



DATE: June 13, 2023  
TO: Honorable Mayor and City Council Members  
FROM: Anthony Francisco, Finance Director  
SUBJECT: FYE 2024 Budget Amendments

Based on Council, Finance Committee and staff direction and discussion since the presentation of the City Manager’s Proposed Budget, the following proposed amendments to the Fiscal Year 2023-2024 (FYE 2024) Budget may be considered at the June 13<sup>th</sup> special City Council meeting, with recommended motion language. This list includes only possible amendments known at this time. Other amendments to the proposed budget may be raised and considered at the June 13<sup>th</sup> City Council meeting.

1. “As a result of the voter approval of the Room Tax rate increase, I move that projected Room Tax revenue for Visit Norman be increased by \$918,000, and allocations to Visit Norman be increased by \$918,000 with recommended changes to their Scope of Work.”  
(Council Member Montoya) – **this motion will be under the Visit Norman Budget item**
2. “I move that grammatical and typographical corrections to the Budget documents, with no financial impact, be made as necessary.”  
(Council Member Schueler)
3. “I move that projected Debt Service Fund revenues be increased by \$1,342,250 and allocations for Interest Payments in the Debt Service Fund be increased by \$1,342,250 for debt service payments on the Series 2023A and 2023B General Obligation Bonds.”  
(Council Member Ball)
4. “As a result of the voter approval of the Room Tax rate increase, I move that projected Room Tax Fund revenue be increased by \$357,000 and that allocations to General Fund Room Tax Administration be increased by \$51,000 and to the Norman Arts Council by \$306,000.” (Council Member Montoya)
5. “I move that electricity account allocations be increased in the Water Fund by \$16,500 and in the Wastewater Reclamation Fund by \$33,500 for solar generation administrative fees.”  
(Council Member Tortorello)

6. "I move that General Fund allocations be increased by \$25,000 to be transferred to the Capital Fund for engineering design of capital improvements in the vicinity of Reed Avenue between Main Street and Eufaula Street".  
(Council Member Grant)
7. "I move that General Fund allocations to the City Council Department for the provision of passenger greeting and other services at the Norman Santa Fe Depot be increased by \$4,000."  
(Council Member Holman)

**This increase, from an allocation of \$5,600 in FYE 2023 and \$7,800 in the City Manager's Proposed FYE 2024 Budget was requested by The Depot staff and discussed at the May Finance Committee meeting (total FYE 2024 allocation would be \$11,800).**

8. "I move that General Fund allocations be increased by \$300,000 to be transferred and allocated within the Capital Fund for continuation of an Americans with Disabilities Act Compliance capital program".  
(Council Member Grant)
9. "I move that Public Transportation and Parking Fund allocations be decreased by \$99,768 to eliminate the proposed downtown parking meter program."  
(Council Member Peacock)

**Downtown business owners requested that the parking meters along Main Street not be installed.**

10. "I move that Public Transportation and Parking Fund allocations be increased by \$12,640 for estimated utility costs at the new City Transit Center."  
(Council Member Holman)
11. "I move that Public Safety Sales Tax Fund allocations be increased by \$2,100,000 for the purchase of ladder truck."  
(Council Member Tortorello)

**Extensive discussion of this purchase and other "PSST Critical Capital Needs" was had at the May Finance Committee meeting.**

12. "I move that General Fund allocations be increased by \$216,635 to be transferred and allocated within the Capital Fund for additional sidewalk improvements."  
(Council Member Holman)

**This sidewalk program and selected projects requested by Council Members Holman and Peacock were discussed at the May Finance Committee meeting.**

13. “I move that General Fund allocations be increased by \$200,000 to be transferred and allocated within the Capital Fund for an Association of Central Oklahoma Governments sidewalk matching grant program.”  
(Council Member Schueler)

**As discussed at the May Finance Committee meeting, Norman may be eligible to receive a \$1,000,000 sidewalk grant in FYE 2024, which requires a twenty percent (20%) match from the City.**

14. “I move that Norman Forward Sales Tax Fund allocations be increased by \$788,352 for improvements at the Griffin Park Soccer Complex.”  
(Council Member Foreman)

**As discussed at the May Finance Committee meeting, this re-appropriation makes the allocation to the Griffin Soccer project whole, after the fiscal year 2022-2023 action was taken to reduce allocations to the project to make the Norman Forward Fund balance positive at the end of FYE 2023.**

15. “I move that Norman Forward Sales Tax Fund allocations be decreased by \$429,436 in the Neighborhood Park Development project to correct the total project allocation.”  
(Council Member Ball)

16. “I move that projected Wastewater Reclamation Fund Sewer Replacement Charge revenues be reduced by \$533,041.”  
Council Member Foreman).

**The projected revenues from this source are included in the Enterprise Revenues. This will eliminate double-counting from the revenues.**

17. “I move that General Fund allocations be increased by \$150,000 to be transferred and allocated within the Capital Fund for a two-year pilot Public Mural Art program.”  
(Council Member Peacock)

18. “I move that General Fund appropriations be increased by \$500,000 to be transferred and allocated within the Capital Fund for improvements to 718 N. Porter.”  
(Council Member Grant)