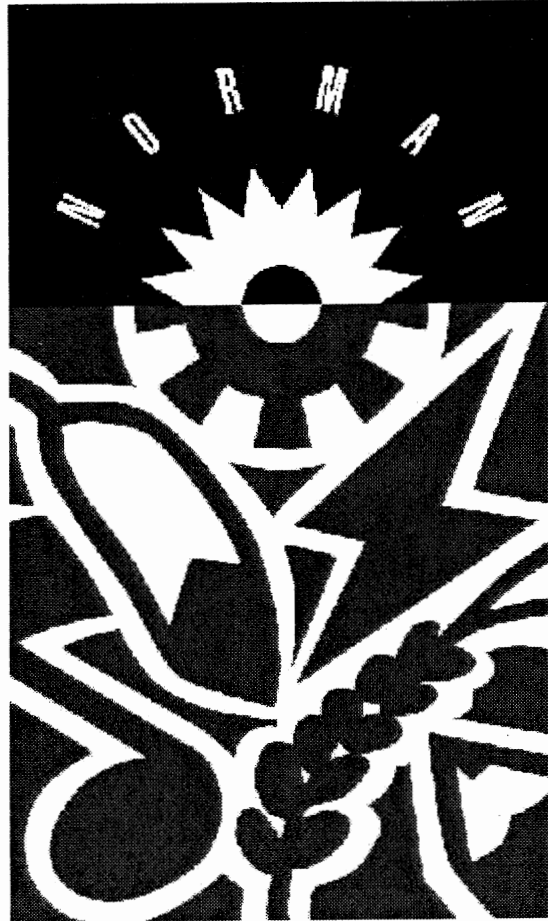


# City of Norman



## Monthly Departmental Report

September 2025

## **MONTHLY PROGRESS**



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**CITY CLERK       1**

**CITY CLERK**

**MONTHLY PROGRESS REPORT**  
**September 2025**

| ACTION CENTER                    |            |             |                     |                         |
|----------------------------------|------------|-------------|---------------------|-------------------------|
| DEPARTMENT                       | CALLS      | CALLS YTD   | ADDITIONAL CONTACTS | ADDITIONAL CONTACTS YTD |
| Animal Welfare                   | 15         | 47          | 0                   | 4                       |
| Bus Service                      | 0          | 0           | 0                   | 1                       |
| CDBG                             | 0          | 3           | 1                   | 4                       |
| City Clerk                       | 93         | 236         | 3                   | 7                       |
| City Manager/Mayor               | 6          | 12          | 2                   | 6                       |
| City Wide Garage Sale            | 0          | 0           | 0                   | 0                       |
| Code Enforcement                 | 52         | 231         | 3                   | 14                      |
| Finance                          | 1          | 5           | 0                   | 0                       |
| Fire/Civil Defense               | 2          | 12          | 0                   | 1                       |
| Human Resources                  | 7          | 32          | 0                   | 0                       |
| I.T.                             | 5          | 11          | 0                   | 1                       |
| Legal                            | 7          | 16          | 0                   | 1                       |
| Line Maintenance                 | 42         | 135         | 1                   | 5                       |
| Municipal Court                  | 7          | 28          | 0                   | 0                       |
| Noise Complaint                  | 0          | 0           | 0                   | 0                       |
| Norman Forward Questions         | 0          | 0           | 0                   | 0                       |
| Outreach                         | 12         | 19          | 1                   | 5                       |
| Parks & Recreation               | 30         | 100         | 1                   | 12                      |
| Permits/Inspections              | 83         | 255         | 3                   | 6                       |
| Planning                         | 17         | 45          | 0                   | 1                       |
| Police/Parking                   | 31         | 98          | 10                  | 18                      |
| Public Works                     | 26         | 83          | 2                   | 7                       |
| Recycling                        | 0          | 0           | 0                   | 0                       |
| Sanitation                       | 80         | 219         | 2                   | 8                       |
| Sidewalks                        | 0          | 0           | 7                   | 17                      |
| Storm Debris                     | 0          | 0           | 0                   | 0                       |
| Storm Water                      | 11         | 45          | 2                   | 8                       |
| Streets                          | 44         | 145         | 4                   | 17                      |
| Streets Lights                   | 1          | 4           | 0                   | 0                       |
| Traffic                          | 17         | 41          | 3                   | 12                      |
| Utilities                        | 97         | 370         | 9                   | 14                      |
| WC Questions                     | 0          | 0           | 0                   | 0                       |
| WC Violations                    | 0          | 0           | 0                   | 0                       |
| <b>September 2025 Total: 740</b> | <b>686</b> | <b>2192</b> | <b>54</b>           | <b>171</b>              |

## LICENSES

23 new business licenses and **5 Special Event permits** were issued during the month of September. The following is a list of business licenses issued in September and YTD totals:

| LICENSE TYPE                         | NUMBER   | FYE        | LICENSE TYPE                          | NUMBER    | FYE       |
|--------------------------------------|----------|------------|---------------------------------------|-----------|-----------|
|                                      | ISSUED   | YTD        |                                       | ISSUED    | YTD       |
| Bee Keeper                           | 0        | 0          | Retail Beer                           | 0         | 1         |
| Brewer                               | 0        | 0          | Retail Spirits Store                  | 0         | 0         |
| Coin-Operated Devices                | 0        | 3          | Retail Wine                           | 0         | 1         |
| Distiller                            | 0        | 0          | Salvage Yard                          | 0         | 0         |
| Food                                 | 2        | 14         | Sidewalk Dining                       | 0         | 0         |
| Game Machines                        | 0        | 114        | Solicitor/Peddler (30 day)            | 1         | 21        |
| Impoundment Yard                     | 0        | 0          | Solicitor/Peddler (60 day)            | 10        | 15        |
| Kennel                               | 1        | 1          | Solicitor/Peddler (one day)           | 0         | 0         |
| Medical Marijuana Dispensary         | 0        | 0          | <b>Special Event</b>                  | <b>5</b>  | <b>10</b> |
| Medical Marijuana Grower             | 0        | 3          | Strong Beer & Wine/Winemaker          | 1         | 1         |
| Medical Marijuana Processor          | 0        | 0          | Taxi/Motorbus/Limousine               | 0         | 0         |
| Medical Marijuana Testing Laboratory | 0        | 0          |                                       |           |           |
| Mixed Beverage                       | 0        | 3          | Temp Food (one day)                   | 1         | 2         |
| Mixed Beverage/Caterer               | 0        | 0          | Temp Food (30 day)                    | 2         | 5         |
| Pawnbroker                           | 0        | 0          | Temp Food (180 day)                   | 0         | 13        |
| Pedi cab                             | 5        | 16         | Transient Amusement                   | 0         | 0         |
|                                      | <b>8</b> | <b>154</b> | <b>(not including Special Events)</b> | <b>15</b> | <b>59</b> |

| NEW ESTABLISHMENT LICENSES  |                                  |                                                      |
|-----------------------------|----------------------------------|------------------------------------------------------|
| NAME                        | ADDRESS                          | LICENSE TYPE(S)                                      |
| Sooner Bloomers             | 3301 W Main                      | Solicitor/Peddler- Fixed 30 Day                      |
| 777 Roofing & Construction  | PO BOX 177                       | Solicitor/Peddler – Door to Door 60 Day (7 licensed) |
| AT&T/Redbud Associates Inc. | 9101 Whitehall Ct.               | Solicitor/Peddler – Door to Door 60 Day (3 licensed) |
| Rosemary's K9 Club          | 1228 Lindsey Plaza Dr. Suite 104 | Commercial Kennel                                    |
| Everlasting Pedicabs        | 2624 S. Owasso Ave.              | Pedicab (1)                                          |
| Azulito LLC                 | 8400 Ridgeway                    | Pedicab (1)                                          |
| Pedicab918                  | 1003 E 35 <sup>th</sup> Place    | Pedicab (2)                                          |
| Luxxury Textile, LLC        | 1209 Layla Ln                    | Pedicab (1)                                          |
| Moe's Hot Chicken           | 1915 Classen Blvd, Suite 113     | Food Service                                         |
| Five Below #5194            | 1617 Goppold Lane                | Food Service                                         |

| TEMPORARY FOOD PERMITS |                   |                       |
|------------------------|-------------------|-----------------------|
| 180 DAY                | 30 DAY            | 1 DAY                 |
|                        | Get Fizzy With It | Red Bone Indian Tacos |
|                        | Riko's Tacos      |                       |

### **RECORD REQUESTS RECEIVED**

| MONTH     | NUMBER RECEIVED | YEAR-TO-DATE |
|-----------|-----------------|--------------|
| July      | 64              | 64           |
| August    | 37              | 101          |
| September | 45              | 146          |
| October   |                 |              |
| November  |                 |              |
| December  |                 |              |
| January   |                 |              |
| February  |                 |              |
| March     |                 |              |
| April     |                 |              |
| May       |                 |              |
| June      |                 |              |

### **LAWSUITS FILED**

| DATE FILED | NAME                                    | JUSTIFICATION                                                          | AMOUNT |
|------------|-----------------------------------------|------------------------------------------------------------------------|--------|
| 09/17/2025 | Regena Grace<br>CJ-2025-873             | Plaintiff's Interrogatories to Defendant                               | N/A    |
| 09/30/2025 | Geoffrey & Kristin Arce<br>CV-2024-3662 | Defendant's Notice of Service for Production of Documents to Plaintiff | N/A    |

### **CLAIMS FILED**

| DATE FILED | NAME                    | JUSTIFICATION                                                                                                                                                              | AMOUNT      |
|------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 09/05/2025 | Mike Chaffin            | On 08/25/25 a rock was allegedly thrown from a weed eater being operated by a City employee at Porter & Tecumseh subsequently breaking a window on the claimant's vehicle. | \$311.53    |
| 09/05/2025 | Geoffrey & Kristin Arce | Incident occurred on 12/28/2023 whereby they were allegedly subject to wrongful denial of a permit & other suspected egregious actions by City staff.                      | \$2,288,000 |
| 09/08/2025 | Doug & Tracy Egerer     | On 12/28/24 at 508 Dalton there was alleged damage done to their sewer line & driveway due to a City interceptor dropping several inches.                                  | \$8,194.00  |
| 09/09/2025 | Susan Tuter             | On 8/11/25, a City Sanitation truck allegedly set a dumpster on claimant's vehicle in alleyway which caused damage and medical bills.                                      | \$4,332.35  |
| 09/15/2025 | James Nelson            | On 09/12/25 a City truck allegedly backed into claimant's vehicle while parked at Sooner Fashion Mall causing damage.                                                      | \$1,828.56  |

### **STUDY SESSION**

On September 2, 2025, City Council met in Study Session to discuss regulations for mobile food trucks as it relates to House Bill 1076.

### **CONFERENCE**

On September 9, 2025, City Council met in Conference for a presentation and discussion regarding the Urban Forestry Master Plan.

### **SPECIAL SESSION**

On September 23, 2025, City Council met in Special Session to discuss the Central Oklahoma Long Range Transit Plan. Additionally, City Council adjourned into Executive Session to discuss pending litigation associated with Wattie Wolfe, Inc. V. G.E. Johnson, Et. Al, Case CJ-2025-1366 TB.

## **CITY MANAGER 2**

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.





## CITY OF NORMAN

### Department of Finance Monthly Report – September 2025

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects that were completed or initiated by the DOF in September are discussed below:

#### Treasury Division:

In the month of September, the Treasury Division processed 42,118 payments in person and over the phone, an increase of 5.1% from last month. Paymentus (the City's 3<sup>rd</sup> party processor of online and automated telephone payments) processed 15,761 payments in September, an increase of 10.8% from last month.

#### General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of September by -9.6%. Revenues from the City's largest single source of revenue, sales tax, are below target by -4.4% for the year to date and 0.04% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

|                          | FYE 26<br>Budget To Date | FYE 26<br>Actual To Date | FYE 25<br>Actual To Date | FYE 24<br>Actual To Date |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Sales Tax<br>Revenue     | \$14,070,812             | \$13,451,560             | \$13,386,477             | \$13,583,720             |
| General Fund<br>Revenue  | \$26,780,698             | \$24,207,846             | \$24,166,398             | \$23,213,534             |
| General Fund<br>Expenses | \$28,700,520             | \$29,104,420             | \$28,435,337             | \$26,117,106             |

## Administration Division

|                                   | FYE 26     |            | FYE 25     |              |
|-----------------------------------|------------|------------|------------|--------------|
|                                   | September  | YTD        | September  | YTD          |
| PERSONNEL HOURS - FULL TIME       |            |            |            |              |
| Total Regular Hours Available     | 320.00     | 960.00     | 320.00     | 1,120.00     |
| Total Comp Time Available         | 1.25       | 3.00       | 2.75       | 11.50        |
| Total Overtime Hours              | 0.00       | 0.00       | 0.00       | 0.00         |
| Total Bonus Hours                 | 0.00       | 0.00       | 0.00       | 0.00         |
| Total Furlough Hours              | 0.00       | 0.00       | 0.00       | 0.00         |
| <br>TOTAL HOURS AVAILABLE         | <br>321.25 | <br>963.00 | <br>322.75 | <br>1,131.50 |
| Benefit Hours Taken               | 66.00      | 203.50     | 16.00      | 130.00       |
| <br>TOTAL ACCOUNTABLE STAFF HOURS | <br>255.25 | <br>759.50 | <br>306.75 | <br>1,001.50 |
| <br>PERMANENT PART-TIME           |            |            |            |              |
| Total Regular Hours Available     | 0.00       | 0.00       | 0.00       | 0.00         |
| Total Comp Time Available         | 0.00       | 0.00       | 0.00       | 0.00         |
| Total Overtime Hours              | 0.00       | 0.00       | 0.00       | 0.00         |
| Total Bonus Hours                 | 0.00       | 0.00       | 0.00       | 0.00         |
| <br>TOTAL HOURS AVAILABLE         | <br>0.00   | <br>0.00   | <br>0.00   | <br>0.00     |
| Benefit Hours Taken               | 0.00       | 0.00       | 0.00       | 0.00         |
| <br>TOTAL ACCOUNTABLE STAFF HOURS | <br>0.00   | <br>0.00   | <br>0.00   | <br>0.00     |
| <br>TEMPORARY                     |            |            |            |              |
| Total Regular Hours Available     | 0.00       | 0.00       | 0.00       | 0.00         |
| Total Overtime Hours              | 0.00       | 0.00       | 0.00       | 0.00         |
| <br>TOTAL HOURS AVAILABLE         | <br>0.00   | <br>0.00   | <br>0.00   | <br>0.00     |

**ACCOUNTING      3A**

## Accounting Division

|                                   | FYE 26       |              | FYE 25       |              |
|-----------------------------------|--------------|--------------|--------------|--------------|
|                                   | September    | YTD          | September    | YTD          |
| Total Regular Hours Available     | 1,120.00     | 3,920.00     | 1,120.00     | 3,760.00     |
| Total Comp Time Available         | 8.50         | 31.50        | 0.75         | 11.50        |
| Total Overtime Hours              | 0.25         | 9.00         | 4.75         | 38.50        |
| Total Bonus Hours                 | 0.00         | 0.00         | 0.00         | 0.00         |
| Total Furlough Hours              | 0.00         | 0.00         | 0.00         | 0.00         |
| <br>TOTAL HOURS AVAILABLE         | <br>1,128.75 | <br>3,960.50 | <br>1,125.50 | <br>3,810.00 |
| Benefit Hours Taken               | 232.75       | 602.75       | 179.25       | 487.00       |
| <br>TOTAL ACCOUNTABLE STAFF HOURS | <br>896.00   | <br>3,357.75 | <br>946.25   | <br>3,323.00 |
| <br>PERMANENT PART-TIME           |              |              |              |              |
| Total Regular Hours Available     | 0.00         | 0.00         | 0.00         | 0.00         |
| Total Comp Time Available         | 0.00         | 0.00         | 0.00         | 0.00         |
| Total Overtime Hours              | 0.00         | 0.00         | 0.00         | 0.00         |
| Total Bonus Hours                 | 0.00         | 0.00         | 0.00         | 0.00         |
| <br>TOTAL HOURS AVAILABLE         | <br>0.00     | <br>0.00     | <br>0.00     | <br>0.00     |
| Benefit Hours Taken               | 0.00         | 0.00         | 0.00         | 0.00         |
| <br>TOTAL ACCOUNTABLE STAFF HOURS | <br>0.00     | <br>0.00     | <br>0.00     | <br>0.00     |
| <br>TEMPORARY                     |              |              |              |              |
| Total Regular Hours Available     | 0.00         | 0.00         | 0.00         | 0.00         |
| Total Overtime Hours              | 0.00         | 0.00         | 0.00         | 0.00         |
| <br>TOTAL HOURS AVAILABLE         | <br>0.00     | <br>0.00     | <br>0.00     | <br>0.00     |

## **CITY REVENUE REPORTS**

**3B**

## City Revenue Report

|                                           | FY 26<br>August | FYE 26<br>September | Plus/Minus |
|-------------------------------------------|-----------------|---------------------|------------|
| Total Revenue Received (\$)               | \$5,363,888     | \$6,289,999         | \$926,111  |
| Utility Payments - Office (#)             | 40,090          | 42,118              | 2,028      |
| Utility Payments - Office (\$)            | \$5,125,839     | \$5,689,176         | \$563,337  |
| Paymentus (#)                             | 14,220          | 15,761              | 1,541      |
| Paymentus (\$)                            | \$1,553,139     | \$1,778,480         | \$225,341  |
| Lockbox (#)                               | 6,960           | 8,199               | 1,239      |
| Lockbox (\$)                              | \$1,302,899     | \$1,672,623         | \$369,724  |
| E-Lockbox (#)                             | 3,385           | 3,558               | 173        |
| E-Lockbox (\$)                            | 371,645         | 415,802             | \$44,157   |
| Bank Draft Payments (#)                   | 12814           | 12934               | 120        |
| Bank Draft Payments (\$)                  | \$1,502,086     | \$1,725,911         | \$223,825  |
| Utility Deposits (#)                      |                 |                     | \$0        |
| Utility Deposits (\$)                     |                 |                     | \$0        |
| Fix Payments (#)                          |                 |                     | \$0        |
| Fix Payments (\$)                         |                 |                     | \$0        |
| Processed Return Checks (#)               | 113             | 131                 | 18         |
| Processed Return Checks (\$)              | (\$9,970)       | (\$14,896)          | (\$4,926)  |
| Other Revenue Transactions (#)            |                 |                     | \$0        |
| Other Revenue Received (\$)               |                 |                     | \$0        |
| Accounts Receivable Payments (\$)         | 26,305          | 43,020              | \$16,715   |
| Municipal Court - Fines/Bonds (\$)        | 238,049         | 229,150             | (\$8,899)  |
| Municipal Court - Credit Card (#)         | 596             | 612                 | 16         |
| Municipal Court - Credit Card (\$)        | 115,390         | 108,153             | (7,237)    |
| Building Permits Cash Report (\$)         | 0               | 69,141              | \$69,141   |
| Building Permits Credit Card (#)          | 0               | 94                  | 94         |
| Building Permits Credit Card (\$)         | \$0             | \$21,918            | \$21,918   |
| Occupational License - Bldg Insp. (\$)    | \$0             | \$0                 | \$0        |
| Occupational License - Bldg Insp. CC (#)  | 0               | 0                   | 0          |
| Occupational License - Bldg Insp. CC (\$) | \$0             | \$0                 | \$0        |
| Business License - City Clerk (\$)        | 0               | 335                 | \$335      |
| Accounts Receivable Billed (\$)           | \$0             | \$39,665            | \$39,665   |

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

## Budget Services Division

|                               | FYE 26    |          | FYE 25    |          |
|-------------------------------|-----------|----------|-----------|----------|
|                               | September | YTD      | September | YTD      |
| PERSONNEL HOURS - FULL TIME   |           |          |           |          |
| Total Regular Hours Available | 320.00    | 1,120.00 | 320.00    | 1,120.00 |
| Total Comp Time Available     | 0.00      | 1.50     | 0.00      | 0.00     |
| Total Overtime Hours          | 0.25      | 0.75     | 0.25      | 0.25     |
| Total Bonus Hours             | 0.00      | 0.00     | 0.00      | 0.00     |
| Total Furlough Hours          | 0.00      | 0.00     | 0.00      | 0.00     |
| TOTAL HOURS AVAILABLE         | 320.25    | 1,122.25 | 320.25    | 1,120.25 |
| Benefit Hours Taken           | 52.25     | 209.25   | 19.75     | 143.00   |
| TOTAL ACCOUNTABLE STAFF HOURS | 268.00    | 913.00   | 300.50    | 977.25   |
| PERMANENT PART-TIME           |           |          |           |          |
| Total Regular Hours Available | 0.00      | 0.00     | 0.00      | 0.00     |
| Total Comp Time Available     | 0.00      | 0.00     | 0.00      | 0.00     |
| Total Overtime Hours          | 0.00      | 0.00     | 0.00      | 0.00     |
| Total Bonus Hours             | 0.00      | 0.00     | 0.00      | 0.00     |
| TOTAL HOURS AVAILABLE         | 0.00      | 0.00     | 0.00      | 0.00     |
| Benefit Hours Taken           | 0.00      | 0.00     | 0.00      | 0.00     |
| TOTAL ACCOUNTABLE STAFF HOURS | 0.00      | 0.00     | 0.00      | 0.00     |
| TEMPORARY                     |           |          |           |          |
| Total Regular Hours Available | 0.00      | 0.00     | 0.00      | 0.00     |
| Total Overtime Hours          | 0.00      | 0.00     | 0.00      | 0.00     |
| TOTAL HOURS AVAILABLE         | 0.00      | 0.00     | 0.00      | 0.00     |

