



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 07/23/2024

REQUESTER: Justin Garrett

PRESENTER: Justin Garrett, EMS Director

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION FROM THE CLEVELAND COUNTY PUBLIC SAFETY SALES TAX COMMITTEE IN THE AMOUNT OF \$2,527.35 FOR THE PURCHASE OF ENDOTRACHEAL TUBES AND INTUBATION EQUIPMENT TO BE USED BY THE NORMAN FIRE DEPARTMENT, AND APPROPRIATION OF THE DONATED FUNDS.

BACKGROUND:

Section 12-111 of the City Code requires that the City Council accept all donations in excess of \$250 received by the City, prior to the use or disbursement of same. Therefore, it is requested that Council review and consider the following items for acceptance and use by the Norman Fire Department.

The Norman Fire Department is a member of the Cleveland County Public Safety Sales Tax Committee (CCPSST). The Cleveland County Public Safety Sales Tax has been created to supplement the budget of emergency response providers in Cleveland County to help provide needed equipment for those departments.

DISCUSSION:

In order to successfully secure a definitive airway in patients who need this intervention, equipment such as Endotracheal Tubes and Intubation equipment must be utilized. The approval of these funds will allow us to ensure that equipment is available for all stations as we expand the ability for Advanced EMTs and Paramedics to utilize this skill.

The Norman Fire Department submitted an agenda item to the CCPSST. A request for Endotracheal Tubes and Intubation equipment at a cost of \$2,527.35 was submitted. The Committee conducted its monthly meeting, and our agenda item was reviewed and voted on by Committee members. Norman Fire was awarded the funds to purchase the requested equipment.

Funds for the items have been received by the City and we are authorized to purchase the items and then submit proof of purchase to the CCPSST Chair, George Mauldin.

RECOMMENDATION:

It is recommended that City Council accept the donation of \$2,527.35 and deposit the funds into Donations-Public Safety (account 106-363376), and appropriate the funds into Fire Suppression: Other Supplies/Materials/First Aid Supplies (account 10664143-43116) for Endotracheal Tubes and Intubation equipment for the Norman Fire Department.