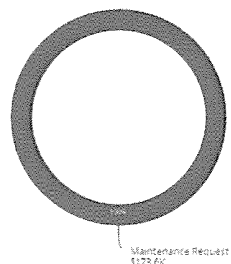


Grand Total Cost
\$173,633.89
 Total Mater Cost \$132,135.48

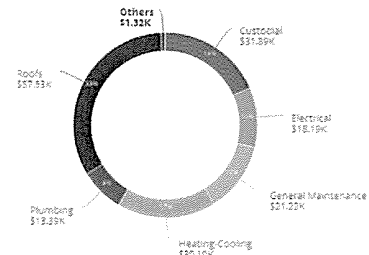
Total Labor Cost
\$41,498.41
 Total Labor Hours 1,594.50

Total Inventory Cost
#N/A

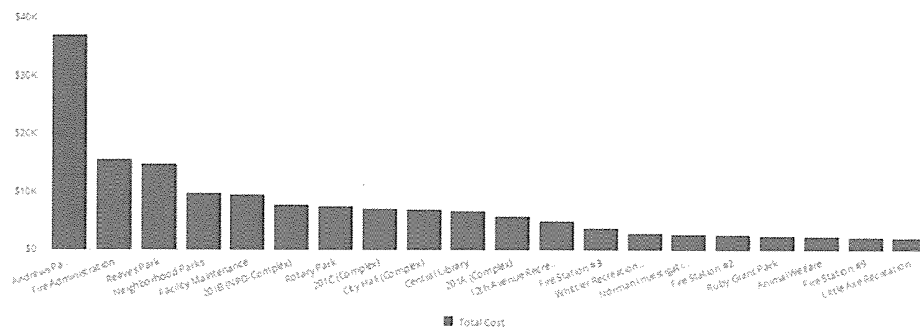
Total Cost by Module



Total Cost by Request Type



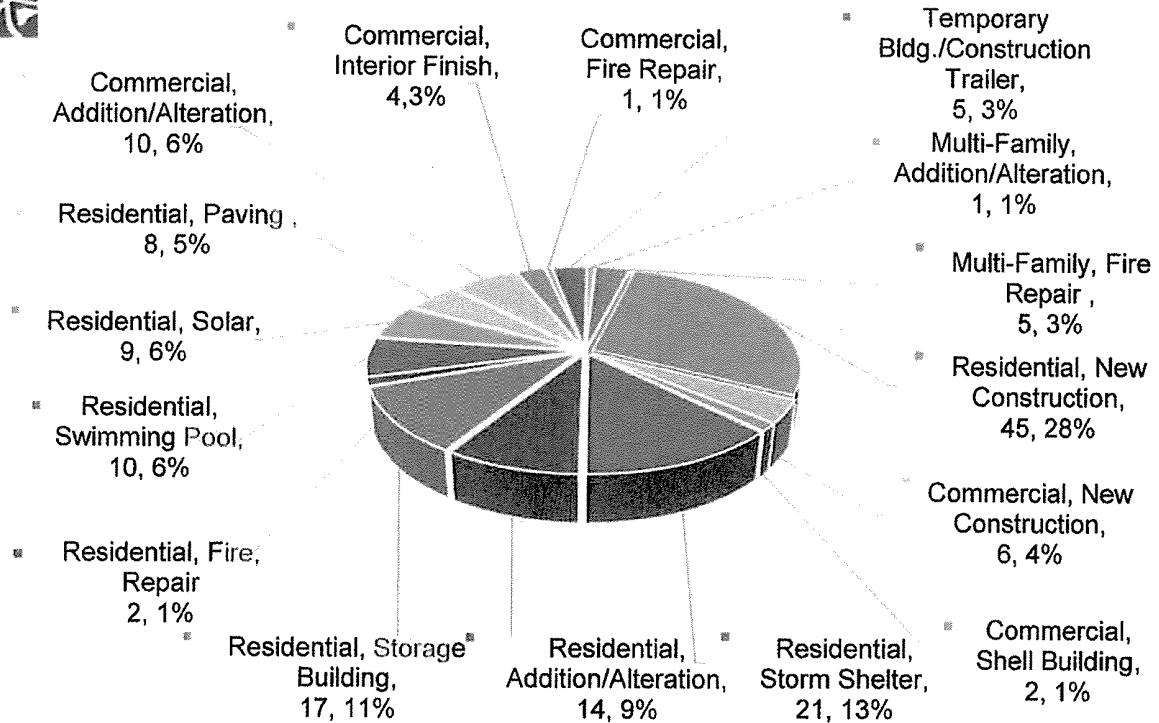
Top Buildings by Cost



PLANNING AND COMMUNITY DEVELOPMENT 10



CITY OF NORMAN **DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY** **MAY 2022 REPORT**



Permit Type	Count	Valuation
Residential, New Construction	45	\$ 12,628,927
Residential Duplex, New Construction	0	\$ -
Residential, New Manufactured Home	0	\$ -
Commercial, New Construction	6	\$ 8,430,000
Commercial, Parking Lot	0	\$ -
Commercial, Shell Building	2	\$ 1,000,000
Residential, Storm Shelter	21	\$ 83,840
Residential, Addition/Alteration	14	\$ 984,440
Residential, Carport	0	\$ -
Residential, Storage Building	17	\$ 571,941
Residential, Fire Repair	2	\$ 500,000
Residential, Swimming Pool	10	\$ 872,880
Residential, Manufactured Home Repl	0	\$ -
Residential, Solar	9	\$ 726,879
Residential, Paving	8	\$ 47,507
Commercial, Addition/Alteration	10	\$ 1,953,000
Commercial, Interior Finish	4	\$ 555,000
Commercial, Fire Repair	1	\$ 240,814
Commercial, Foundation	0	\$ -
Temporary Bldg./Construction Trailer	5	\$ 22,831
Multi-Family, New	0	\$ -
Multi-Family, Addition/Alteration	1	\$ 65,000
Multi-Family, Foundation	0	\$ -
Multi-Family, Fire Repair	5	\$ 186,820
Group Quarters	0	\$ -
Total	160	\$ 28,869,879



CITY OF NORMAN
Building Permit Activity-MAY 2022

	DESCRIPTION	2022 YEAR TO-DATE	VALUATION	2021 TOTALS	2021 TOTAL VALUATION	
	Residential, New Construction.....	222	\$ 65,487,743	559	\$ 171,447,259	
	Residential, New Dwelling Unit Attached.....	0	\$ -	0	\$ -	
	Residential, New Manufactured Home.....	4	\$ 489,604	2	\$ 65,000	
	Residential, New Non Dwelling Unit.....	0	\$ -	0	\$ -	
	Residential Duplex, New Construction.....	12	\$ 2,220,000	2	\$ 400,000	
	Residential, Garage Apartment.....	0	\$ -	0	\$ -	
	Multi-Family, New Construction 3-4 DU.....	0	\$ -	1	\$ 750,000	
	Multi-Family, New Construction 5+ DU.....	0	\$ -	9	\$ 22,230,000	
	Multi-Family, Fire Repair.....	50	\$ 650,270	13	\$ 284,798	
	Multi-Family, Foundation.....	0	\$ -	3	\$ 170,000	
	Multi-Family, Addition/Alteration.....	3	\$ 82,540	2	\$ 16,000	
	Residential, Addition/Alteration.....	59	\$ 3,664,576	185	\$ 11,219,201	
	Residential, Carport.....	1	\$ 1,795	4	\$ 73,710	
	Residential, Storm Shelter.....	126	\$ 490,819	307	\$ 1,174,221	
	Residential, Storage Building.....	60	\$ 3,728,818	141	\$ 4,708,996	
	Residential, Fire Repair.....	11	\$ 812,661	31	\$ 1,558,116	
	Residential, Swimming Pool.....	47	\$ 3,575,333	145	\$ 9,332,054	
	Residential, Manufactured Home Replacement	3	\$ 195,535	7	\$ 582,151	
	Residential, Solar.....	42	\$ 1,805,258	16	\$ 461,303	
	Residential, Paving.....	42	\$ 699,744	111	\$ 1,737,557	
	Group Quarters.....	0	\$ -	0	\$ -	
	TOTAL	682	\$ 83,904,696	1538	\$ 226,210,366	
NON-RESIDENTIAL	Commercial, New Construction.....	17	\$ 20,219,518	51	\$ 263,453,985	NON-RESIDENTIAL
	Commercial, New Shell Building.....	5	\$ 3,195,000	11	\$ 9,242,000	
	Commercial, Addition/Alteration.....	83	\$ 104,274,885	143	\$ 45,783,076	
	Commercial, Interior Finish.....	19	\$ 3,999,600	40	\$ 3,374,700	
	Commercial, New Foundation.....	2	\$ 208,200	7	\$ 10,740,000	
	Commercial, Fire Repair.....	2	\$ 302,814	8	\$ 888,000	
	Commercial, Parking Lot.....	1	\$ 75,000	7	\$ 682,640	
	Commercial, Temporary Bldg./Const Trailer...	21	\$ 227,481	29	\$ 351,391	
	TOTAL	150	\$ 132,502,498		\$ 334,515,792	
OTHER ACTIVITY	Electrical Permits.....	694		1663		OTHER ACTIVITY
	Heat/Air/Refrigeration Permits.....	684		1405		
	Plumbing and Gas Permits.....	755		1891		
	Sign Permits.....	165		475		
	Water Well Permits.....	12		44		
	Garage Sale Permits.....	218		782		
	Structure Moving Permits.....	10		16		
	Demo-Residential Permits.....	11		31		
	Demo-Non-Residential Permits.....	4		10		
	Temp. Const. Bldgs. & Roll-off Permits.....	65		173		
	Lot Line Adjustments Filed.....	4		25		
	Certificate of Occupancy (CO).....	419		1070		
	All Field Inspections.....	11,094		27583		
	Net Residential Demos & Removals.....	-11		-28		
	TOTAL VALUATION		\$ 216,407,194		\$ 560,726,158	



City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL BUILDING PERMITS
Issued MAY 2022 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Date Issued	Address	Lot	Block	Subdivision	Zoning	Valuation	Project Area	KW
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1456	5/2/2022	4215 GORDOYA	CT	4	2	LAS COLINAS SEC #2	R1	\$ 3,700	35
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1665	5/2/2022	1804 BROOKE	DR	10	2	PARK PLACE ADD #4	R1	\$ 3,600	32
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1750	5/2/2022	2031 QUANAH PARKER	TR	16	7	WILDWOOD GREEN #2	R1	\$ 2,935	21
1 & 2 FAMILY STORM SHELTER	EP5 TORNADO SHELTERS	1797	5/4/2022	1901 79TH	AVE	20	1W	NOT SUBDIVIDED	A2	\$ 5,500	20
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1804	5/2/2022	3125 WISTER	RD	6	1	GREENLEAF TRAILS ADD 11	FUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1805	5/2/2022	1122 ZARA	ST	5	2	TRAILWOODS SEC 12	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	OWNER	1848	5/9/2022	525 HIGHLAND HILLS	CIR	7	1	HIGHLAND HILLS #4	RE	\$ 8,900	42
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1853	5/9/2022	1722 LANCASTER	RD	4	4	LYDICKS #2	R1	\$ 4,650	35
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1981	5/9/2022	3107 WOOD VALLEY	CIR	18	1	SUNNYSIDE VALLEY #2	R1	\$ 4,095	42
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	1985	5/9/2022	4514 POLO RIDGE	CIR	8	4	BROOKHAVEN #09	R1	\$ 3,700	21
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1993	5/10/2022	2933 COACH	CT	9	1	ROYAL OAKS ADD #10	PUD	\$ 3,900	35
1 & 2 FAMILY STORM SHELTER	FAMILYSAFE SAFE ROOMS	1995	5/10/2022	1010 EAGLE ROCK	LN	10	1	GREENLEAF TRAILS ADD 6	PUD	\$ 5,700	24
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1998	5/12/2022	3529 CRAMPTON GAP	WAY	7	1	SPRINGS AT GREENLEAF TRAILS #1	PUD	\$ 3,600	24
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	2012	5/10/2022	2328 NORWOOD	DR	2	5	BELLATONA SEC. #2	R1	\$ 3,100	21
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	2024	5/13/2022	3428 STAFFORD	DR	46	2	BROOKHAVEN SQUARE #2	RM6	\$ 3,500	24
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	2050	5/12/2022	3100 OLD FRISCO	RD	17	3	GREENLEAF TRAILS ADD 6	PUD	\$ 3,800	21
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	2199	5/23/2022	3806 BLACK MESA	RD	25	1	RED CANYON RANCH SEC 8	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	2202	5/23/2022	603 RED CEDAR	WAY	1	4	GREENLEAF TRAILS ADD 11	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	2230	5/20/2022	6600 DAY	DR	19	1W	SMITH RANCH	A2	\$ 4,300	48
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	2246	5/20/2022	3112 OLD FRISCO	RD	14	3	GREENLEAF TRAILS ADD 6	PUD	\$ 3,900	35
1 & 2 FAMILY STORM SHELTER	WINSTONE CONSTRUCTION	2305	5/24/2022	4708 FOUNTAIN VIEW	DR	1	2	FOUNTAIN VIEW SEC #1	PUD	\$ 4,500	24
1 & 2 FAMILY, ADD OR ALTER	GLADATER ROOFING & CONST. LLC	1271	5/23/2022	814 W. COWANICHE	ST	9	2	MCNAMEE ADD	R1	\$ 60,000	401
1 & 2 FAMILY, ADD OR ALTER	OKC RENOVATION & CONSTRUCTION	1759	5/23/2022	1401 OKLAHOMA	AVE	32	2W	NOT SUBDIVIDED	R1	\$ 210,000	560
1 & 2 FAMILY, ADD OR ALTER	INNOVATIVE HOME BUILDERS	1768	5/16/2022	1528 HOLLIDAY	DR	15	4	TOWNS & COUNTRY ESTATES #2	R1	\$ 150,000	1288
1 & 2 FAMILY, ADD OR ALTER	OWNER	1856	5/12/2022	1410 AMHURST	AVE	38	10	OAKHURST ADD SEC 04	NA	\$ 2,500	35
1 & 2 FAMILY, ADD OR ALTER	OWNER	1853	5/16/2022	1504 TIFFANY	DR	8	7	CHISHOLM TRAIL EST SEC 2	NA	\$ 50,000	612
1 & 2 FAMILY, ADD OR ALTER	OWNER	1871	5/4/2022	615 GRAY	ST	8	52	NORMAN, ORIGINAL TOWNSHIP	R1	\$ 50,000	1400
1 & 2 FAMILY, ADD OR ALTER	CHAMPION WINDOWS & PATIO ROOFS	1879	5/8/2022	309 VICTORY	CT	21	1	CAMBRIDGE PLACE #4	RM2	\$ 37,540	216
1 & 2 FAMILY, ADD OR ALTER	SCORNER BUILT LLC	1902	5/18/2022	925 SYMMES	ST	4	1	AUTUMN HEIGHTS ADD	R1	\$ 155,000	1250
1 & 2 FAMILY, ADD OR ALTER	JWR CONSULTING LLC	1948	5/12/2022	5550 PIONEER	CIR	8	4	MARLATT ADD	R1	\$ 33,000	1224
1 & 2 FAMILY, ADD OR ALTER	OWNER	1975	5/18/2022	304 CROCKREL	AVE	15	55	NORMAN, ORIGINAL TOWNSHIP	R2	\$ 100,000	2189
1 & 2 FAMILY, ADD OR ALTER	OWNER	2037	5/16/2022	898 E. BROOKS	ST	4	1	UNIVERSITY VIEW ADD	R1	\$ 14,400	96
1 & 2 FAMILY, ADD OR ALTER	MOHR CONSTRUCTION, LLC	2052	5/16/2022	3309 NESS	CIR	8	1	HIGHLAND VILLAGE ADD SEC 5	R1	\$ 52,000	730
1 & 2 FAMILY, ADD OR ALTER	OWNER	2177	5/20/2022	212 E. HUGHBERT	ST	13	8	J.A. JONES ADDITION	NA	\$ 23,000	363
1 & 2 FAMILY, ADD OR ALTER	OWNER	2284	5/24/2022	801 MIDLAND VALLEY	ST	3	1	GREENLEAF TRAILS ADD 6	PUD	\$ 20,000	1857
1 & 2 FAMILY, FIRE REPAIR	STATEWOOD ROOFING	2288	5/25/2022	3521 BROOKFORD	DR	3	1	BROOKHAVEN SQUARE #2	RM6	\$ 320,000	2300
1 & 2 FAMILY, FIRE REPAIR	BUILD STAR ROOFING & CONST.	2285	5/31/2022	1220 NEWBURY	DR	6	5	PARK PLACE ADD	R1	\$ 220,000	2050
1 & 2 FAMILY, PAVING	OWNER	1243	5/11/2022	1301 OAKHURST	AVE	13	1	OAKHURST ADD SEC 02	R1	\$ 1,500	330
1 & 2 FAMILY, PAVING	A & L CONCRETE	1561	5/12/2022	1426 W. BOYD	ST	14	9	HEATHERTON HEIGHTS #2	R1	\$ 11,557	1180
1 & 2 FAMILY, PAVING	MCCABE, KEITH M.	1984	5/16/2022	518 MONNETT	AVE	24	4	STATE UNIVERSITY ADD	R3	\$ 5,000	752
1 & 2 FAMILY, PAVING	PALMCRETE CONSTRUCTION LLC	2006	5/13/2022	300 MERKLE	DR	5	9	WESTWOOD ESTATES	R1	\$ 10,000	423
1 & 2 FAMILY, PAVING	A & L CONCRETE	2013	5/12/2022	1016 GOLDEN EAGLE	DR	12	2	EAGLE CLIFF ADD #3	R1	\$ 5,950	193
1 & 2 FAMILY, PAVING	TR CONSTRUCTION	2145	5/23/2022	3603 GLENDALE	ST	1	2	INDEPENDENCE VALLEY SEC. #1	R1	\$ 2,000	520
1 & 2 FAMILY, PAVING	A & L CONCRETE	2224	5/27/2022	3317 TAYFORTH	ST	13	1	CASCADE ESTATES PUD #1	PUD	\$ 4,600	404
1 & 2 FAMILY, PAVING	PATRIOT CONSTRUCTION	2235	5/23/2022	815 CHAMARCHE	ST	8	1	MCNAMEE ADD	R1	\$ 6,200	375
1 & 2 FAMILY, SOLAR	MY ROOF	1621	5/16/2022	1518 CAMBRIDGE	DR	10	10	WOODLAWN ADD #2	R1	\$ 21,000	4
1 & 2 FAMILY, SOLAR	ADT SOLAR, LLC	1725	5/23/2022	1320 SOUTHERN SHORE	DR	8	2	SOUTHERN SHORES ADDITION	RE	\$ 75,300	17
1 & 2 FAMILY, SOLAR	ADT SOLAR, LLC	1800	5/2/2022	2230 BUD WILKINSON	DR	16	4	PEARSON EST #1	R1	\$ 61,159	12
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA/FORMER	1825	5/2/2022	1408 BAYCHARTER	ST	1	2	PARK PLACE ADD #5	R1	\$ 28,284	9
1 & 2 FAMILY, SOLAR	ADT SOLAR, LLC	1856	5/4/2022	2014 SADDLEBACK	BLVD	14	2	ROCK CREEK POLO CLUB	R1	\$ 400,000	11
1 & 2 FAMILY, SOLAR	ADT SOLAR, LLC	1973	5/23/2022	3024 RINGS CANYON	RD	4	2	RED CANYON RANCH SEC 2	PUD	\$ 29,594	5
1 & 2 FAMILY, SOLAR	SHINE SOLAR DBA SHINE NR	2244	5/25/2022	350 WEINCKA	DR	13	3	WOODCREEK ADD	R1	\$ 39,805	8
1 & 2 FAMILY, SOLAR	PAIC SOLAR	2247	5/23/2022	1405 PRESIDIO	DR	17	3	MONTEREY ADD. #2	R1	\$ 39,005	6
1 & 2 FAMILY, SOLAR	PAIC SOLAR	2248	5/23/2022	2104 LAFAYETTE	DR	7	10	DOLOVAL EST #9	R1	\$ 22,551	8
1 & 2 FAMILY, STORAGE BLDG	ZION CONSTRUCTION	1383	5/9/2022	1611 QUAIL CREEK	CIR	16	4	QUAIL CREEK ACRES #1	RE	\$ 70,000	1500
1 & 2 FAMILY, STORAGE BLDG	BRAD PERRY CONTRACTING, LLC	1874	5/4/2022	5601 156TH	AVE	4	1E	NOT SUBDIVIDED	A2	\$ 45,450	1925
1 & 2 FAMILY, STORAGE BLDG	OWNER	1877	5/3/2022	3117 EPORA	DR	19	1	MONTORO RIDGE SEC. #2	PUD	\$ 5,000	240
1 & 2 FAMILY, STORAGE BLDG	QUALITY BUILDINGS INC.	1882	5/19/2022	406 DAWN	CIR	3	4	QUAILBROOK ADD #6	R1	\$ 6,500	160
1 & 2 FAMILY, STORAGE BLDG	EVERETT, CHAD	1723	5/12/2022	15925 IMHOFF	RD	4	1E	SEVEN OAKS COG	A2	\$ 81,200	2400
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED INC	1807	5/2/2022	3768 BLACK MESA	RD	16	2	RED CANYON RANCH SEC 8	PUD	\$ 4,400	120
1 & 2 FAMILY, STORAGE BLDG	TALL GRASS LANDSCAPING	1838	5/4/2022	221 DEERHURST	DR	29	1	CAMBRIDGE ADD #5	R1	\$ 8,000	121
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	1843	5/3/2022	334 WESTCHESTER	CIR	33	1	TOWNS & COUNTRY ESTATES #2	R1	\$ 10,000	240
1 & 2 FAMILY, STORAGE BLDG	BARGAIN BARNS & BUILDINGS, LLC	1899	5/11/2022	9701 E. LINDSEY	ST	34	1W	NOT SUBDIVIDED	A2	\$ 18,550	400
1 & 2 FAMILY, STORAGE BLDG	VALDER CONCRETE	1901	5/9/2022	2320 FRANKLIN	RD	18	1	STABLE RUN	A2	\$ 5,400	320
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED INC	1903	5/12/2022	3000 CRYSTAL SPRING	DR	9	1	CRYSTAL SPRING	RE	\$ 12,000	400
1 & 2 FAMILY, STORAGE BLDG	DENALI HOMES, LLC	1958	5/12/2022	4507 FOUNTAIN VIEW	DR	4	1	FOUNTAIN VIEW SEC. #1	R1	\$ 33,500	335
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED INC	1987	5/12/2022	5525 GUSTY	ST	15	1	CASCADE ESTATES #2	R1	\$ 7,031	190
1 & 2 FAMILY, STORAGE BLDG	OWNER	2019	5/27/2022	812 SHADOWLAKE	RD	3	3	SHADOWLAKE ADD #6	R1	\$ 9,000	120
1 & 2 FAMILY, STORAGE BLDG	OWNER	2136	5/18/2022	0302 OAKGROVE	DR	3	3	FLAMING OAKS ESTATES	RE	\$ 7,000	150
1 & 2 FAMILY, STORAGE BLDG	LAW CONSTRUCTION	2234	5/26/2022	1609 OKLAHOMA	AVE	32	2W	NOT SUBDIVIDED	R1	\$ 244,720	1748
1 & 2 FAMILY, STORAGE BLDG	BARGAIN BARNS & BUILDINGS, LLC	2271	5/31/2022	4301 84TH	AVE	8	1W	HENDERSON ESTATES NOOS 2122-11	A2	\$ 4,007	648
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	849	5/3/2022	4509 KENSAL RISE	PL	7	4	CARRINGTON PLACE ADD #8	R1	\$ 90,000	1355
1 & 2 FAMILY, SWIMMING POOL	ROSSE HILL BUILDING	1870	5/23/2022	7242 SPRING VIEW	DR	2	2	VISTA SPRINGS ESTATES ADD 2	RE	\$ 95,000	1851
1 & 2 FAMILY, SWIMMING POOL	AQUATIC DESIGNS POOL & SPA	1719	5/2/2022	2701 CRISTENDEN	DR	2	2	ASHTON GROVE ADD SEC 3	PUD	\$ 100,000	2530
1 & 2 FAMILY, SWIMMING POOL	AQUATIC DESIGNS POOL & SPA	1722	5/2/2022	2511 MCGEE	DR	4	1	SMOKING OAK #1 REPLAT	R1	\$ 200,000	3450
1 & 2 FAMILY, SWIMMING POOL	AQUATIC DESIGNS POOL & SPA	1738	5/2/2022	417 YARMOUTH	RD	17	13	VINEYARD PHASE II	R1	\$ 71,000	1502
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	1769	5/10/2022	2503 WALNUT	RD	1	2	OAK BROOK ESTATES	R1	\$ 85,350	1391
1 & 2 FAMILY, SWIMMING POOL	ATLANTIC POOLS	1876	5/9/2022	10105 IMHOFF	RD	4	1E	SEVEN OAKS COG	A2	\$ 61,000	1500
1 & 2 FAMILY, SWIMMING POOL	AQUATIC DESIGNS POOL & SPA	2015	5/20/2022	3104 ROLLING WOODS	DR	6	1	LAS COLINAS SEC. #2	R1	\$ 55,000	1100
1 & 2 FAMILY, SWIMMING POOL	OWNER	2071	5/27/2022	2001 OAKHOLLOW	DR	1	32	OAKHURST ADD SEC 12	R1	\$ 500	179
1 & 2 FAMILY, SWIMMING POOL	AQUATIC DESIGNS POOL & SPA	2184	5/21/2022	4434 LAS COLINAS	LN	17	1	LAS COLINAS SEC. #1	R1	\$ 85,000	1140