## Treasury Division

|                                   | FYE 26     |              | FYE 25     |              |
|-----------------------------------|------------|--------------|------------|--------------|
|                                   | September  | YTD          | September  | YTD          |
| PERSONNEL HOURS - FULL TIME       |            |              |            |              |
| Total Regular Hours Available     | 800.00     | 2,873.00     | 800.00     | 2,800.00     |
| Total Comp Time Available         | 0.00       | 40.00        | 12.00      | 41.50        |
| Total Overtime Hours              | 54.25      | 164.50       | 18.25      | 78.00        |
| Total Bonus Hours                 | 0.00       | 0.00         | 0.00       | 0.00         |
| Total Furlough Hours              | 0.00       | 0.00         | 0.00       | 0.00         |
| <br>TOTAL HOURS AVAILABLE         | <br>854.25 | <br>3,077.50 | <br>830.25 | <br>2,919.50 |
| Benefit Hours Taken               | 306.00     | 651.00       | 141.00     | 634.25       |
| <br>TOTAL ACCOUNTABLE STAFF HOURS | <br>548.25 | <br>2,426.50 | <br>689.25 | <br>2,285.25 |
| <br>PERMANENT PART-TIME           |            |              |            |              |
| Total Regular Hours Available     | 0.00       | 0.00         | 0.00       | 0.00         |
| Total Comp Time Available         | 0.00       | 0.00         | 0.00       | 0.00         |
| Total Overtime Hours              | 0.00       | 0.00         | 0.00       | 0.00         |
| Total Bonus Hours                 | 0.00       | 0.00         | 0.00       | 0.00         |
| <br>TOTAL HOURS AVAILABLE         | <br>0.00   | <br>0.00     | <br>0.00   | <br>0.00     |
| Benefit Hours Taken               | 0.00       | 0.00         | 0.00       | 0.00         |
| <br>TOTAL ACCOUNTABLE STAFF HOURS | <br>0.00   | <br>0.00     | <br>0.00   | <br>0.00     |
| <br>TEMPORARY                     |            |              |            |              |
| Total Regular Hours Available     | 0.00       | 0.00         | 0.00       | 0.00         |
| Total Overtime Hours              | 0.00       | 0.00         | 0.00       | 0.00         |
| <br>TOTAL HOURS AVAILABLE         | <br>0.00   | <br>0.00     | <br>0.00   | <br>0.00     |



**UTILITY      3C**

## Utility Division

|                               | FYE 26    |          | FYE 25    |          |
|-------------------------------|-----------|----------|-----------|----------|
|                               | September | YTD      | September | YTD      |
| PERSONNEL HOURS - FULL TIME   |           |          |           |          |
| Total Regular Hours Available | 1,120.00  | 3,920.00 | 1,071.00  | 3,501.00 |
| Total Comp Time Available     | 10.25     | 30.75    | 10.25     | 24.25    |
| Total Overtime Hours          | 46.75     | 141.50   | 70.25     | 310.25   |
| Total Bonus Hours             | 0.00      | 0.00     | 0.00      | 0.00     |
| Total Furlough Hours          | 0.00      | 0.00     | 0.00      | 0.00     |
| TOTAL HOURS AVAILABLE         | 1,177.00  | 4,092.25 | 1,151.50  | 3,835.50 |
| Benefit Hours Taken           | 236.50    | 663.75   | 110.00    | 437.75   |
| TOTAL ACCOUNTABLE STAFF HOURS | 940.50    | 3,428.50 | 1,041.50  | 3,397.75 |
| PERMANENT PART-TIME           |           |          |           |          |
| Total Regular Hours Available | 0.00      | 0.00     | 0.00      | 0.00     |
| Total Comp Time Available     | 0.00      | 0.00     | 0.00      | 0.00     |
| Total Overtime Hours          | 0.00      | 0.00     | 0.00      | 0.00     |
| Total Bonus Hours             | 0.00      | 0.00     | 0.00      | 0.00     |
| TOTAL HOURS AVAILABLE         | 0.00      | 0.00     | 0.00      | 0.00     |
| Benefit Hours Taken           | 0.00      | 0.00     | 0.00      | 0.00     |
| TOTAL ACCOUNTABLE STAFF HOURS | 0.00      | 0.00     | 0.00      | 0.00     |
| TEMPORARY                     |           |          |           |          |
| Total Regular Hours Available | 0.00      | 0.00     | 0.00      | 0.00     |
| Total Overtime Hours          | 0.00      | 0.00     | 0.00      | 0.00     |
| TOTAL HOURS AVAILABLE         | 0.00      | 0.00     | 0.00      | 0.00     |

## Drive-up Window and Mail Payments - FYE 2026

|                                              | Aug, 2025     | Sep, 2025      |
|----------------------------------------------|---------------|----------------|
| Mail Payments - Lockbox                      | 6,960         | 8,199          |
| Mail Payments - E-Lockbox                    | 3,385         | 3,558          |
| Mail Payments - Office                       | 256           | 232            |
| <b>Total Mail Payments - Subtotal</b>        | <b>10,601</b> | <b>11,989</b>  |
| <br>                                         |               |                |
| Night Deposits                               | 148           | 151            |
| Paymentus Payments                           | 14,220        | 15,761         |
| <b>Without assistance paymnts - Subtotal</b> | <b>14,368</b> | <b>15,912</b>  |
| <br>                                         |               |                |
| Office Payments                              | 2,173         | 22,770         |
| <b>With assistance payments - Subtotal</b>   | <b>2,173</b>  | <b>22,770</b>  |
| <br>                                         |               |                |
| <b>Total Payments Processed - Subtotal</b>   | <b>27,142</b> | <b>50,671</b>  |
| <br>                                         |               |                |
| Bank Draft (ACH) Payments                    | 12814         | 12934          |
| <b>Total Payments (Utility)</b>              | <b>39,956</b> | <b>63,605</b>  |
| <br>                                         |               |                |
| <b>Total Payments</b>                        | <b>54,284</b> | <b>101,342</b> |

## Traffic Counter at Drive-up Facility

|                                 |                                 |
|---------------------------------|---------------------------------|
| Night Drop *                    | Counter is broken               |
| 8-5 Drive-up Window Customers * | Counter is broken               |
| <b>Total Traffic Counter</b>    | <b>0                      0</b> |

\* These figures are included in the above Total Customer Contact Payments.

## Utility Division Activity Report - FYE 2025

|                                 | FYE 26    |         | FYE 25    |         |
|---------------------------------|-----------|---------|-----------|---------|
|                                 | September | YTD     | September | YTD     |
| STATUS REPORT                   |           |         |           |         |
| Regular Utility Accounts Billed | 45,731    | 136,504 | 45,306    | 136,572 |
| New Deposit Ons Billed          | 659       | 2,763   | 582       | 2,707   |
| Final Accounts Billed           | 865       | 2,308   | 517       | 2,314   |
| TOTAL METERS READ               | 47,255    | 141,575 | 46,405    | 141,593 |

**FIRE DEPARTMENT**

**4**



## NFD Monthly Progress Report September 2025

### Incident Response Type Summary

| Incident Type                              | Total       | % of Total     |
|--------------------------------------------|-------------|----------------|
| Fire                                       | 32          | 1.80%          |
| Hazardous Situation                        | 53          | 2.99%          |
| Law Enforcement Support                    | 32          | 1.80%          |
| Medical                                    | 1066        | 60.09%         |
| No Emergency                               | 385         | 21.70%         |
| Public Service                             | 199         | 11.22%         |
| Rescue                                     | 7           | 0.39%          |
| <b>Total Incident Count (Unique Calls)</b> | <b>1774</b> | <b>100.00%</b> |
| <b>Number of Total Unit Responses</b>      | <b>2320</b> |                |

Total Fire Loss – Unavailable At This Time.

The national requirement for reporting fire-related data is in the process of changing across the entire US from the NFIRS system to the NERIS system. Norman Fire transitioned to a new incident reporting system in September in order to bring us into compliance with the new requirements, and we are still implementing updated reporting and data collection. As we work towards completion, we are using both the old reporting system and the new to provide the most complete information we can. You may notice slightly different categories in the Incident Type Summary as a result. Thank you for your patience during this process.

|                   | Number of First-In Calls | Average Time/Seconds | Average Time/Minutes |
|-------------------|--------------------------|----------------------|----------------------|
| <b>Station #1</b> | 481                      | 300                  | 0:05:00              |
| <b>Station #2</b> | 206                      | 313                  | 0:05:13              |
| <b>Station #3</b> | 262                      | 369                  | 0:06:09              |
| <b>Station #4</b> | 177                      | 313                  | 0:05:13              |
| <b>Station #5</b> | 71                       | 573                  | 0:09:33              |
| <b>Station #6</b> | 68                       | 523                  | 0:08:43              |
| <b>Station #7</b> | 176                      | 343                  | 0:05:43              |
| <b>Station #8</b> | 131                      | 325                  | 0:05:25              |
| <b>Station #9</b> | 198                      | 383                  | 0:06:23              |

#### Community Outreach

|                            |    |                                                                                             |
|----------------------------|----|---------------------------------------------------------------------------------------------|
| Tours and Community Events | 20 | Tours, Aviation Festival, Citizen's Academy, Homecoming Bonfire & Parade, Clash for a Cause |
|----------------------------|----|---------------------------------------------------------------------------------------------|

#### Burn Permits

|                     |     |                                                            |
|---------------------|-----|------------------------------------------------------------|
| Burn Permits Issued | 195 | Conditions were favorable for burning 23 days in September |
|---------------------|-----|------------------------------------------------------------|

#### Training

|                                |      |                                                                                       |
|--------------------------------|------|---------------------------------------------------------------------------------------|
| Total Personnel Training Hours | 2279 | Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator |
|--------------------------------|------|---------------------------------------------------------------------------------------|



September 2025  
Total Calls By Station

| Total Calls by Station |                      |            |            |            |            |            |            |            |            |            |
|------------------------|----------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Station 1              |                      |            |            |            |            |            |            |            |            |            |
|                        | Total # of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| Engine 1               | 449                  | 425        | 1          | 3          | 1          | 0          | 6          | 9          | 1          | 3          |
| Brush 1                | 10                   | 5          | 0          | 1          | 0          | 1          | 2          | 1          | 0          | 0          |
| Ladder 1               | 91                   | 79         | 1          | 1          | 0          | 0          | 0          | 6          | 3          | 1          |
| **Chief 301            | 51                   | 6          | 4          | 1          | 2          | 0          | 1          | 31         | 6          | 0          |
| Station 1 Total        | 601                  |            |            |            |            |            |            |            |            |            |
| Station 2              |                      |            |            |            |            |            |            |            |            |            |
|                        | Total # of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| Engine 2               | 226                  | 3          | 199        | 5          | 5          | 0          | 0          | 10         | 4          | 0          |
| Brush 2                | 3                    | 1          | 1          | 0          | 1          | 0          | 0          | 0          | 0          | 0          |
| Ladder 2               | 14                   | 1          | 5          | 1          | 0          | 0          | 0          | 5          | 2          | 0          |
| HAZMAT                 | 49                   | 5          | 10         | 2          | 1          | 3          | 3          | 20         | 3          | 2          |
| Station 2 Total        | 292                  |            |            |            |            |            |            |            |            |            |
| Station 3              |                      |            |            |            |            |            |            |            |            |            |
|                        | Total # of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| Engine 3               | 299                  | 7          | 5          | 267        | 0          | 1          | 2          | 10         | 0          | 7          |
| Brush 3                | 29                   | 2          | 0          | 26         | 0          | 0          | 1          | 0          | 0          | 0          |
| Station 3 Total        | 328                  |            |            |            |            |            |            |            |            |            |
| Station 4              |                      |            |            |            |            |            |            |            |            |            |
|                        | Total # of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| Engine 4               | 201                  | 0          | 5          | 1          | 178        | 0          | 0          | 11         | 6          | 0          |
| Brush 4                | 3                    | 0          | 0          | 0          | 1          | 0          | 0          | 0          | 2          | 0          |
| Station 4 Total        | 204                  |            |            |            |            |            |            |            |            |            |
| Station 5              |                      |            |            |            |            |            |            |            |            |            |
|                        | Total # of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| Engine 5               | 19                   | 0          | 0          | 0          | 0          | 15         | 3          | 0          | 0          | 1          |
| Brush 5                | 75                   | 0          | 0          | 0          | 0          | 70         | 4          | 0          | 0          | 1          |
| Station 5 Total        | 94                   |            |            |            |            |            |            |            |            |            |
| Station 6              |                      |            |            |            |            |            |            |            |            |            |
|                        | Total # of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| Engine 6               | 38                   | 0          | 0          | 0          | 0          | 4          | 31         | 1          | 0          | 2          |
| Brush 6                | 73                   | 0          | 0          | 0          | 0          | 4          | 66         | 1          | 0          | 2          |
| Rescue Boat 6          | 1                    | 0          | 0          | 0          | 0          | 0          | 1          | 0          | 0          | 0          |
| Station 6 Total        | 112                  |            |            |            |            |            |            |            |            |            |
| Station 7              |                      |            |            |            |            |            |            |            |            |            |
|                        | Total # of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| Rescue 7               | 4                    | 2          | 0          | 1          | 0          | 0          | 0          | 1          | 0          | 0          |
| Squad 7                | 195                  | 7          | 3          | 2          | 1          | 0          | 0          | 177        | 4          | 1          |
| Brush 7                | 2                    | 0          | 0          | 0          | 0          | 0          | 1          | 0          | 1          | 0          |
| Station 7 Total        | 201                  |            |            |            |            |            |            |            |            |            |
| Station 8              |                      |            |            |            |            |            |            |            |            |            |
|                        | Total # of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| Engine 8               | 147                  | 1          | 0          | 0          | 6          | 0          | 0          | 8          | 132        | 0          |
| Brush 8                | 3                    | 0          | 0          | 0          | 1          | 0          | 0          | 0          | 2          | 0          |
| Tanker 8               | 4                    | 0          | 0          | 0          | 1          | 0          | 2          | 0          | 1          | 0          |
| Station 8 Total        | 154                  |            |            |            |            |            |            |            |            |            |
| Station 9              |                      |            |            |            |            |            |            |            |            |            |
|                        | Total # of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| Engine 9               | 219                  | 6          | 0          | 4          | 0          | 1          | 6          | 6          | 0          | 196        |
| Brush 9                | 11                   | 0          | 0          | 2          | 0          | 1          | 2          | 0          | 0          | 6          |
| Tanker 9               | 4                    | 0          | 0          | 0          | 0          | 1          | 3          | 0          | 0          | 0          |
| **Chief 401            | 40                   | 0          | 2          | 6          | 0          | 5          | 9          | 11         | 4          | 3          |
| Station 9 Total        | 274                  |            |            |            |            |            |            |            |            |            |





| NFD Monthly Progress Report |                      |                   |            |            |            |            |            |            |            |            |
|-----------------------------|----------------------|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| September 2025              |                      |                   |            |            |            |            |            |            |            |            |
| Total Calls By Station      |                      |                   |            |            |            |            |            |            |            |            |
| Fire Prevention             |                      |                   |            |            |            |            |            |            |            |            |
|                             | Total # of Responses | District 1        | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| Fire Marshal 1              | 1                    | 0                 | 0          | 0          | 0          | 0          | 0          | 1          | 0          | 0          |
| Fire Marshal 2              | 9                    | 0                 | 2          | 0          | 1          | 0          | 1          | 3          | 1          | 1          |
| **Fire Marshal 3            | 24                   | 2                 | 3          | 2          | 3          | 0          | 3          | 6          | 3          | 2          |
| Fire Marshal 5              | 1                    | 0                 | 0          | 0          | 0          | 0          | 0          | 0          | 1          | 0          |
| Prev. Totals                | 35                   |                   |            |            |            |            |            |            |            |            |
| Specialty Units             |                      |                   |            |            |            |            |            |            |            |            |
|                             | Total # of Responses | District 1        | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| EM3                         | 2                    | 0                 | 1          | 0          | 0          | 0          | 0          | 1          | 0          | 0          |
| EM4                         | 2                    | 0                 | 0          | 0          | 0          | 0          | 1          | 1          | 0          | 0          |
| Specialty Totals            | 4                    |                   |            |            |            |            |            |            |            |            |
| Notified Units              |                      |                   |            |            |            |            |            |            |            |            |
|                             | Total # of Responses | District 1        | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
| EM1*                        | 10                   | 0                 | 1          | 1          | 0          | 0          | 2          | 5          | 1          | 0          |
| EMS1*                       | 1                    | 0                 | 0          | 0          | 0          | 0          | 0          | 1          | 0          | 0          |
| NFD3*                       | 10                   | 0                 | 1          | 1          | 0          | 0          | 2          | 5          | 1          | 0          |
| Notified Total              | 21                   |                   |            |            |            |            |            |            |            |            |
|                             | Totals               | Total by District |            |            |            |            |            |            |            |            |
|                             | 2320                 | 552               | 244        | 327        | 202        | 106        | 152        | 331        | 178        | 228        |

\*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

\*\*As of 1/1/25 all All Assistant Chiefs will be designated 301, All Battalion Chiefs 401 and all On-Shift Fire Inspectors FM3



## EMERGENCY MANAGEMENT DIVISION

September 2025

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Regular Monthly Scheduled Activities</b><br>Meetings will be held at the Robinson EOC (2801 W. Robison) unless otherwise posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Outdoor Warning System</b><br>Each morning at 7:00 am, a silent test of the outdoor warning system is conducted. The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly. For special requests the audible test may not be completed. Such requests would be large event venues such as an OU home football game or the annual Medieval Fair.<br>The South Canadian Amateur Radio Society provided volunteering monitoring service of the system during the weekly audible test.<br>An audible test of the outdoor warning system is conducted for 60 seconds each Saturday if conditions are favorable. Three units are sounded for 20 seconds due to being a public park venue. They are located at Griffin Park, Reeves Park and the Animal Control facility.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>National Weather Service Weekly Weather Meetings</b><br>Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather. A mid-week call is done on Thursday afternoons at 2 pm. Special conference calls are made during times of severe weather as the NWS determines. This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather. National Weather Service Storm Spotter Training is located on their website at <a href="http://www.weather.gov/OUN">www.weather.gov/OUN</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>South Canadian Amateur Radio Society</b><br><b>SCARS (<a href="http://www.5nor.org">www.5nor.org</a>)</b><br>-SCARS is a vital preparedness partner with Emergency Management and are included in the City Emergency Operations Plan. They operate within the SKYWARN program for Norman, provide testing for amateur license, provide technical advice and service to the AUXCOM radio operation in the EOC. They participate in many community preparedness events throughout the year.<br>-Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club. The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations. This is held at the Fire Training Center.<br>-Each Wednesday morning at 9:15 am a communication test with state emergency management partners is conducted by the various geographical areas. This tests the local and statewide capability for various communication means across the state in preparedness for disaster operations.<br>-Each first Thursday evening of the month is amateur radio testing night at 6:00 pm at the Fire Training Center. Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing.<br>-Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. |

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## EMERGENCY MANAGEMENT DIVISION

September 2025

Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website [www.w5nor.org](http://www.w5nor.org). The Club meeting is the second Saturday of each month, 9 am at the Fire Training Center.

### **Local Emergency Preparedness Committee**

Meets quarterly at the Wellness Center (The Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. The LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting. Meetings occur on the first Wednesday of each quarter.

### **Emergency Management Activities**

#### **The Emergency Operations Plan**

Norman EM received approval for funding for a third party vendor to conduct a comprehensive update to the City plan in FY 27. Currently the plan is formatted in the All Hazards County format. Consideration will be to maintain the format or follow the Community Planning Guide 101 format. The current plan is valid and provides the tasks duties and responsibilities for the City Departments during disaster operations. Emergency Management is responsible for maintenance of the plan.

The Request for proposals has been delayed and is due out late October or November.

#### **Plans and Grants**

The mitigation plan is current and a required update is in process. Norman Participates in a County plan. This format strengthens the justification for mitigation projects by showing common hazards of multiple jurisdictions. The updated plan has been received by FEMA and is undergoing review.

Critical facility generator review project. The grant for funding to review the critical facilities need for generators has been completed and submitted to FEMA.

#### **Open Disaster Operations**

The wildfire from March 14 Fire Mutual Assistance Grant (FMAG). Initial documentation was provided for reimbursement and the process is ongoing.

The April 19, 2025, flooding original did not include Cleveland County\Norman due to insufficient reporting of damages by departments. Due to the knowledge an ability of the EM Coordinator an opportunity to be included in an appeals process was provided and submission of information was provided to OEM. The documentation for Norman’s part of the appeal has been completed and provided to OEM. There is no time frame for resolve as the Federal Government is currently in a ”shut down” mode.

### **Norman Emergency Response Volunteers**

#### **Special Response Teams Available**

There are several specialty teams available for response or community preparedness events. The Norman EM Unmanned Aerial Vehicle team, the Small Animal Response Team (SMart), The Oklahoma Large Animal Response Team (OLAFR), The MRC State Stress Response Team (OKSRT, a mental health asset) can support with coordination through Norman EM. The SmART received a grant through the OK Health Dept. This grant will assist in training and equipment purchasing. It will be managed by SmART. All of the teams are available to

[Type here]

## EMERGENCY MANAGEMENT DIVISION

September 2025

Incident Command through dispatch and in coordination with Norman EM. Norman EM will be requesting a review of the Volunteer program to ensure it is current within City guidelines. The program has existed for twenty years, and process and policy reviews are needed to ensure the protection of the volunteers and the City.

### **Red Cross Coordination**

We have dedicated volunteers that can respond quickly to the resident need for assistance. The primary task is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross.

### **Auxiliary Communications (AUXCOM)**

The AUXCOM capability is a work in progress. The Section is operational and developing new capacity for alternate communications means. Recruiting for operators is ongoing. Plans for future budget requests from PSST are being completed.

### **Events Planned**

Numerous events are planned for the remainder of the year. Support of the first few home OU games with medical and cooling support. Support of the Band competition in Moore, the Cleveland County Free Fair in September and many more.

### **Response Provided**

Cleveland County Free Fair September 4-6, OU Home Game August 30, September 6<sup>th</sup>, September 20<sup>th</sup>. Moore band Competition September 20, Observer in Health plex mass casualty September 10<sup>th</sup>. More than 500 volunteer hours were recorded.

### **EOC Operations and Facility**

Planning is ongoing for exercises. The outside maintenance facility is still being finalized. The facility space assigned to EM is not accessible to place the response trailer in without modifications to the parking lot median and the loss of some parking spaces. Other areas needing modification are being documented for budget requests for the next PSST agenda. Additional printers are procured and will add to the services for preparedness partners as they work in the facility. The amateur club is continuing work on the auxiliary communications room and tower. Continued improvements and upgrades will be projected as funding is available. From the outdoor siren activation situation it has been determined to remove the alternate control station from PD Dispatch until a solution is determined.

