



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 8/12/2025

**REQUESTER:** Steve Guizzo, Engineering Assistant

**PRESENTER:** Scott E. Sturtz, Public Works Director

**ITEM TITLE:** CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2324-99: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ARROYO'S CONCRETE L.L.C., DECREASING THE CONTRACT AMOUNT BY \$26,419.18 FOR A REVISED CONTRACT IN THE AMOUNT OF \$174,713.18, FOR THE ROCK CREEK AND WARD 7 SIDEWALKS PROJECT, FINAL ACCEPTANCE OF THE PROJECT, AND FINAL PAYMENT IN THE AMOUNT OF \$8,735.64 AS OUTLINE IN THE STAFF REPORT.

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### **BACKGROUND:**

This project consisted of removal and replacement of concrete sidewalks, driveways, handicap ramps as well as relocation and adjustment of water meter boxes, valve boxes and other appurtenances as needed. The projects also included the restoration of disturbed landscaping and irrigation as needed.

Rock Creek and Ward 7 Sidewalk Project consists of:

- US 77 North of Highway 9 on the west side of the street;
- George Street from Lindsey Street to Madison School on the east side;
- College Avenue from Lindsey Street to Hoover Street on the east side;
- West Rock Creek Road, west of Stubbeman on the north side.

The Rock Creek and Ward 7 Sidewalk Project (TC0159) bids were opened on February 1, 2024, with Arroyo's Concrete LLC. submitting the winning bid of \$201,132.36. The contract was approved by City Council on February 27, 2024. Work began on March 18, 2024, and was completed on June 16, 2024.

### **DISCUSSION:**

Sidewalk and handicap ramp projects are awarded to the lowest responsible bidder. Contractor bids are determined by using plan quantities multiplied by the contractor's unit prices for all bid items of the contract.

Of the forty-five (45) bid items, thirteen (13) had a quantity change and all of them resulted in a decreased cost for an overall contract decrease of \$26,419.18 or 7.6%. The contract amount decreased from \$201,132.36 to \$174,713.18.

Since Change Order 1 resulted in a contract decrease, funds are still available for the final payment amount of \$8,735.64 in Construction (Project TC0159, Account No. 50597712-46101) to release retainage.

A summary table showing the change in the project cost is shown below:

Item	Cost	Amount Used	Remaining
Original Contract	\$201,132.36	\$174,713.18	\$26,419.18
Deductive Change Order #1	-\$26,419.18	\$0.00	\$0.00
Total	\$174,713.18	\$174,713.18	\$0.00

Staff has found the work to be complete and acceptable with all “punch list” items addressed and is proposing final payment and acceptance of this contract (K-2324-99) with Arroyo’s Concrete L.L.C.

**RECOMMENDATION 1:**

Staff recommends that Change Order One decreasing contract K-2324-99 with Arroyo’s Concrete L.L.C. by \$26,419.18 be approved.

**RECOMMENDATION 2:**

Staff further recommends final acceptance of the Rock Creek and Ward 7 Sidewalk Project, Contract K-2324-99, and final payment to Arroyo’s Concrete L.L.C. in the amount of \$8,735.64.