1 FAMILY, NEW CONSTRUCTION	MURFIELD HOMES	167	5/8/2022	812	LEGACY	DR	1	3	VINTAGE CREEK ADDITION	PUD	\$	108,000	3000
1 FAMILY, NEW CONSTRUCTION	ARMSTRONG HOMES	1473	5/16/2022	2216	BURNING TREE		3		HALLERCOOKE ADD #4	R1	\$	317,880	3520
1 FAMILY, NEW CONSTRUCTION	SHERIDAN HOMES, LLC	1609	5/9/2022	509	CEHA	DR	21	1	ALAMEDA PARK ADD #3	R1	\$	246,120	2484
1 FAMILY, NEW CONSTRUCTION	MURFIELD HOMES	1690	5/9/2022	2304	BRETFORD	WAY	9	3	ST JAMES PARK ADD 6	R1	\$	294,320	2683
1 FAMILY, NEW CONSTRUCTION	VESTA HOMES, INC	1724	5/17/2022	3208	VALLEY HOLLOW		17	1	SUMMIT VALLEY	R1	\$	289,020	3014
1 FAMILY, NEW CONSTRUCTION	INNOVATIVE HOME BUILDERS	1794	5/17/2022	1410	PRESDIO	DR	18	3	MONTEREY ADD #2	R1	\$	303,520	3304
1 FAMILY, NEW CONSTRUCTION	BRIDGEMFIELD CUSTOM HOMES, LLC	1837	5/5/2022	3303	EVERTON	CT	8	3	ST JAMES PARK ADD 5	R1	\$	268,100	2834
1 FAMILY, NEW CONSTRUCTION	OWNER	1885	5/9/2022	11150	WELCH	LN	23	1W	ROUND TREE	A2	\$	337,260	2402
1 FAMILY, NEW CONSTRUCTION	FIRST OKLAHOMA CONST INC	1965	5/15/2022	2837	COFFINWOOD	RD	2	3	HALL PARK	R1	\$	225,880	2288
1 FAMILY, NEW CONSTRUCTION	OWNER	1978	5/16/2022	8200	DUNFORD	LN	7	1W	DAKWOOD HAVEN	A2	\$	895,000	8805
1 FAMILY, NEW CONSTRUCTION	OWNER	2049	5/19/2022	215	30TH	AVE	35	2W	NOT SUBDIVIDED	A2	\$	286,150	3224
1 FAMILY, NEW CONSTRUCTION	OWNER	2213	5/23/2022	4001	68TH	AVE	7	1W	DAKWOOD HAVEN	A2	\$	368,520	3285
1 FAMILY, NEW CONSTRUCTION	OWNER	2243	5/12/2022	17600	INDIAN HILLS	RD	3	1E	INDIAN HILLS ACRES	A2	\$	30,471	900
1 FAMILY, NEW CONSTRUCTION	ARMSTRONG HOMES	2267	5/27/2022	1936	BURNING TREE	RD	14	5	HALLERCOOKE ADD #6	R1	\$	500,000	4166
1 FAMILY, NEW CONSTRUCTION	WINDSTONE CONSTRUCTION	2306	5/31/2022	4708	FOUNTAIN VIEW	DR	1	2	FOUNTAIN VIEW SEC #1	PUD	\$	525,000	4152
1 FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC	3151	5/12/2022	4510	ENCLAVE	DR	10	4	FOUNTAIN VIEW NORTH	PUD	\$	199,475	2898
1 FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC	3364	5/16/2022	4502	ENCLAVE	CIR	8	4	FOUNTAIN VIEW NORTH	PUD	\$	197,220	2804
1 FAMILY, NEW CONSTRUCTION	RED LEAF CONSTRUCTION, INC	3366	5/16/2022	4506	ENCLAVE	CIR	8	4	FOUNTAIN VIEW NORTH	PUD	\$	184,015	2696
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1184	5/12/2022	602	OZARK	LN	2	4	GREENLEAF TRAILS ADD 11	PUD	\$	234,640	2139
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	1384	5/5/2022	2902	CARETTA	CT	5	3	TURTLE CROSSING	PUD	\$	175,420	1706
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	1387	5/10/2022	2824	CARETTA	CT	4	3	TURTLE CROSSING	PUD	\$	167,880	1793
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	1703	5/5/2022	2820	CARETTA	CT	3	3	TURTLE CROSSING	PUD	\$	167,880	1777
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	1704	5/5/2022	2816	CARETTA	CT	3	3	TURTLE CROSSING	PUD	\$	167,880	1781
1 FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC	1798	5/5/2022	2308	ARCADY	AVE	8	5	BELLATONIA SEC #3	R1	\$	252,840	2292
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP	1787	5/2/2022	3023	WISTER	RD	8	3	GREENLEAF TRAILS ADD 11	PUD	\$	270,000	2323
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	1782	5/5/2022	2825	CARETTA	CT	6	2	TURTLE CROSSING	PUD	\$	175,420	1706
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	1785	5/5/2022	2805	CARETTA	CT	11	2	TURTLE CROSSING	PUD	\$	167,880	1781
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	1790	5/5/2022	2913	CARETTA	CT	2	2	TURTLE CROSSING	PUD	\$	167,880	1775
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	1782	5/5/2022	2909	CARETTA	CT	3	2	TURTLE CROSSING	PUD	\$	167,880	1781
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	1785	5/5/2022	2816	CARETTA	CT	7	3	TURTLE CROSSING	PUD	\$	167,880	1781
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1606	5/2/2022	1122	CARA	ST	5	2	TRAILWOODS SEC 12	PUD	\$	268,320	1948
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	1832	5/10/2022	2801	CARETTA	CT	12	2	TURTLE CROSSING	PUD	\$	167,880	1811
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	1838	5/10/2022	2812	CARETTA	CT	1	3	TURTLE CROSSING	PUD	\$	175,420	1754
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1988	5/12/2022	1012	MOUNT IRVING	WAY	1	3	RED CANYON RANCH SEC 7	PUD	\$	272,150	3024
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1989	5/12/2022	3802	BLACK MESA	RD	26	1	RED CANYON RANCH SEC 7	PUD	\$	262,080	2881
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP	1997	5/19/2022	3522	CLAIRE	CT	11	1W	LITTLE RIVER ESTATES (NRCCS)	A2	\$	630,000	4241
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	2116	5/10/2022	805	MOUNT IRVING	WAY	15	1	RED CANYON RANCH SEC 7	PUD	\$	325,760	3264
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	2164	5/23/2022	2813	CARETTA	CT	5	2	TURTLE CROSSING	PUD	\$	167,880	1812
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	2166	5/23/2022	2813	CARETTA	CT	9	2	TURTLE CROSSING	PUD	\$	167,880	1812
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	2167	5/23/2022	2817	CARETTA	CT	8	2	TURTLE CROSSING	PUD	\$	175,420	1754
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	2168	5/23/2022	2809	CARETTA	CT	10	2	TURTLE CROSSING	PUD	\$	175,420	1754
1 FAMILY, NEW CONSTRUCTION	COLONY FINE HOMES, LLC	2160	5/23/2022	2905	CARETTA	CT	4	2	TURTLE CROSSING	PUD	\$	175,420	1754
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	2203	5/23/2022	926	MOUNT IRVING	WAY	3	3	RED CANYON RANCH SEC 7	PUD	\$	301,700	3068
1 FAMILY, NEW CONSTRUCTION	C.A. MCCARTY CONSTRUCTION LLC	1842	5/17/2022	4406	DELINGHAM	LN	3	3	CARLINGTON PLACE ADD #14	R1	\$	730,000	4781
1 FAMILY, NEW CONSTRUCTION	OWNER	1844	5/5/2022	525	WINDLAND HILLS	CIR	7		LARSH ADD #1	FE	\$	830,000	5300
3+ FAMILY, ADD OR ALTER	COPELAND, JASON	1857	5/5/2022	481	BOYO	ST	17	23	GLASSEN-MILLER ADDITION	C2	\$	45,000	252
3+ FAMILY, FIRE REPAIR	A.T. PROPERTIES	1952	5/23/2022	1311	REBECCA	LN	1211	1	BERRY EST #1	R1	\$	51,820	1440
3+ FAMILY, FIRE REPAIR	INTERSTATE RESTORATION, LLC	1864	5/10/2022	401	BOYO	ST	17	23	GLASSEN-MILLER ADDITION	C2	\$	25,000	1000
3+ FAMILY, FIRE REPAIR	SERVPRO	2310	5/27/2022	2900	OAK TREE	AVE	1	1	OAK TREE APARTMENTS ADD, A PUD	PUD	\$	20,000	1800
3+ FAMILY, FIRE REPAIR	SERVPRO	2313	5/27/2022	2900	OAK TREE	AVE	1	1	OAK TREE APARTMENTS ADD, A PUD	PUD	\$	20,000	1800
3+ FAMILY, FIRE REPAIR	OWNER	2316	5/27/2022	426	JAMES GARNER	AVE	2	3	LARSH ADD #1	C2FS	\$	80,000	3200
TEMPORARY ROLL-OFF, OTHER	PATEL, SARESHMAI (SAM)	1912	5/10/2022	225	INTERSTATE	DR	1	1	HEDON ADD	C2	\$	-	0
TEMPORARY ROLL-OFF, OTHER	UNITED STATES POSTAL SERVICE	2063	5/12/2022	2801	STATE HWY 9		3	2W	NOT SUBDIVIDED	CO	\$	-	0
TEMPORARY ROLL-OFF, OTHER	DELTA DELTA DELTA SORORITY	2139	5/17/2022	1611	COLLEGE	AVE	6	2W	NOT SUBDIVIDED	R3	\$	-	0
TEMPORARY ROLL-OFF, OTHER	MCCUNE, ERLENE M	2209	5/18/2022	208	JASON	DR	4	1	TRIAD EAST P U D UNIT DEV	RM6	\$	-	0
TEMPORARY ROLL-OFF, OTHER	COFFMAN, NORMAN OWNER LLC	2272	5/24/2022	3301	12TH	AVE	9	2W	NOT SUBDIVIDED	PUD	\$	-	0
TEMPORARY ROLL-OFF, OTHER	THOMPSON, LYNN	2395	5/31/2022	120	FOREMAN	AVE	3	4	TOWN & COUNTRY ESTATES #2	R1	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	ANTHONY, FRANK F	1888	5/2/2022	1710	CAMELOT	DR	6	6	WOODBURN ADD #2	R1	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	BURNS, RICKY	1947	5/8/2022	3527	ORCHARD	LN	1	10	CHERRY CREEK #3	R1	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	FINNER, JORDAN	1994	5/8/2022	17501	FRANKLIN	RD	2	1E	NOT SUBDIVIDED	NA	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	BAKER, CARRIE	2121	5/18/2022	10930	ALAMEDA	DR	25	1W	NOT SUBDIVIDED	A2	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	SODERSTROM, TRACI	2120	5/17/2022	706	TIFFIN	AVE	6	1	TIFFIN ADD	R1	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	GATES, SHARON	2148	5/18/2022	541	49TH	AVE	25	2W	NOT SUBDIVIDED	A2	\$	-	40
TEMPORARY ROLL-OFF, RESIDENTIAL	WELCHER, PAM	2255	5/23/2022	1912	LOZAN	DR	6	17	WESTWOOD ESTATES	R1	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	SCHEIDER, CYNTHIA & STEPHEN	2348	5/27/2022	5100	BROADWAY	AVE	6	2W	NOT SUBDIVIDED	A2	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	HANNA, CHRIS	2394	5/10/2022	336	SHERRY	AVE	8	2	TOWN & COUNTRY ESTATES #2	R1	\$	-	0
TOTAL PERMITS (EXCLUDING TEMP ROLL-OFF)		132	AVERAGE VALUATION		\$	126,275		AVERAGE PROJECT AREA		1,454			
			TOTAL VALUATION		\$	16,668,234		TOTAL PROJECT AREA		178,825			
Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts
1 & 2 FAMILY, STORM SHELTER	21		\$	RESIDENTIAL STORAGE CONTAINER	0		\$	DEMOS-RESIDENTIAL	NET # DU		\$	209 W. APACHE ST	-1
1 & 2 FAMILY, ADD OR ALT	14		\$	TEMPORARY ROLL-OFF, RESIDENTIAL	9		\$	765 JENKINS AVE	-1		\$	11717 ALAMEDA ST	-1
1 & 2 FAMILY, CARPORT	0		\$	TEMPORARY ROLL-OFF, OTHER	0		\$				\$		
1 & 2 FAMILY, FIRE REPAIR	2		\$	SEASONAL STORAGE CONTAINER	0		\$				\$		
1 & 2 FAMILY, PAVING	8		\$				\$				\$		
1 & 2 FAMILY, SOLAR	9		\$				\$				\$		
1 & 2 FAMILY, STORAGE BLDG	17		\$				\$				\$		
1 & 2 FAMILY, SWIMMING POOL	10		\$				\$				\$		
1 FAMILY, MANUFACTURED HOME REPLACEMENT	0		\$				\$				\$		
1 FAMILY, MANUFACTURED HOME NEW	0		\$				\$				\$		
1 FAMILY, NEW CONSTRUCTION	45		\$				\$				\$		
2 FAMILY, NEW CONSTRUCTION	0		\$				\$				\$		
3 FAMILY, NEW CONSTRUCTION	0		\$				\$				\$		
3 FAMILY, FIRE REPAIR	5		\$				\$				\$		
3+ FAMILY, FOUNDATION	0		\$				\$				\$		
3+ FAMILY, ADD/ALT	1		\$				\$				\$		
GROUP QUARTERS	0		\$				\$				\$		
GROUP QUARTERS	0		\$				\$				\$		
GROUP QUARTERS	0		\$				\$				\$		
TOTAL	132		\$	TOTAL DEMO-NET DWELLING UNITS	-3		\$				\$		