**HUMAN RESOURCES 5**

**HUMAN RESOURCES**  
**Monthly Report**  
**September 2025**

**HUMAN RESOURCES**

Total number of Employees: 1,004

Orientations: 3 - 8 new hires

Terminations: 8

**ADMINISTRATION**

- FMLA cases – 6 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
  - 79 birthdays and 90 anniversaries

**BENEFITS**

**New Enrollments: 4**

| <b>Benefit Participation</b> |          |          |
|------------------------------|----------|----------|
|                              | <b>#</b> | <b>%</b> |
| Medical                      | 799      | 92%      |
| Dental                       | 797      | 92%      |
| Vision                       | 613      | 71%      |
| Disability                   | 423      | 49%      |
| Supplemental Life            | 452      | 52%      |

*Total Benefit Eligible Population: 869*

| <b>Claims</b>  |                |
|----------------|----------------|
| Rx Claims      |                |
| ACTIVE         | \$552,207.75   |
| RETIREE        | \$37,668.85    |
| COBRA          | \$3,231.69     |
| HSA            | \$1,703.57     |
| Medical Claims | \$1,762,121.00 |
| Dental Claims  | \$ 86,356.85   |

**PERSONNEL ACTIONS**

**FTE New Hires – 5 (includes Councilmember)**

**Temp/Seasonal New Hires – 3**

**Total - 8**

| <b>Dept./Div.</b>                | <b>Position</b>               | <b>Number of Employees</b> |
|----------------------------------|-------------------------------|----------------------------|
| City Council                     | Councilmember                 | 1                          |
| Parks & Rec/Facilities           | Tradesworker                  | 1                          |
| Parks & Rec/Golf                 | Golf Course Attendant         | 2                          |
| Parks & Rec/Park Maintenance     | Maintenance Worker I          | 1                          |
| Parks & Rec/YFAC                 | Recreation Center Specialist  | 1                          |
| Utilities/Water Line Maintenance | Utility Distribution Worker I | 1                          |
| Utilities/Sewer Line Maintenance | Utility Collection Worker I   | 1                          |



**HUMAN RESOURCES**  
**Monthly Report**  
**September 2025**

**Promotions – 3**

| Dept./Div.             | Position            | Number of Employees |
|------------------------|---------------------|---------------------|
| Fire/Suppression       | Fire Captain        | 1                   |
| Parks & Rec/Recreation | Recreation Leader I | 1                   |
| Utilities/WTP          | WTP Manager         | 1                   |

**FTE Separations – 3**

**Temp/Seasonal Separations – 5**

**Total - 8**

| Dept./Div.             | Position                            | Number of Employees |
|------------------------|-------------------------------------|---------------------|
| Parks & Rec/Facilities | Tradesworker                        | 1                   |
| Parks & Rec/Recreation | Recreation Center Specialist (Temp) | 1                   |
| Parks & Rec/Recreation | Recreation Technician (PT)          | 1                   |
| Parks & Rec/WW Pool    | Admissions Clerk I (Temp)           | 1                   |
| Parks & Rec/WW Pool    | Lifeguard (Temp)                    | 1                   |
| Parks & Rec/WW Pool    | Slide & Gate Attendant (Temp)       | 1                   |
| Parks & Rec/YFAC       | Lifeguard Technician (Temp)         | 1                   |
| Police/Animal Welfare  | Animal Welfare Officer              | 1                   |

**TURNOVER STATS – does not include Temp/Seasonal stats**

| Department             | No. of Employees | No. of Terminated Employees | Turnover Rate |
|------------------------|------------------|-----------------------------|---------------|
| City Manager           | 16               |                             | 0.00%         |
| City Clerk             | 6                |                             | 0.00%         |
| Finance                | 23               |                             | 0.00%         |
| Fire                   | 164              |                             | 0.00%         |
| Human Resources        | 9                |                             | 0.00%         |
| Information Technology | 19               |                             | 0.00%         |
| Legal Department       | 9                |                             | 0.00%         |
| Municipal Court        | 12               |                             | 0.00%         |
| Parks & Recreation     | 108              | 2                           | 1.85%         |
| Planning & Comm Dev.   | 39               |                             | 0.00%         |
| Police                 | 260              | 1                           | 0.38%         |
| Public Works           | 125              |                             | 1.6%          |
| Utilities              | 164              |                             | 1.83%         |

**RECRUITMENT**

**Positions Requisitioned for Refill by Department/Division (# of vacancies)**

\*included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT\*

| Parks & Recreation                                        |                            |
|-----------------------------------------------------------|----------------------------|
| Seasonal PT* Recreation Center Specialist – All Locations | Tradesworker - Electrician |
| PT* Recreation Leader I – Whittier                        | PT* Lifeguard Leader (2)   |
| PT* Lifeguard Technician                                  |                            |
| Police                                                    |                            |
| Police Officer (7)                                        | Communications Officer II  |

**HUMAN RESOURCES  
Monthly Report  
September 2025**

|                                           |                                |
|-------------------------------------------|--------------------------------|
| Communications Officer I                  | Animal Welfare Officer         |
| Animal Welfare Technician                 |                                |
| <b>Public Works</b>                       |                                |
| Emergency Vehicle Tech Mech II            | Maintenance Worker I           |
| <b>Utilities</b>                          |                                |
| Water Reclamation Laborer – Temporary (2) | Sanitation Worker I            |
| Utility Distribution Worker I             | Utility Distribution Worker II |
| Utilities Supervisor                      |                                |
| <b>Planning</b>                           |                                |
| Planner II                                |                                |
| <b>Human Resources</b>                    |                                |
| PT* Intern                                | Human Resources Manager        |
| <b>Finance</b>                            |                                |
| Treasury Support Supervisor               |                                |
| <b>IT</b>                                 |                                |
| AI Analyst I                              |                                |

**Days to fill**

| <b><u>Full Time Position</u></b>        | <b><u>Date Posted</u></b> | <b><u>Offer Date</u></b> | <b><u>Days to fill</u></b> |
|-----------------------------------------|---------------------------|--------------------------|----------------------------|
| Maintenance Worker I (Park Maintenance) | 04/30/25                  | 08/19/25                 | 111                        |
| Utility Distribution Worker I           | 07/08/25                  | 08/14/25                 | 38                         |
| Tradesworker – HVAC                     | 07/30/25                  | 09/08/25                 | 41                         |
| Utility Collection Worker I             | 08/20/25                  | 09/15/25                 | 27                         |

\*Offer Date reflected for accurate days to fill numbers, all started in current month

| <b><u>PT/Seasonal Position</u></b>  | <b><u>Date Posted</u></b> | <b><u>Hire Date</u></b> |
|-------------------------------------|---------------------------|-------------------------|
| Golf Course Attendant               | 08/21/25                  | 09/18/25                |
| Golf Course Attendant               | 08/21/25                  | 09/19/25                |
| Recreation Center Specialist (YFAC) | 07/23/25                  | 09/29/25                |

\*371 registrations/applications to our openings, 17 new requisitions opened.

**SAFETY**

**RECORDABLE INJURIES – OSHA**

| <b><u>Department/Division</u></b> | <b><u>Nature of Injury</u></b>     | <b><u>How Sustained</u></b> | <b><u>Prognosis</u></b> | <b><u>Prevention Method</u></b>         |
|-----------------------------------|------------------------------------|-----------------------------|-------------------------|-----------------------------------------|
| Fire/Suppression                  | Left shoulder,<br>right knee, back | Slipped on step             | TBD                     | Caution and awareness                   |
| Fire/Prevention                   | Right knee                         | Stepped from truck          | TBD                     | Caution and awareness                   |
| Fire/Suppression                  | Lower back                         | Loading patient             | TBD                     | Caution and awareness                   |
| Utilities/Sanitation              | Right leg, back                    | Slipped and fell            | Light Duty              | Fix leaks before it becomes<br>a hazard |

**HUMAN RESOURCES****Monthly Report****September 2025****CURRENT NUMBER OF "AT FAULT" VEHICLE COLLISIONS PER CALENDAR YEAR:**

| <b>2025*</b> | <b>2024</b> | <b>2023</b> |
|--------------|-------------|-------------|
| 26           | 40          | 11          |

*\*CY2025 is current YTD***CURRENT NUMBER OF "AT FAULT" VEHICLE COLLISIONS PER FISCAL YEAR:**

| <b>2026</b> | <b>2025</b> | <b>2024</b> |
|-------------|-------------|-------------|
| 16          | 41          | 14          |

**RECORDABLE INJURIES PER CALENDAR YEAR:**

| <b>2025*</b> | <b>2024</b> | <b>2023</b> |
|--------------|-------------|-------------|
| 31           | 80          | 78          |

*\*CY2025 is current YTD***RECORDABLE INJURIES PER FISCAL YEAR:**

| <b>2026</b> | <b>2025</b> | <b>2024</b> |
|-------------|-------------|-------------|
| 8           | 65          | 62          |







**CITY OF NORMAN**

Information Technology Department  
Monthly Report –September 2025.

Working projects for the IT Department are as follows:

| Project                        | Description/improvement anticipated                                                                                                                                                                                                                                                                       | Status                                                                                                                                                                                                                                                         |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ERP Replacement Project        | Process improvements for Finance, Purchasing, AR/AP, Courts, HR, Payroll, Personnel, Parks and Rec, and Permits Management through newer technology, software, and business review processes.                                                                                                             | Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, Planning, and Parks to refine these new systems.                              |
| Main Site data center upgrades | Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements. | Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP. |
| Data storage migration         | The IT Department through a grant has purchased new data storage for the city's critical data.                                                                                                                                                                                                            | In Progress. Implementation of the hardware is complete, configuration is on going.                                                                                                                                                                            |

|                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Fiber Optic Installation for redundant loop at WTP and EOC                          | IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC in case of lost service from the main connection.                                               | Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation                                                                                                     |
| New Building construction/renovation support.                                       | The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven) | In Progress – PD Moves and Mary Abbot House expansion.<br>Complete – ECOC, HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station |
| Jenkins Street Fiber Move                                                           | Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.                                                                                                                                                                                                                                                                          | In Progress – Finance Dept. has made funds available, and the construction phase has begun.                                                                                                                      |
| IT Security training efforts for all network and email users at the City of Norman. | Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.                                                                                                                                                                                           | Ongoing monthly training continues with our cybersecurity education suite, as well as penetration testing of the city network and improvements from the pen test results.                                        |
| Endpoint Security Review                                                            | Review current endpoint security appliances and software and make upgrades and improvements as necessary.                                                                                                                                                                                                                                                                        | In Progress                                                                                                                                                                                                      |

|                                                        |                                                                                                                                                                      |                                                                                                                                                                                                |
|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Print consolidation                                    | Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.                                                                             | In Progress<br>estimated full completion in 2027                                                                                                                                               |
| Automated Meter Infrastructure                         | Implement and integrate AMI for meter reading and utility billing.                                                                                                   | In Progress – customer portal configuration in progress. Communication radios installation in progress. Project more than half implemented.                                                    |
| OS and software upgrade/migration                      | The city is moving to a new OS and software suite to replace older Microsoft OS and software.                                                                        | In Progress:<br>We are targeting the end of the calendar yr 2025 as completion date.                                                                                                           |
| Network Infrastructure Improvements                    | Utilize Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration. | In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.                                              |
| Integration of Computer Aided Dispatch with OU PD      | Create a software as a service model to share public safety software data with and between OU PD and Moore PD                                                        | Complete. Additional segmentation for OU and Moore PD presence with NPD during OU Football is in progress.                                                                                     |
| Move existing secondary IT Datacenter to new location. | Move all equipment from the current secondary site to a new more robust and secure site.                                                                             | In Progress: Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2025 if all tests of the new facility functionality are successful. |

### Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

### Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

### Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 260,559 attempted incoming in September 2025. A total of 225,387 messages were delivered, while 35,172 total incoming messages were considered Spam or hazardous e-mails by our email-filtering appliance and were quarantine or filtered (see **IT Table 3**). This number represents 7% of our inbound mail. This percentage has decreased significantly from previous months because of the IT Department's implementation of a new and more modern appliance. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

### Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of September 2025, the City of Norman's web site had 115,858 individual web sessions access the web site for 216,363 total page views. Of those sessions, 66,891 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

## Data Storage:

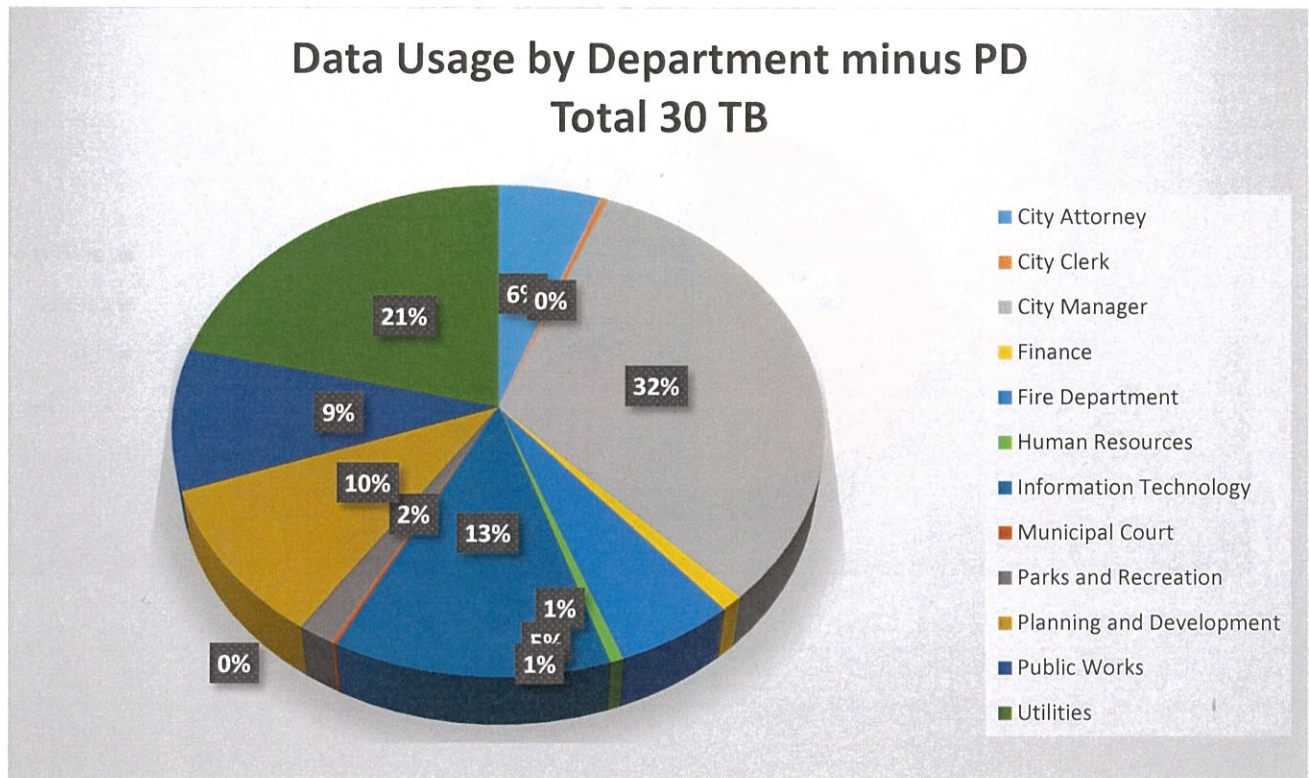
The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (**See IT Charts A,B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

## ERP Project Implementation Progress:

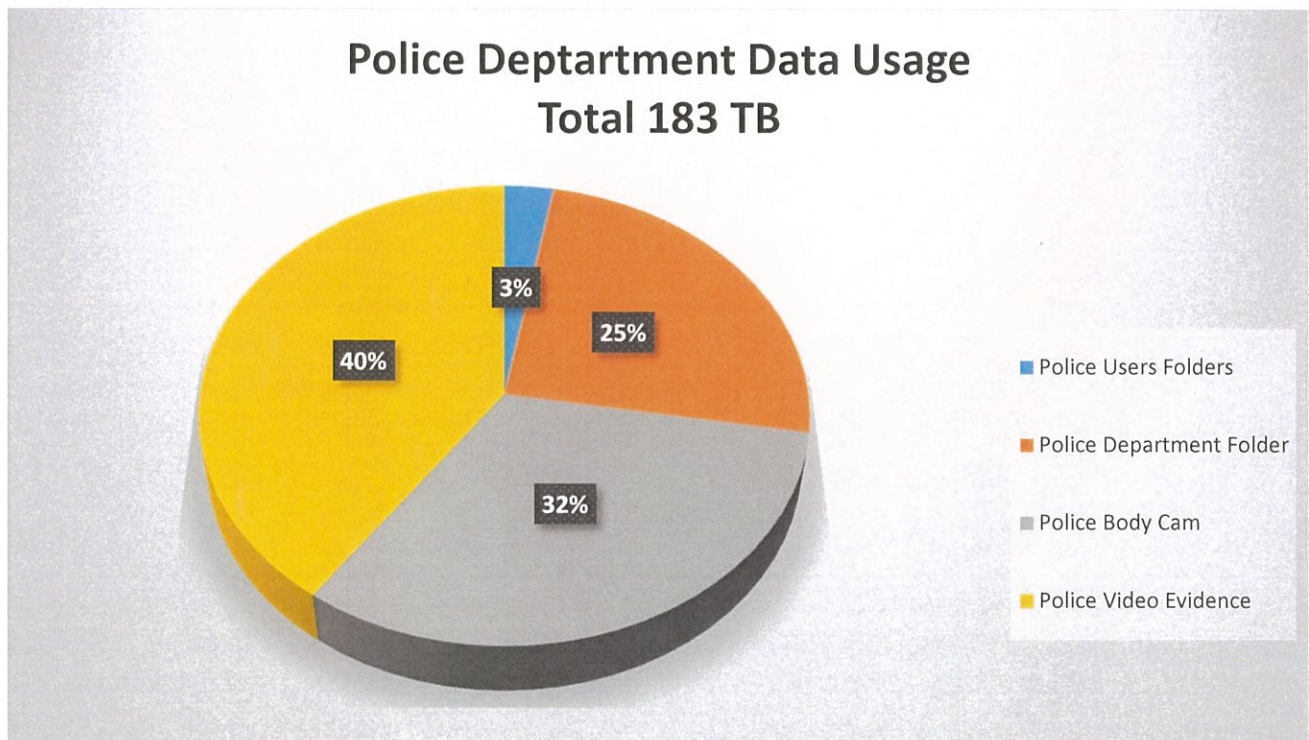
This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Although because of constant efforts to improve this project is never fully complete. The city now has enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software (x 2), Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software. The IT Department is currently reviewing a new option for Time and Attendance to improve automation of this function.



