



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 06/14/2022

REQUESTER: Scott Aynes, Utilities Manager

PRESENTER: Scott Aynes, Utilities Manager

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2122-126: A RESOLUTION OF THE NORMAN UTILITIES AUTHORITY APPROPRIATING \$40,000 FROM THE SEWER MAINTENANCE FUND TO BE USED TO REPLENISH ACCOUNTS FOR FLEET PARTS AND AUTO REPAIR ACCOUNTS AND TO COMPLETE INSTALLATIONS, REPAIRS, AND RESTORATIONS FOR THE REMAINDER OF FYE 2022.

BACKGROUND:

The Sewer Line Maintenance Division has 13 lift stations for sewer collection with over 500 miles of sewer collection lines to maintain and keep operational. Funds are used for installation and repair of sewer line breaks and ground restoration after the repair. Each year, funds are allocated in the amount of \$25,000 for Internal Service Fleet Parts (32955252-43802) and \$1,020 for Maintenance and Repair Auto Repair Outside (32955252-44201) to keep the equipment operational. However, in FYE22, a "0" was inadvertently left off and funds for the Internal Service Fleet Parts were budgeted at \$2,500. With this error, the account balance is currently at -\$24,695.24. In addition, the Maintenance and Repair account was budgeted at \$1,020 but due to the hailstorm, several vehicles needed repair and the balance in this account is - \$14,147.19. Funding from these two accounts was also used to pay for material and parts for installations, repairs, and restorations because the accounts for materials and parts are depleted.

DISCUSSION:

All funds appropriated for service parts have been expended for FYE22 and additional funds are needed for the rest of the fiscal year to purchase material for installs, repairs, and restorations.

In order to pay for the increase in installation and repairs, staff proposes to appropriate \$40,000 from the Sewer Fund balance with \$25,000 going into the Internal Service Fleet Parts (32955252-43802) and \$15,000 into Maintenance and Repair Auto Repair Outside (32955252-44201).

RECOMMENDATION:

Staff recommends the adoption of Resolution R-2122-126 for \$40,000 from the Sewer Fund Balance (32-29000), \$25,000 to Internal Service Fleet Parts (32955252-43802) and \$15,000 to Maintenance and Repair Auto Repair Outside (32955252-44201) to pay for the materials needed for installation, repair, and restorations.