City of Norman
BUILDING PERMITS AND INSPECTIONS

NON-RESIDENTIAL BUILDING PERMITS
Issued May 2022- Sorted by Permit Type

Permit Type	Contractor	Tenant Name	Permit #	Issued	Street #	Dir	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT	TIMBERLAKE CONSTRUCTION	ARVEST BANK REMODEL	291	5/6/2022	1355 W		LINDSEY	ST	1	1	SECURITY ADD	C2	\$ 800,000	8130
COMMERCIAL, ADD/ALT	ENGLAND, DENNIS	MEDICAL MARIJUANA GROW	930	5/13/2022	3595 E		STATE HWY 9		3	2W	NOT SUBDIVIDED	C2	\$ 450,000	7855
COMMERCIAL, ADD/ALT	GEDDES-ARMSTRONG CONSTRUCTION	OEC MEETING ROOM RENOVATION	1162	5/10/2022	2520		HEMPHILL	DR	1	1	OEC HEMPHILL	C1	\$ 500,000	9042
COMMERCIAL, ADD/ALT	SBA COMMUNICATIONS CORPORATION	T-MOBILE ANTENNA	1472	5/3/2022	7597		ALAMEDA	DR	29	1W	NOT SUBDIVIDED	A2	\$ 25,000	100
COMMERCIAL, ADD/ALT	CBR COMMERCIAL CONTRACTING	STRETCHLAB	1762	5/11/2022	1636		24TH	AVE	1	2	UNIVERSITY NORTH PARK SEC 1	PUD	\$ 90,000	1342
COMMERCIAL, ADD/ALT	RAINIER UTC ACQUISITIONS, LLC	HIDEAWAY PIZZA AWNING	1715	5/12/2022	1353		24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC 5	PUD	\$ 10,000	365
COMMERCIAL, ADD/ALT	ALLISON'S FUN INC	SHARKEY'S REMODEL	1821	5/17/2022	3451		36TH	AVE	6	3	MEDICAL PARK WEST SEC 3	PUD	\$ 45,000	1280
COMMERCIAL, ADD/ALT	M.A.P WIRELESS	T-MOBILE ANTENNA	2038	5/24/2022	1098		168TH	AVE	28	1E	NOT SUBDIVIDED	A2	\$ 15,000	100
COMMERCIAL, ADD/ALT	VELEX	AT&T ANTENNAS	2138	5/18/2022	1295		CROSSROADS	BLVD	4	1	TOWNE WEST VILLAGE	C2	\$ 10,000	100
COMMERCIAL, ADD/ALT	CUPBOP	CUPBOS RESTAURANT REMODEL	2215	5/27/2022	757		ASP	AVE	55	2	LARSH'S UNIVERSITY ADD	C3	\$ 8,000	1300
COMMERCIAL, FIRE REPAIR	SERVICEMASTER RESTORE BY RSI	SOONER THEATRE WATER REPAIR	1924	5/10/2022	110 E		MAIN	ST	5	6	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 240,814	12779
COMMERCIAL, INTERIOR FINISH	ASHTON GRAY, LLC	OLD SCHOOL BAGEL	1055	5/13/2022	3075		CLASSEN	BLVD	1C	1	SOUTH LAKE ADD #11	C3	\$ 250,000	1789
COMMERCIAL, INTERIOR FINISH	LANDMARK FINE HOMES, LP	LANDMARK FINE HOMES OFFICE #101	4107	5/16/2022	4351		ADAMS	RD	3	3	FRANKLIN BUSINESS PARK SEC 3	C2	\$ 155,000	2711
COMMERCIAL, INTERIOR FINISH	LANDMARK FINE HOMES, LP	LANDMARK FINE HOMES OFFICE #111	4108	5/16/2022	4351		ADAMS	RD	3	3	FRANKLIN BUSINESS PARK SEC 3	C2	\$ 75,000	1356
COMMERCIAL, INTERIOR FINISH	LANDMARK FINE HOMES, LP	LANDMARK FINE HOMES OFFICE #121	4112	5/16/2022	4351		ADAMS	RD	3	3	FRANKLIN BUSINESS PARK SEC 3	C2	\$ 75,000	1406
COMMERCIAL, NEW CONSTRUCTION	CROSSLAND CONSTRUCTION CO, INC.	CITY OF NORMAN SANITATION OFFICE	108	5/9/2022	2301		GODDARD	AVE	24	3W	CITY PROPERTY	I1	\$ 1,700,000	5383
COMMERCIAL, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP	FOOD AND SHELTER PANTRY	442	5/17/2022	213		REED	AVE	1	1	FOOD & SHELTER SEC #2	PUD	\$ 1,600,000	7606
COMMERCIAL, NEW CONSTRUCTION	SUN CONSTRUCTION SERVICES	ARVEST BANK (REBUILD)	1063	5/11/2022	212 E		COMANCHE	ST	1	12	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 900,000	965
COMMERCIAL, NEW CONSTRUCTION	LANDMARK CONST. GROUP	CITY OF NORMAN HAZARDOUS WASTE FACILITY	1163	5/3/2022	3803 S		CHAUTAUQUA	AVE	7	2W	CITY PROPERTY	A2	\$ 130,000	419
COMMERCIAL, NEW CONSTRUCTION	L WALLACE CONST	RAPID CAR WASH	5233	5/9/2022	1212 N		FLOOD	AVE	1	1	NORTH FLOOD ADD	C2	\$ 1,300,000	4367
COMMERCIAL, NEW CONSTRUCTION	PRECISION BUILDERS, LLC	THE VIRTUE CENTER	9485	5/15/2022	2457		WILCOX	DR	15	1	ENERGY SQUARE	C2	\$ 2,500,000	14400
COMMERCIAL, NEW SHELL BLDG	WINDSTONE CONSTRUCTION	WINDSTONE CONSTRUCTION SHELL	1459	5/25/2022	3500		WELLSITE	DR	7	7	NORTHDRIDGE IND PARK #3	I1	\$ 300,000	5000
COMMERCIAL, NEW SHELL BLDG	LANDMARK FINE HOMES, LP	LANDMARK FINE HOMES SHELL #28	4108	5/16/2022	4351		ADAMS	RD	3	3	FRANKLIN BUSINESS PARK SEC 3	C2	\$ 700,000	5473
TEMPORARY BLDG/CONST TRAILER	CROSSLANDS CONSTRUCTION	CROSSLAND CONSTRUCTION	2060	5/20/2022	2301		GODDARD	AVE	24	3W	CITY PROPERTY	I1	\$ 10,000	160
TEMPORARY BLDG/CONST TRAILER	DAVID CADDELL CONSTRUCTION	DAVID CADDELL CONSTRUCTION	1755	5/2/2022	9610		ALAMEDA	DR	27	1W	NOT SUBDIVIDED	A2	\$ 1,000	240
TEMPORARY BLDG/CONST TRAILER	OKC TENTS AND MOORE	LANDERS CHEVROLET TENT	1987	5/13/2022	1221		ED NOBLE	PKY	1	1	NORMAN AUTOMOTIVE BUSINESS PK	C2	\$ 1,831	3200
TEMPORARY BLDG/CONST TRAILER	OWNER	VICTORY FAMILY CHURCH TENT	2143	5/20/2022	4343 N		FLOOD	AVE	1	1A	VICTORY FAMILY CHURCH ADDITION	I1	\$ -	1600
TEMPORARY BLDG/CONST TRAILER	COLONY FINE HOMES, LLC	COLONY FINE HOMES	2205	5/23/2022	2395		CARETTA	CT	4	2	TURTLE CROSSING	PUD	\$ 10,000	160

TOTAL PERMITS 28

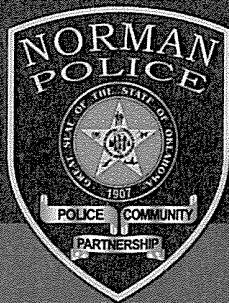
AVERAGE VALUATION
TOTAL VALUATION

AVERAGE PROJECT AREA
TOTAL PROJECT AREA

Permit Type	Permit Counts	Valuation	Building Size (SF)	Use Classification	Business
COMMERCIAL, ADD/ALT	10	\$	1,953,000		
COMMERCIAL, FOUNDATION PERMIT	0	\$	-		
COMMERCIAL, FIRE REPAIR	1	\$	240,814		
COMMERCIAL, INTERIOR FINISH	4	\$	555,000		
COMMERCIAL, NEW CONSTRUCTION	6	\$	8,430,000		
COMMERCIAL, NEW SHELL BLDG	2	\$	1,000,000		
COMMERCIAL, PARKING LOT	0	\$	-		
TEMPORARY BLDG/CONST TRAILER	5	\$	22,831		
TOTAL	28	\$	12,201,645		

New Construction Business Information (New Construction and New Shell Building)		
Building Size (SF)	Use Classification	Business
5,883	INSTITUTIONAL	CITY OF NORMAN SANITATION OFFICE
7,606	INSTITUTIONAL	FOOD AND SHELTER PANTRY
865	INSTITUTIONAL	ARVEST BANK (REBUILD)
416	INSTITUTIONAL	CITY OF NORMAN HAZARDOUS WASTE FACILITY
4,367	COMMERCIAL	RAPID CAR WASH
14,400	OFFICE	THE VIRTUE CENTER

POLICE 11



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



May | 2022

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED CRIMES	2022	5-YEAR AVERAGE	2021
MURDER	0	0	1
SEXUAL ASSAULTS	23	13	13
ROBBERY	5	4	0
AGGRAVATED ASSAULTS	15	18	19
BURGLARY OF BUILDING	33	51	43
LARCENY/THEFT	249	248	246
MOTOR VEHICLE THEFT	24	34	40
ARSON	1	0	0
KIDNAPPING	1	2	3
FRAUD/FORGERY	79	72	72
DUI/APC	32	43	28
PUBLIC INTOXICATION	46	50	38
RUNAWAYS	22	27	14
DRUG VIOLATIONS	50	79	29
THREATS/HARASSMENT	47	31	44
VANDALISM	106	78	75
OTHER	466	483	491
TOTAL REPORTED CRIME	908	892	848
TOTAL ARRESTS:	510	585	440
PROTECTIVE CUSTODY:	92	111	117
TOTAL CASE REPORTS*	1,061	1,097	1012
COLLISIONS	140	198	181
FATALITY	0	0	1
INJURY	53	65	53
NON- INJURY	87	133	127
NUMBER OF PEOPLE INJURED	66	96	72
CITATIONS & WARNINGS	1,537	4,040	1,762
TRAFFIC CITATIONS	514	1,206	582
TRAFFIC WARNINGS	782	1,785	684
PARKING CITATIONS & WARNINGS	241	1048	496

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 6,468

NON-EMERGENCY CALLS TAKEN: 17,424

TOTAL INCOMING CALLS: 25,350

TOTAL CALLS FOR SERVICE GENERATED: 10,920

POLICE CALLS FOR SERVICE: 7,592

OFFICER INITIATED: 2,162

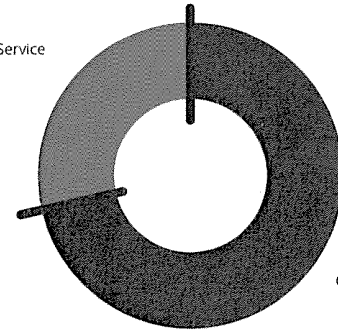
CITIZEN INITIATED: 5,430

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,451

EMSSTAT: 1,838

Officer Initiated Calls for Service
2,162



Citizen Initiated Calls for Service
5,430

INVESTIGATIONS ACTIVITY

CASES CURRENTLY OPEN (2020 TO PRESENT): 314

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 180

CASES CLOSED DURING REPORTING PERIOD: 660

CLEARED BY ARREST / WARRANT: 23

CLEARED BY EXCEPTION: 49

COP FOLLOW-UP: 10

DEACTIVATED: 518

DEACTIVATED DUE TO STAFFING: 42

UNFOUNDED: 6

ANIMAL WELFARE

INTAKES: 224

LIVE RELEASES: 220

LIVE OUTCOME RATE: 93.8%

ANIMALS FOSTERED: 129

ANIMALS LICENSED: 70

VOLUNTEER HOURS: 396

RECORDS

CUSTOMER SERVICE CONTACTS: 1,735

IN-PERSON CONTACTS: 937

PHONE CONTACTS: 798

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED OFFICER POSITIONS: 171

CURRENT COMMISSIONED OFFICERS: 156 (10 VACANCIES / 5 IN POLICE ACADEMY)

OFFICERS AVAILABLE FOR ASSIGNMENT: 146

13 ARE UNAVAILABLE DUE TO OJI, LONGTERM MEDICAL; MILITARY LEAVE; FIELD TRAINING

AUTHORIZED NON-COMMISSIONED POSITIONS: 71

INCLUDES ANIMAL WELFARE, DISPATCH, PARKING SERVICES, RECORDS, AND ADMINISTRATIVE TECHNICIANS

CURRENT NON-COMMISSIONED POSITIONS: 60 (11 VACANCIES)

Norman Animal Welfare Monthly Statistical Report May 2022



IN SHELTER ANIMAL COUNTS

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	56	100	156	107	70	177	21	13%
Ending	54	107	161	83	141	224	63	39%

ANIMAL INTAKES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	97	77	174	101	108	209	35	20%
Owner Relinquish	9	6	15	6	29	35	20	133%
Owner Intended Euth	1	0	1	0	1	1	0	0%
Transfer In	0	7	7	0	0	0	(7)	-100%
Other Intakes*	8	8	16	13	4	17	1	6%
Returned Animal	9	2	11	9	3	12	1	9%
TOTAL LIVE INTAKES	124	100	224	129	145	274	50	22%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2021		2022		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	-DIVIDE
Dog Collected (DOA)	1	1	2	2	1	100%
Cat Collected (DOA)	2	2	3	3	1	50%
Wildlife Transferred	0	0	0	0	0	-DIVIDE
Intake Horses	0	0	0	0	0	-DIVIDE
Intake Cows	0	0	0	0	0	-DIVIDE
Intake Goats	0	0	15	15	15	-DIVIDE
Intake Sheep	0	0	0	0	0	-DIVIDE
Intake Rabbits	0	0	40	40	40	-DIVIDE
Intake Pigs	0	0	30	30	30	-DIVIDE
Intake Other	70	70	67	67	(3)	-4%
TOTAL OTHER ITEMS	73	73	157	157	84	115%

LENGTH OF STAY (DAYS)

	2021	2022
Dog	8.7	13.7
Puppy	18.3	11.8
Cat	14.6	10.6
Kitten	8.6	7.4

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	170	19	0	189

Norman Animal Welfare Monthly Statistical Report May 2022



LIVE ANIMAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	58	64	122	80	54	134	12	10%
Return To Owner	53	3	56	54	1	55	(1)	-2%
Transferred Out	10	12	22	4	3	7	(15)	-68%
Returned to Field	0	1	1	0	0	0	(1)	-100%
Other Outcome	0	0	0	0	0	0	0	0%
TOTAL LIVE OUTCOMES	121	80	201	138	58	196	(5)	-2%

OTHER ANIMAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	10	11	0	9	9	(2)	-18%
Lost in Care	0	0	0	0	0	0	0	0%
Shelter Euth	4	3	7	12	6	18	11	157%
Owner Intended Euth	1	0	1	0	1	1	0	0%
TOTAL OTHER OUTCOMES	6	13	19	12	16	28	9	47%

TOTAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	121	80	201	138	58	196	(5)	-2%
Total Other Outcomes	6	13	19	12	16	28	9	47%
TOTAL OUTCOMES	127	93	220	150	74	224	4	2%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	5	6	0	11	58%
Medical - Injured	1	1	0	2	11%
Behavior - Aggressive	6	0	0	6	32%
Behavior - Other	0	0	0	0	0%
TOTAL EUTHANASIA	12	7	0	19	

MONTHLY LIVE RELEASE RATE

2021	2022
91.8%	87.9%

Live Outcomes / (Total Outcomes - Owner Int Euth)

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
May 2022

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Short form Plat and one (1) Preliminary Plat for Planning Commission; two (2) Rural Certificates of Survey and one (1) Preliminary Plat to City Council. The Development Engineer reviewed 46 sets of construction plans and 7 punch lists. There were 157 permits reviewed and/or issued. Fees were collected in the amount of \$12,752.13.

CAPITAL PROJECTS:

Alameda Street Widening Project:

The City of Norman conducted a bid opening on December 16, 2021, for the Alameda Street Widening Project, located from Ridge Lake Boulevard to east of 48th Avenue East. The low bidder was Silver Star Construction, Inc. of Moore, Oklahoma in the amount of \$3,616,910.70. City Council approved the award of this project on January 25, 2022. This project had a delayed start date to allow the private utility companies enough time to relocate their utilities in conflict with this project. Silver Star started work on Monday, April 18, 2022. This project will be constructed in two separate phases. The Urban Project Phase will be from Ridge Lake Boulevard to east of 36th Avenue East. The Rural Project Phase will be from east of 36th Avenue East to east of 48th Avenue East. The City of Norman is administering the construction of this project.