IT Table A



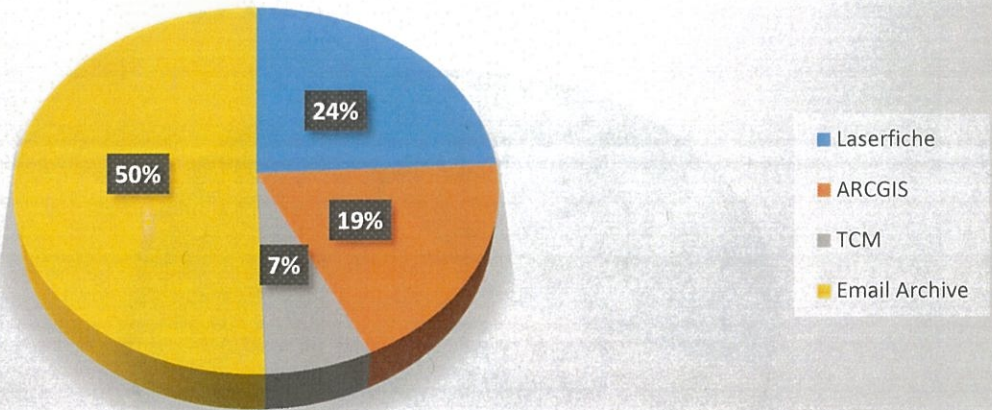
IT Table B



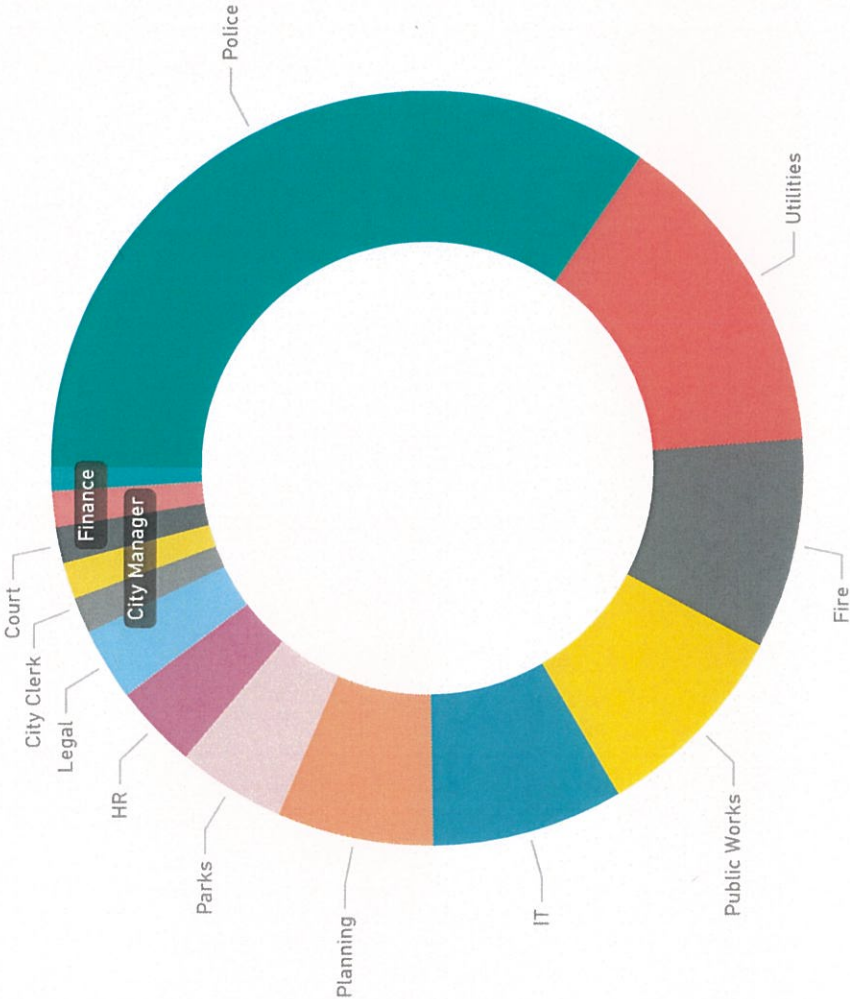
IT Table C



## Other City Data Usage Total 16 TB



Tickets by Department



New Tickets

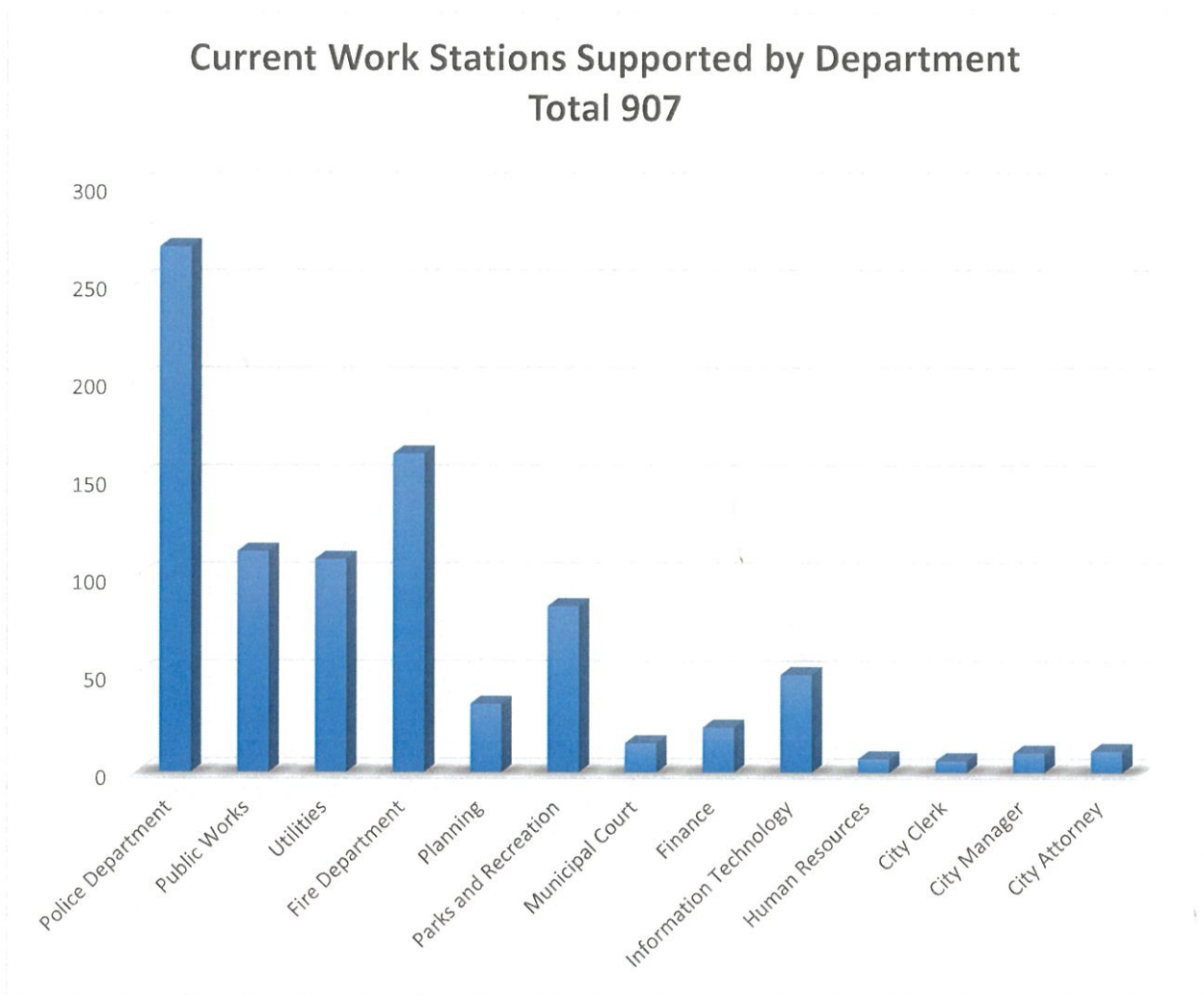
388

| Department   | Created | Closed |
|--------------|---------|--------|
| City Clerk   | 6       | 6      |
| City Council | 4       | 4      |
| City Manager | 6       | 6      |
| Court        | 6       | 5      |
| Finance      | 6       | 6      |
| Fire         | 35      | 31     |
| HR           | 14      | 14     |
| IT           | 32      | 29     |
| Legal        | 12      | 12     |
| Parks        | 18      | 18     |
| Planning     | 26      | 25     |
| Police       | 134     | 127    |
| Public Works | 34      | 33     |
| Utilities    | 55      | 54     |
| Total        | 388     | 362    |

Police had the highest Ticket Count at 134, followed by Utilities and Fire. City Council had the lowest Ticket Count at 4.

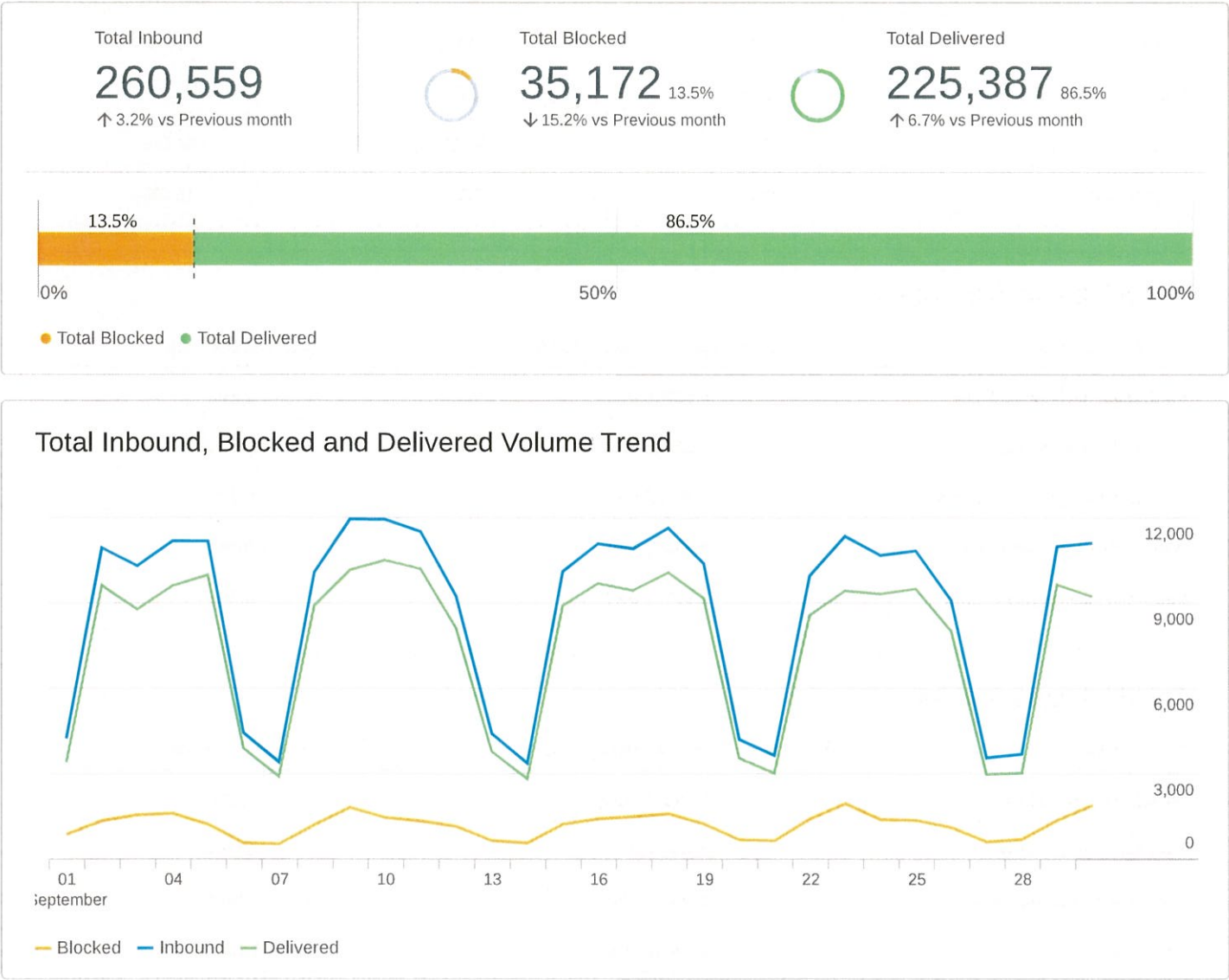
Police accounted for 34.54% of Ticket Count.

**Table 2**



# Inbound Email Summary

Statistics of messages from external users to internal users and domains.  
2025/09/01 00:00:00 - 2025/10/01 00:00:00 (UTC)





## Total Blocked by Category

| Category      | % of Total Inbound | Messages | vs Previous month |
|---------------|--------------------|----------|-------------------|
| Threats       | 1.1%               | 2,963    | - 26.0%           |
| Spam          | 7.9%               | 20,633   | + 6.7%            |
| Bulk          | 1.2%               | 3,174    | + 1.9%            |
| Others        | 3.2%               | 8,402    | - 44.0%           |
| Total Blocked | 13.4%              | 35,172   | - 15.2%           |

## Top 5 Inbound Recipients

| Envelope Recipient          | Messages(% of Total Inbound) | vs Previous month |
|-----------------------------|------------------------------|-------------------|
| jason.redden@normanok.gov   | 6,057 (3.1%)                 | - 1.2%            |
| esther.rojo@normanok.gov    | 4,062 (2.1%)                 | - 11.9%           |
| barbara.andros@normanok.gov | 3,750 (1.9%)                 | - 3.7%            |
| devra.smith@normanok.gov    | 3,592 (1.9%)                 | - 0.3%            |
| frederick.duke@normanok.gov | 3,581 (1.9%)                 | - 12.8%           |

## Top 5 Inbound Senders

| Envelope Sender               | Messages(% of Total Inbound) | vs Previous month |
|-------------------------------|------------------------------|-------------------|
| noreply@normanok.gov          | 20,493 (10.8%)               | - 8.5%            |
| Pager@ci.norman.ok.us         | 10,496 (5.5%)                | + 88.9%           |
| iadmin@s0u1rnm.vida.local     | 5,896 (3.1%)                 | + 64.0%           |
| <no domain>                   | 3,976 (2.1%)                 | + 55.4%           |
| VTINotifications@normanok.gov | 2,830 (1.5%)                 | + 0.3%            |

### Top 5 Inbound Receiving Domains

| Envelope Receiving Domain | Messages(% of Total Inbound) | vs Previous month |
|---------------------------|------------------------------|-------------------|
| normanok.gov              | 239,332 (91.9%)              | + 1.4%            |
| ci.norman.ok.us           | 11,252 (4.3%)                | + 1.6%            |
| sms.normanok.gov          | 9,964 (3.8%)                 | + 88.5%           |
| cucpub.ci.norman.ok.us    | 10 (0.0%)                    | - 88.6%           |
| classroom.normanok.gov    | 1 (0.0%)                     | + 0.0%            |

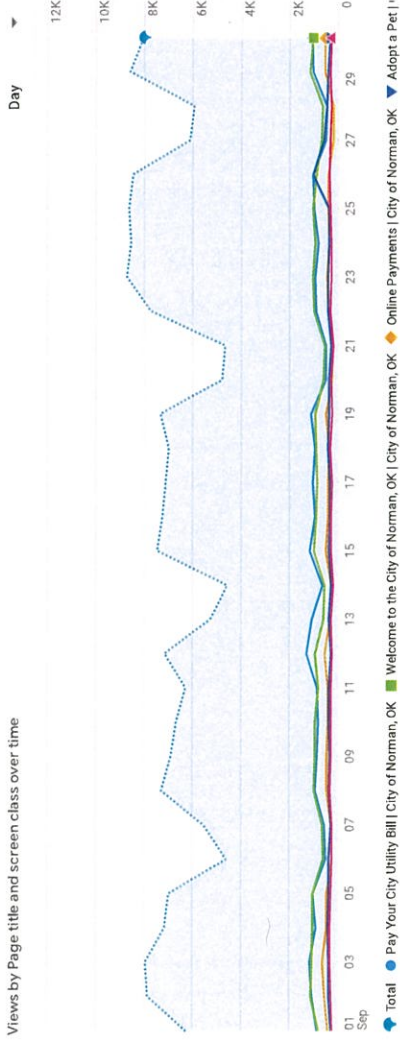
### Top 5 Inbound Sending Domains

| Envelope Sending Domain | Messages(% of Total Inbound) | vs Previous month |
|-------------------------|------------------------------|-------------------|
| normanok.gov            | 35,311 (14.9%)               | - 3.9%            |
| ci.norman.ok.us         | 12,631 (5.3%)                | + 102.6%          |
| in.constantcontact.com  | 6,645 (2.8%)                 | - 1.0%            |
| gmail.com               | 6,137 (2.6%)                 | - 12.8%           |
| s0u1rnm.vida.local      | 5,923 (2.5%)                 | + 64.7%           |

Monthly Page Views

Add filter

Views by Page title and screen class over time



Plots rows Search...

Page title and screen class

Views

Active users

Views per active user

Average engagement time per active user

Event count

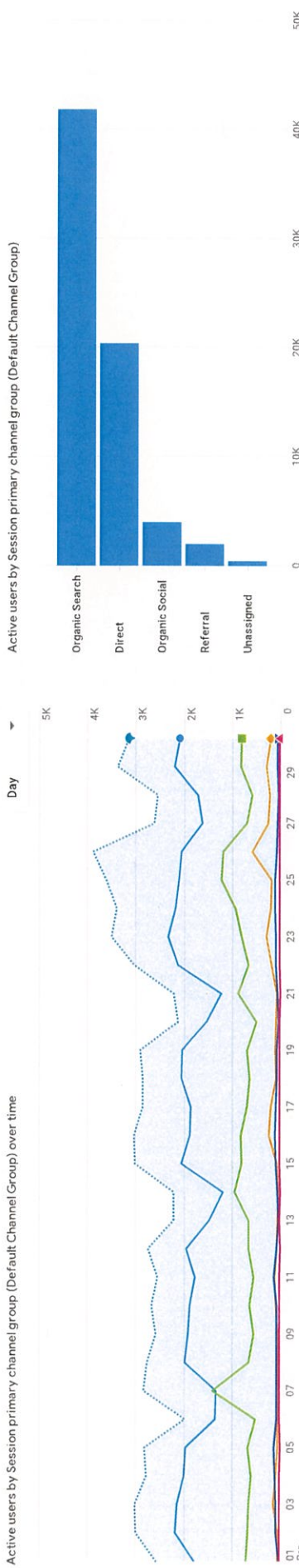
All events

Rows per page: 10 Go to: 1 1-10 of 1855

|                                     |                                                                   |                 |               |                 |               |      |        |     |        |                 |               |
|-------------------------------------|-------------------------------------------------------------------|-----------------|---------------|-----------------|---------------|------|--------|-----|--------|-----------------|---------------|
| <input checked="" type="checkbox"/> | Total                                                             | 206,082         | 100% of total | 67,470          | 100% of total | 3.05 | Avg 0% | 53s | Avg 0% | 604,162         | 100% of total |
| <input checked="" type="checkbox"/> | 1 Pay Your City Utility Bill   City of Norman, OK                 | 25,615 (12.43%) |               | 13,464 (19.96%) |               | 1.90 |        | 22s |        | 91,838 (15.2%)  |               |
| <input checked="" type="checkbox"/> | 2 Welcome to the City of Norman, OK   City of Norman, OK          | 25,324 (12.29%) |               | 12,929 (19.16%) |               | 1.96 |        | 19s |        | 66,712 (11.04%) |               |
| <input checked="" type="checkbox"/> | 3 Online Payments   City of Norman, OK                            | 11,460 (5.56%)  |               | 7,359 (10.91%)  |               | 1.56 |        | 10s |        | 27,899 (4.62%)  |               |
| <input checked="" type="checkbox"/> | 4 Adopt a Pet   City of Norman, OK                                | 11,035 (5.35%)  |               | 4,831 (7.16%)   |               | 2.28 |        | 37s |        | 23,448 (3.88%)  |               |
| <input checked="" type="checkbox"/> | 5 Animal Welfare   City of Norman, OK                             | 7,880 (3.82%)   |               | 4,612 (6.84%)   |               | 1.71 |        | 15s |        | 24,525 (4.06%)  |               |
| <input type="checkbox"/>            | 6 Job Opportunities   City of Norman, OK                          | 5,881 (2.85%)   |               | 3,453 (5.12%)   |               | 1.70 |        | 56s |        | 17,306 (2.86%)  |               |
| <input type="checkbox"/>            | 7 Westwood Golf Course   City of Norman, OK                       | 3,519 (1.71%)   |               | 1,775 (2.63%)   |               | 1.98 |        | 29s |        | 10,906 (1.81%)  |               |
| <input type="checkbox"/>            | 8 Department Activity Reports   City of Norman, OK                | 3,253 (1.58%)   |               | 1,397 (2.07%)   |               | 2.33 |        | 53s |        | 19,709 (3.26%)  |               |
| <input type="checkbox"/>            | 9 Information: 2025 Residential Fall Cleanup   City of Norman, OK | 3,176 (1.54%)   |               | 2,074 (3.07%)   |               | 1.53 |        | 33s |        | 7,549 (1.25%)   |               |
| <input type="checkbox"/>            | 10 Trash & Recycling   City of Norman, OK                         | 3,150 (1.53%)   |               | 2,053 (3.04%)   |               | 1.53 |        | 32s |        | 10,041 (1.66%)  |               |

Monthly Site Traffic

Active users by Session primary channel group (Default Channel Group) over time



Legend: Total (blue circle), Organic Search (green square), Direct (orange diamond), Organic Social (blue triangle), Referral (red triangle), Unassigned (purple triangle)

Plot rows

Search...

| Plot rows                           |                  |                 |                 |                 |     |      |      |        |                  | Search...     | Rows per page: | 10                | 1-6 of |
|-------------------------------------|------------------|-----------------|-----------------|-----------------|-----|------|------|--------|------------------|---------------|----------------|-------------------|--------|
| Session primary...Channel Group     |                  |                 |                 |                 |     |      |      |        |                  | +             | Event count    | Session key event |        |
|                                     |                  |                 |                 |                 |     |      |      |        |                  |               | All events     | rate              |        |
|                                     |                  |                 |                 |                 |     |      |      |        |                  |               | All events     | rate              |        |
|                                     |                  |                 |                 |                 |     |      |      |        |                  |               | All events     | rate              |        |
| <input checked="" type="checkbox"/> | Total            | 67,470          | 114,921         | 61,756          | 31s | 0.92 | 5.26 | 53.74% | 604,162          | 100% of total | 0%             |                   |        |
| <input checked="" type="checkbox"/> | 1 Organic Search | 41,840 (62.01%) | 81,255 (70.71%) | 47,304 (76.6%)  | 36s | 1.13 | 5.36 | 58.22% | 435,513 (72.09%) |               | 0%             |                   |        |
| <input checked="" type="checkbox"/> | 2 Direct         | 20,363 (30.18%) | 26,685 (23.22%) | 11,411 (18.48%) | 18s | 0.56 | 4.89 | 42.76% | 130,373 (21.58%) |               | 0%             |                   |        |
| <input checked="" type="checkbox"/> | 3 Organic Social | 3,967 (5.88%)   | 4,909 (4.27%)   | 2,010 (3.25%)   | 15s | 0.51 | 4.07 | 40.95% | 19,988 (3.31%)   |               | 0%             |                   |        |
| <input checked="" type="checkbox"/> | 4 Referral       | 1,968 (2.92%)   | 3,150 (2.74%)   | 1,576 (2.55%)   | 38s | 0.80 | 5.25 | 50.03% | 16,531 (2.74%)   |               | 0%             |                   |        |
| <input checked="" type="checkbox"/> | 5 Unassigned     | 429 (0.64%)     | 478 (0.42%)     | 87 (0.14%)      | 14s | 0.20 | 3.65 | 18.2%  | 1,746 (0.29%)    |               | 0%             |                   |        |
| <input type="checkbox"/>            | 6 Organic Video  | 2 (<0.01%)      | 2 (<0.01%)      | 2 (<0.01%)      | 9s  | 1.00 | 5.50 | 100%   | 11 (<0.01%)      |               | 0%             |                   |        |





**MONTHLY REPORT - LEGAL DEPARTMENT**  
**September 2025 Report**  
**(Submitted October 10, 2025)**

**MONTHLY HIGHLIGHTS:**

**LIST OF PENDING CASES:**

**UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT**

**UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK**

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

**UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA**

Yoon v. City of Norman, Case No. CIV-2025-804 D

**OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS**

Allison et al v. Post et al, CV-24-3374, SC 122946

Bad Day Towing & Recovery v. City of Norman, SD-123,329; CV-2024-2032 (K)

**COURT OF CRIMINAL APPEALS**

**CLEVELAND COUNTY DISTRICT COURT**

**A.     *General Lawsuits***

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

Armstrong v. City of Norman, CJ-2012-1638 (K)

City v. Geoffrey and Kristin Arce, CV-2024-3662 (K, M, S)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

Norman Hospitality, Inc., CV-2025-2015 (K, R)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

Pioneer Library System, CJ-2025-1260 (K, R)

Regina Grace, CJ-2025-873

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)

State of Oklahoma Department of Mental Health & Substance Abuse Services Trust v. City of Norman, et. al. CV-2025-2582

This case was filed on September 25, 2025, and served on the City October 2, 2025. It seeks quiet title to certain parcels on the Griffin Memorial campus.

University Town Center, LLC v. City of Norman et al, CJ-2024-1405

Wattie Wolfe Company, Inc. v. City of Norman, et. al., CJ-2025-1366 TB (K, R)

This case was filed on August 28, 2025. It arise out of a dispute between Wattie Wolfe Co, Inc., and GE Johnson Construction Co., Inc., regarding work that Wattie Wolfe performed on the YFAC.

**B. *Condemnation Proceedings***

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

City of Norman v. Tietzort Revocable Trust, et al., CJ-2013-775 (M)

City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)

City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):

City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

**C. *Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate***

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

Katy Construction Co., CV-2024-2213

US Bank National Association v. Hudson et al., CJ-2024-996

US Bank National Association v. Vermillion et al., CJ-2024-1019

Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824

First Bank & Trust Co. v. Norman Hospitality, Inc. et al., CJ-2025-749

**D. *Municipal Court Appeals***

**E. *Small Claims Court***

None

F. ***Board of Adjustment Appeals***

None

**LABOR / ADMINISTRATIVE PROCEEDINGS**

A. ***Grievance & Arbitration Proceedings (K)***

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)

AFSCME Grievance FYE-24-09 – (James Salley – Termination)

AFSCME Grievance FYE-25-3 - (Donald Cox - Termination)

This grievance has been resolved and will no longer appear on the monthly report.

