


## MEMORANDUM



**DATE:** July 31, 2025  
**TO:** Clint Mercer, Chief Accountant  
**FROM:** Sarah Encinias, Legal Admin Tech   
**SUBJECT:** City of Norman Debt Recovery – Damage to City Vehicles

The City of Norman has contracted with Alternative Claims Management (ACM) to provide damage recovery services for the City when a loss is caused by an at-fault party. At-fault parties are automobile drivers who are involved in a collision with a City vehicle and is found to be the cause, or at-fault, of the collision. ACM pursues payment from the at-fault party's insurance company and sends payment to the City.

Attached is check #9913225350 from ACM in the total amount of \$3,070.26. This payment represents loss of use reimbursement from insurance companies for the incidents described below.

Please advise if you need additional information regarding this payment.

Vehicle Unit	Date of Incident	Insured	Insurance	Payment Amount
1149	9/18/19	E. McCully	State Farm	\$ 1,561.92
629	1/16/20	M. Craig	Shelter Mutual	\$ 1,508.34

### *Attachment*

cc: Mike White, Fleet Program Manager  
Mark Delgado, Light Repair Supervisor  
Jennell James, Fleet Service Writer

Ryan Riddel, Assistant City Attorney  
Barbara Andros, Revenue Collection Supervisor

7/16/2025

PAY TO THE ORDER OF

NORMAN POLICE DEPARTMENT

\$ 3070.26

Three Thousand Seventy and 26/100

DOLLARS

VOID AFTER 90 DAYS



From: Alternative Claims Management

Pay To: NORMAN POLICE DEPARTMENT

Invoice Number

C-26366

Total

Date: 7/16/2025

Check #: 9913225350

Bill Amount

\$3,070.26

Bill Payment Amount

\$3,070.26

\$3,070.26