Proposed improvements for the Alameda Street Project include:

- Widening East Alameda Street from 2 lanes to 3 lanes between Ridge Lake Boulevard and 36th Avenue S.E.
- Add 10-foot shoulders to East Alameda Street between 36th Avenue S.E. and 48th Avenue S.E.
- Intersection improvements at East Alameda Street/36th Avenue S.E. and East Alameda Street/48th Avenue S.E.
- Continuous sidewalks on the south side of East Alameda Street to 36th Avenue S.E.
- Storm water improvements

The contractor's activities this month were as follows:

- Continued the water line installation on the north side of Alameda Street between Ridge Lake Drive and 36th Avenue East

36th Avenue Northwest Phase 2 Waterline Relocations Project- Tecumseh Road to Market Place:

The City of Norman conducted a bid opening on February 11, 2022, for the 36th Avenue Northwest Phase 2 Waterline Relocations Project. The low bidder was Matthews Trenching Co., Inc. of Oklahoma City, Oklahoma in the amount of \$799,630.00. The Norman City Council awarded the project at the March 8, 2022 City Council Meeting. Construction began on April 18, 2022. This project has a 180-calendar day construction schedule. Staff estimates an October 2022 completion.

The project involves the following items:

- Relocation of approximately 5400 L.F. of 6", 8" and 12" waterline to alleviate conflicts with the future widening of 36th Avenue NW from Franklin Road to Market Place.

The contractor's activities this month were as follows:

- *Waterline installed between Market Place and Indian Hills Road*
- *Boring under Indian Hills Road complete*
- *Potholing of existing utilities Between Indian Hills Road and Pioneer Street to avoid conflicts*
- *Wet weather has caused several delays.*

Street Maintenance Bond Programs:

FYE 2022 Street Maintenance Bond – Urban Road Reconstruction – McCullough Street & Alley
Bids were opened March 24, 2022. Six bids were received and Parathon Construction LLC was the low bidder. The contract was awarded in the amount of \$315,863.50 at the April 26, 2022 Council Meeting.

ONG has completed gas main relocation and is now working on services. Parathon began mobilizing on May 31st.

*Monthly Progress Report
Public Works (May 2022)*

FYE 2022 Street Maintenance Bond – Urban Concrete – McGee Drive Concrete Pavement Repair

Bids were opened April 7, 2022. Eight bids were received and on May 24, 2022 the contract was awarded to Parathon Construction LLC in the amount of \$403,235.

A pre-work conference was held on May 31st and a June 20th start date was agreed to.

Sidewalk Programs:

Sidewalk Programs:

FYE 2022 Annual Sidewalk Program. Bids were received on June 3, 2021. City Council awarded the contract to Nash Construction Co. in the amount of \$313,109.00, on July 13, 2021. Change Order #1 increasing the Citywide contract amount of \$56,665.00 by \$45,000.00 was approved by City Council on September 28, 2021. Construction began August 10, 2021. The Schools and Arterials, Sidewalks & Trails, Sidewalk Accessibility and Downtown Sidewalk and Curbs projects are complete. To date, we've expended an estimated \$103,529.04 on 51 Citywide projects, which includes the "50/50 program," and have another 14 projects in queue at an estimated cost of \$24,529.51. Proposed Change Order #2 adding an additional \$80,000.00 to the Citywide program is projected to meet City Council on January 18, 2022. If approved, this will extend the program until the end of FYE 2022, or until funds are depleted.

Citywide Sidewalk Reconstruction				
FYE 22 Projects Completed	FYE 22 Citizen Contributions	Total Open Projects	Open Projects Estimate	Open Projects Scheduled: City Responsibility/Resident Participation
51	\$22,558.06	18	\$33,767.46	3

FYE 2022 Capital Improvement Project – 24th Avenue NW. Bids were received on August 5, 2021 and the project was awarded to Parathon Construction by City Council on September 14, 2021. This project addresses a significant portion of the City of Norman's 2018 Americans with Disabilities Act Transition Plan. The 24th Avenue project area is large and is broken down into four phases. This construction addresses Phase I and includes significant repairs along a 1.1-mile sidewalk corridor on 24th Avenue NW, from Main Street to Robinson Street (east side) and comprises 1365 square yards of sidewalk repairs, 800 square yards of driveway approach reconstruction and 216 square yards of ramps and curb cuts. The project began November 8, 2021 and is currently 90% complete. Change Order #1 was approved by Council on December 14, 2021, which increased the contract amount by \$120,066.00 enabling a continuation into Phase II of the project. Phase II consists of the same stretch as Phase I, but along the west side of 24th Avenue NW and is projected to begin March 1, 2022. Phase III and IV, which continues along the east and west sides of 24th Avenue SW, from Main Street to Lindsey Street will be programmed for future years.

During the month of April, the contractor has completed sidewalk, ADA ramps and driveways from W. Robinson St. to Hemphill Dr. Parathon Construction will continue with operations on the west side of 24th Avenue at the end of June.

PUBLIC TRANSIT

Public Transit Response to COVID-19 (coronavirus)

Below are actions that have continued to be taken by City and EMBARK staff altering transit service in response to COVID-19.

- Enhanced cleaning of vehicles.
- Suspended operations of route 144-Social Security. This route resumed service the week of May 3.

Battery Electric Bus Purchases

The City is currently in the process of purchasing 2 battery electric busses. A group of transit staff members visited the manufacture's facility at the beginning of November to perform a pre-production meeting. It is anticipated that staff will visit the facility again while the vehicles are on the assembly line to ensure the vehicle built matches specs. Staff anticipates receiving these vehicles in August/September 2022. Below is background information on both battery electric bus projects:

*Monthly Progress Report
Public Works (May 2022)*

- An authorization to purchase the City's first battery electric vehicle, a transit bus, was approved at Council's May 25, 2021 meeting. A purchase order was issued on May 27, 2021 to the manufacturer. Approximately 50% of the vehicle purchase price will be reimbursed through a grant received from Oklahoma Department of Environmental Quality through the Volkswagen Settlement Fund.
- An authorization to purchase the City's second battery electric transit bus was approved at Council's August 10, 2021 meeting. A purchase order was issued on August 13, 2021 to the manufacturer. Approximately 70% of the vehicle purchase price will be reimbursed through a grant received from the FTA's 2021 Low- or No-Emission Vehicle Program. The City's project was 1 of 49 projects selected in the nation.
- Council granted approval for additional funds to be allocated to both bus builds on December 14, 2021. These additional funds were used add charge rails to the top of the busses so that in the future an overhead pantograph charging system could be utilized.

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

- The Go Norman Transit Plan was approved by resolution by Council at its June 22nd, 2021 meeting. Staff are continuing exploratory work on the next steps as recommended in the plan. Work this past week includes:
 - The acquisition of property downtown, 318-320 Comanche Street, to be used as a transit center, which Council approved the purchase sale agreement on January 18. The City and the seller finalized the sale process on March 4, 2022. Staff have completed a task order for on-call architectural and engineering services with McKinney Partnership Architects P.C., which was approved by City Council on May 10, 2022. The initial project kickoff meeting occurred on site the morning of May 13, 2022.
 - Staff have worked with Nelson/Nygaard, the consultant that worked with the City to create the Go Norman Transit Plan, on an amendment to their contract which was approved by Council on March 8, 2022. This amendment will make minor changes to the Go Norman Transit Plan to reflect the property at 320 Comanche Street to be used as a Transit Center, rather than The Depot. These updates are expected to be completed this summer.
 - On October 1, 2021 ACOG announced the grant cycle for their Air Quality Small Grant Program was open. This program seeks to improve air quality in Central Oklahoma by reducing reliance on single-occupancy vehicle trips. Small transportation infrastructure projects and transit improvements as well as projects focused on congestion relief efforts are all eligible. Staff submitted an application on November 19, 2021 requesting funding to install 80 new bus stops associated with the recommended route changes in the Go Norman Transit Plan. Council supported this application by approving a programming resolution on November 30, 2021 for the project. On January 13, 2022 the ACOG MPO Technical Committee recommended a list of projects be approved for funding, of which the City's was one of them. Then the ACOG MPO Policy Committee reviewed the list of projects on January 27, 2022 and approved them for funding. City staff have worked with ACOG on a contract agreement for the project which was brought to the March 8th Council meeting and approved. Staff are awaiting the changes to the Go Norman Transit Plan and planning further public hearings as required before moving forward with the bus stop changes.

Oklahoma Transit Association Spring 2022 Conference

- The City of Norman hosted the Oklahoma Transit Association's Spring Conference this year at the Embassy Suites in Norman between May 23-25, 2022. The conference included:
 - Approximately 114 attendees from 26 Oklahoma transit agencies.
 - Multiple informational breakout sessions to review and discuss topics such as electric vehicles, protecting transit technology from cyber-attacks, fuel solutions, employee recruitment and retention, and how transit providers can play a role in stopping human trafficking.
 - An industry expo floor with various possible business partners for transit professionals. Those offering services ranged from government agencies to companies, providing everything from transit vehicles to various transit technology solutions.
 - Mayor Breea Clark spoke during the opening session and later during the conference was awarded the Keith Leftwich Transit Champion of the Year Award. This award acknowledges someone who demonstrates a vested interest in the transit community through public service, volunteerism, or community engagement.
 - The closing session included a speech from Oklahoma Secretary of Transportation Tim Gatz.
- As part of the activities for the conference, attendees toured the new Transit/Public Safety Maintenance Facility, the Fred Jones Jr. Museum of Art, and historic Campus Corner.

Transit Monthly Performance Report

Attached is the transit performance report for April 2022.

STREETS DIVISION

CAPITAL PROJECTS:

CRUCE STREET-WYLIE ROAD TO MCGEE

Streets crews replaced damaged concrete panels on Cruce Street-Wylie Road to McGee. This repair required 29.50 cubic yards of concrete and resulted in over 96 square yards repaired.

SUMMIT VALLEY ADDITION

Streets crews replaced damaged concrete panels on Summit Valley Addition. This repair required 22.50 cubic yards of concrete and resulted in over 124 square yards repaired.

TECUMSEH ROAD: 156TH AVENUE NE TO 180TH AVENUE NE – DEEP PATCH

Streets crews worked a deep patch at Tecumseh Road: 156th Avenue NE to 180th Avenue NE and required 450.06 tons of asphalt for the repair.

ROCK CREEK ROAD: 156TH AVENUE NE TO 168TH AVENUE NE – DEEP PATCH

Streets crews worked a deep patch at Rock Creek Road: 156th Avenue NE to 168th Avenue NE and required 1883.13 tons of asphalt for the repair.

CONCRETE OPERATIONS:

2129 CRESTMONT STREET

Streets crews replaced concrete panels on 2129 Crestmont Street. This repair required 41 cubic yards of concrete and resulted in over 158 square yards repaired.

ASPHALT OPERATIONS:

9801 EAST BOYD STREET – DEEP PATCH

Streets crews worked a deep patch at 9801 East Boyd Street and required 111.50 tons of asphalt for the repair.

TECUMSEH ROAD BETWEEN 84TH AVENUE NE TO 96TH AVENUE NE – DEEP PATCH

Streets crews worked a deep patch at Tecumseh Road 84th Avenue NE to 96th Avenue NE and required 30.13 tons of asphalt for the repair.

OTHER:

MOWING OF ROADSIDE RIGHTS-OF-WAY

Streets Roadside Mowing crew continued their summer mowing schedule. During May, 2022, 138.50 miles of rural rights-of way and 3,178,174 sq. ft. of urban rights-of-way were mowed.

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 3.29 tons of asphalt was utilized in routine pothole patching operations.

STORMWATER

WORK ORDER RESPONSE

Stormwater Division received 14 work order requests and closed 14 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance crew cleared a ditch along Oklahoma Ave. The Infrastructure crew completed a job at 112 Highland Terrace, repairing a sinkhole by pulling forms and backfilling. The Infrastructure Maintenance crew repaired a washout at Vicksburg channel. The crew sealed the new pipes installed at Alameda and 168th. The crew also located a leaking pipe on Westridge Terrace and scheduled it for repair. The crew attended CPR training. The Infrastructure Maintenance crew checked 2,990 inlets and cleaned 722 inlets in Wards 7, 2, and 4, totaling 5.75 tons of debris removed from street inlets.

CHANNEL MAINTENANCE

The Channel Maintenance crew removed debris from Merkle Channel, Bishop Creek, Colonial Estates, and Brooks and I-35, which resulted in 31 tons of debris removed. The Channel Maintenance crew removed 1 ton of debris from Sundance Court flume and Ed Noble. The crew attended CPR training. The Channel Maintenance Crew mowed 1.4 million square feet of stormwater channels during the month of May. The crew checked 1,131 inlets and cleaned 354 inlets in Ward 3, totaling 5.75 tons of debris removed from street inlets.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

The Street Sweeping crew swept 295 lane miles in May resulting in the removal of approximately 76.48 tons of debris from various curb lined streets throughout the city. The Street Sweeping crew also attended CPR training. The litter crew removed more than 11.48 tons of litter from channels and ROW in the City of Norman. The crew checked 1131 inlets and cleaned 353 inlets totaling 4 tons of debris removed. The Street Division assisted inlet operations, checked 2,040 inlets, and cleaned 489 inlets totaling 4.25 tons of debris removed from street inlets.

STORMWATER OKIE LOCATES

During the month of May, 3898 Call 811 Okie Spots were received. Of those requests, 92 were stormwater pipe locates, 64 were marked, and 752 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 131 inspections of 122 active sites.

Issued 0 citations and 5 NOV to active sites.

Issued 0 Earth Change Permits to new projects.

MS4 OPERATIONS

Received and responded to 13 citizen calls.

On May 3, Ms. Chao attended the Lake Thunderbird Partnership meeting where members discussed plans to offer a Boy Scout merit badge opportunity at the fall clean-up events.

On May 6, Ms. Chao facilitated a watershed clean-up event, in partnership with Garver, at Ruby Grant Dog Park where 51 lb. of trash were removed from the watershed.

On May 7, Ms. Chao and Ms. Boteler facilitated a watershed clean-up event at Lake Thunderbird State Park where 98 lb. of trash were removed from the watershed.

On May 11, Ms. Chao attended the City of Oklahoma City's Industrial Stormwater workshop.

On May 15, Ms. Chao and Ms. Amy Shepard attended the Mayor's walkthrough of the 2022 Artful Inlets installations in Lions Park.

On May 17, Ms. Chao conducted the municipal good housekeeping inspection at the Traffic Control Division.

On May 18, Ms. Chao attended the Green Country Stormwater Alliance training workshop focusing on illicit discharge and monitoring requirements in OKR04.

On May 19, Ms. Chao attended a meeting with Michele Loudenback, Jason Olsen, James Briggs, and Veronica Tracy to discuss opportunities to partner with Parks and identify potential locations for the 2023 Artful Inlets installation.

On May 19, Ms. Chao attended the Oklahoma Compost and Sustainability meeting to plan the 2022 Oklahoma Compost Conference.

*Monthly Progress Report
Public Works (May 2022)*

On May 20, Mr. Jason Murphy, Ms. Chao, and the entire Stormwater Division attended the APWA National Public Works Week clean-up event at NE Lions Park where 80 lb. of trash were removed from the watershed.

On May 24, Mr. Murphy and Ms. Chao attended a lunch and learn highlighting Stormwater System's products such as the Bandalong Litter Trap and StormX.

On May 24, Ms. Chao attended a meeting with Michele Loudanback, Erinn Gavaghan, and Debby Williams to discuss closing thoughts about the 2022 Artful Inlets installations, potential maintenance issues with past installations, and ideas for 2023 locations.

On May 25, Mr. Murphy and Ms. Chao facilitated, and presented at, the Norman Builders Workshop.

On May 26, Ms. Chao participated in a panel on municipal stormwater requirements at the Water & Environmental Summit.

On May 27, Ms. Chao conducted the municipal good housekeeping inspection at the Water Reclamation Facility.

On May 27, Mr. Murphy attended a meeting and performed field recon with the USGS, Bureau of Reclamation and OWRB to coordinate sampling efforts for stormwater sampling related to Lake Thunderbird TMDL and IPR.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

May 2022
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2022 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month FY Total

*Norman Rural Cert of Survey... 0
 *Final Plats..... 0
 *Preliminary Plats..... 1
 *Short Form Plat..... 1
 *Center City Form Based Code.. 0
 *Concurrent Constr. Request..... 0

City Council Review:

Certificate of Survey..... 2
 Preliminary Plat..... 1
 Final Plats 0
 Certificate of Plat Correction..... 0
 Encroachment..... 0
 Easements..... 0
 Closure..... 0
 Release of Deferral..... 0

\$ 10,830.00

Development Committee:

Final Plats..... 0
Fee-In-Lieu of Detention..... 0

\$0.00

Subtotal:

\$10,830.00

\$16,094.50

\$81,619.50

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 39
 ***Commercial..... 8
 Multi-Family..... 0
 Addition/Alteration..... 31
 House Moving..... 1
 Paving Only..... 11
 Storage Building..... 27
 Swimming Pool..... 6
 Storm Shelters..... 21
 Public Improvements..... 0
 Temporary Encroachments..... 1
 Fire Line Pits/Misc..... 0
 Franchise Utilities 9
 Other revenue 0
 Flood Plain (@\$100.00 each)..... 0

Total Permits.....

Grand Total.....