AFSCME Grievance FYE-26-01 – (Susie Block - Termination)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)

IAFF Grievance FYE 23 – (Matt Ferris – Discipline)

IAFF Grievance FYE-24 – (Non-Emergency Call Back)

IAFF Grievance FYE-24 – (Failure to Staff Personnel)

IAFF Grievance FYE-25 – (Failure to Follow Progressive Discipline)

IAFF Grievance FYE-25 – (Paid Convention Leave)

B. ***Equal Employment Opportunity Commission (EEOC)***

Worthly v. City of Norman – Charge No. 564-2025-01069

C. ***Contested Unemployment Claims (OESC)***

Application of Dawn James – Claim ID 487173815

**MUNICIPAL COURT PROSECUTIONS**

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through September 2025. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

|       | <b><u>ADULT CASES</u></b> |           |           | <b><u>JUVENILE CASES</u></b> |           |           | <b><u>COURT SESSIONS</u></b> |           |           |
|-------|---------------------------|-----------|-----------|------------------------------|-----------|-----------|------------------------------|-----------|-----------|
| Month | FYE<br>24                 | FYE<br>25 | FYE<br>26 | FYE<br>24                    | FYE<br>25 | FYE<br>26 | FYE<br>24                    | FYE<br>25 | FYE<br>26 |
| JULY  | 464                       | 359       | 514       | 11                           | 25        | 10        | 10                           | 11        | 11        |
| AUG   | 341                       | 493       | 585       | 7                            | 6         | 18        | 16                           | 13        | 13        |
| SEPT  | 295                       | 395       | 473       | 18                           | 11        | 11        | 8                            | 10        | 13        |

|              | <u>ADULT CASES</u> |       |       | <u>JUVENILE CASES</u> |     |    | <u>COURT SESSIONS</u> |     |    |
|--------------|--------------------|-------|-------|-----------------------|-----|----|-----------------------|-----|----|
| OCT          | 346                | 420   |       | 7                     | 13  |    | 11                    | 10  |    |
| NOV          | 292                | 246   |       | 11                    | 15  |    | 10                    | 6   |    |
| DEC          | 163                | 314   |       | 9                     | 13  |    | 4                     | 8   |    |
| JAN          | 280                | 419   |       | 9                     | 11  |    | 5                     | 12  |    |
| FEB          | 338                | 318   |       | 20                    | 0   |    | 12                    | 6   |    |
| MAR          | 466                | 464   |       | 8                     | 16  |    | 10                    | 10  |    |
| APR          | 443                | 621   |       | 11                    | 3   |    | 14                    | 11  |    |
| MAY          | 430                | 546   |       | 26                    | 10  |    | 10                    | 12  |    |
| JUNE         | 333                | 463   |       | 7                     | 15  |    | 9                     | 10  |    |
| TOTALS / YTD | 4,191              | 4,858 | 1,572 | 144                   | 138 | 39 | 119                   | 119 | 37 |

### WORKERS' COMPENSATION COURT

The total number cases pending as of September are 16. In October, the City Council will be considering two Joint Petition settlements. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

| DEPARTMENT   | DIVISION               | PENDING CASES | FYE 26 CASES | FYE 25 CASES | FYE24 CASES | FYE23 CASES |
|--------------|------------------------|---------------|--------------|--------------|-------------|-------------|
| Fire         | Suppression            | 11            | 2            | 8            | 3           | 9           |
| Fire         | Prevention             |               |              |              |             |             |
| Parks/Rec    | Facility Maintenance   |               |              | 1            |             |             |
| Parks/Rec.   | Park Maintenance       |               |              |              |             |             |
| Parks/Rec    | Westwood Pool          |               |              |              |             |             |
| Police       | Criminal Investigation |               |              |              |             |             |
| Police       | Patrol                 | 3             |              |              | 2           | 1           |
| Police       | Administration         |               |              |              |             |             |
| Public Works | Street Maintenance     | 1             |              | 1            |             |             |
| Public Works | Fleet                  | 1             |              | 1            | 1           |             |
| Public Works | Storm Water            |               |              |              | 2           |             |
| Public Works | Traffic Control        |               |              |              |             | 1           |
| Utilities    | Line Maintenance       |               |              |              |             | 1           |
| Utilities    | Sanitation             |               |              |              |             | 1           |
| TOTALS       |                        | 16            | 2            | 11           | 8           | 13          |

#### ***List of Pending Cases***

***Bernhardt, Jefferson B. v. City of Norman, CM-2025-04357A***

***(FD/Suppression/Fire Captain, L Knee, (Denied) Whole Body***

***Bernhardt, Kyle v. City of Norman, CM-2024-06289K***

***(FD/Suppression/Fire Driver Engineer, Left Shoulder)***

***A Joint Petition settlement in the above claim will be considered by the City Council on October 14, 2025.***

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Faught, David v. City of Norman, CM3-2025-02198A

(Fire, Suppression, Firefighter, Lower Back)

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

**Hiatt, Darin v. City of Norman, CM-2024-04540W**

***(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)***

***A Joint Petition settlement in the above claim will be considered by the City Council on October 14, 2025.***

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

McCawley, Billy v. City of Norman, CM-2025-03486 L

(FD/Suppression, Fire Driver Engineer, Right Shoulder)

Mohrmann, Noel v. City of Norman, CM-2025-02034P

(Fire, Suppression, Fire Driver Engineer, L Shoulder, Left Arm & Left Hand)

Moring, Barry v. City of Norman, CM-25-00042 J

(Fire, Suppression, Fire Captain, Cancer, Body as a Whole)

Musgrove, Nicholas v. City of Norman, CM-25-03313 M

(Fire, Suppression, Fire Captain, Right Lower Leg and Right Knee)

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Skelly, Gregory D., CM-2025-01674 M

(Fire, Suppression, Asst. Fire Chief, Lungs, Respiratory System, Heart, Trachea)

**TORT CLAIMS**

The following is a breakdown of the Tort Claims activity through September 2025.

| <b>DEPARTMENT</b>          | <b>FYE 26<br/>Month</b> | <b>FYE 26<br/>YTD</b> | <b>FYE 25<br/>YTD</b> | <b>FYE 24<br/>YTD</b> | <b>FYE 23<br/>YTD</b> |
|----------------------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Animal Control             |                         |                       | 1                     |                       | 2                     |
| Finance – IT               |                         |                       | 1                     |                       |                       |
| Fire                       |                         |                       |                       | 2                     |                       |
| Legal                      |                         |                       |                       |                       |                       |
| Other                      |                         |                       | 4                     | 5                     | 5                     |
| Parks                      |                         |                       | 9                     | 2                     | 1                     |
| Planning                   | 2                       | 2                     | 2                     |                       | 1                     |
| Police                     |                         | 1                     | 3                     | 9                     | 8                     |
| Public Works – other       |                         |                       | 2                     | 2                     | 5                     |
| Public Works – Stormwater  |                         |                       |                       |                       |                       |
| Public Works – Engineering |                         |                       | 1                     |                       |                       |
| Public Works – Streets     | 1                       | 2                     | 13                    | 13                    | 8                     |
| Utilities – other          |                         |                       |                       | 2                     |                       |
| Utilities – Water          |                         |                       | 5                     | 5                     | 16                    |
| Utilities – Sanitation     | 1                       | 3                     | 11                    | 11                    | 7                     |
| Utilities – Sewer          | 1                       | 1                     | 8                     | 10                    | 3                     |
| <b>TOTAL CLAIMS</b>        | <b>5</b>                | <b>9</b>              | <b>60</b>             | <b>61</b>             | <b>56</b>             |

| <b>CURRENT CLAIM STATUS</b>                             | <b>FYE 26<br/>TO DATE</b> | <b>FYE 25</b> | <b>FYE 24</b> | <b>FYE 23</b> |
|---------------------------------------------------------|---------------------------|---------------|---------------|---------------|
| Claims Filed                                            | 9                         | 60            | 61            | 56            |
| Claims Open and Under Consideration                     | 4                         | 0             | 0             | 0             |
| Claims Not Accepted Under Statute/Other                 | 0                         | 2             | 1             | 4             |
| Claims Paid Administratively                            | 3                         | 23            | 26            | 25            |
| Claims Paid Through Council Approval                    | 0                         | 6             | 5             | 2             |
| Claims Resulting in a Lawsuit for FY                    | 0                         | 3             | 1             | 0             |
| Claims Barred by Statute<br>(No Further Action Allowed) | 0                         | 20            | 28            | 25            |
| Claims in Denied Status<br>(Still Subject to Lawsuit)   | 2                         | 6             | 0             | 0             |



**MUNICIPAL COURT**

**8**

**MUNICIPAL COURT  
MONTHLY REPORT  
SEPTEMBER - FY '26**

**CASES FILED**

|                    | <u>SEPTEMBER</u> | <u>FY 26</u> | <u>Y-T-D</u> | <u>SEPTEMBER</u> | <u>FY 25</u> | <u>Y-T-D</u> |
|--------------------|------------------|--------------|--------------|------------------|--------------|--------------|
| Traffic            | 918              |              | 3,668        | 566              |              | 2,096        |
| Non-Traffic        | 367              |              | 1,043        | 349              |              | 822          |
| SUB TOTAL          | 1,285            |              | 4,711        | 915              |              | 2,918        |
| Parking            | 917              |              | 2,094        | 740              |              | 2,317        |
| <b>GRAND TOTAL</b> | <b>2,202</b>     |              | <b>6,805</b> | <b>1,655</b>     |              | <b>5,235</b> |

**CASES DISPOSED**

|                    | <u>SEPTEMBER</u> | <u>FY 26</u> | <u>Y-T-D</u> | <u>SEPTEMBER</u> | <u>FY 25</u> | <u>Y-T-D</u> |
|--------------------|------------------|--------------|--------------|------------------|--------------|--------------|
| Traffic            | 1,134            |              | 4,187        | 643              |              | 2,374        |
| Non-Traffic        | 254              |              | 774          | 343              |              | 907          |
| SUB TOTAL          | 1,388            |              | 4,961        | 986              |              | 3,281        |
| Parking            | 802              |              | 1,646        | 693              |              | 1,875        |
| <b>GRAND TOTAL</b> | <b>2,190</b>     |              | <b>6,607</b> | <b>1,679</b>     |              | <b>5,156</b> |

**REVENUE**

|                    | <u>SEPTEMBER</u>     | <u>FY 26</u> | <u>Y-T-D</u>         | <u>SEPTEMBER</u>     | <u>FY 25</u> | <u>Y-T-D</u>         |
|--------------------|----------------------|--------------|----------------------|----------------------|--------------|----------------------|
| Traffic            | \$ 144,909.77        |              | \$ 456,094.90        | \$ 74,360.01         |              | \$ 258,194.59        |
| Non-Traffic        | \$ 18,576.46         |              | \$ 66,847.78         | \$ 20,553.42         |              | \$ 63,905.50         |
| SUB TOTAL          | \$ 163,486.23        |              | \$ 522,942.68        | \$ 94,913.43         |              | \$ 322,100.09        |
| Parking            | \$ 26,850.00         |              | \$ 59,730.00         | \$ 24,355.00         |              | \$ 67,722.00         |
| <b>GRAND TOTAL</b> | <b>\$ 190,336.23</b> |              | <b>\$ 582,672.68</b> | <b>\$ 119,268.43</b> |              | <b>\$ 389,822.09</b> |

MUNICIPAL COURT - MONTHLY REPORT  
September 2025

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 30 new cases and closed 24 cases during the month of September 2025. 2 Mediations were held.

**PARKS AND RECREATION 9**

## **Park Development Activities September 2025**

### **Neighborhood Parks**



Work continued on the construction of our newest neighborhood park—Bishop Creek Eco Park (at Carter and Alameda intersection). Downey Contracting has been working on the first phases of the trail construction, including setting piers for the boardwalk sections planned for the wetland area. They are also grading the area for the new parking lot and picnicking/seating areas in the northwest corner of the site. Work will continue throughout the year to construct the modifications to Bishop Creek that will act as stormwater detention, along with installing solar lighting and a rain garden as part of the drainage system in the park. The park is scheduled to be completed in early 2026.

### **Landscape Projects**



Crews finished installing a new landscape designed in-house for the Main Street median island, just west of the Hal Muldrow Drive intersection. This is a prototype landscape for these areas that requires less maintenance and includes no Bermuda grass; instead, it is made up of native species mixed with colorful hardscape material. We will use this area to show how we intend to renovate all the medians between Thompson Drive and the I-35 bridge, with the assistance of sponsors from the private sector, who have shown a growing interest in updating our beautification islands and beds throughout town. All the area re-designs will be done by the on-staff Landscape Architects.

### **Forestry**



Contractors worked to complete our pilot project of invasive species removal at Sutton Urban Wilderness. The park has been overtaken in many forested areas by Chinese Privet and Eastern Red Cedar. The first project completed last month entailed removing these species from a 2–3-acre area near the main entry of the park trails, along the shores of the smaller lake in the park. Once the initial forestry mulching was done, those areas were cleaned by ground crews, where the equipment couldn't reach without damaging the trees we wanted to save. Ground crews also removed any leftover poison ivy stands and broken branches in the "good" trees located in that area. Additional areas will be cleared of invasives as time and budget allow. All this work is endorsed by the Sutton Wilderness Advisory Committee.

# SEPTEMBER 2025 PARK MAINTENANCE DIVISION

|                                  | FY26                   | FY26       | FY25                   | FY25       |
|----------------------------------|------------------------|------------|------------------------|------------|
| <b>SAFETY REPORT</b>             | <b>MTD</b>             | <b>YTD</b> | <b>MTD</b>             | <b>YTD</b> |
| On-The-Job Injuries              | 0                      | 0          | 2                      | 6          |
| Vehicle Accidents                | 0                      | 0          | 0                      | 0          |
| Employee responsible             | 0                      | 0          | 0                      | 0          |
| <b>ROUTINE ACTIVITIES</b>        | <b>Total Man Hours</b> |            | <b>Total Man Hours</b> |            |
| Ballfield Maintenance            | 12                     | 40.00      | 107.50                 | 921.50     |
| Big Mowing                       | 263.25                 | 721.50     | 76.00                  | 1140.00    |
| Bike Racks                       | 0                      | 0.00       | 0.00                   | 106.50     |
| Carpentry/Project Building       | 25                     | 123.50     | 48.00                  | 1971.75    |
| Chemical Spraying/Fertilization  | 69                     | 270.50     | 49.00                  | 870.50     |
| Christmas Setup/Repair/Removal   | 20                     | 20.00      | 0.00                   | 1377.50    |
| Concrete/Masonry                 | 168                    | 168.00     | 0.00                   | 102.00     |
| Dirt/Sand/Mulch/Gravel Work      | 56                     | 157.50     | 0.00                   | 314.00     |
| Equipment Maintenance/Service    | 115                    | 321.75     | 223.00                 | 2609.25    |
| Equipment Repair                 | 146.25                 | 394.75     | 0.00                   | 499.75     |
| Equipment Transport              | 0                      | 6.00       | 0.00                   | 140.50     |
| Events                           | 174.5                  | 613.75     | 18.00                  | 1466.00    |
| Fence Repairs                    | 12                     | 28.00      | 0.00                   | 347.00     |
| Homeless Camp Cleanup            | 55                     | 71.75      | 0.00                   | 135.00     |
| Landscape Maintenance            | 122.5                  | 220.50     | 257.00                 | 2294.00    |
| Material Hauling                 | 79.75                  | 132.75     | 40.00                  | 749.50     |
| Office Work/Planning/Supervision | 330.25                 | 790.00     | 26.00                  | 1375.75    |
| Painting                         | 8                      | 8.00       | 0.00                   | 162.50     |
| Playground Inspection            | 480                    | 1002.75    | 188.00                 | 2362.75    |
| Park Tree Work                   | 31.75                  | 97.75      | 0.00                   | 323.00     |
| Playground Maintenance           | 201.25                 | 264.00     | 107.00                 | 1089.50    |
| Powerwashing                     | 18                     | 37.50      | 0.00                   | 39.00      |
| Purchasing Parts/Supplies        | 12                     | 34.00      | 0.00                   | 118.75     |
| Recycling                        | 0                      | 0.00       | 0.00                   | 24.00      |
| Restroom Maintenance             | 33                     | 68.00      | 0.00                   | 262.50     |
| Seasonal City Cleanups           | 0                      | 0.00       | 0.00                   | 314.25     |
| Seeding/Sodding                  | 9                      | 82.50      | 13.00                  | 196.50     |
| Sign Maintenance/Flags           | 17                     | 61.00      | 0.00                   | 164.25     |
| Snow/Ice Removal/Ice Melt        | 0                      | 0.00       | 0.00                   | 538.50     |

|                                     |               |         |        |         |
|-------------------------------------|---------------|---------|--------|---------|
| Sprinkler Maintenance               | <b>220.25</b> | 648.25  | 188.00 | 1710.25 |
| Street Tree Work/Storm Damage       | <b>12</b>     | 45.00   | 60.00  | 506.50  |
| Stump Grinding                      | <b>16</b>     | 82.00   | 0.00   | 94.00   |
| Trail Maintenance                   | <b>29.5</b>   | 102.50  | 52.00  | 363.00  |
| Training (Safety/CEU's)             | <b>64.25</b>  | 131.75  | 0.00   | 334.75  |
| Trash Maintenance                   | <b>405</b>    | 1034.75 | 248.50 | 3705.25 |
| Trim Mowing                         | <b>965.75</b> | 2736.75 | 667.00 | 5603.00 |
| Vandalism Repair                    | <b>0</b>      | 1.75    | 23.50  | 298.00  |
| Vector Control                      | <b>5</b>      | 59.00   | 19.00  | 141.50  |
| Watering                            | <b>10</b>     | 74.50   | 31.00  | 151.50  |
| Welding                             | <b>8</b>      | 11.00   | 0.00   | 68.50   |
| Shopping Carts (by cart, not hours) | <b>20</b>     | 99.00   | 0.00   | 186.00  |



**SEPTEMBER 2025  
RECREATION DIVISION  
MONTHLY REPORT**

**Little Axe Community Center:** For September, the after-school program had 22 kids enrolled, with an average of 17 attending daily. The center hosted its third Wednesday arts and active class with Little Axe High School, and we also hosted a bingo and an ice cream social. We continued the weekly food pantry and had story time twice this month. PLS did a Perler bead class for the community. The center has been actively involved with Community Action, joining us every Friday to provide utility assistance to community residents who may need it.

**12th Avenue Recreation Center:** The 12th Avenue Recreation Center has finally resumed its after-school program, and we are having a blast with the kids this year! We are currently averaging around 30 kids a day! Our family game nights are up and running, and now our new soccer nights!

**Irving Recreation Center:** This month at Irving, we had a total of 17 enrolled in our summer program. We had a total of 299 visits, with an average of 15 students per day. Irving has had a few visits from the library and has spent time playing in the gym and outside when available.

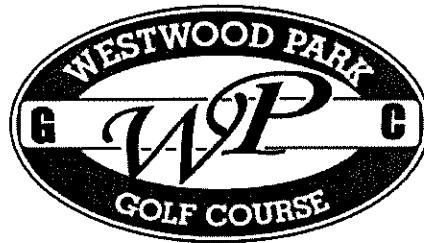
**Whittier Recreation Center:** This month, the enrollment in the Whittier Recreation Center program has dropped from 19 to 17 children. We have been spending more time outside when there are no volleyball games and when the team is not using the gym. We have been playing gym games to help the kids release their energy. We have also started daily activities for the kids to participate in, earning tickets for the week.

| <b>FACILITY ATTENDANCE:</b>   | <b>Month</b> | <b>Year to Date</b> |
|-------------------------------|--------------|---------------------|
| Little Axe Community Center   | 623          | 2,056               |
| 12th Avenue Recreation Center | 1,360        | 3,447               |
| Irving Recreation Center      | 299          | 798                 |
| Whittier Recreation Center    | 299          | 1,075               |
| Reaves Center                 | 300          | 600                 |
| Tennis Center                 | 3,393        | 10,210              |

**YOUNG FAMILY ATHLETIC CENTER**  
**SEPTEMBER 2025**

|                                | <b>FYE 2026<br/>MTD</b> | <b>FYE 2026<br/>YTD</b> |
|--------------------------------|-------------------------|-------------------------|
| YFAC Memberships               | \$3,840.00              | \$11,960.00             |
| YFAC Day Passes                | \$124.00                | \$344.00                |
| YFAC Gym Passes                | \$1,875.00              | \$7,805.00              |
| YFAC Aqua Class/Camp           | \$0.00                  | \$0.00                  |
| YFAC GYM Class/Camp            | \$0.00                  | \$10,024.25             |
| YFAC Misc Class/Camp           | \$0.00                  | \$0.00                  |
| YFAC POOL Rental               | \$0.00                  | \$9,460.63              |
| YFAC GYM Rental                | \$0.00                  | \$8,704.00              |
| YFAC MISC Rental               | \$0.00                  | \$0.00                  |
| YFAC POOL Tournament           | \$0.00                  | \$0.00                  |
| YFAC GYM Tournament            | \$20,500.00             | \$63,060.00             |
| YFAC Leases                    | \$0.00                  | \$0.00                  |
| YFAC Other Revenue/Advertising | \$0.00                  | \$31,130.61             |
| YFAC Leagues                   | \$0.00                  | \$0.00                  |
| <b>TOTAL INCOME</b>            | <b>\$26,339.00</b>      | <b>\$142,488.49</b>     |
| YFAC GYM Expenditures          | \$9,743.04              | \$44,351.50             |
| YFAC POOL Expenditures         | \$16,744.98             | \$77,725.40             |
| <b>EXPENDITURES</b>            | <b>\$26,488.02</b>      | <b>\$122,076.90</b>     |
| Income vs. Expenditures        | -\$149.02               | \$20,411.59             |

**WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A**



SEPTEMBER 2025

Westwood Golf Course Division Monthly Progress Report

| ACTIVITY                                                 | SEPT FYE 26         | SEPT FYE 25          |
|----------------------------------------------------------|---------------------|----------------------|
| Regular Green Fees                                       | 1068                | 829                  |
| Senior Green Fees                                        | 505                 | 359                  |
| Junior Fees                                              | 438                 | 207                  |
| School Fees ( high school golf team players)             | 48                  | 31                   |
| Advanced Fees (high school golf team pre-pay)            | 0                   | 0                    |
| Annual Fees (Regular, Senior & Junior Members)           | 584                 | 939                  |
| Employee Comp Rounds                                     | 152                 | 366                  |
| Golf Passport Rounds                                     | 0                   | 0                    |
| 9-Hole Green Fee                                         | 340                 | 135                  |
| 2:00 Fees                                                | 302                 | 136                  |
| Dusk Fees or 5:00 Fees                                   | 162                 | 94                   |
| PGA Comp Rounds                                          | 4                   | 9                    |
| *Rainchecks (not counted in total round count)           | 25                  | 58                   |
| Misc Promo (bday, plyrs cards, OU student & military)    | 72                  | 176                  |
| Green Fee Adjustments (fee difference on rainchecks)     | 6                   | 4                    |
| <b>Total Rounds</b> (*not included in total round count) | <b>3681</b>         | <b>3285</b>          |
| % change from FY '24                                     | 12.05%              |                      |
| <b>Range Tokens</b>                                      | <b>4538</b>         | <b>3432</b>          |
| % change from FY '24                                     | 32.23%              |                      |
| 18 - Hole Golf Carts                                     | 189                 | 145                  |
| 1/2 18 - Hole Golf Carts                                 | 1399                | 1064                 |
| 9 - Hole Golf Carts                                      | 78                  | 60                   |
| ½ 9 - Hole Golf Carts                                    | 383                 | 206                  |
| <b>Total Carts</b>                                       | <b>2049</b>         | <b>1475</b>          |
| % change from FY '24                                     | 38.92%              |                      |
| <b>TOTAL REVENUE</b>                                     | <b>\$213,801.85</b> | <b>\$ 134,007.54</b> |
| % change from FY '24                                     | 59.54%              |                      |

