



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 10/28/2025

REQUESTER: Peter Wolbach, Staff Engineer

PRESENTER: Peter Wolbach, Staff Engineer

ITEM TITLE: CONSIDERATION OF AWARD, ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF BID 2526-15 AND CONTRACT K-2526-64: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND DAVENPORT CONSTRUCTION, INC IN THE AMOUNT OF \$582,664 FOR SAXON INDUSTRIAL PARK PHASE III – WATERLINE AND SANITARY SEWER EXTENSION, PERFORMANCE BOND B-2526-30; STATUTORY BOND B-2526-31; MAINTENANCE BOND MB-2526-22, AUTHORIZE PAYMENT TO VENDORS AND BUDGET TRANSFER AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

The proposed Saxon Industrial Park Phase III plat will be located along John Saxon Boulevard south of State Highway 9. As part of the platting process, improvements must be constructed to serve the proposed lots including water and sewer. These improvements will improve the area and will also provide water resiliency to this industrial area by looping water lines and will extend water east to serve Saxon Park.

Contract K-1920-121 with SMC Consulting Engineers, P.C. was approved by City Council on April 14, 2020, for the design of water and sewer improvements in addition to other services required for the Saxon Industrial Park Phase III project.

DISCUSSION:

The Invitation to Bid (Bid 2526-15) for the Saxon Industrial Park Phase III – Waterline and Sanitary Sewer Extension (Projects WA0348/WW0348) was published in the Norman Transcript on September 4 and September 11, 2025. The advertisement contained a Base Bid for the installation of approximately 2,300 linear feet of waterline and 1,500 linear feet of sanitary sewer line.

Four contractors submitted bids. The bids ranged from \$582,664 to \$1,649,093. Davenport Construction, Inc. was the low bidder with a Total Bid of \$582,664, with Southwest Water Works, LLC submitting the highest bid of \$1,649,093. The Engineer and staff recommend award of the bid to Davenport Construction, Inc.

Funding for the project will be split between the Water Fund and the Wastewater New Development Excise Tax Fund. The following table shows the proposed budget transfer to help fund the project.

Losing Account	Transfer Amount	Gaining Account	Justification
Segment B Water Line – Design WA0349 31993360-46201	\$225,000	Corporate Addition Utilities - Construction WW0348 31993360-46101	Segment B Water Line along 24 th Avenue NE is currently on hold to complete other higher priority projects.

With the proposed transfer, the following table provides the proposed funding for the project.

Account Desc.	Account Number	Available Balance	Required Funding
Corporate Addition Utilities– Const.	31993360-46101 WA0348	\$376,105.19	\$346,446.00
Corporate Addition Utilities – Const.	32290722-46101 WW0348	\$276,305.19	\$236,218.00
TOTAL		\$652,410.38	\$582,664.00

Work on this project will commence after rough grading occurs in late 2025. Once installation begins, the work will be completed within 90 days which includes the required 30-day wait period to test the installed sewer main.

The City of Norman is exempt from the payment of any sales or use taxes. Pursuant to Title 68 O.S., Section 1356 (10) and as allowed by Oklahoma Tax Commission Rules Part 27 Trust Authority 710:65-13-140, direct vendors to the Norman Utilities Authority (NUA) are also exempt from those taxes. A contractor and his subcontractors may exclude from their cost, sales taxes on appropriate equipment, materials, and supplies that need not be paid while acting on behalf of the NUA. To minimize project costs, the NUA will make payment directly to vendors supplying equipment and materials for incorporation into the project.

RECOMMENDATION 1:

Staff recommends the NUA accept bids meeting project specifications, award Bid 2526-15 to Davenport Construction, Inc. for Saxon Industrial Park Phase III – Waterline and Sanitary Sewer Extensions in the amount of \$582,664.

RECOMMENDATION 2:

Staff recommends the NUA authorize to pay vendors for equipment and supplies for Saxon Industrial Park Phase III – Waterline and Sanitary Sewer Extensions.

RECOMMENDATION 3:

Staff recommends the NUA authorize budget transfers of \$225,000, as discussed above.