*****Construction Plan Review Occurrences**

******Punch Lists Prepared.....**

\$0.00	\$0.00	
\$0.00	\$100.00	\$1,300.00
\$1,922.13	\$7,999.99	\$51,644.97
\$12,752.13	\$10,754.99	\$134,674.47
46	30	286
7	4	52

* All Final Plat review completed within ten days..... PI # 13
 ** All Single Family Permits were reviewed and completed within three days.....PI # 10
 *** All Commercial Permits were reviewed and completed within seven days..... PI # 11
 **** All Construction Plans were reviewed within ten days..... PI # 12
 *****All Punch Lists prepared within one day of Final Inspection.....PI # 8

May 2022

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	7	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	39	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	8	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	46	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	1	100%



PERFORMANCE REPORT

Summary of Services Table: April 2022

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Apr FY22	FY22 YTD	FY21 YTD		Service Profile	Apr FY22	Apr FY21	Mar FY22
Fixed Routes (M-F)	977	187,516	146,350		Weekdays	21	22	23
Fixed Routes (Sat)	435	15,843	11,588		Saturdays	5	4	4
PLUS (M-F)	95	16,880	12,838		Gamedays	1	1	0
-Zone 1*	77	13,395	10,142		Holidays	0	0	0
-Zone 2**	18	3,485	2,696		Weather	2	1	1
PLUS (Sat)***	26	683	449		Fiscal YTD Days	255	251	229
					Cal. YTD Days	101	102	75

* Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 22 YTD	FY 22 Targets	
# of Norman fixed-route passenger trips provided	203,359	265,054	▲
# of Norman paratransit trips provided	17,563	19,000	■
% of on-time Norman paratransit pick-ups	98.48%	95.00%	●
# of Norman bus passengers per service hour, cumulative	12.82	13.14	●
# of Norman bus passengers per day, average	796	N/A*	N/A*
% of Norman required paratransit pick-ups denied due to capacity	0.01%	N/A*	N/A*

*These LFR targets are unavailable for this fiscal year. We hope to have them for FY23.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2022

STREET DIVISION					
	FYE 2022 May 2022	FYE 2022 May 2022	Year to Date	Year to Date	FYE 2022
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	3.29		63.59		
Overlay/pave 10 miles per year.	-	0%	12.25	123%	100%
Replace 2,000 square yards of concrete pavement panels	202.00	10%	3,341.50	167%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	114.50	27%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	3,178,174.00	25%	19,312,929.50	152%	100%
Mow 148 miles of Rural Right-of-way three times per year	138.50	31%	1,295.50	292%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	0%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	0%
Bridge - Maintain 5 non-deficient bridges in a year	-	0%	-	0%	0%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	0%
Bridge - Replace one functionally obsolete bridge per year	-	0%	-	0%	0%
Bond Program - Complete all selected projects for the bond year within the same fiscal year	-	0%	-	0%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2022

STORMWATER DIVISION					
	FYE 2022 May, 2022	FYE 2022 May, 2022	Year to Date	Year to Date	FYE 2022
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	295.00	59%	4,573.00	76%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	6,619.00	66%	15,959.00	160%	70%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	1,406,942.00	10%	6,524,216.00	48%	90%
Apply chemical vegetative control to open drainage channels, one time per year.	-	0%	-	0%	90%
Permit all earth disturbing operations over 1 acre in size.	-	95%	27.00		95%
Permit all floodplain activities as appropriate.	-	0%	15.00		100%
Submit all necessary reports and documentation as required to comply with state stormwater regulations within 15 days of deadlines. (1)	-	0%	1.00		100%
Perform erosion control inspections of permitted sites within 30 days.	131.00	107%	1,187.00		100%
Respond to stormwater complaints within 24 hours of the time reported	13.00	100%	205.00		100%
Inspect City facilities identified as potential stormwater pollution sources.	1.00	17%	2.00		50%
Inspect stormwater outfalls.	-	0%	20.00		100%

**FLEET MANAGEMENT
INVENTORY
May 2022**

FUEL

WESTWOOD GOLF	566.3	gallons	DIESEL	@	2.830	\$ 1,602.63
WESTWOOD GOLF	592.7	gallons	UNLEADED	@	2.790	\$ 1,653.63
NORTH BASE	3,665.5	gallons	UNLEADED	@	3.840	\$ 14,075.70
NORTH BASE	6,039.2	gallons	DIESEL	@	3.920	\$ 23,673.48
FIRE STATION #5	281.4	gallons	UNLEADED	@	3.660	\$ 1,030.03
FIRE STATION #5	83.4	gallons	DIESEL	@	4.070	\$ 339.44
FIRE STATION #6	225.8	gallons	DIESEL	@	3.960	\$ 894.17
FIRE STATION #6	160.4	gallons	UNLEADED	@	3.900	\$ 625.56
BULK TANKS	1,200.0	gallons	DIESEL	@	3.920	\$ 4,704.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	4,700.1	\$ 17,384.93
DIESEL	8,114.7	\$ 31,213.71

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

May 2022

IN GALLONS		FYE 2022	FUEL REPORT		
		<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>	
Internal pumps		17,303.00	18,048.00	18,332.72	
Outside - sublet		749.00	309.00	5,323.30	
TOTAL		18,052.00	18,357.00	23,656.02	
TOTAL		<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption		20,668.86	20,357.56	37,771.32	5,323.30

FYE 2022 TO DATE CONSUMPTION				
TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	229,122.68	233,036.63	346,405.09	56,399.03

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$3.84	Low	\$3.46	UNLEADED	High	\$3.90	Low	\$3.52
DIESEL	High	\$4.33	Low	\$3.79	DIESEL	High	\$4.07	Low	\$3.96
CNG	High	\$1.19	Low	\$0.84	CNG	High	\$1.89	Low	\$1.49

FASTER CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$70,922.71	Month Total Public CNG Sales	\$10,013
BATTERIES	\$1,774.46	FYE 2022 To Date Public Sales	\$79,978
OILS/FLUIDS	\$8,422.31	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
TIRES	\$13,131.14	Total Sold Gallons Life To Date	1,015,964
SUBLET REPAIRS	\$2,077.50	Total Gross Sales Life To Date	\$1,461,583
TOTAL SPENT ALL parts/sublet	\$96,328.12	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station	2,827,365

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	4	1	2	58
EMERGENCY ROAD CALLS	8	2	2	71
PM SERVICES	79	73	73	1,301
INCLEMENT WEATHER	0	0	0	26
WORK ORDERS	221	189	241	3,632
SCHEDULED REPAIRS	86	80	80	1,462
NON SCHEDULED REPAIRS	78	109	100	1,232

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	6	3	7	100
EMERGENCY ROAD CALLS	24	27	28	287
PM SERVICES	38	34	44	580
INCLEMENT WEATHER	0	0	2	66
WORK ORDERS	183	221	200	3,164
SCHEDULED REPAIRS	40	35	44	710
NON SCHEDULED REPAIRS	114	186	113	1,881

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	1	1	26
EMERGENCY ROAD CALLS	3	2	3	16
PM SERVICES	6	14	11	139
INCLEMENT WEATHER	0	0	0	6
WORK ORDERS	83	60	66	986
SCHEDULED REPAIRS	7	15	11	130
NON SCHEDULED REPAIRS	66	45	53	734

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	2	2	4	23
EMERGENCY ROAD CALLS	1	1	3	12
PM SERVICES	7	7	6	47
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	27	23	22	155
SCHEDULED REPAIRS	9	10	13	70
NON SCHEDULED REPAIRS	11	13	3	40

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	12	7	14	194
EMERGENCY ROAD CALLS	36	32	36	374
PM SERVICES	130	132	137	1998
INCLEMENT WEATHER	0	0	2	99
WORK ORDERS	524	505	545	7929
SCHEDULED REPAIRS	142	144	151	2319
NON SCHEDULED REPAIRS	275	361	275	3859

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2022

May 2022

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		
		GOAL	ACTUAL	DIFFERENCE
# 001	146.69	72%	107.5%	35.5%
# 002	113.36	72%	83.0%	11.0%
# 003	93.96	72%	68.8%	-3.2%
# 004	75.74	72%	55.5%	-16.5%
# 006	114.96	72%	84.2%	12.2%
# 007	125.13	72%	91.7%	19.7%
# 008	94.51	72%	69.2%	-2.8%
# 009	92.56	72%	67.8%	-4.2%
# 010	153.39	72%	112.4%	40.4%
# 011	102.52	72%	75.1%	3.1%
# 012	131.98	72%	96.7%	24.7%
# 013	134.98	72%	98.9%	26.9%
# 018	95.61	72%	70.0%	-2.0%
# 021	116.18	72%	85.1%	13.1%
# 028	92.55	72%	67.8%	-4.2%
# 031	28.03	72%	20.5%	-51.5%
# 037	145.95	72%	106.9%	34.9%
#038	24.33	72%	83.2%	11.2%

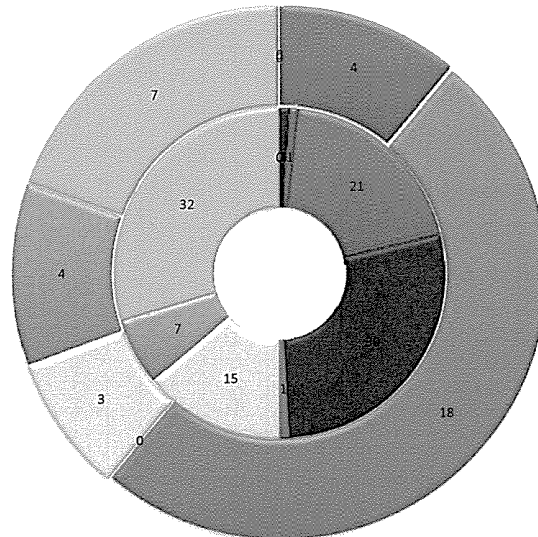
DIRECT LABOR HOURS	1882.43
TOTAL AVAILABLE HOURS	2457.00
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	76.6%

PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
 May FYE 2022

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
POLICE										
1141	2017 Ford Interceptor	Patrol	65032	63036	-1996	miles	3/7/2022	Light Repair	PM-G	10/15/2019
1188	2015 Polaris Ranger	Patrol	1031	854	-177	hours	4/19/2022	Light Repair	PM-D	4/17/2021
STREETS										
0119	2017 John Deere Grader	Streets	875	873	-2	hours	4/18/2022	Heavy Repair	PM-C	6/3/2021
0131	2009 Ingersoll SX-170H	Streets	6/1/2022	4/27/2022	-35	days	4/27/2022	Light Repair	PM-C	4/27/2021
669P	2002 Buyers Snowdogg	Streets	6/1/2022	4/27/2022	-4	days	4/27/2022	Light Repair	PM-B	10/27/2021
21167	2020 Peterbilt Dump Truck	Streets	998	605	-393		5/4/2022	Heavy Repair	PM-D	11/18/2021
0677	2002 Ford F350	Streets	151282	150185	-1097	Miles	05/24/202	Light Repair	PM-C	8/18/2021
FIRE										
0001	2018 Ford F150	Prevention	47352	43434	-3918	miles	3/21/2022	Light Repair	PM-C	10/4/2021
UTILITIES										
0557	2017 John Deere Gator	Water Treatment	6/1/2022	3/15/2022	-78	Days	3/22/2022	Light Repair	PM-C	9/15/2021
SANITATION										
281T	2019 Holt Trailer	Commercial	6/1/2022	1/28/2021	-489	hours	3/19/2021	Heavy Repair	PM-A	1/27/2020
0282	2014 Ford F350	Residential	133035	129417	-3618	hours	3/4/2022	Heavy Repair	PM-C	9/30/2021
0282	2014 Ford F350	Residential	133035	125267	-7768	hours	3/4/2022	Heavy Repair	PM-N	4/8/2020
0294	2020 Peterbilt 389	Waste	144619	134253	-10366	miles	5/2/2022	Heavy Repair	PM-D	3/9/2022
PARK MAINTENANCE										
441BU	2020 Patriot Crane	Park Maintenance	6/1/2022	1/1/2022	-151	days	2/1/2022	Light Repair	PM-C	1/1/2021
0420	1998 IHC 4700 Winch Truck	Park Maintenance	37735	36838	-897	miles	4/11/2022	Heavy Repair	PM-C	9/21/2021
406B	2011 John Deere Rotary Cutt	Park Maintenance	6/1/2022	3/29/2022	-64	days	4/14/2022	Heavy Repair	PM-B	3/29/2021
0430	2010 John Deere 310SJ	Park Maintenance	3640	3662	22	hours	5/16/2022	Heavy Repair	PM-D	1/20/2022
21444	2021 Ford F250	Park Maintenance	6873	4000	-2873	miles	2/16/2022	Light Repair	PM-C	N/A

PM Compliance Report May FYE 2022



INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE

- City Clerk
- Finance
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- Utilities

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Finance	1	0	0.0%
Planning	1	0	0.0%
Public Works	21	4	19.0%
Police	30	18	60.0%
Fire	1	0	0.0%
Parks & Rec.	15	3	20.0%
PSST	7	4	57.1%
Utilities	32	7	21.9%
Citywide Total	108	36	33.3%

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

May FYE 2022

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Still Past Due	Current % PENDING	YearTo Date Non-Compliance Trend
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY	1		1	1	100%	200%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
					0%	67%
					0%	0%
FINANCE						
METER SERVICES	1	1			0%	0%
PLANNING						
PLANNING	1	1			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE					0%	0%
PUBLIC WORKS						
ENGINEERING	1	1			0%	21%
STREETS	12	9	1	3	25%	50%
STORMWATER	5	5			0%	40%
TRAFFIC	1	1			0%	100%
STORMWATER QUALITY					0%	0%
FLEET	2	2			0%	0%
TRANSIT					0%	200%
POLICE						
ANIMAL CONTROL	4	3	1	1	25%	120%
POLICE ADMINISTRATION	2		2	2	100%	850%
POLICE STAFF SERVICES	2	1	1	1	50%	250%
POLICE CRIMINAL INVESTIGATIONS	1	1			0%	42%
POLICE PATROL	18	12	5	5	28%	78%
POLICE SPECIAL INVESTIGATIONS	3	3			0%	0%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	160%
FIRE TRAINING					0%	29%
FIRE PREVENTION					0%	8%
FIRE SUPPRESSION	1	1			0%	0%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	14	11		3	21%	13%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE	1	1			0%	138%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	7	5	2	2	29%	57%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	0%
PSST FIRE SUPPRESSION					0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	1			1	100%	100%
WATER PLANT	2			2	100%	850%
WATER PLANT WELLS	2		2	1	50%	150%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	8	8			0%	0%
UTILITIES INSPECTOR					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS					0%	0%
WRF OPERATIONS					0%	0%
SEWER LINE MAINTENANCE	5	5			0%	380%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	2	2			0%	250%
SANITATION COMMERCIAL	1	1			0%	900%
SANITATION TRANSFER					0%	0%
SANITATION COMPOST	5	4		1	20%	20%
SANITATION RECYCLE	3	3			0%	0%
SANITATION YARD WASTE	3	3			0%	18%
CITYWIDE TOTAL	109	84	15	23	21%	18%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

MAY 2022	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	81	81	100%	869	869	100%
Provide information requested by citizens within 7 days	95%	81	81	100%	869	869	100%
Complete traffic engineering studies within 45 days.	99%	5	5	100%	37	37	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	37	37	100%	452	452	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		43	61	1.42	1739	674.75	0.39
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0.97	8	8.26	7.53	64	8.50
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		14	14	100%	145	145	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		12	12	100%	218	218	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	1	1	100%	72	72	100%
Lower Priority all other signs within one day	90%	11	11	100%	464	464	100%
Street Name Signs within two weeks	90%	16	16	100%	232	232	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3360	0	0.00%	36200	16	0.04%

UTILITIES

13

Monthly Report

May 2022

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 0%
- 1357 12th NE Avenue – 0%
- Crest Court – 100%
- Barb Court – 100%

Barb Court: WA0358: - Complete. Crest Court: WA0357 – Complete. 1357 12th NE Avenue: WA0356: - Project is now in progress. Beaumont Drive: WA00355: - Staff is getting quotes for materials.

Water Line Breaks – 4 in May

Sewer Line Data

- Total obstruction service requests - 21
 - Private Plumbing: 19
 - City Infrastructure: 2
 - Sanitary Sewer Overflows: 1 on private side

Lift Station D Flows:

- Days - 31
- Average daily flow: 1.527 MGD
- Total Monthly flow: 47.337 MG

UTILITIES ENGINEERING:

Line Maintenance Building: Project will construct new building for Line Maintenance Division consisting of 49 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022.

Solar Arrays at WRF and WTP: Project will utilize areas in the vicinity of the Water Reclamation Facility and the Water Treatment Plant to install new solar arrays that will offset electrical use from the grid. This project moves the Utilities Department forward and closer to meeting the *Mayors Climate Protection Agreement* and the *Ready for 100* initiatives. This performance guaranty contract has requirements such that the City will be reimbursed if sufficient energy is not generated.

Construction is ongoing at both sites. At the WTP, all panels are installed and wiring is being pulled. Interconnections should be completed in mid-June 2022. For the WRF, site work is ongoing but borings and electrical work is also being performed within the site. Weather has significantly slowed progress on this site.

WASTEWATER PROJECTS:

Sewer Maintenance Project FYE17 (WW0307): Annual project will replace 28,500 feet of deteriorated sewer lines with high density polyethylene (HDPE) pipe and rehabilitate or replace 161 manholes. Area is bounded by Cavecreek Street and Pinecrest Street to the north, Sequoyah Trail and Woodcrest Creek Drive to the west, Rock Creek Road to the south and 12th Avenue NE to the east. Change Order No. 1 was a no-cost change order approved with the contract award. Change Order No. 2 was approved and added approximately 1,000 feet of 12-inch pipe replacement along Chautauqua Avenue from Symmes Street north to just south of Main Street. Change Order No. 3 was added to the project to address unforeseen storm sewer conflicts along Chautauqua and to also eliminate cleanouts for sewer service lines. The contractor has replaced approximately 23,000 feet of line. All work has been completed. Staff is reviewing final CCTV video to confirm the proper installation was completed.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east. Plans have been prepared by consultant and staff completed the review June 2022.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): Annual project may replace about 22,000 feet of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by W Lindsey St. to the North, 24th Ave SW to the west, Westbrook Terrace to the south, and Berry Road to the East. Preliminary project layout and scope definition are in progress.

Engineer: Staff with assistance from local surveyor

12th Avenue NE Manhole Replacements (WW0330): This project will replace the existing 36 manholes on the existing 24-inch sanitary sewer line generally running along 12th Avenue NE from Alameda Street to north of Robinson Street. Due to the high hydrogen sulfide concentrations, rehabilitation was deemed to not be feasible for the project. The existing manholes have deteriorated such that replacement is warranted. Material delivery challenges have delayed the start of the project. The initial manhole deliveries were received on November 8, 2021. Manhole replacements began in December once all materials were received and twenty-three manholes have been replaced to-date.

WRF Reuse Pilot Study (WW0317) – Project is considering treatment alternatives to produce highly treated effluent at the WRF suitable for discharge in Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, recommend best treatment technologies to allow reuse to be implemented. In July 2020, NUA approved Amendment No. 1 to Garver's contract which fully consolidated all pilot study tasks including procurement/rental of treatment equipment for alternative treatment trains, temporary installation and eventual removal of all pilot study equipment into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consists of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. During June 2021, WRF staff was able to commence operating both trains as intended and commenced full sampling and testing regimen as per Garver's pilot testing protocol. As of November 2021, the Phase II temporary skids for advanced tertiary treatment had been installed, tested, and placed into service. Trailers with advanced treatment equipment that is part of Phase II of the study, were delivered to the WRF in early January 2022 and were placed into service in February 2022. Phase I, II, and III are now running concurrently and regular sampling is ongoing. This should continue until June 2022. Garver's final report is expected to be submitted no later than December 2022.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 to assist in

funding project. Grant contract was fully executed during September 2021. In early October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of a future reuse program. This grant includes \$209,824 in funds for 2022 and can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. A kick-off meeting for the Green Infrastructure grant convened in early November 2021 and initial work (mostly research at this point) is ongoing.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Current centrifuges are approaching the end of their useful lives, and thus require excessive maintenance and repairs, and, due to poor service provided by manufacturer, often require extended downtime before necessary repairs can be completed to keep them operational. NUA approved a Contract with Garver, LLC on December 8, 2020, and design for this project commenced immediately thereafter. During the first half of 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff. WRF and NUA Engineering staff also made several site visits at plants in the region to observe other manufacturers/technologies in operation. These demonstrations and observations generally showed that the various screw press technologies could not meet the minimum requirement of consistently producing 20% solids sludge. In response, one manufacturer, PW Tech using their Volute Dewatering Press performed a followup demonstration with a new mixing technology that was supposed to increase percent solids and reduce polymer demand. However, the demonstration failed to show either. Based on these results, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During December 2021 and early January 2022, Garver and NUA met with several reputable centrifuge manufactures to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, four (4) manufacturers have been approved for inclusion in the project specifications.