**SEPTEMBER 2025  
WESTWOOD GOLF DIVISION  
MONTHLY PROGRESS REPORT**

| <b>SAFETY REPORT</b>         |                     |                     |                     |                     |
|------------------------------|---------------------|---------------------|---------------------|---------------------|
|                              | <b>FY 2026</b>      | <b>FY 2026</b>      | <b>FY 2025</b>      | <b>FY 2025</b>      |
|                              | <b>MTD</b>          | <b>YTD</b>          | <b>MTD</b>          | <b>YTD</b>          |
| Injuries On The Job          | 0                   | 0                   | 0                   | 0                   |
| City Vehicles Damaged        | 0                   | 0                   | 0                   | 0                   |
| Vehicle Accidents Reviewed   | 0                   | 0                   | 0                   | 0                   |
|                              |                     |                     |                     |                     |
| <b>FINANCIAL INFORMATION</b> |                     |                     |                     |                     |
|                              | <b>FY 2026</b>      | <b>FY 2026</b>      | <b>FY 2025</b>      | <b>FY 2025</b>      |
|                              | <b>MTD</b>          | <b>YTD</b>          | <b>MTD</b>          | <b>YTD</b>          |
| Green Fees                   | \$65,210.13         | \$193,482.64        | \$42,052.20         | \$127,857.02        |
| Driving Range                | \$22,678.00         | \$67,084.00         | \$13,726.00         | \$40,152.00         |
| Cart Rental                  | \$34,367.78         | \$106,844.91        | \$24,162.37         | \$72,865.01         |
| Golf Classes                 | \$0.00              | \$96.00             | \$0.00              | \$0.00              |
| Golf Shop Rentals            | \$592.79            | \$1,709.77          | \$287.26            | \$1,019.44          |
| USGA Handicap Fees           | \$0.00              | \$0.00              | \$0.00              | \$0.00              |
| Golf Cart Capital            | \$2,529.74          | \$7,615.06          | \$1,908.77          | \$5,623.80          |
| Golf Merchandise             | \$27,402.17         | \$86,915.34         | \$18,697.15         | \$55,836.99         |
| Restaurant                   | \$27,223.29         | \$82,999.49         | \$18,068.57         | \$60,771.86         |
| Golf Membership              | \$33,483.06         | \$63,186.39         | \$15,857.74         | \$37,905.13         |
| Interest Earnings            | \$314.89            | \$2,160.95          | \$636.19            | \$11,266.75         |
| <b>TOTAL INCOME</b>          | <b>\$213,801.85</b> | <b>\$612,094.55</b> | <b>\$135,396.25</b> | <b>\$401,253.88</b> |
| Expenditures                 | \$151,237.00        | \$440,758.99        | \$130,502.92        | \$419,446.02        |
| Income vs Expenditures       | \$62,564.85         | \$171,335.56        | \$4,893.33          | -\$18,192.14        |
|                              |                     |                     |                     |                     |
| Rounds of Golf               | 3,681               | 11,223              | 3,285               | 10,147              |

The greens have a quality rating of 96% and we are back on our bi-monthly sand topdressing program on greens. The amount of play is increasing our mowing time in those play areas. Our weed control program is working very well and we are mostly controlling weeds on the perimeters of the golf course, (goosegrass, crabgrass, dallasgrass and spotted spurge). The irrigation system is performing as good as expected. Tree trimming continues to be a priority especially to make mowing roughs more streamlined and easing the pace of play. The driving range will be a priority for renovations

**SEPTEMBER 2025**  
**WESTWOOD FAMILY AQUATIC CENTER**  
**MONTHLY PROGRESS REPORT**

| <b>FINANCIAL INFORMATION</b>                             |                              |                     |                    |                     |
|----------------------------------------------------------|------------------------------|---------------------|--------------------|---------------------|
|                                                          | <b>FY 2026 MTD</b>           | <b>FY 2026 YTD</b>  | <b>FY 2025 MTD</b> | <b>FY 2025 YTD</b>  |
| Swim Pool Passes                                         | \$0.00                       | \$3,330.00          | \$0.00             | \$140.00            |
| Swim Pool Gate Admission                                 | \$1,630.00                   | \$222,234.00        | \$5,739.00         | \$189,589.00        |
| Swim Lesson Fees                                         | \$0.00                       | \$7,080.00          | \$0.00             | \$1,638.00          |
| Swim Pool Rental                                         | \$0.00                       | \$47,860.68         | \$600.00           | \$50,651.01         |
| Swim Pool Classes                                        | \$50.00                      | \$410.00            | \$0.00             | \$600.00            |
| Swim Pool Merchandise Sales                              | \$21.15                      | \$936.12            | \$27.58            | \$336.58            |
| Swim Pool Concessions                                    | \$4,808.31                   | \$113,997.83        | \$2,187.32         | \$97,491.03         |
| <b>TOTAL INCOME</b>                                      | <b>\$6,509.46</b>            | <b>\$395,848.63</b> | <b>\$8,553.90</b>  | <b>\$348,999.52</b> |
| Expenditures                                             | \$66,176.17                  | \$582,112.05        | \$56,509.32        | \$545,658.63        |
| Income vs Expenditures                                   | -\$59,666.71                 | -\$186,263.42       | -\$47,955.42       | -\$196,659.11       |
| <b>ATTENDANCE INFORMATION</b>                            |                              |                     |                    |                     |
|                                                          | <b>FY 2026 MTD</b>           | <b>FY 2026 YTD</b>  |                    | <b>FY 2025 YTD</b>  |
| Pool Attendance                                          | 1,224                        | 50829               | 2241               | 17394               |
| Adult Lap Swim Morning/Night                             | 9                            | 87                  | 16                 | 3458                |
| Water Walkers                                            | 154                          | 1317                | 62                 | 922                 |
| Toddler Time                                             | 0                            | 1026                | 0                  | 1127                |
| Water Fitness                                            | 20                           | 136                 | 78                 | 768                 |
| Swim Team                                                | 0                            | 156                 | 0                  | 38                  |
| Scuba Rentals                                            | 0                            | 0                   | 6                  | 38                  |
| Scuba Participants                                       | 10                           | 54                  | 15                 | 340                 |
| Swim Lesson                                              | 0                            | 346                 | 0                  | 30                  |
| Private Swim Lessons                                     | 0                            | 19                  | 0                  | 5                   |
| Special Events                                           | 175                          | 1926                | 3                  | 11                  |
| Party/Rentals                                            | 0                            | 74                  | 0                  | 39663               |
| <b>TOTAL FY 2025 ATTENDANCE</b>                          | <b>1592</b>                  | <b>55970</b>        | <b>2421</b>        | <b>18921</b>        |
| <b>ATTENDANCE INFORMATION MAY 2025 TO SEPTEMBER 2025</b> |                              |                     |                    |                     |
|                                                          | Pool Attendance              |                     | 91,524             |                     |
|                                                          | Adult Lap Swim Morning/Night |                     | 123                |                     |
|                                                          | Water Walkers                |                     | 1,618              |                     |
|                                                          | Toddler Time                 |                     | 1,421              |                     |
|                                                          | Water Fitness                |                     | 323                |                     |
|                                                          | Swim Team                    |                     | 428                |                     |
|                                                          | Scuba Rentals                |                     | 0                  |                     |
|                                                          | Scuba Participants           |                     | 72                 |                     |
|                                                          | Swim Lesson                  |                     | 924                |                     |
|                                                          | Private Swim                 |                     | 48                 |                     |
|                                                          | Special Events               |                     | 3,910              |                     |
|                                                          | Party/Rentals                |                     | 119                |                     |
|                                                          | <b>TOTAL ATTENDANCE</b>      |                     | <b>100,510</b>     |                     |

## **FACILITY MAINTENANCE**

**9B**





## Cost by Building with Maint Type

| <u>Building</u>  | <u>Maint Type</u> | <u>Total Cost</u> | <u>Labor</u> | <u>Supplies</u> | <u>Equipment</u> | <u>Inventory</u> | <u>Outsourcing</u> | <u>Overhead</u> |
|------------------|-------------------|-------------------|--------------|-----------------|------------------|------------------|--------------------|-----------------|
| 12TH AVE REC     | ELECTRICAL        | 125.87            | 80.87        | 45.00           | 0.00             | 0.00             | 0.00               | 0.00            |
| CENTER - 1701    | PLUMBING          | 48.63             | 40.43        | 8.20            | 0.00             | 0.00             | 0.00               | 0.00            |
| 12TH AVE NE      | <b>Totals:</b>    | 174.50            | 121.30       | 53.20           | 0.00             | 0.00             | 0.00               | 0.00            |
| A - COURTS -     | GENERAL           | 40.43             | 40.43        | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| 321 N WEBSTER    | HVAC              | 58.10             | 58.10        | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
|                  | PLUMBING          | 141.52            | 141.52       | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
|                  | <b>Totals:</b>    | 240.05            | 240.05       | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| ADULT            | ELECTRICAL        | 80.87             | 80.87        | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| WELLNESS AND     | GENERAL           | 40.43             | 40.43        | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| EDUCATION        | HVAC              | 38.73             | 38.73        | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| CENTER - 602 N   | PLUMBING          | 292.17            | 202.17       | 90.00           | 0.00             | 0.00             | 0.00               | 0.00            |
| FINDLAY          | <b>Totals:</b>    | 452.20            | 362.20       | 90.00           | 0.00             | 0.00             | 0.00               | 0.00            |
| AGING            | PLUMBING          | 40.43             | 40.43        | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| SERVICES - 329   | <b>Totals:</b>    | 40.43             | 40.43        | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| ANDREWS          | HVAC              | 222.80            | 222.80       | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| PARK - 200 W     | <b>Totals:</b>    | 222.80            | 222.80       | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| ANIMAL           | HVAC              | 116.20            | 116.20       | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| WELFARE - 3428   | PLUMBING          | 121.30            | 121.30       | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| S JENKINS        | <b>Totals:</b>    | 237.50            | 237.50       | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| B - POLICE DEPT  | ELECTRICAL        | 987.42            | 727.80       | 259.62          | 0.00             | 0.00             | 0.00               | 0.00            |
| -112 W DAWS      | GENERAL           | 55.70             | 55.70        | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
|                  | HVAC              | 116.20            | 116.20       | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
|                  | PLUMBING          | 361.88            | 222.38       | 139.50          | 0.00             | 0.00             | 0.00               | 0.00            |
|                  | <b>Totals:</b>    | 1,521.20          | 1,122.08     | 399.12          | 0.00             | 0.00             | 0.00               | 0.00            |
| C - HR, IT - 313 | GENERAL           | 40.43             | 40.43        | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |
| N WEBSTER        | HVAC              | 172.70            | 172.70       | 0.00            | 0.00             | 0.00             | 0.00               | 0.00            |



|                 |                |          |          |        |      |      |      |      |      |
|-----------------|----------------|----------|----------|--------|------|------|------|------|------|
|                 | PLUMBING       | 161.73   | 161.73   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|                 | <b>Totals:</b> | 374.86   | 374.86   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CITY HALL - 201 | PLUMBING       | 200.52   | 200.52   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| W GRAY          | <b>Totals:</b> | 200.52   | 200.52   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| D -             | ELECTRICAL     | 202.17   | 202.17   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| DEVELOPMENT     | GENERAL        | 121.30   | 121.30   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CENTER - 225 N  | HVAC           | 1,034.06 | 1,034.06 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| WEBSTER         | <b>Totals:</b> | 1,357.53 | 1,357.53 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EMERGENCY       | GENERAL        | 480.87   | 80.87    | 400.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| COMMUNICATI     | HVAC           | 38.73    | 38.73    | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ONS AND         | PLUMBING       | 40.43    | 40.43    | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| OPERSTIONS      | <b>Totals:</b> | 560.03   | 160.03   | 400.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ENVIRONMENT     | GENERAL        | 190.43   | 40.43    | 150.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| AL SERVICES -   | <b>Totals:</b> | 190.43   | 40.43    | 150.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FIRE            | HVAC           | 38.73    | 38.73    | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ADMINISTRATO    | <b>Totals:</b> | 38.73    | 38.73    | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FIRE STATION 2  | ELECTRICAL     | 686.72   | 444.77   | 241.95 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2211 W BOYD     | HVAC           | 74.27    | 74.27    | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|                 | <b>Totals:</b> | 760.99   | 519.04   | 241.95 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FIRE STATION 3  | ELECTRICAL     | 99.05    | 80.87    | 18.18  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 500 E           | HVAC           | 116.20   | 116.20   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONSTITUTION    | PLUMBING       | 40.43    | 40.43    | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|                 | <b>Totals:</b> | 255.68   | 237.50   | 18.18  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FIRE STATION 4  | HVAC           | 77.46    | 77.46    | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4145 W          | <b>Totals:</b> | 77.46    | 77.46    | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FIRE STATION 6  | GENERAL        | 40.43    | 40.43    | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7405 E          | PLUMBING       | 281.28   | 121.30   | 159.98 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ALAMEDA         | <b>Totals:</b> | 321.71   | 161.73   | 159.98 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FIRE STATION 7  | GENERAL        | 37.13    | 37.13    | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2207 GODDARD    | HVAC           | 116.20   | 116.20   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| AVE             | <b>Totals:</b> | 153.33   | 153.33   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FIREHOUSE ART   | ELECTRICAL     | 40.43    | 40.43    | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

|                    |                |        |        |        |      |      |      |      |      |
|--------------------|----------------|--------|--------|--------|------|------|------|------|------|
| CENTER - 444 S     | GENERAL        | 18.57  | 18.57  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FLOOD              | HVAC           | 37.13  | 37.13  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|                    | PLUMBING       | 101.08 | 101.08 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|                    | <b>Totals:</b> | 197.22 | 197.22 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| HUMAN              |                | 0.00   | 0.00   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| RESOURCES          | <b>Totals:</b> | 0.00   | 0.00   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| LEGACY PARK -      | ELECTRICAL     | 40.43  | 40.43  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1898 LEGACY        | <b>Totals:</b> | 40.43  | 40.43  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| LINDSEY YARD -     | GENERAL        | 661.73 | 161.73 | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| STORMWATER -       | <b>Totals:</b> | 661.73 | 161.73 | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| LINE               | GENERAL        | 40.43  | 40.43  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| MAINTENANCE -      | HVAC           | 154.93 | 154.93 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2705 E             | <b>Totals:</b> | 195.36 | 195.36 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| LIONS PARK -       | ELECTRICAL     | 99.43  | 99.43  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450 S FLOOD        | <b>Totals:</b> | 99.43  | 99.43  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| LITTLE AXE REC     | ELECTRICAL     | 87.62  | 80.87  | 6.75   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CENTER - 1000      | PLUMBING       | 95.87  | 80.87  | 15.00  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NE 168TH AVE       | <b>Totals:</b> | 183.48 | 161.73 | 21.75  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| MOORE-             | GENERAL        | 48.43  | 40.43  | 8.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| LINDSAY            | HVAC           | 77.46  | 77.46  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| HISTORIC           | <b>Totals:</b> | 125.90 | 117.90 | 8.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NE LIONS PARK -    | ELECTRICAL     | 40.43  | 40.43  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1800               | <b>Totals:</b> | 40.43  | 40.43  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NEIGHBORHOOD PARKS | PLUMBING       | 759.15 | 606.50 | 152.65 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NORMAN             | <b>Totals:</b> | 759.15 | 606.50 | 152.65 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| INVESTIGATION      | HVAC           | 77.46  | 77.46  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| S CENTER -         | PLUMBING       | 424.55 | 424.55 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NORMAN             | <b>Totals:</b> | 502.01 | 502.01 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| PUBLIC LIBRARY     | HVAC           | 232.39 | 232.39 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NORMAN             | <b>Totals:</b> | 232.39 | 232.39 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| PUBLIC LIBRARY     | HVAC           | 154.93 | 154.93 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|                    | <b>Totals:</b> | 154.93 | 154.93 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

|               |                |          |        |        |      |      |      |      |
|---------------|----------------|----------|--------|--------|------|------|------|------|
| PARKS         | HVAC           | 116.20   | 116.20 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| MAINTENANCE - | <b>Totals:</b> | 116.20   | 116.20 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| POLICE        | ELECTRICAL     | 514.89   | 202.17 | 312.72 | 0.00 | 0.00 | 0.00 | 0.00 |
| SHOOTING      | GENERAL        | 390.43   | 40.43  | 350.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| RANGE - 3942  | <b>Totals:</b> | 905.32   | 242.60 | 662.72 | 0.00 | 0.00 | 0.00 | 0.00 |
| REAVES PARK - | ELECTRICAL     | 80.87    | 80.87  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| 515 E         | HVAC           | 116.20   | 116.20 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| CONSTITUTION  | PLUMBING       | 294.98   | 161.73 | 133.25 | 0.00 | 0.00 | 0.00 | 0.00 |
|               | <b>Totals:</b> | 492.05   | 358.80 | 133.25 | 0.00 | 0.00 | 0.00 | 0.00 |
| Reeves Ball   |                | 0.00     | 0.00   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| Fields        | <b>Totals:</b> | 0.00     | 0.00   | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| ROTARY PARK - | PLUMBING       | 363.90   | 363.90 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| 1501 W BOYD   | <b>Totals:</b> | 363.90   | 363.90 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| SANITATION -  | GENERAL        | 190.43   | 40.43  | 150.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2301 GODDARD  | HVAC           | 174.29   | 174.29 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| AVE           | PLUMBING       | 121.30   | 121.30 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
|               | <b>Totals:</b> | 486.03   | 336.03 | 150.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SANTA FE      | ELECTRICAL     | 156.56   | 80.87  | 75.69  | 0.00 | 0.00 | 0.00 | 0.00 |
| RAILROAD      | GENERAL        | 40.43    | 40.43  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| DEPOT         | PLUMBING       | 84.54    | 80.87  | 3.67   | 0.00 | 0.00 | 0.00 | 0.00 |
| MUSEUM - 200  | <b>Totals:</b> | 281.53   | 202.17 | 79.36  | 0.00 | 0.00 | 0.00 | 0.00 |
| SHOP TIME     | GENERAL        | 1,051.10 | 865.92 | 185.18 | 0.00 | 0.00 | 0.00 | 0.00 |
|               | HVAC           | 116.20   | 116.20 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
|               | <b>Totals:</b> | 1,167.29 | 982.11 | 185.18 | 0.00 | 0.00 | 0.00 | 0.00 |
| SOONER        | GENERAL        | 313.57   | 313.57 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| THEATRE - 101 | <b>Totals:</b> | 313.57   | 313.57 | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| SPECIAL OPS - | HVAC           | 77.46    | 77.46  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| PD - 4323     | <b>Totals:</b> | 77.46    | 77.46  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| TRAFFIC       | GENERAL        | 811.73   | 161.73 | 650.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTROL -     | HVAC           | 58.10    | 58.10  | 0.00   | 0.00 | 0.00 | 0.00 | 0.00 |
| 1311 DA VINCI | PLUMBING       | 122.43   | 40.43  | 82.00  | 0.00 | 0.00 | 0.00 | 0.00 |
|               | <b>Totals:</b> | 992.27   | 260.27 | 732.00 | 0.00 | 0.00 | 0.00 | 0.00 |

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|                 |                |          |        |          |      |      |      |
|-----------------|----------------|----------|--------|----------|------|------|------|
| TRANSFER        | GENERAL        | 190.43   | 40.43  | 150.00   | 0.00 | 0.00 | 0.00 |
| STATION - 3901  | HVAC           | 116.20   | 116.20 | 0.00     | 0.00 | 0.00 | 0.00 |
| CHAUTAUQUA      | PLUMBING       | 169.30   | 121.30 | 48.00    | 0.00 | 0.00 | 0.00 |
|                 | <b>Totals:</b> | 475.93   | 277.93 | 198.00   | 0.00 | 0.00 | 0.00 |
| TRANSIT/PUBLI   | HVAC           | 232.39   | 232.39 | 0.00     | 0.00 | 0.00 | 0.00 |
| C SAFETY - 1310 | <b>Totals:</b> | 232.39   | 232.39 | 0.00     | 0.00 | 0.00 | 0.00 |
| WARMING         | HVAC           | 94.43    | 94.43  | 0.00     | 0.00 | 0.00 | 0.00 |
| SHELTER - 109   | <b>Totals:</b> | 94.43    | 94.43  | 0.00     | 0.00 | 0.00 | 0.00 |
| WATER           | GENERAL        | 621.30   | 121.30 | 500.00   | 0.00 | 0.00 | 0.00 |
| RECLAMATION -   | HVAC           | 673.77   | 673.77 | 0.00     | 0.00 | 0.00 | 0.00 |
| WASTEWATER -    | PLUMBING       | 588.79   | 80.87  | 507.92   | 0.00 | 0.00 | 0.00 |
| 3500 S JENKINS  | <b>Totals:</b> | 1,883.86 | 875.94 | 1,007.92 | 0.00 | 0.00 | 0.00 |
| WATER           | ELECTRICAL     | 129.34   | 80.87  | 48.47    | 0.00 | 0.00 | 0.00 |
| TREATMENT       | HVAC           | 232.39   | 232.39 | 0.00     | 0.00 | 0.00 | 0.00 |
| PLANT - 3000 E  | <b>Totals:</b> | 361.73   | 313.26 | 48.47    | 0.00 | 0.00 | 0.00 |
| WESTWOOD        | HVAC           | 98.64    | 98.64  | 0.00     | 0.00 | 0.00 | 0.00 |
| GOLF COURSE -   | PLUMBING       | 60.65    | 60.65  | 0.00     | 0.00 | 0.00 | 0.00 |
| 2400            | <b>Totals:</b> | 159.29   | 159.29 | 0.00     | 0.00 | 0.00 | 0.00 |
| WESTWOOD        | PLUMBING       | 287.39   | 202.17 | 85.22    | 0.00 | 0.00 | 0.00 |
| POOL - 1017     | <b>Totals:</b> | 287.39   | 202.17 | 85.22    | 0.00 | 0.00 | 0.00 |
| WESTWOOD        | HVAC           | 208.99   | 208.99 | 0.00     | 0.00 | 0.00 | 0.00 |
| TENNIS CENTER   | PLUMBING       | 132.01   | 101.08 | 30.93    | 0.00 | 0.00 | 0.00 |
| - 2420          | <b>Totals:</b> | 341.00   | 310.07 | 30.93    | 0.00 | 0.00 | 0.00 |
| WHITTIER REC    | ELECTRICAL     | 407.60   | 242.60 | 165.00   | 0.00 | 0.00 | 0.00 |
| CENTER - 2000   | GENERAL        | 95.87    | 80.87  | 15.00    | 0.00 | 0.00 | 0.00 |
| W BROOKS        | <b>Totals:</b> | 503.47   | 323.47 | 180.00   | 0.00 | 0.00 | 0.00 |
| YOUNG           | GENERAL        | 151.84   | 151.84 | 0.00     | 0.00 | 0.00 | 0.00 |
| FAMILY          | HVAC           | 542.25   | 542.25 | 0.00     | 0.00 | 0.00 | 0.00 |
| ATHLETIC        | PLUMBING       | 478.96   | 242.60 | 236.36   | 0.00 | 0.00 | 0.00 |
| CENTER - 2201   | <b>Totals:</b> | 1,173.05 | 936.69 | 236.36   | 0.00 | 0.00 | 0.00 |

## **ACCESSIBILITY & CULTURE**

**9C**

**ACCESSIBILITY & CULTURE**  
**SEPTEMBER 2025**

**Accessibility:**

| <b>Complaints</b>                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Resolutions</b>                                                                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9/11/2025: Citizen called in about a sidewalk complaint on Boyd & 12th on the west side of the sidewalks on 12th. The pole where you push the buttons to cross the crosswalk almost caused her scooter to flip over. Says that that button to press to cross the street is barely accessible. The cement work does not go all the way to the pole in all 4 intersections of Boyd. She said it is uneven and that dirt looks like it was just thrown there. | 9/11/2025: Notified Public Works Engineering Division: Sidewalks, of citizen's concern.<br><br>9/18/2025: Due to the size of the repairs needed, this area has been added to their list of projects and will be addressed as funds become available. |

**Culture:**

**Employee Resource Groups (ERGs):** LGBTQ+ Alliance's next meeting is to be determined. The next meeting for the Alliance of Black Employees (ABE) is to be determined; however, the annual Kwanza event is tentatively scheduled for December 30, 2025.

