



CITY OF NORMAN, OK SOCIAL AND VOLUNTARY SERVICES COMMISSION MEETING

Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069

Monday, June 23, 2025 at 5:30 PM

MINUTES

The Social and Voluntary Services Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Monday, June 23, 2025 at 5:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

This meeting was called to order at 5:35pm.

Present

Marc Bonge
Kay Critser
Sandy Duncan
Scott Meier
Heidi Smith
Ann Way

Absent

Fallon Burleson
Sandy Duncan
Jennifer Newell

Staff

Tara Reynolds, Financial Management Analyst
Lisa Krieg, CDBG Grants Manager

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES FROM APRIL 7, 2025.
Motion to amend Item 1, 'are' to 'as' and approve the minutes as amended by Heidi Smith; **Second** by Marc Bonge. Approved unanimously.

REPORTS

2. UPDATE ON FYE25 AGENCY EXPENDITURES AND EXTENSION REQUESTS
There were extension requests from Full Circle Adult Day Center, and Aging Services.

<u>Agency</u>	<u>Purpose</u>	<u>Amount Awarded</u>	<u>Remainder</u>
Able	Kitchen upgrades	\$5,000	\$0
	Utilities, Special Assistance, laptop, food	\$10,000	\$3,867.76
Aging Services	Scholarships	\$9,600.00	\$0.00
Among Friends	Operation School Bell shoes	\$5,000.00	\$0.00
Assistance League	Therapist Salary	\$8,750.00	\$0.00
Bethesda	21 matches	\$8,367.00	\$0.00
Big Brothers Big Sisters	Student Utility Assistance	\$10,000.00	\$0.00
Bridges	Fuel/Food gift cards & continuing education	\$8,945.00	\$0.80
CASA	Sanctuary	\$10,000.00	\$0.00
Catholic Charities	Therapist salary	\$8,750.00	\$0.00
CCFI	Utilities	\$9,250.00	\$0.00
CSBI	Share Center Groceries	\$10,000.00	\$0.00
Food & Shelter	Beds	\$10,000.00	\$0.00
Fostering Futures	Scholarships	\$10,000.00	\$2,346.76
Full Circle	Homeless Assistance	\$10,000.00	\$3,170.91
Hope Community Services	Office rent	\$10,000.00	\$0.00
Legal Aid	Books	\$7,500.00	\$0.00
Little Read Wagon	Afterschool Leadership Program	\$5,140.00	\$0.00
Loveworks Leadership	Client Assistance	\$10,000.00	\$10,000.00
Mary Abbott	Meals	\$10,000.00	\$0.00
Meals on Wheels	Food cart, driver salary, plastic bags	\$9,250.00	\$0.00
Mission Norman	Auto Insurance	\$9,648.00	\$0.00
Norman Care A Vans	Adopt a Senior Program	\$7,500.00	\$0.00
Pantry Partners	Staff Salaries	\$10,000.00	\$0.00
Salvation Army	Programs, zoom, equipment, location rentals, admin costs, office supplies, etc.	\$500.00	\$0.00
Share & Grow	Storage unit, dog food, supplies	\$9,300.00	\$0.00
St Francis	staff healthcare costs	\$10,000.00	\$0.00
Thunderbird Clubhouse	Drop-in Center, Transitional Apartments, bike locks, wellness kits, storage.	\$8,000.00	\$2.94
Transition House	Alternative to Suspension	\$9,500.00	\$0.00
Virtue Center			
<u>TOTAL</u>		<u>\$250,000.00</u>	<u>\$19,389.17</u> 7.75% remaining

DISCUSSION ITEMS

3. DISCUSSION REGARDING FYE26 APPLICATIONS FOR FUNDING & ADDITIONAL APPLICANT INFORMATION REQUESTED

There was general discussion about each application, and requests for more information from 19 agencies.

<u>Agency</u>	<u>Purpose</u>	<u>Amount Requested</u>
ABLE	Fire sprinkler system	\$10,000.00
Aging Services	Special Assistance, utilities, housekeeping	\$10,000.00
Among Friends	Scholarships	\$9,600.00
Antioch Church	Assistant Director salary for tutor program	\$10,000.00
Assistance League	Operation School Bell shoes	\$5,000.00
Beacon Project	food pantry program	\$10,000.00
Big Brothers Big Sisters	21 matches	\$10,000.00
Bridges	Student Utility Bills	\$9,600.00
Care A Vans	Car, general liability, and payroll insurance	\$10,000.00
CASA	Gas cards, gifts, meals, activities	\$9,135.00
Catholic Charities	Sanctuary Day Shelter	\$10,000.00
CCFI	Therapist Salaries	\$10,000.00
City Care	Administrative & operational oversight	\$10,000.00
Food & Shelter	Food/Operational Cost of Share Center	\$10,000.00
Fostering Futures	Beds	\$10,000.00
Full Circle	Scholarships	\$10,000.00
Healthy Living Norman	Fitness Instructor Salaries	\$8,000.00
HeartLine	211 Staff, software, outreach	\$10,000.00
Infant Crises	Baby Mobile Program	\$10,000.00
Legal Aid	Office rent	\$10,000.00
Little Read Wagon	Books, activity books, reading glasses	\$7,500.00
Loveworks	After school program salary, insurance	\$10,000.00
Mary Abbott	Client Assistance	\$10,000.00
McFarlin	Food pantry toilet paper	\$9,360.00
Meals on Wheels	Meals	\$10,000.00
Mission Norman	Scale, mailbox, warehouse position	\$10,000.00
Salvation Army	Salaries	\$10,000.00
Share & Grow	Zoom, prizes, equipment, location rentals, admin cost, office supplies	\$6,000.00
St Francis	Storage Unit, deliveries	\$9,948.00
Thunderbird Clubhouse	Staff healthcare	\$10,000.00
Transition House	Apartment flooring	\$10,000.00
Virtue Center	family support group/parenting classes for Family Pathways program	\$10,000.00
<u>Total</u>		<u>\$304,143.00</u>

MISCELLANEOUS COMMENTS

Council raised the budget to \$275,000 for the FYE26 year.

ADJOURNMENT

This meeting was adjourned at 8:10pm.