Garver is preparing bidding documents at this time and project should be ready to advertise in July 2022. The Construction contract should be awarded and Notice To Proceed should be issued in August 2022. Construction should be complete by July 2023.

Engineer: Garver LLC (Michael "Cole" Niblett)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff expects to bring a contract forward to NUA in August, 2021.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. Design is progressing based on field investigations and 90% plans were submitted in November. Staff has reviewed the plans and there are constructability concerns regarding the proposed alignment.

Staff have reviewed the alternative alignment on the east side of 12th Avenue NE and this corridor appears to be more constructible due to reduced utility conflicts. Council approved the amendment for the design contract to allow for the design of the new alignment along the east side of the road. Additional survey work has been completed.

Engineer: PEC, Inc. (Chris Grizer)

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The project was put on hold pending further discussions with landowners for land application of bio-solids that is a lower cost option than co-composting.

Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution. To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. This project is not a high priority for service reliability and has been deferred due to funding availability.

Engineer: Olsson, Inc. (Kevin Rood)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, either traditional design/bid/build or Construction Manager at Risk (CMaR) project so they will be covered as a single project here. Due to recent plant improvements projects, space formerly used for spare part storage has been incorporated into plant operations space, leaving a shortage of viable storage space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned. The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes as well as the main laboratory have not been replaced or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA decided to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During May 2022, Greeley Hansen submitted 60% design documents and a review meeting also convened. Greeley Hansen expects to have design complete and ready for bidding by August 2022. Then, as noted, construction project will

be bid in Spring 2023 and Notice to Proceed would be issued on or about July 1, 2022. Construction would then take one calendar year.

Engineer: Greely and Hansen LLC (Ana Stagg)

WATER PROJECTS:

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. ODOT required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began 06/11/14. \$840,780 has been previously reimbursed by ODOT for this project. Staff requested reimbursement for the rest of the construction portion in December 2021 and received payment in the amount of \$215,320 from ODOT in February 2021. Staff received Audit Reports from ODOT in April 2021 for reimbursements in the amount of \$36,300 and \$8,700 for design agreements. A rebuttal letter with invoices were sent to ODOT on April 21, 2021 in order to receive reimbursement. However, after review, ODOT explained that they need the invoices to show how much of each invoice went towards each agreement. None of the invoices were broken up showing this distinction, so staff reached out to Benham (who took over SAIC) on June 9, 2021 so that they could provide us with that information. Staff has followed up with Benham and they are still in the process of getting the information needed.

Waterline Replacement: Interstate Drive (WA0245): Project will replace approximately 8,600 feet of failing ductile iron water lines with PVC pipe to reduce service disruptions to customers and damage to driveways and streets. The project is located along North Interstate Drive from Sooner Fashion Mall north to Northwest Boulevard and along Copperfield Drive from Northwest Blvd. to Interstate Drive with an extension west into Springbrook Addition. New piping will include about 8,600 feet of 6, 8, and 12-inch PVC pipe. The project was advertised and bids were opened on December 3, 2020. Cimarron Construction Co. was the lowest, responsible bidder and the contract was awarded on January 12, 2021. Public Notice letters were sent to home and business owners on February 24, 2021 and the contract started on March 3, 2021. Contractors started mobilization on March 10, 2021. The change order and final pay claim were approved by Council on March 8, 2022. Final payment was made this month.

Engineer: Cardinal Engineering/Parkhill Engineering

Waterline Transmission: Robinson Avenue Water Line Replacement (Phase III) – 24th Avenue NW to Flood Ave (WA0242): Project has installed approximately 6,800 feet of 30-inch PVC C900 along the north side of Robinson Avenue from just east of the 24th Avenue NW to Flood Avenue. The new 30-inch line replaced the existing 16-inch line. This project also replaced approximately 3,000 feet of 12-inch water line on the south side of Robinson in the same vicinity. The project was bid and the contract was awarded to Garney Companies, Inc. (Garney) in the amount of \$1,978,875.00 on July 14, 2020. As of the end of May 2021, all 12" and 30" water line was installed, tested, and placed into service with only restoration work remaining. On July 22, 2021, a final inspection convened with representatives from Garney, City of Norman and OU Grounds staff in attendance, and a preliminary punchlist was generated. On October 8, 2021, a final punchlist was forwarded to Garney, and all work was deemed complete on November 2, 2021. Project was final accepted by City Council at February 22, 2022 Council Meeting.

Engineer: Alan Plummer and Associates, Inc. (Chris Ferguson)

Flood Avenue Waterline Replacement (WA0328):

Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not

compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Total bids for construction ranged from \$2.9 million to \$3.8 million. Southwest Waterworks was determined to be the lowest responsible bidder at \$2,854,724.50. City Council approved the contract with Southwest Water Works on September 14, 2021 in the amount of \$2,854,724.50. A pre-construction meeting was held on October 6, 2021. Construction began November 3, 2021 and will continue for 330 calendar days. The James Garner waterline between Acres and Robinson was added onto the contract for this project in February, with an additional 75 days added onto the project and a revised contract amount of \$3,325,518.50. The railroad bore at Lexington was scheduled for May 23, 2022, but due to rain, it has been rescheduled for a start date of June 21, 2022.

Engineer: CP&Y, Inc. (John Levitt/John Gjendem/Richard Taylor)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Schedules and deadlines are being coordinated with the City.

Consultant: E Source (Alyssa Pourciau)

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff selected several consultants and followed with contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16. On 2/14/17 NUA approved contract with Garver to study pros and cons for utilizing horizontal well technologies for one of our wells. Each project is broken out below.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase

Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. Staff is still waiting on the Technical Memo from Carollo, which will be utilized in order for Plummer to determine the layout and modeling needed for the preliminary disinfection system. A contract with Plummer is being reviewed before adding to the next Council docket.

Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff prepared an addendum to their contract and it was approved by NUA 2/13/18. The next step is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Approximately 8 landowners are interested and staff is moving forward with securing documents for 5 of them. Well Construction bids were opened and read aloud October 18, 2018. Layne Christiansen was low bidder and a contract in the amount of \$4,714,421.72 was approved November 27, 2018 at NUA meeting. Held kick off meeting January 23, 2019 and again met February 27, 2019.

Layne has drilled all test holes and plan to begin final well drilling January 2020. All 11 well site easements and deeds were approved by NUA on October 22, 2019. The NUA also approved CO#1 December 10, 2019 for Layne's contract to add 3 additional wells to the original 6 as shown in the contract. This change order also added days to contract and completion date is now December 2020. Held kick off meeting January 23, 2019 and since Layne had drilled all test holes, the plan was to begin final well drilling January 2020. Layne's rig was under repair so final well drilling didn't begin until February 18, 2020. Crews have completed all wells and are now complete with all 6 monitoring wells. 1 deep monitor well failed and was re-drilled in September. Well house construction is complete and all wells are ready for pumping. Contractor finalized disinfection on well house lines and are in the final clean up stages. Project is substantially complete and final payment will be made upon final re-development of Park Well.

Engineer: Carollo Engineers (Rebecca Poole)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC, JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. Staff anticipates having an agreement established by December 2021.

Water Metering / Billing Audit Project – This project began in March 2018. Staff is working along with a meter consultant to randomly check approximately 130 domestic meters for accuracy. Meters were sent April 10, 2018 to a third party testing facility that will be used to verify accuracy of measurements. The consultant will compile findings within a report for staff review. Report was received October 2018 and after reviewing results, the ROI was not favorable on the meter inaccuracies alone but staff has contracted with E Source to lead Norman through the best path of obtaining Advanced Metering Infrastructure (AMI). This is the last report for this project and all reporting will be covered under the AMI project.

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted for NUA review, and, during March 2021, several Zoom calls convened to review NUA comments and address questions that arose from the comments. Based on these discussions and further review of existing conditions, Jacobs proposed a fairly substantial revision to the alignment, which includes an open cut crossing of 12th Ave N.E. and relocating approximately 900 LF of the line into the traffic lanes of Robinson. NUA staff and Norman Public Works staff have reviewed the alignment and deemed it acceptable with some minor conditions. NUA has compiled list of these conditions and forwarded to Jacobs, and Jacobs has commenced detailed design and easement acquisition.

Two large property owners with whom easement agreements must be negotiated, J.D. McCarty and U.S. Department of Veterans Affairs, are also customers with multiple meters with whom NUA intends to negotiate an agreement on master metering. The current intent is to negotiate both easement purchase and master metering agreement concurrently and to incorporate master meter installation for both into this project.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2024. As a consequence, Final Design and Easement Acquisition will be completed during the remainder of 2022 and, if necessary, continuing into early 2023. Project will then be advertised in April 2023, and Bids opened in May 2023. Contract award is anticipated in June 2023, and Notice to Proceed with construction would then follow on July 1, 2023. Project completion is projected for June 2024.

Engineer: Jacobs Engineering (Arun Srinivasan)

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabiness Engineering, LLC was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, and 2022, Phase II was delayed until Spring of 2021, 2022 and 2023, respectively. Assuming the project is not deferred again for budgetary reasons, it is now scheduled to advertise during the early Spring of 2023 in order for the Low Bidder to start ordering long-lead materials in April 2023 (to offset potential supply chain-related delays), ensuring that Contractor can start pipe installation work promptly when Notice to Proceed is issued immediately upon the end of OU's spring 2023 semester in mid-May 2023. Assuming this schedule is maintained, it is anticipated that construction would continue through summer and major work would be completed before the start of the fall semester in August 2023.

Engineer: Garver/Cabiness Engineering, LLC (Sean Price)

Water Wells Water Line: 108th & Tecumseh – Cardinal Engineering was selected as the consultant for one of the well water line projects, and NUA approved their contract November 12, 2019. Project design was completed during the first half of 2020, and project was advertised for bid on July 23 and July 30, 2020. Bids were opened August 13, 2020 and Hammer Construction was deemed lowest and best bidder. NUA approved Contract K-2021-11 with Hammer on September 8, 2020. Notice to Proceed with construction was issued on October 10, 2020. On October 6, 2021, a final inspection convened and all pipe, appurtenances and restoration on the project were deemed complete except for final testing of pipelines, which was ongoing as of the inspection date. The final pipeline section was successfully bacteriologically-tested on November 30, 2021 and all project work has been deemed complete as of that date. The final change order and final acceptance was approved by City Council on April 12, 2022. Project is complete.

Engineer: Cardinal Engineering (Josh Risley)

Water Wells Water Line: 60th and Franklin – Garver Engineers were selected as the consultant for one of the well water line projects, and NUA approved their contract November 26, 2019. Design was completed during the first half of 2020, and project was advertised for bid on July 16 and July 23, 2020. Bids were opened August 6, 2020, and SMC Utility Construction was deemed lowest and best bidder at \$1,082,550. NUA approved Contract K-2021-12 with SMC on August 25, 2020, and Notice to Proceed with construction was issued on September 10, 2020. As of June 18, 2021, all 12" diameter well water lines had been installed, tested and were ready for service when needed by NUA. During June and July 2021, SMC worked on restoration of the project. Informal punchlist inspections were made in July 2021 and November 2021, with partial inspections regularly occurring in between.

Engineer: Garver Engineers (Jeff Chavez)

Lindsey Water Tower Rehabilitation and Non-Potable Water Expansion Study - Lindsey Tower was decommissioned several years ago because it is not high enough to act as viable potable water system storage at current system operating pressures. Recently the coatings on the tower have begun to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA will await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a proposed scope and fee to analyze the possibility of extending a non-potable reuse system from the Norman Water Reclamation Facility (WRF) to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's 2060 Strategic Water Supply Plan. This reuse system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer has also been directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for the new reuse system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. A kickoff meeting convened on January 6, 2022 and Plummer has commenced work on the study. The study is ongoing and preliminary results should be available by June 2022 with a final report delivered in July 2022.

Assuming the Plummer study affirms repurposing Lindsey Tower as dedicated non-potable storage, a Contract for Dunham to prepare bidding documents for, and to inspect construction of, rehabilitation work on Lindsey Tower would be immediately submitted to Council in July 2022. Bidding Documents would then be completed and project advertised in August 2022, and Bids would be opened, Contracts awarded, and Notice to Proceed issued in September 2022. Rehabilitation work would require approximately 3 months, and thus project would then be complete by the end of 2022.

If Plummer's report does not recommend repurposing Lindsey Tank for non-potable storage, tank will be further evaluated to determine if it can be recommissioned and viably used for potable water storage. Depending on the outcome of this final evaluation, there is a range of possibilities for the future of Lindsey Tank. If no viable use can be found for Lindsey Tower at this point, it may be recommended for demolition. If it is determined that construction of additional infrastructure (for example a booster station) could make Lindsey Tower viable as potable water storage for the Norman system again,

it could be part of a future project that combines rehabilitation of Lindsey Tower with construction of the identified new infrastructure that would see the rehabilitated tower returned to service upon completion of construction.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Dexter May) for Non-potable Water System Study.

Water Treatment Plant Filter Effluent Pipe Improvements – During construction of the Phase II improvements at the Water Treatment Plant, staff discovered that the existing filter effluent line at the plant did not include an isolation valve, and, as a result, any future inspections or repair work on the 60+ year old line would require shutting down the entire treatment plant. To address this, a valve and inspection port will be cut into the existing filter effluent line that would allow portions of the plant to remain in service even if filter effluent line must be inspected and/or repaired in the future. NUA approved a Contract with Carollo Engineers on November 24, 2020. Bids were opened on December 18, 2020, and Contract was awarded to W.E.B. Construction (W.E.B.) on January 12, 2021. Notice to Proceed was issued on January 25, 2021 and W.E.B. mobilized to the project site in February 2021. Final inspection convened on July 14, 2021 with representatives from W.E.B., Carollo and NUA in attendance, and all parties agreed work was complete. Water Treatment Filter Effluent Pipe Improvements project is complete and was final accepted by NUA on August 24, 2021.

Engineer: Carollo Engineers (Tom Crowley)

Water Distribution System Sampling Stations (WA0350): Project will install 43 sampling stations throughout the water distribution system in order to meet federal and state requirements of the Revised Total Coliform Rule. The number of sites and location of each site is approved by the Oklahoma Department of Environmental Quality (ODEQ). These stations will allow staff to collect samples representing the entire distribution system at all times, rather than staff collecting samples from homes and businesses which may not be accessible at certain times of the year. In addition, each station will be tapped directly into a main water line, which will give us a better representation of the water supplied by the City. Each station will be constructed of stainless steel, surrounded by a cover with Norman logo and cyber lock, with a concrete pad. NUA will purchase stations directly from vendor, who will send the stations directly to the approved contractor for storage and installation. Staff obtained 4 quotes for stations and Ferguson Waterworks was the low bidder. Invitation to bid was published on March 4 and March 11, 2021. Staff received 8 bids that ranged from \$85,100 – \$264,400; the low bidder being Sooner Sight Utility & Construction. City Council approved the contract with Sooner Sight Utility on April 27, 2021. The contract transmittal was sent on May 27, 2021 with a start date of June 29, 2021. Contractors started work on August 4, 2021. Final payment was made this month. GIS staff is finalizing the map that will be used for monthly sampling.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and staff are currently reviewing the deliverable.

Blending of Wells 5, 6, and 52 at the Water Treatment Plant (WA0369): This project will blend wells 5, 6, and 52, at the Water Treatment Plant (WTP) before entering the distribution system. Blending these wells will only require samples be taken at the blending site as opposed to each well, which will minimize time and money spent on sampling each month. This project will require approximately 2,200 feet of 8-inch waterline to bring well 52 to the 36th Avenue NE and Robinson Street intersection where it will combine with the line coming from well 5. An existing 12-inch waterline will then be converted to a non-potable line as it moves west on Robinson Street before it combines with well 6 and the distribution system at the WTP. In addition, two bores consisting of approximately 260 linear feet of 8-inch and 6-inch waterline under Robinson Street will be required to connect the neighborhoods on the north side of Robinson Street with the existing high pressure line on the south side of Robinson Street. An existing 10-inch waterline and old 24-inch concrete line at the WTP will be abandoned as part of this project. As part of a previous project, Freese and Nichols, Inc. recently designed the project to extend water transmission lines from the WTP to 24th Avenue NE. Since they are familiar with the lines in

the area and the interconnection requirements at the WTP and would be able to provide design services for this project, staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this project as well. City Council approved the contract with Freese and Nichols, Inc. on May 11, 2021 for \$47,850. Staff had a project kick-off meeting with engineers on May 27, 2021. Final revisions were sent to the engineers this month. Once all revisions have been made the bidding process will begin.

Engineer: Freese and Nichols, Inc. (Clay Herndon)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water meter plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Staff held another meeting with engineers this month to discuss the revised schedule and 50% plans moving forward since the roadway plans have been approved and utility locations in the area are being updated. Due to federal funding for the streetscape, Public Works plans to bid the street widening for December 2023, so the waterline work will need to be completed by June 2023. Engineers are currently working on 50% horizontal waterline location plans.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work will be determined in March, which will determine when the waterline project needs to begin. The waterline will need to be completed before the roadway work begins. Staff will send Notice-to-Proceed to the Engineers once the roadway funding is determined.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Phase II – Porter Avenue Waterline Replacement (WA0354):

This project will replace approximately 1,500 feet of aging 8-inch and 5,000 feet of 12-inch waterline along Porter Avenue from Robinson Street to Alameda Street in conjunction with the Public Works Department Porter and Avenue Streetscape project. Part of this project (Main Street to Rich Street) was already completed as part of Public Work's ODOT funded Transportation Bond project. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cabiness Engineering, LLC (Garver Engineering) in February 2021 in the amount of \$58,100. Staff received final design plans and sent an invitation to bid to the *Norman Transcript* for publication on December 23, 2021 and December 30, 2021. A mandatory pre-bid was held on January 4, 2022 and the bid opening will be held on January 20, 2022. Bids were opened on February 3, 2022 and four contractors submitted bids. Cimarron Construction Company, LLC submitted the lowest and best bid for the Base Bid and Alternate B at \$2,039,328. The Contract and Bonds were signed and approved by Council on February 22, 2022. A kick-off meeting was held on March 4, 2022. City staff and the Engineer are in the process of reviewing submittals provided by the Contractor. The Engineer is also working on getting a final conformed set of plans together showing the alternate bid that was awarded. Construction start date for the Notice-to-Proceed will be March 14, 2022. Rather than a number of days for construction completion, this project has an end date for construction of July 15, 2022. This is to ensure the waterline work is finished prior to the streetscape work. Work began on March 14, 2022. Contractors started on the south end of the project and are

working their way north. Contractors shut down Porter overnight on May 15, 2022 and June 2, 2022 to install the waterlines at Comanche and Main Street, respectively. Final tie-ins and testing are being completed on lines on the south end section (Alameda St to Gray St). The north section (Rich St to Robinson St) is scheduled to begin on June 13, 2022 for which the southbound, outside lane will be closed for this work. A change order is in the works for additional pay items needed for special gaskets and service lines in hot soil.