**Committees:**

**Human Rights Commission (HRC)** – The monthly meeting took place on Monday, September 22, 2025, at City Hall. The last two positions on the commission were filled and now there is a full commission of nine members. Introductions and new member welcome were made. The Commission discussed upcoming opportunities to issue proclamations in support of key human rights events and awareness months and finalized the list for the rest of 2025. The upcoming Interfaith Breakfast was also discussed as well as the 2025 Human Rights Award. The next meeting is scheduled for Monday, October 27, 2025, at City Hall.

**ADA Citizen's Advisory Committee** – The quarterly meeting took place on Monday, September 8, 2025, at City Hall. Updates on the Transit Program completed FY25 concrete sidewalk projects, and upcoming FY26 concrete projects were given. The ridership total for the Norman Embark Transit System for the Fiscal Year of 2024 to 2025 was just over 504,898 riders, an increase from the previous Fiscal Year of 403,229. All the FY25 concrete projects have been completed totaling \$460,000.00. The last two positions on the committee were filled and now there is a full committee of eleven members. The next quarterly meeting is scheduled for Monday, December 8, 2025, at City Hall.

**Cleveland County disABILITY Coalition** – The monthly meeting took place on Tuesday, September 2, 2025, at United Way. The purpose of the Cleveland County disABILITY Coalition is to increase awareness of all disabilities, to identify community needs and to develop solutions to those needs. Updates from the ADA Committee and Transportation were given. The presenters at this meeting were from Norman YoungLife Capernaum: Addyson Best and Ryland Long. The organization is focused on supporting young adults with disabilities through weekly activities, such as movie hangouts, bowling & "big cookie night." They also offer camp experiences at various locations across the United States.

**Upcoming Events:**

- OKIPSE Summit, September 26th at Moore Norman VoTech in Oklahoma City.
- DDS waiver services & Wait List meeting, September 25th at the State Capitol & Zoom.
- Wrights Law Training, September 4th in Oklahoma City.
- Oklahoma Transition Conference in mid-November. Now accepting proposals and vendor space registrations.
- Oklahoma Caregiver Conference on November 6th, available at 5 locations and online, with registration open now.

The next meeting is scheduled for Tuesday, October 7, 2025, at United Way.



**PLANNING AND COMMUNITY DEVELOPMENT 10**



## September 2025 Residential Permit Activity

| Category                             | Permit         | Date Issued | Address              | Sq Ft | Zoning | Ward | Subdivision                | Contractor                             | Valuation     |
|--------------------------------------|----------------|-------------|----------------------|-------|--------|------|----------------------------|----------------------------------------|---------------|
| Multi-Family, Repair                 | PRDB202503091  | 2025-09-04  | 201 WOODCREST DR     | N/A   | RM-6   | 6    | WOODCREST ESTATES PLAZA    | TB CONSTRUCTION                        | \$ 10,000.00  |
|                                      | 1              |             |                      |       |        |      |                            |                                        | \$ 10,000.00  |
| Residential, Accessory Dwelling Unit | PRADU202503764 | 2025-09-10  | 4171 48TH AVE SE     | 710   | A-2    | 5    | NOT SUBDIVIDED             | ELI BRIDGE                             | \$ 30,000.00  |
|                                      | PRADU202503941 | 2025-09-24  | 3900 36TH AVE NE     | 1320  | A-2    | 6    | NOT SUBDIVIDED             | BRAD PERRY CONTRACTING                 | \$ 85,000.00  |
|                                      | 2              |             |                      |       |        |      |                            |                                        | \$ 115,000.00 |
| Residential, Accessory Structure     | PRAB202503510  | 2025-09-09  | 3301 E ROCK CREEK RD | 2000  | A-2    | 6    | HANSMEYER ACRES COS        | JOHN CHERRY                            | \$ 100,000.00 |
|                                      | PRAB202503546  | 2025-09-15  | 9715 E BOYD ST       | 1200  | RE     | 5    | LAKEVIEW ESTATES           | MORTON BUILDINGS                       | \$ 30,000.00  |
|                                      | PRAB202503828  | 2025-09-08  | 1215 60TH AVE NE     | 2132  | A-2    | 5    | NOT SUBDIVIDED             | ALLAN G GRZYBOWSKI                     | \$ 22,000.00  |
|                                      | PRAB202503852  | 2025-09-05  | 12517 E FRANKLIN RD  | 200   | R-1    | 5    | WHISPERING HILLS           | TODD, CHRIS                            | \$ 800.00     |
|                                      | 4              |             |                      |       |        |      |                            |                                        | \$ 152,800.00 |
| Residential, Addition / Alteration   | PRAD202503479  | 2025-09-24  | 705 CHAUTAUQUA AVE   | 2940  | R-2    | 4    | REEDS ADD                  | HIGH PERFORMANCE BUILDING PRODUCTS LLC | \$ 90,000.00  |
|                                      | PRAD202503710  | 2025-09-15  | 4318 BRIARCREST DR   | 2756  | R-1    | 3    | BROOKHAVEN 4TH             | ERGON CONSTRUCTION                     | \$ 265,000.00 |
|                                      | PRAD202503814  | 2025-09-16  | 1601 PARKVIEW TER    | 1303  | R-1    | 7    | SOUTH UNIVERSITY PLACE ADD | BOBBY CHAPMAN                          | \$ 60,000.00  |
|                                      | PRAD202504111  | 2025-09-18  | 2701 POPLAR LN       | 100   | R-1    | 2    | FOREST HILLS ADD           | POWER ROOFING & CONSTRUCTION           | \$ 13,000.00  |
| Residential, Demolition              | PRDE202503978  | 2025-09-18  | 319 W TONHAWA ST     | N/A   | R-3    | 4    | NORMAN, O T                | KATY CONSTRUCTION CO                   | \$ 428,000.00 |
|                                      | 1              |             |                      |       |        |      |                            |                                        | N/A           |
| Residential, New Single Family       | PRSF202502625  | 2025-09-30  | 2100 INGELS CIR      | 5156  | R-1    | 6    | HALLBROOKE ADD SEC 6       | ARMSTRONG HOMES                        | \$ 400,000.00 |
|                                      | PRSF202503744  | 2025-09-08  | 2905 KINGSWOOD DR    | 2702  | R-1    | 1    | SUMMIT LAKES ADD SEC 12    | LIBERTY HOMES INC                      | \$ 300,000.00 |
|                                      | PRSF202503745  | 2025-09-08  | 2818 DUNHAM DR       | 2713  | R-1    | 1    | SUMMIT LAKES ADD SEC 12    | LIBERTY HOMES INC                      | \$ 300,000.00 |
|                                      | PRSF202503805  | 2025-09-09  | 3811 MESA RD         | 3692  | PUD    | 6    | RED CANYON RANCH SEC 8     | IDEAL HOMES OF NORMAN, LP              | \$ 540,000.00 |
|                                      | PRSF202503815  | 2025-09-11  | 1106 GROVER LN       | 2234  | R-1    | 4    | GROVER ADD                 | GENESIS FINE HOMES, LLC                | \$ 260,000.00 |
|                                      | PRSF202503842  | 2025-09-09  | 4021 CARAWAY LN      | 2057  | R-1    | 5    | BELLATONA ADD SEC 4        | HOME CREATIONS, INC                    | \$ 288,000.00 |
|                                      | PRSF202503844  | 2025-09-09  | 4012 CARAWAY LN      | 2477  | R-1    | 5    | BELLATONA ADD SEC 4        | HOME CREATIONS, INC                    | \$ 347,000.00 |



Residential, Pool





## September 2025 Residential Permit Activity

|                            |               |            |                          |      |     |   |                             |                           |    |            |
|----------------------------|---------------|------------|--------------------------|------|-----|---|-----------------------------|---------------------------|----|------------|
|                            | PRPO202503928 | 2025-09-12 | 3112 EPORA DR            | 1095 | PUD | 6 | MONTORO RIDGE SEC 2         | SPARTAN POOLS & PATIO     | \$ | 100,000.00 |
|                            | PRPO202504049 | 2025-09-24 | 433 THORTON DR           | 3600 | R-1 | 2 | WESTWOOD EST                | FAMILY POOLS              | \$ | 78,000.00  |
|                            | \$ 746,232.00 |            |                          |      |     |   |                             |                           |    |            |
| Residential, Repair        | PRDB202503821 | 2025-09-04 | 206 N CARTER AVE         | N/A  | R-1 | 4 | COLLEY'S SECOND ADD         | ALLEN RICHARD LENHART     | \$ | 4,500.00   |
|                            | PRDB202503948 | 9/11/2025  | 1899 SADDLEBACK BLVD 20  | N/A  | VB  | 3 | ROCK CREEK POLO CLUB REPLAT | CRAIG R CARRELL           | \$ | 17,000.00  |
|                            | \$ 21,500.00  |            |                          |      |     |   |                             |                           |    |            |
| Residential, Solar         | PRSO202502756 | 2025-09-12 | 7505 108TH AVE NE        |      | A-2 | 5 | H & L 6                     | CEC ELECTRIC LLC          | \$ | 37,400.00  |
|                            | PRSO202503788 | 2025-09-03 | 318 N SHERRY AVE         |      | R-1 | 2 | TOWN & COUNTRY ESTATES #2   | OKIE SOLAR                | \$ | 39,000.00  |
|                            | PRSO202504129 | 2025-09-19 | 1812 BROONE DR           |      | R-1 | 6 | PARK PLACE ADDITION SEC 4   | CLEAN RESIDENTIAL ENERGY  | \$ | 15,000.00  |
|                            | \$ 91,400.00  |            |                          |      |     |   |                             |                           |    |            |
| Residential, Storm Shelter | PRSS202503768 | 2025-09-04 | 2220 144TH AVE SE        |      | RE  | 5 | THUNDERBIRD HILLS           | JEREMY FOLLOWWILL         | \$ | 3,900.00   |
|                            | PRSS202503809 | 2025-09-02 | 2600 36TH AVE NE         |      | A-2 | 6 | HANSMEYER ACRES COS         | BEACON HOMES III, LLC     | \$ | 2,450.00   |
|                            | PRSS202503825 | 2025-09-02 | 3811 MESA RD             |      | PUD | 6 | RED CANYON RANCH SEC 8      | IDEAL HOMES OF NORMAN, LP | \$ | 3,000.00   |
|                            | PRSS202503835 | 2025-09-12 | 1001 WHISPERING PINES DR |      | R-1 | 4 | WHISPERING PINES ADD        | DOUG GUY                  | \$ | 6,500.00   |
|                            | PRSS202503853 | 2025-09-02 | 3726 CASSIDY DR          |      | PUD | 8 | FLINT HILLS SEC 1           | LEN BRANCH                | \$ | 3,300.00   |
|                            | PRSS202503934 | 2025-09-09 | 3903 ATTICUS AVE         |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$ | 2,500.00   |
|                            | PRSS202503936 | 2025-09-09 | 1717 ATTICUS AVE         |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$ | 2,500.00   |
|                            | PRSS202503940 | 2025-09-09 | 3804 LLEYTON DR          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$ | 2,500.00   |
|                            | PRSS202503949 | 2025-09-09 | 3824 LLEYTON DR          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$ | 2,500.00   |
|                            | PRSS202503951 | 2025-09-09 | 3820 LLEYTON DR          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$ | 2,500.00   |
|                            | PRSS202503953 | 2025-09-10 | 3814 SKYLER WAY          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$ | 2,500.00   |
|                            | PRSS202503955 | 2025-09-09 | 3908 SKYLER WAY          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$ | 2,500.00   |
|                            | PRSS202503957 | 2025-09-09 | 1719 SAMUELS CT          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$ | 2,500.00   |
|                            | PRSS202503960 | 2025-09-09 | 1803 ZAYDEN LN           |      | R-1 | 7 | CEDAR LANE SEC III          | TABER BUILT HOMES, LLC    | \$ | 2,500.00   |
|                            | PRSS202503962 | 2025-09-09 | 1807 ZAYDEN LN           |      | R-1 | 7 | CEDAR LANE SEC III          | TABER BUILT HOMES, LLC    | \$ | 2,500.00   |





**September 2025 Residential Permit Activity**

**September 2025 Residential Permit Activity**



## September 2025 Residential Permit Activity

| Category                                | Count     | Valuation               |
|-----------------------------------------|-----------|-------------------------|
| Multi-Family, Repair                    | 1         | \$ 10,000.00            |
| Residential, Accessory Dwelling Unit    | 2         | \$ 115,000.00           |
| Residential, Accessory Structure        | 4         | \$ 152,800.00           |
| Residential, Addition / Alteration      | 4         | \$ 428,000.00           |
| Residential, Demolition                 | 1         | N/A                     |
| Residential, New Single Family Dwelling | 24        | \$ 10,019,000.00        |
| Residential, Pool                       | 9         | \$ 746,232.00           |
| Residential, Repair                     | 2         | \$ 21,500.00            |
| Residential, Solar                      | 3         | \$ 91,400.00            |
| Residential, Storm Shelter              | 25        | \$ 84,645.00            |
| Residential, Water Well                 | 2         | N/A                     |
| <b>Total</b>                            | <b>77</b> | <b>\$ 11,668,577.00</b> |







## September 2025 Non-Residential Permit Activity

| Category                            | Permits   | Valuation              |
|-------------------------------------|-----------|------------------------|
| Commercial, Addition / Alteration   | 7         | \$ 3,413,928.00        |
| Commercial, Demolition              | 2         | N/A                    |
| Commercial, Fire                    | 6         | \$ 156,041.00          |
| Commercial, New Commercial Building | 1         | \$ 250,000.00          |
| <b>Total</b>                        | <b>16</b> | <b>\$ 3,819,969.00</b> |





## September 2025 Residential Permit Activity

| Category                             | Permit         | Date Issued | Address              | Sq Ft | Zoning | Ward | Subdivision                | Contractor                             | Valuation     |
|--------------------------------------|----------------|-------------|----------------------|-------|--------|------|----------------------------|----------------------------------------|---------------|
| Multi-Family, Repair                 | PRDB202503091  | 2025-09-04  | 201 WOODCREST DR     | N/A   | RM-6   | 6    | WOODCREST ESTATES PLAZA    | TB CONSTRUCTION                        | \$ 10,000.00  |
|                                      | 1              |             |                      |       |        |      |                            |                                        | \$ 10,000.00  |
| Residential, Accessory Dwelling Unit | PRADU202503764 | 2025-09-10  | 4171 48TH AVE SE     | 710   | A-2    | 5    | NOT SUBDIVIDED             | ELI BRIDGE                             | \$ 30,000.00  |
|                                      | PRADU202503941 | 2025-09-24  | 3900 36TH AVE NE     | 1320  | A-2    | 6    | NOT SUBDIVIDED             | BRAD PERRY CONTRACTING                 | \$ 85,000.00  |
| Residential, Accessory Structure     | 2              |             |                      |       |        |      |                            |                                        | \$ 115,000.00 |
|                                      | PRAB202503510  | 2025-09-09  | 3301 E ROCK CREEK RD | 2000  | A-2    | 6    | HANSMEYER ACRES COS        | JOHN CHERRY                            | \$ 100,000.00 |
|                                      | PRAB202503546  | 2025-09-15  | 9715 E BOYD ST       | 1200  | RE     | 5    | LAKEVIEW ESTATES           | MORTON BUILDINGS                       | \$ 30,000.00  |
|                                      | PRAB202503828  | 2025-09-08  | 1215 60TH AVE NE     | 2132  | A-2    | 5    | NOT SUBDIVIDED             | ALLAN G GRZYBOWSKI                     | \$ 22,000.00  |
|                                      | PRAB202503852  | 2025-09-05  | 12517 E FRANKLIN RD  | 200   | R-1    | 5    | WHISPERING HILLS           | TODD, CHRIS                            | \$ 800.00     |
| Residential, Addition / Alteration   | 4              |             |                      |       |        |      |                            |                                        | \$ 152,800.00 |
|                                      | PRAD202503479  | 2025-09-24  | 705 CHAUTAUQUA AVE   | 2940  | R-2    | 4    | REEDS ADD                  | HIGH PERFORMANCE BUILDING PRODUCTS LLC | \$ 90,000.00  |
|                                      | PRAD202503710  | 2025-09-15  | 4318 BRIARCREST DR   | 2756  | R-1    | 3    | BROOKHAVEN 4TH             | ERGON CONSTRUCTION                     | \$ 265,000.00 |
|                                      | PRAD202503814  | 2025-09-16  | 1601 PARKVIEW TER    | 1303  | R-1    | 7    | SOUTH UNIVERSITY PLACE ADD | BOBBY CHAPMAN                          | \$ 60,000.00  |
|                                      | PRAD202504111  | 2025-09-18  | 2701 POPLAR LN       | 100   | R-1    | 2    | FOREST HILLS ADD           | POWER ROOFING & CONSTRUCTION           | \$ 13,000.00  |
| Residential, Demolition              | 4              |             |                      |       |        |      |                            |                                        | \$ 428,000.00 |
|                                      | PRDE202503978  | 2025-09-18  | 319 W TONHAWA ST     | N/A   | R-3    | 4    | NORMAN, O T                | KATY CONSTRUCTION CO                   | N/A           |
| Residential, New Single Family       | 1              |             |                      |       |        |      |                            |                                        | N/A           |
|                                      | PRSF202502625  | 2025-09-30  | 2100 INGELS CIR      | 5156  | R-1    | 6    | HALLBROOKE ADD SEC 6       | ARMSTRONG HOMES                        | \$ 400,000.00 |
|                                      | PRSF202503744  | 2025-09-08  | 2905 KINGSWOOD DR    | 2702  | R-1    | 1    | SUMMIT LAKES ADD SEC 12    | LIBERTY HOMES INC                      | \$ 300,000.00 |
|                                      | PRSF202503745  | 2025-09-08  | 2818 DUNHAM DR       | 2713  | R-1    | 1    | SUMMIT LAKES ADD SEC 12    | LIBERTY HOMES INC                      | \$ 300,000.00 |
|                                      | PRSF202503805  | 2025-09-09  | 3811 MESA RD         | 3692  | PUD    | 6    | RED CANYON RANCH SEC 8     | IDEAL HOMES OF NORMAN, LP              | \$ 540,000.00 |
|                                      | PRSF202503815  | 2025-09-11  | 1106 GROVER LN       | 2234  | R-1    | 4    | GROVER ADD                 | GENESIS FINE HOMES, LLC                | \$ 260,000.00 |
|                                      | PRSF202503842  | 2025-09-09  | 4021 CARAWAY LN      | 2057  | R-1    | 5    | BELLATONA ADD SEC 4        | HOME CREATIONS, INC                    | \$ 288,000.00 |
|                                      | PRSF202503844  | 2025-09-09  | 4012 CARAWAY LN      | 2477  | R-1    | 5    | BELLATONA ADD SEC 4        | HOME CREATIONS, INC                    | \$ 347,000.00 |





