



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 06/14/2022

**REQUESTER:** Jason Murphy, Stormwater Program Manager

**PRESENTER:** Shawn O'Leary, Director of Public Works

**TITLE:** CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2122-129: AN INTERAGENCY AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA CONSERVATION COMMISSION FOR REIMBURSEMENT TO THE CITY OF NORMAN IN AN AMOUNT UP TO \$4,000 FOR EDUCATIONAL SIGNAGE PRODUCED AND INSTALLED BY THE CITY OF NORMAN AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

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### **BACKGROUND:**

Several parks within the Brookhaven Creek watershed, including Rock Creek, Prairie Creek, and William Morgan Parks, contain signage highlighting various environmental topics ranging from stormwater, water quality, wildlife habitat, and the advantage of no mow practices. These signs were originally implemented through a partnership with the City of Norman and the Oklahoma Conservation Commission (OCC) to support the restoration and protection of Brookhaven Creek. Over time, these signs have become faded and difficult to read and need replacement.

### **DISCUSSION:**

In a targeted effort to provide educational stormwater outreach to citizens in outdoor spaces, new pollinators and rain gardens were installed in Prairie Creek and William Morgan Parks in April 2022. This was a joint effort between the Stormwater Division of the Public Works Department and the Park Maintenance Division of the Parks Department. As a part of this effort, new signage was developed and installed in Rock Creek, Prairie Creek, and William Morgan Parks. As part of an Interagency Agreement, the OCC has agreed to reimburse the City of Norman up to four thousand dollars (\$4,000) for the production of these signs. The Interagency Agreement specifies the City of Norman will be responsible for installing and maintaining the signs. The City of Norman has completed the design and production of the signs for installation. The new signs will replace the old, faded signs located in these parks. The current cost includes two invoices in the amount of \$785 and \$1,846.42. The total reimbursement requested at this time as part of the Interagency Agreement is \$2,631.42. The funds used for the production of the signs came from Stormwater Quality (10550225 – 43199). The funds for reimbursement will be deposited into Refunds/Reimbursement (109 – 364251). Any remaining funds in this grant will be re-programmed by OCC.

**RECOMMENDATION 1:**

Staff recommends acceptance of the interagency agreement with the OCC for reimbursement to the City of Norman of up to four thousand dollars (\$4,000) for the production of signage.

**RECOMMENDATION 2:**

Staff recommends that the reimbursed funds with an anticipated total of \$2,631.42 be accepted and deposited into the Refunds/Reimbursement (109 – 364251) and be appropriated and distributed to the Stormwater Quality Other Misc. Supplies (10550225 – 43199).