Engineer: Garver Engineering (Bret Cabiness/Sean Price)

Water Treatment Plant Carbon Dioxide Tank Replacement Tank (WA0374):

The existing carbon dioxide tank at the City's Water Treatment Plant is aging and vendors are not able to supply replacement parts to the model any longer. Carbon Dioxide is used to adjust the pH of the drinking water which effects its scaling and corrosivity potential, so a new tank is necessary. This project will involve removal of the existing 30-ton carbon dioxide tank at the water treatment plant, complete installation of new tank 30-ton tank of correct make and model specified or approved equal, demonstrating correct operation and dosages both manually and remotely, and training water treatment staff on operation and maintenance. Staff awarded the removal and installation to Wynn Construction Co. for \$75,000. Staff awarded the purchase and delivery of the tank to Tomco Systems in the amount of \$228,975 in December. The purchase authorization was approved by Council on January 18, 2021. Tomco made revisions to the submittals this month. After staff approval, Tomco moved forward with ordering the tank on April 25, 2022. Tomco representatives estimated a September 2022 delivery for the tank. They will let us know a more accurate date once we are closer to September so staff can prepare.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Engineers are working on the final set of plans, which are expected to be received in June.

Engineer: SRB (Bryan Mitchell)

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. Staff received preliminary budget estimates and life cycle cost analyses of three scenarios for rehabbing these clarifiers, which ranged from \$3-4 million for both clarifiers. Staff had a meeting with engineers on May 12, 2022 to discuss revisions to the technical memo for decreasing the price of the rehab. It was discussed that clarifier 3 needs new paint before clarifier 1 and 2 so engineers provided a quote for clarifier 3 on May 25, 2022 from Kinard Painting and Sandblasting, Inc. for \$330,000. This will be incorporated into the final Technical Memo.

SANITATION CAPITAL PROJECTS:

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the proposed location is adjacent to the Truck Wash Facility to allow for efficient operations by staff. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and Public Works have begun discussions regarding coordination of the facilities and the potential to combine efforts into facility capable of meeting needs for both departments and the City.

A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility.

The property has been rezoned to add Municipal Use for the property to meet current code requirements. The final plans were completed and advertised. Bids were opened and contract K-2021-10 was awarded to the Landmark Construction Group on January 12, 2021. The Household Hazardous Waste building is complete and the ribbon cutting was held on February 1, 2022. All finals have been obtained for the Container Maintenance building and the Certificate of Occupancy should be issued in February. Both projects are complete and in operation. Minor items of work still remain but should be completed in June.

Architect: Studio Architects, LLC (George Winters)

New Sanitation Office Building: The Sanitation Department has outgrown their current office space. Because their existing facility cannot be readily expanded and because it is not laid out in a way that would allow for renovations to create a more efficient workspace, a new facility must be constructed. On January 12, 2021, Norman Municipal Utilities Authority (NMUA) approved a design contract with The McKinney Partnership Architects PC (TMP) to design this new facility, and design commenced immediately thereafter. TMP completed Design Development level plans and specifications in April 2021 and final plans and specifications in January 2022.

Project was advertised on February 10 and 17, 2022 and bids were be opened on March 3, 2022. TCS Construction was the apparent low bidder, but a review of their bid package revealed several flaws including an inability to meet experience requirements and a failure to provide an irrevocable guarantee from their surety. For these reasons, NUA has deemed the second low bidder, Crossland Construction Company (Crossland), to be Lowest and Best Bidder in accordance with City of Norman regulations and the State of Oklahoma Competitive Bidding Act. Contract Award was approved by City Council on April 26, 2022 and Notice to Proceed was issued on April 29, 2022. During May 2022, Crossland mobilized and commenced submitting shop drawings for reviewing and procuring long lead materials. Crossland also installed soil erosion and sedimentation controls, completed clearing the project site, and commenced excavating for foundations. Construction is expected to take a full year so project completion is anticipated in spring of 2023

Architect: The McKinney Partnership Architects PC (Toni Bragg)

Compost Facility Scale House (SA0019):

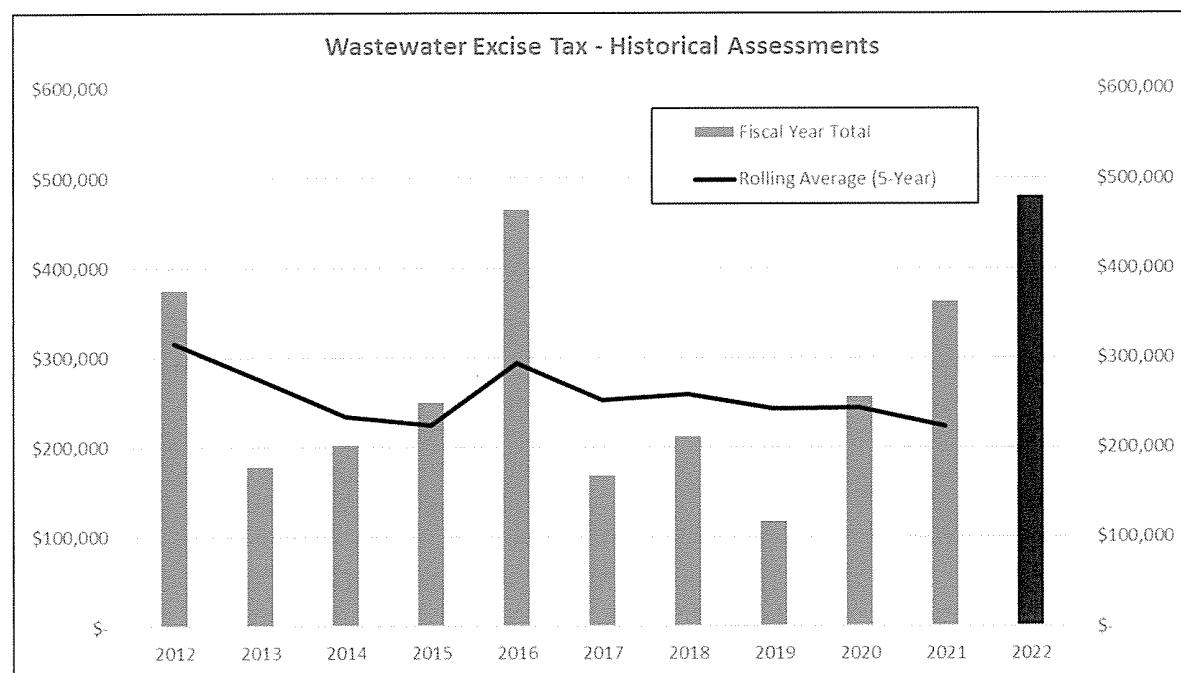
This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with

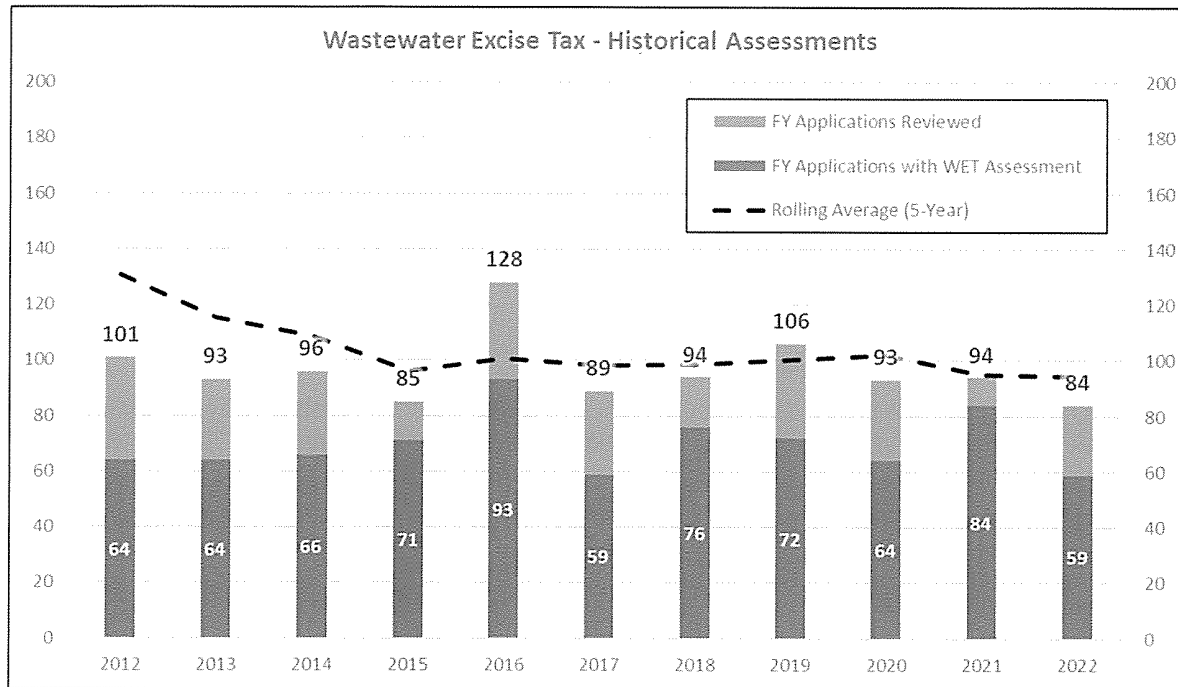
customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. Staff will meet with Engineers next month to discuss the architectural design and revisions to the layout.

Engineer: TriCore Group, LLC (Greg Vance)

Wastewater Excise Tax – Non-Residential:

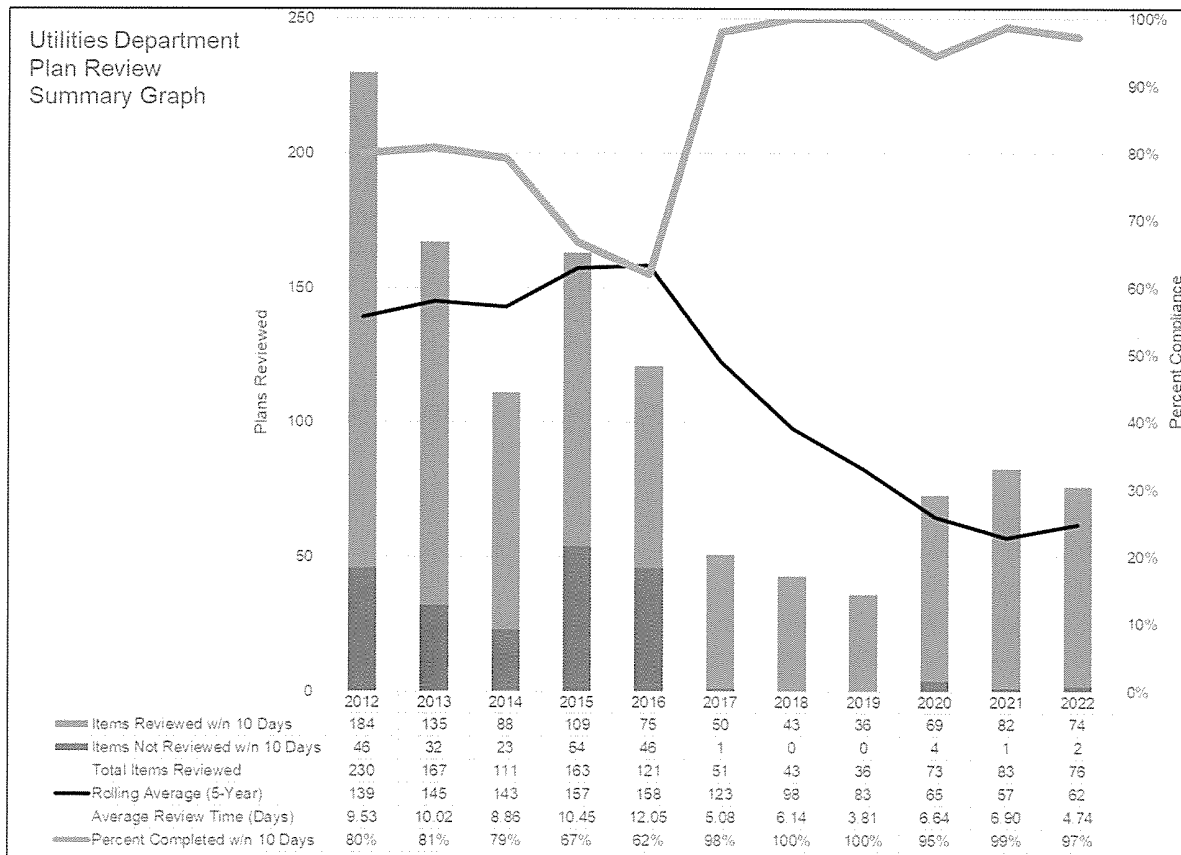
WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 4 commercial entities last month. Of the 4 applications, all 4 applications were assessed since the applications were determined to increase wastewater flows over the previous use of the site. Through May, 82 commercial properties were reviewed and a total of \$479,253.78 was assessed to the 58 entities that will increase wastewater flows for the respective property. Below are graphs showing the amount assessed and the number reviewed.





PLAN REVIEW:

Seventeen plan sets were reviewed during May. Staff have reviewed 93 plans for FYE2022 with an average review time of 4.87 days and with 98 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

4 Water Well Permits (22-1976, -1996, -2119, and -2212) were issued for the month of May.

May 2022
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT

INSPECTIONS

	May	Year to date
Fats, oil and grease (FOG) program	34	68
Food license approval	3	2
Significant Industrial Users	2	29
Total inspections	39	99

ROUTINE ACTIVITIES

	May	Year to date
Significant Industrial User sites sampled	5	32
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	100%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	50%
HHWF: cars served	81	271
Pounds of Material Collected	6470.5	26963

REVENUE

	May	Year to date
FOG Program	\$200.00	\$30,450.00
Surcharge	\$6,483.11	\$92,595.42
Lab Analysis Recovery	\$0.00	\$16,827.23
Industrial Discharge Permit	\$0.00	\$500.00
Total revenue	\$6,683.11	\$140,372.65

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

- 1 Provided staff liaison support including agenda setting, meeting attendance, minutes preparation, and issue research. May 18th
- 2 Discussed Yard by Yard increased certification. Cleveland County involvement.
- 3 Michele delivered awards to student and teacher winners for Water's Worth It Poster Contest
- 4 Received landscape spraying questionnaire responses from City Depts. Awaiting responses OU and NPS
- 5 Began discussing the Mayor's Climate Agreement and subcommittees

MISCELLANEOUS ACTIVITIES

- 1 Staff maintain and loan out recycling containers for special events. Containers are routinely used at the OKC Memorial Marathon, Earth Day, May Fair, Summer Breeze concerts, Midsummer Nights Fair, Groovefest, and 2nd Friday Art Walks.
- 2 Working on Phase II of the Fats, Oils and Grease Program (FOG) - to include OU businesses, fraternities, sororities, and long-term care facilities.
- 3 Staff is working with other departments to increase energy efficiency - i.e. turning off computers, duplex printing, anti-idling, methane recovery, and retrofitting pumps with variable speed drives.
- 4 Acts as President of LTWA providing support including agenda setting, issue research and collaboration
- 5 Facilitated Mayoral celebration of Artful Inlets installation
- 6 Coordinating stormwater permitting (State and local) for WRF Solar Project
- 7 Facilitated Garver-City employee joint lunch and clean-up event at Ruby Grant Park on May 6

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2022		FYE 2021	
May 2022	MONTH	YTD	MONTH	YTD
New Meter Sets:	43	503	51	561
Number Short Sets	41	487	51	559
Number Long Sets	2	16	0	2
Average Meter Set Time	5.98	4.35	5.24	4.64
Number of Work Orders:				
Service Calls	405	4,695	328	4,803
Meter Resets	1	4	2	12
Meter Removals	6	33	0	22
Meter Changes	54	416	49	633
Locates Completed	324	8,085	1,209	8,268
Number of Water Main Breaks	4	137	17	190
Average Time Water Off	1.69	15.00	2.21	2.11
Fire Hydrants:				
New	0	2	0	2
Replaced	0	5	0	7
Maintained	85	1,223	194	1,092
Number of Valves Exercised	199	1,963	193	2,022
Feet of Main Construction	0	1,222	60	2,123
Hours of Main Construction	150	2,433	89	2,291
Meter Changeovers	0	19	0	32
OJI's	0	1	0	1
Hours Flushing/Testing New Mains	63.85	1,746	108	612
Hours Worked Outside of Division	0.00	425.83	59	803

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2022		FYE 2021	
May 2022	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	2	13	3	23
Property Owner Responsibility	19	198	17	248
TOTAL	21	211	20	271
Number of Feet of Sewer Cleaned:				
Cleaned	90,113	1,101,506	160,726	1,069,800
Rodded	2,235	29,762	3,945	57,768
Foamed	0	74,476	0	81,695
SL-RAT	620	33,347	0	112,739
TOTAL	92,968	1,239,091	164,671	1,322,002
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	1	5	0	5
Private	0	9	0	6
Other (Lift Station, Line Break, etc.)	0	0	0	1
Total Overflows	1	14	0	12
Feet of Sewer Lines Televised	12,146	208,305	22,975	234,548
Locates Completed	340	3,280	290	2,927
Manholes:				
Inspected	1,100	11,440	1,220	12,271
New	0	2	0	2
Rebuilt	0	0	0	0
Repaired	0	36	0	25
Feet of Sewer Lines Replaced/Repaired	0.00	70.00	0	69
Hours Worked at Lift Station	105.46	1,020.69	127	1,283
Hours Worked for Other Departments	2.10	53.54	1.30	82.05
OJl's	0	2	0	0
Square Feet of Concrete	0	0	0	324
Average Response Time (Hours)	24.00	25.49	32.00	26.34
Number of Claims	0.00	0.00	0.00	0.00

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
May 1-31, 2022

Flow Statistics

	FYE 2022		FYE 2021	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	402.3	3674.1	443.7	3939.7
Total Effluent Flow (M.G.)	399.3	3448.1	428.0	3843.9
Influent Peak Flow (MGD)	25.6	25.6	21.8	21.8
Effluent Peak Flow (MGD)	25.3	25.5	21.5	21.5
Daily Avg. Influent Flow (MGD)	12.9	11.2	14.3	11.6
Daily Avg. Effluent Flow (MGD)	12.3	10.2	13.8	11.3
Precipitation (inches)	10.5	26.9	6.9	30.0

Discharge Monitoring Report Stats

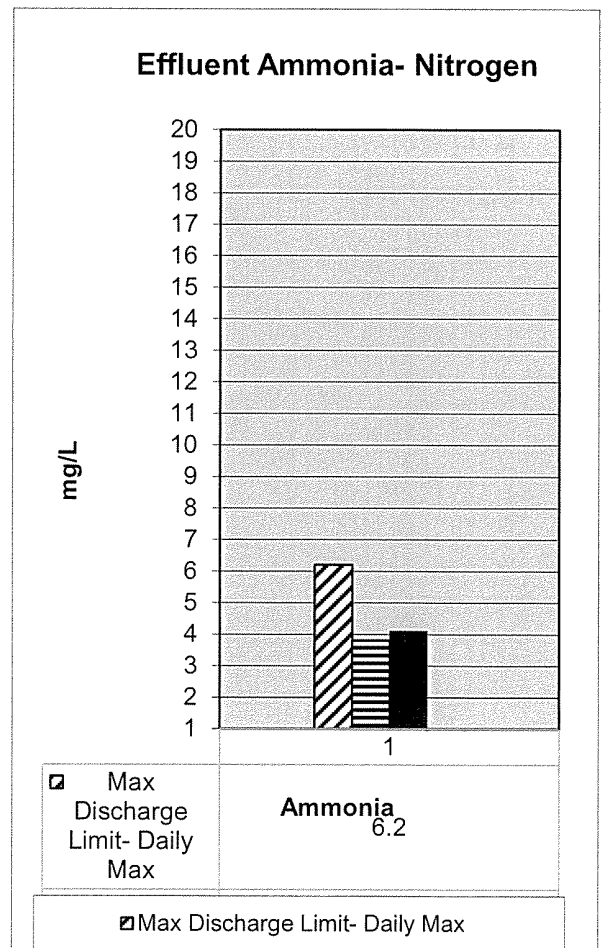
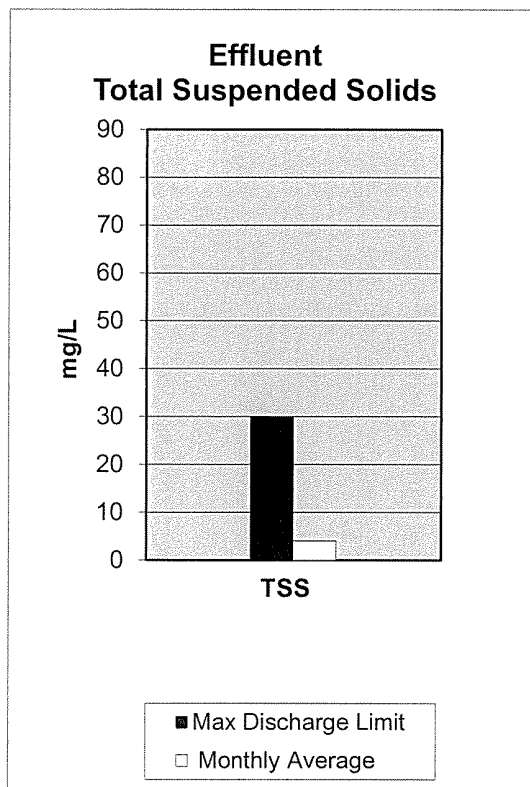
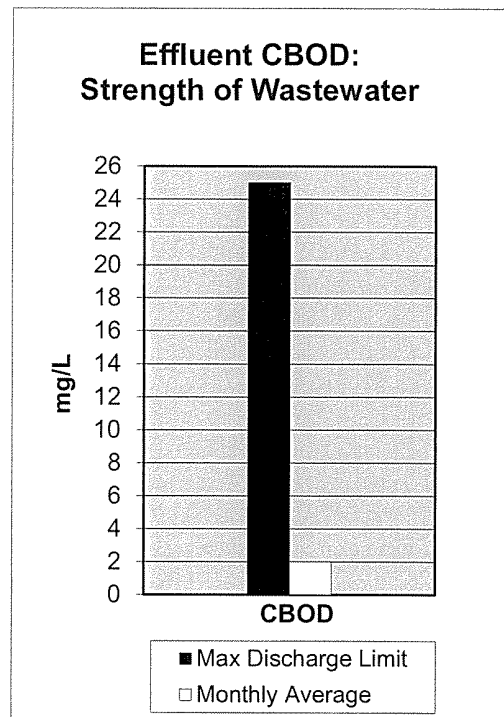
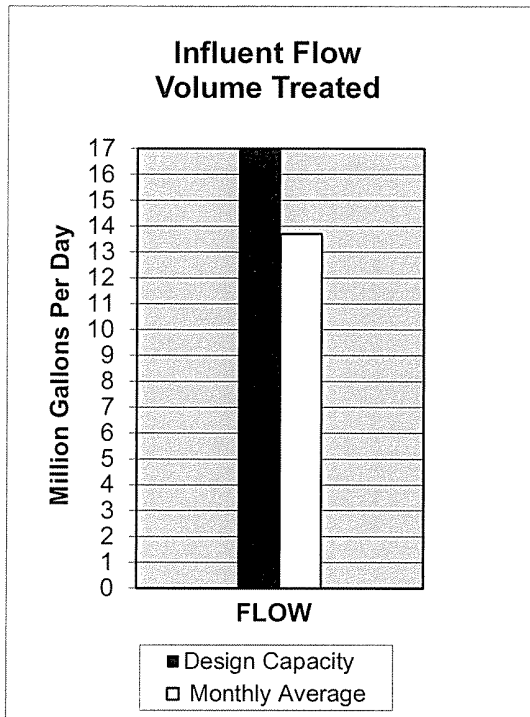
EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	150	160
Effluent Carbonaceous Total	2	2
Percent Removal	98.7	98.8
Total Suspended Solids:		
Influent (mg/L)	330	540
Effluent (mg/L)	4	4
Percent Removal	98.8	99.3
Dissolved Oxygen:		
Influent (min)	0.9	0.4
Effluent (min)	6.1	6.3
pH		
Influent (Low)	6.7	7.0
(High)	7.3	7.4
Effluent (Low)	6.7	7.3
(High)	7.2	6.9
Ammonia Nitrogen		
Influent (mg/L)	25.0	19.1
Effluent (mg/L)	0.4	0.4
Percent Removal	98.4	97.8

Utilities

Electrical				
Total kWh Used (Plant wide)	557,100	550,340	5,582,640	
Aeration Blowers	198,000	238,800	2,034,700	
UV Facility	44,000	57,800	567,400	
Natural Gas				
Total cubic feet/day (plant wide)	364,000	518,000	5,600,000	
Public Education (Tours)	1	4	1	16
Total Attendees for FYE 22	85		50	
Reclaimed Water System (MG)		0.0	0.0	0.0
OU Golf Course	10.52	66.4	5.2	56.6
E. coli average for May 2022	13 MPN/100 (Limit is 126)			

CITY OF NORMAN
WATER RECLAMATION FACILITY
 May 2022



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

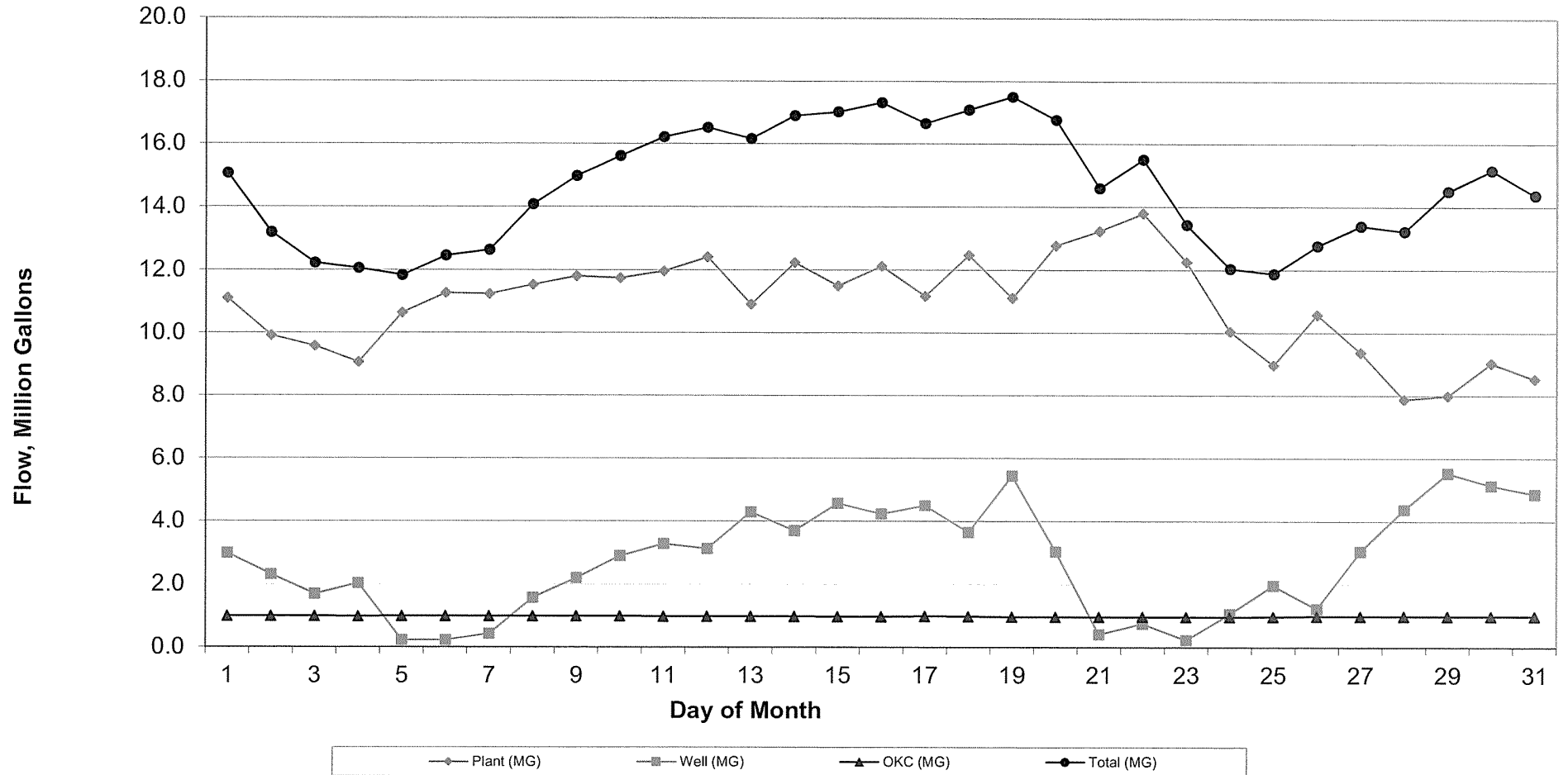
MONTH: May-2022

	FYE 2022		FYE 2021	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	338.14	3268.16	347.14	3439.06
Well Production (MG)	75.37	1127.21	11.39	843.68
Oklahoma City Water Used (MG)	29.16	327.21	29.62	335.37
Total Water Produced (MG)	442.67	4722.57	388.15	4618.12
Average Daily Production	14.28	14.10	12.52	13.79
Peak Day Demand				
Million Gallons	17.50	20.88	16.61	26.00
Date	5/19/2022	8/26/2021	5/7/2021	8/23/2020
System Capacity (see note 1)	25.78	25.78	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	2.65
Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)				
Costs				
Plant	\$709,168.36	\$7,408,151.88	\$756,409.69	\$8,171,158.28
Wells	\$210,453.27	\$2,470,474.58	\$197,374.51	\$2,362,296.37
OKC	\$149,766.82	\$940,247.23	\$76,870.90	\$912,714.56
Total	\$1,069,388.45	\$10,818,873.69	\$1,030,655.10	\$11,446,169.21
Cost per Million Gallons				
Plant	\$2,097.26	\$2,266.77	\$2,178.99	\$2,375.99
Wells	\$2,792.27	\$2,191.68	\$17,322.67	\$2,799.98
OKC	\$5,136.04	\$2,873.53	\$2,595.15	\$2,721.49
Total	\$2,415.77	\$2,290.89	\$2,655.28	\$2,478.54
Water Quality				
Total Number of Bacterial Samples	95	1,057	90	982
Bacterial Samples out of Compliance	5	20	0	2
Total number of inquiries (Note 2)	3	33	44	70
Total number of complaints (Note 2)	3	36	0	35
Number of complaints per 1000 service connections	0.08	0.93	0.00	0.87
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	3	1	3
Public Education				
Number of tours conducted	2	17	1	2
Number of people on tours	21	208	20	21

Notes:

Staff making progress on getting bleach generation system in service.
Meyer continues to work on cleaning out Lagoon 2 - rain has caused delay.
Solar project nearing completion.

Water Production for May 2022



MONTHLY TRANSFER STATION REPORT

May 2022

	TONS PER MONTH	REVENUE PER MONTH
O.U. TONS	386.65	\$19,515.20
STANDARD TONS	1,972.52	\$112,057.36
CASH TONS:	432.92	\$20,399.20
TOTALS:	2,792.09	\$151,971.76

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	517.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	10574.61
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	517.00
GRAND TOTAL TONS TO LANDFILLS	10,574.61

DISPOSAL COST PER TON (OKC)	\$21.47
TIPPING FEE'S FOR DUMPING AT OKC:	\$227,036.88
GRAND TOTAL TIPPING FEE'S	\$227,036.88

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	644.00
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# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	4442.96
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# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	420.00
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# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	3091.19
--	---------

TOTAL LOADS BROUGHT TO TRANSFER STATION:	1064.00
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TOTAL TONS BROUGHT TO TRANSFER STATION:	7534.15
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	105.11
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TOTAL TONS RECEIVED AT TRANSFER STATION	21005.96
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Drop Center Report MAY 2022

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	Lbs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,780.00	\$0.00		0	0	0%	\$21.47	\$1,947.97
PLASTICS:	\$15.00	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$55.00	\$0.00						
CARDBOARD:	\$130.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood	Hollywood	Transfer					
	TONS	TONS	Tons	Tons	Total Tons	PRO/FEE	Revenues	Net	
ALUMINUM:	0.26	0.35	0.64	0	1.25	\$0.00	\$2,225.00	\$2,225.00	
PLASTICS:	1.75	1.51	3.7	0	6.96	\$0.00	\$104.40	\$104.40	
STEEL CANS:	0.21	0.2	0.45	0	0.86	\$0.00	\$0.00	\$0.00	
MIXED OFFICE PAPER:	5.54	3.26	7	0	15.8	\$0.00	\$869.00	\$869.00	
CARDBOARD:	14.01	10.2	24.53	1.26	50	\$0.00	\$6,500.00	\$6,500.00	
RECYCLING CENTER TOTALS:	21.77	15.52	36.32	1.26	74.87	\$0.00	\$9,698.40	\$9,698.40	

Other Cardboard Containers		Compactors		Wood		Glass		Metal	
TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues
57.12	\$7,425.60	3.89	\$505.70	0	\$0.00	25.61	\$0.00	4.11	\$493.20
								Cost	\$170.00
								Profit	\$323.20

Expenses	Average hrly+ benefits					
	Cage Rolloff	Cardboard	Occ Compact	MXD Office	Total	
Hours	38	189	4	14	245	
Labor \$	\$1,017.64	\$5,061.42	\$107.12	\$374.92	\$6,561.10	
Vehicle cost	\$40.66	\$1,900.08	\$4.47	\$14.98	\$1,960.19	

Revenue	Income	Expense	Net	Customer Revenue
	\$29,778.73	\$8,521.29	\$ 21,257.44	\$11,825.83

Total All Recycle and Cardboard	
Tons	Revenues
165.60	\$17,952.90

Total Recycle Only	
Tons	Revenues
54.59	\$3,521.60

Total Cardboard	
Tons	Revenues
111.01	\$14,431.30

CURBSIDE MONTHLY RECYCLING REPORT		
	MAY	

PROGRAM STATISTICS	
	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	91%
AVERAGE TONS PER DAY :	23.12
POUNDS PER HOME:	12.58

COMMODITY BY TON		
	% of Total	TONS
ALUMINUM BEVERAGE CAN	1.96%	7.4
#1 PET	4.08%	15.4
NEWS	0.00%	0
GLASS CONTAINERS	10.07%	38
MIX PAPER	29.67%	111.97
PLASTIC FILM	0.60%	2.26
#2 NATURAL	1.11%	4.19
#2 COLOR	1.66%	6.26
#3-#7	0.00%	0
METAL	0.30%	1.13
RIGIDS	0.26%	0.98
TIN-STEEL SCRAP	2.14%	8.08
TRASH	27.91%	105.33
OCC	20.24%	76.39
TOTAL	100.00%	377.39

	MONTH
SERVICE CALLS (MISSES)	52
HOUSESIDE	13
REMINDER	2
SCATTERED	0
MISC.	1
REPAIR	26
NEW	32
ADD	6
MISSING	7
EXCHANGE	2
REPLACE	16
PICK UP	14
TOTAL CALLS	171.00

	MONTH
LANDFILL COST AVOIDANCE	\$7,453.45

SANITATION DIVISION PROGRESS REPORT
SUMMARY 2022

	FYE 21		FYE 22	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	6	0	10
<u>On The Job Injuries</u>	1	9	0	5
<u>Bulk Pickups</u>	14	270	34	325
<u>Refuse Complaints</u>	100	1120	100	1160
<u>New Polycarts Requests</u>	53	751	52	610
<u>Polycarts Exchanges</u>	5	92	8	98
<u>Additional Polycart Requests</u>	33	786	78	952
<u>Replaced Stolen Polycarts</u>	20	203	15	263
<u>Replaced Damaged Polycarts</u>	69	948	89	860
<u>Polycarts Repaired</u>	40	441	42	454

COMPOST MONTHLY REPORT
MAY

	MONTH
TONS BROUGHT IN BY COMPOST CREWS:	537.39
LANDFILL TIPPING FEE'S	\$ 21.47
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 11,537.76

TONS BROUGHT IN BY PUBLIC:	1,000.00
TONS BROUGHT IN BY CONTRACTORS :	2,200.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	35.00
LANDFILL TIPPING FEE'S	\$ 21.47
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 69,455.45

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 80,993.21
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REVENUE COLLECTED FROM COMPOST SALES:	\$750.00
REVENUE COLLECTED FROM GATE SALES:	\$15,503.00

TOTAL TONS COLLECTED	3,772.39
TOTAL REVENUE COLLECTED	\$16,253.00

	MULCH CUBIC YDS	COMPOST CUBIC YDS
	MONTH	MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN	65	
DRYING BEDS	10,584	
COMPOST SOLD BY CUBIC YARDS		219
MULCH SOLD BY CUBIC YARDS	3,106	
TOTAL:	13,755	219