## September 2025 Residential Permit Activity

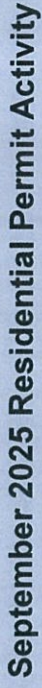
|                   |               |            |                       |      |     |   |                              |                                |                  |
|-------------------|---------------|------------|-----------------------|------|-----|---|------------------------------|--------------------------------|------------------|
|                   | PRSF202503933 | 2025-09-10 | 3903 ATTICUS AVE      | 3330 | R-1 | 7 | CEDAR LANE SEC III           | TABER BUILT HOMES, LLC         | \$ 460,000.00    |
|                   | PRSF202503937 | 2025-09-12 | 1717 ATTICUS AVE      | 4295 | R-1 | 7 | CEDAR LANE SEC III           | TABER BUILT HOMES, LLC         | \$ 570,000.00    |
|                   | PRSF202503939 | 2025-09-18 | 3804 LLEYTON DR       | 3465 | R-1 | 7 | CEDAR LANE SEC III           | TABER BUILT HOMES, LLC         | \$ 465,000.00    |
|                   | PRSF202503947 | 2025-09-12 | 3824 LLEYTON DR       | 2315 | R-1 | 7 | CEDAR LANE SEC III           | TABER BUILT HOMES, LLC         | \$ 361,000.00    |
|                   | PRSF202503950 | 2025-09-12 | 3820 LLEYTON DR       | 1810 | R-1 | 7 | CEDAR LANE SEC III           | TABER BUILT HOMES, LLC         | \$ 296,000.00    |
|                   | PRSF202503952 | 2025-09-12 | 3814 SKYLER WAY       | 2685 | R-1 | 7 | CEDAR LANE SEC III           | TABER BUILT HOMES, LLC         | \$ 391,000.00    |
|                   | PRSF202503954 | 2025-09-12 | 3908 SKYLER WAY       | 3800 | R-1 | 7 | CEDAR LANE SEC III           | TABER BUILT HOMES, LLC         | \$ 500,000.00    |
|                   | PRSF202503956 | 2025-09-12 | 1719 SAMUELS CT       | 4660 | R-1 | 7 | CEDAR LANE SEC III           | TABER BUILT HOMES, LLC         | \$ 612,000.00    |
|                   | PRSF202503958 | 2025-09-24 | 1803 ZAYDEN LN        | 4660 | R-1 | 7 | CEDAR LANE SEC III           | TABER BUILT HOMES, LLC         | \$ 612,000.00    |
|                   | PRSF202503961 | 2025-09-12 | 1807 ZAYDEN LN        | 4480 | R-1 | 7 | CEDAR LANE SEC III           | TABER BUILT HOMES, LLC         | \$ 570,000.00    |
|                   | PRSF202503963 | 2025-09-12 | 1811 ZAYDEN LN        | 4295 | R-1 | 7 | CEDAR LANE SEC III           | TABER BUILT HOMES, LLC         | \$ 577,000.00    |
|                   | PRSF202503993 | 2025-09-18 | 801 MANZANO DR        | 2809 | PUD | 1 | SIENA SPRINGS ADD SEC 2      | DP GAMBLE HOMES, INC           | \$ 350,000.00    |
|                   | PRSF202504052 | 2025-09-18 | 517 RAPIDS WAY        | 4118 | PUD | 6 | PINE CREEK ADD               | LANDMARK FINE HOMES, LP        | \$ 550,000.00    |
|                   | PRSF202504053 | 2025-09-23 | 416 EXPLORER TRL      | 4056 | PUD | 6 | PINE CREEK ADD               | LANDMARK FINE HOMES, LP        | \$ 520,000.00    |
|                   | PRSF202504054 | 2025-09-18 | 3708 BEDROCK DR       | 2611 | PUD | 8 | SPRINGS AT FLINT HILLS SEC 1 | LANDMARK FINE HOMES, LP        | \$ 360,000.00    |
|                   | PRSF202504176 | 2025-09-24 | 3803 BEDROCK DR       | 2381 | PUD | 8 | SPRINGS AT FLINT HILLS SEC 1 | LANDMARK FINE HOMES, LP        | \$ 340,000.00    |
|                   | PRSF202504186 | 2025-09-23 | 4701 12TH AVE NW      | 632  | A-2 | 6 | NOT SUBDIVIDED(SCHOOL)       | MOORE NORMAN TECHNOLOGY CENTER | \$ 50,000.00     |
|                   | 24            |            |                       |      |     |   |                              |                                | \$ 10,019,000.00 |
| Residential, Pool | PRPO202503647 | 2025-09-02 | 4505 LAS COLINAS LN   | 750  | R-1 | 8 | LAS COLINAS ADD SEC 1        | ARTISTIC POOLS                 | \$ 81,832.00     |
|                   | PRPO202503787 | 2025-09-18 | 428 LAKE GROVE CT     | 1000 | R-1 | 8 | HIGHLAND VILLAGE ADD SEC 6   | SPARTAN POOLS & PATIO          | \$ 115,000.00    |
|                   | PRPO202503800 | 2025-09-08 | 4500 ALAMEDA ST       | 1635 | A-2 | 5 | NOT SUBDIVIDED               | SPARTAN POOLS & PATIO          | \$ 210,000.00    |
|                   | PRPO202503824 | 2025-09-11 | 3916 IRVINE DR        | 68   | PUD | 8 | CASCADE ESTATES SEC 5        | SYLVIA KNOTT                   | \$ 6,000.00      |
|                   | PRPO202503836 | 2025-09-05 | 5921 WINDSTONE DR     | 1200 | PUD | 3 | GLENRIDGE ADD SEC 1          | 405 POOLSCAPES                 | \$ 95,000.00     |
|                   | PRPO202503847 | 2025-09-19 | 805 MIDLAND VALLEY ST | 700  | PUD | 8 | GREENLEAF TRAILS ADD SEC 8   | FRANK ABER III                 | \$ 60,000.00     |
|                   | PRPO202503850 | 2025-09-05 | 12517 E FRANKLIN RD   | 380  | R-1 | 5 | WHISPERING HILLS             | TODD, CHRIS                    | \$ 400.00        |





## September 2025 Residential Permit Activity

|                            |               |            |                          |      |     |   |                             |                           |           |                   |
|----------------------------|---------------|------------|--------------------------|------|-----|---|-----------------------------|---------------------------|-----------|-------------------|
|                            | PRPO202503928 | 2025-09-12 | 3112 EPORA DR            | 1095 | PUD | 6 | MONTORO RIDGE SEC 2         | SPARTAN POOLS & PATIO     | \$        | 100,000.00        |
|                            | PRPO202504049 | 2025-09-24 | 433 THORTON DR           | 3600 | R-1 | 2 | WESTWOOD EST                | FAMILY POOLS              | \$        | 78,000.00         |
|                            | <b>9</b>      |            |                          |      |     |   |                             |                           | <b>\$</b> | <b>746,232.00</b> |
| Residential, Repair        | PRDB202503821 | 2025-09-04 | 206 N CARTER AVE         | N/A  | R-1 | 4 | COLLEY'S SECOND ADD         | ALLEN RICHARD LENHART     | \$        | 4,500.00          |
|                            | PRDB202503948 | 9/11/2025  | 1899 SADDLEBACK BLVD 20  | N/A  | VB  | 3 | ROCK CREEK POLO CLUB REPLAT | CRAIG R CARRELL           | \$        | 17,000.00         |
|                            | <b>2</b>      |            |                          |      |     |   |                             |                           | <b>\$</b> | <b>21,500.00</b>  |
| Residential, Solar         | PRSO202502756 | 2025-09-12 | 7505 108TH AVE NE        |      | A-2 | 5 | H & L 6                     | CEC ELECTRIC LLC          | \$        | 37,400.00         |
|                            | PRSO202503788 | 2025-09-03 | 318 N SHERRY AVE         |      | R-1 | 2 | TOWN & COUNTRY ESTATES #2   | OKIE SOLAR                | \$        | 39,000.00         |
|                            | PRSO202504129 | 2025-09-19 | 1812 BROONE DR           |      | R-1 | 6 | PARK PLACE ADDITION SEC 4   | CLEAN RESIDENTIAL ENERGY  | \$        | 15,000.00         |
|                            | <b>3</b>      |            |                          |      |     |   |                             |                           | <b>\$</b> | <b>91,400.00</b>  |
| Residential, Storm Shelter | PRSS202503768 | 2025-09-04 | 2220 144TH AVE SE        |      | RE  | 5 | THUNDERBIRD HILLS           | JEREMY FOLLOWWILL         | \$        | 3,900.00          |
|                            | PRSS202503809 | 2025-09-02 | 2600 36TH AVE NE         |      | A-2 | 6 | HANSMEYER ACRES COS         | BEACON HOMES III, LLC     | \$        | 2,450.00          |
|                            | PRSS202503825 | 2025-09-02 | 3811 MESA RD             |      | PUD | 6 | RED CANYON RANCH SEC 8      | IDEAL HOMES OF NORMAN, LP | \$        | 3,000.00          |
|                            | PRSS202503835 | 2025-09-12 | 1001 WHISPERING PINES DR |      | R-1 | 4 | WHISPERING PINES ADD        | DOUG GUY                  | \$        | 6,500.00          |
|                            | PRSS202503853 | 2025-09-02 | 3726 CASSIDY DR          |      | PUD | 8 | FLINT HILLS SEC 1           | LEN BRANCH                | \$        | 3,300.00          |
|                            | PRSS202503934 | 2025-09-09 | 3903 ATTICUS AVE         |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$        | 2,500.00          |
|                            | PRSS202503936 | 2025-09-09 | 1717 ATTICUS AVE         |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$        | 2,500.00          |
|                            | PRSS202503940 | 2025-09-09 | 3804 LLEYTON DR          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$        | 2,500.00          |
|                            | PRSS202503949 | 2025-09-09 | 3824 LLEYTON DR          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$        | 2,500.00          |
|                            | PRSS202503951 | 2025-09-09 | 3820 LLEYTON DR          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$        | 2,500.00          |
|                            | PRSS202503953 | 2025-09-10 | 3814 SKYLER WAY          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$        | 2,500.00          |
|                            | PRSS202503955 | 2025-09-09 | 3908 SKYLER WAY          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$        | 2,500.00          |
|                            | PRSS202503957 | 2025-09-09 | 1719 SAMUELS CT          |      | R-1 | 7 | CEDAR LANE SEC III          | STORM SAFE SHELTERS       | \$        | 2,500.00          |
|                            | PRSS202503960 | 2025-09-09 | 1803 ZAYDEN LN           |      | R-1 | 7 | CEDAR LANE SEC III          | TABER BUILT HOMES, LLC    | \$        | 2,500.00          |
|                            | PRSS202503962 | 2025-09-09 | 1807 ZAYDEN LN           |      | R-1 | 7 | CEDAR LANE SEC III          | TABER BUILT HOMES, LLC    | \$        | 2,500.00          |



|                         |               |            |                      |  |     |   |                             |                                    |    |               |
|-------------------------|---------------|------------|----------------------|--|-----|---|-----------------------------|------------------------------------|----|---------------|
|                         | PRSS202503965 | 2025-09-09 | 1811 ZAYDEN LN       |  | R-1 | 7 | CEDAR LANE SEC III          | TABER BUILT HOMES, LLC             | \$ | 2,500.00      |
|                         | PRSS202503967 | 2025-09-16 | 2610 SHORELINE DR    |  | PUD | 5 | WELLINGTON LAKE ADD A PUD   | JAMES WALTERS                      | \$ | 7,450.00      |
|                         | PRSS202503984 | 2025-09-10 | 425 KENSINGTON RD    |  | R-1 | 3 | QUAILBROOK ADD 1            | GROUND ZERO SHELTERS               | \$ | 4,000.00      |
|                         | PRSS202504028 | 2025-09-12 | 1703 ZAYDEN LN       |  | R-1 | 7 | CEDAR LANE SEC III          | GROUND ZERO SHELTERS               | \$ | 2,945.00      |
|                         | PRSS202504155 | 2025-09-29 | 3801 CASSIDY DR      |  | PUD | 8 | FLINT HILLS SEC 1           | BRIANNE RENEE RAYBOURNE            | \$ | 4,000.00      |
|                         | PRSS202504157 | 2025-09-23 | 4104 LYNFORD LN      |  | R-1 | 5 | BELLATONA ADD SEC 4         | JERROD NAUMAN                      | \$ | 3,700.00      |
|                         | PRSS202504166 | 2025-09-22 | 3208 VALLEY HOLLOW   |  | R-1 | 5 | SUMMIT VALLEY ADDITION      | GROUND ZERO SHELTERS               | \$ | 5,000.00      |
|                         | PRSS202504204 | 2025-09-23 | 720 HAVASU DR        |  | PUD | 6 | RED CANYON RANCH SEC 3      | GROUND ZERO SHELTERS               | \$ | 3,400.00      |
|                         | PRSS202504240 | 2025-09-25 | 3006 KETTLE RD       |  | PUD | 8 | GREENLEAF TRAILS ADD SEC 10 | ANDREW CALEB JONES                 | \$ | 4,000.00      |
|                         | PRSS202504316 | 2025-09-30 | 2217 BRETTFORD WAY   |  | R-1 | 5 | ST JAMES PARK SEC 6         | FLATSAFE TORNADO SHELTERS          | \$ | 3,500.00      |
| 25                      |               |            |                      |  |     |   |                             |                                    | \$ | 84,645.00     |
| Residential, Water Well | PRWL202503917 | 2025-09-09 | 4606 E ROCK CREEK RD |  | A-2 | 5 | NOT SUBDIVIDED              | DENNIS ALLEN WATER WELL DRILLING & |    | N/A           |
|                         | PRWL202503918 | 2025-09-09 | 700 68TH AVE SE      |  | A-2 | 5 | NOT SUBDIVIDED              | DENNIS ALLEN WATER WELL DRILLING & |    | N/A           |
|                         | 2             |            |                      |  |     |   |                             |                                    |    |               |
| Total                   |               |            |                      |  |     |   |                             |                                    | \$ | 11,668,577.00 |





## September 2025 Residential Permit Activity

| Category                                | Count     | Valuation               |
|-----------------------------------------|-----------|-------------------------|
| Multi-Family, Repair                    | 1         | \$ 10,000.00            |
| Residential, Accessory Dwelling Unit    | 2         | \$ 115,000.00           |
| Residential, Accessory Structure        | 4         | \$ 152,800.00           |
| Residential, Addition / Alteration      | 4         | \$ 428,000.00           |
| Residential, Demolition                 | 1         | N/A                     |
| Residential, New Single Family Dwelling | 24        | \$ 10,019,000.00        |
| Residential, Pool                       | 9         | \$ 746,232.00           |
| Residential, Repair                     | 2         | \$ 21,500.00            |
| Residential, Solar                      | 3         | \$ 91,400.00            |
| Residential, Storm Shelter              | 25        | \$ 84,645.00            |
| Residential, Water Well                 | 2         | N/A                     |
| <b>Total</b>                            | <b>77</b> | <b>\$ 11,668,577.00</b> |







## September 2025 Non-Residential Permit Activity

| Category                            | Permits   | Valuation              |
|-------------------------------------|-----------|------------------------|
| Commercial, Addition / Alteration   | 7         | \$ 3,413,928.00        |
| Commercial, Demolition              | 2         | N/A                    |
| Commercial, Fire                    | 6         | \$ 156,041.00          |
| Commercial, New Commercial Building | 1         | \$ 250,000.00          |
| <b>Total</b>                        | <b>16</b> | <b>\$ 3,819,969.00</b> |

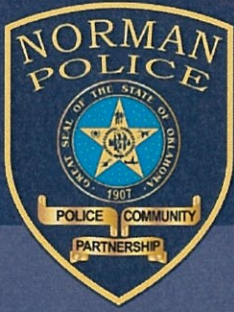


## Monthly Permit Activity Summary-September 2025

| Group           | Category                                   | 2025          |                         | 2024          |                         |
|-----------------|--------------------------------------------|---------------|-------------------------|---------------|-------------------------|
|                 |                                            | Permits       | Valuation               | Permits       | Valuation               |
| RESIDENTIAL     | Multi-Family, Addition / Alteration        |               |                         | 7             | \$584,752.00            |
|                 | Multi-Family, Demolition                   |               |                         | 1             | \$13,000.00             |
|                 | Multi-Family, Fire                         | 6             | \$469,859.00            | 5             | \$50,978.21             |
|                 | Multi-Family, Foundation Only              |               |                         | 2             | \$930,000.00            |
|                 | Multi-Family, New Multi-Unit Residential   | 3             | \$18,557,734.00         | 2             | \$3,100,000.00          |
|                 | Multi-Family, Repair                       | 3             | \$230,000.00            | 3             | \$800,792.00            |
|                 | Residential, Accessory Dwelling Unit       | 6             | \$525,000.00            | 8             | \$686,000.00            |
|                 | Residential, Accessory Structure           | 78            | \$3,151,647.34          | 104           | \$4,329,180.27          |
|                 | Residential, Addition / Alteration         | 80            | \$7,187,502.51          | 112           | \$10,048,764.27         |
|                 | Residential, Carport                       | 16            | \$115,941.00            | 35            | \$238,739.36            |
|                 | Residential, Demolition                    | 22            | \$10,000.00             | 38            | \$135,500.00            |
|                 | Residential, Fire                          | 6             | \$69,285.00             | 2             | \$187,000.00            |
|                 | Residential, Manufactured Home             | 12            | \$2,004,571.63          | 8             | \$818,078.00            |
|                 | Residential, Manufactured Home Replacement | 2             | \$270,000.00            |               |                         |
|                 | Residential, New Single Family Dwelling    | 228           | \$92,222,648.50         | 425           | \$163,733,278.82        |
|                 | Residential, New Two Family (duplex)       | 2             | \$1,228,000.00          | 2             | \$1,170,000.00          |
|                 | Residential, Pool                          | 68            | \$5,415,401.00          | 80            | \$7,215,726.00          |
|                 | Residential, Repair                        | 9             | \$452,308.09            | 15            | \$1,249,221.00          |
|                 | Residential, Solar                         | 44            | \$1,280,556.68          | 150           | \$4,450,262.58          |
|                 | Residential, Storm Shelter                 | 268           | \$1,466,492.00          | 282           | \$1,197,965.00          |
|                 | Residential, Water Well                    | 13            |                         | 10            |                         |
|                 | <b>Total</b>                               | <b>866</b>    | <b>\$134,656,946.75</b> | <b>1,291</b>  | <b>\$200,939,237.51</b> |
| NON-RESIDENTIAL | Commercial, Accessory Structure            | 2             | \$16,010.00             |               |                         |
|                 | Commercial, Addition / Alteration          | 78            | \$35,102,841.42         | 120           | \$53,841,076.00         |
|                 | Commercial, Demolition                     | 9             |                         | 16            | \$295,000.00            |
|                 | Commercial, Fire                           | 79            | \$15,127,946.76         | 72            | \$1,945,594.18          |
|                 | Commercial, Foundation Only                | 3             | \$2,664,597.00          | 4             | \$3,650,000.00          |
|                 | Commercial, New Commercial Building        | 36            | \$62,840,308.90         | 32            | \$60,980,677.00         |
|                 | Commercial, Pool                           |               |                         | 1             | \$250,000.00            |
|                 | Commercial, RCF/RDCF                       | 1             |                         | 5             |                         |
|                 | Commercial, Repair                         | 3             | \$433,835.40            | 15            | \$8,918,929.00          |
|                 | Commercial, Solar                          | 3             | \$235,980.00            | 4             | \$777,603.00            |
|                 | Commercial, Utilities WM                   | 3             |                         |               |                         |
|                 | <b>Total</b>                               | <b>217</b>    | <b>\$116,421,519.48</b> | <b>269</b>    | <b>\$130,658,879.18</b> |
| OTHER ACTIVITY  | # of New Dwelling Units                    | 315           |                         | 457           |                         |
|                 | All Field Inspections                      | 15,326        |                         | 22,629        |                         |
|                 | Certificate of Completion (CC)             | 2,570         |                         | 3,188         |                         |
|                 | Certificate of Occupancy (CO)              | 541           |                         | 627           |                         |
|                 | Demo # of Dwelling Units                   | 19            |                         | 37            |                         |
|                 | Demolition                                 |               |                         | 6             |                         |
|                 | Electrical Permit                          | 744           |                         | 1,386         |                         |
|                 | Fire                                       |               |                         | 1             |                         |
|                 | Garage Sale                                | 579           |                         | 843           |                         |
|                 | Mechanical Permit                          | 784           |                         | 1,349         |                         |
|                 | Paving (PRIVATE PROPERTY)                  | 74            | \$2,722,122.00          | 93            | \$743,735.55            |
|                 | Plumbing Permit                            | 990           |                         | 1,611         |                         |
|                 | Public Works                               | 213           | \$8,276,130.07          | 175           | \$3,366,959.51          |
|                 | Sign                                       | 133           | \$84,725.00             | 240           | \$712,765.00            |
|                 | Solar                                      | 1             |                         |               |                         |
|                 | Street Closure(Not Event)                  |               |                         | 2             |                         |
|                 | Structure Moving                           | 22            | \$300,000.00            | 15            |                         |
|                 | Temporary Structure                        | 18            |                         | 21            |                         |
|                 | Utilities WM                               | 3             |                         |               |                         |
|                 | <b>Total</b>                               | <b>22,332</b> | <b>\$11,382,977.07</b>  | <b>32,680</b> | <b>\$4,823,460.06</b>   |
| <b>Total</b>    |                                            | <b>23,415</b> | <b>\$262,461,443.30</b> | <b>34,240</b> | <b>\$336,421,576.75</b> |







# NORMAN POLICE DEPARTMENT

## MONTHLY DEPARTMENT OVERVIEW



SEPTEMBER | 2025

### MONTHLY ACTIVITY OVERVIEW

| SUMMARY OF REPORTED OFFENSES    | 2025         | 5-YEAR AVERAGE | 2024         |
|---------------------------------|--------------|----------------|--------------|
| MURDER                          | 0            | 0              | 1            |
| SEXUAL ASSAULTS                 | 12           | 20             | 21           |
| ROBBERY                         | 5            | 4              | 6            |
| AGGRAVATED ASSAULTS             | 17           | 23             | 19           |
| BURGLARY OF BUILDING            | 21           | 40             | 41           |
| LARCENY/THEFT                   | 198          | 227            | 257          |
| MOTOR VEHICLE THEFT             | 23           | 33             | 24           |
| ARSON                           | 2            | 1              | 1            |
| KIDNAPPING                      | 4            | 2              | 0            |
| FRAUD/FORGERY                   | 65           | 76             | 69           |
| DUI/APC                         | 31           | 30             | 24           |
| PUBLIC INTOXICATION             | 46           | 56             | 60           |
| RUNAWAYS                        | 31           | 33             | 51           |
| DRUG VIOLATIONS                 | 50           | 55             | 73           |
| THREATS/HARASSMENT              | 43           | 48             | 48           |
| VANDALISM                       | 50           | 79             | 61           |
| OTHER                           | 600          | 633            | 632          |
| <b>TOTAL REPORTED OFFENSES</b>  | <b>1,198</b> | <b>1,359</b>   | <b>1,388</b> |
| <b>TOTAL ARRESTS:</b>           | <b>681</b>   | <b>697</b>     | <b>740</b>   |
| PROTECTIVE CUSTODY:             | 39           | 80             | 65           |
| <b>TOTAL CASE REPORTS*</b>      | <b>993</b>   | <b>1,090</b>   | <b>1,104</b> |
| <b>COLLISIONS</b>               | <b>206</b>   | <b>207</b>     | <b>212</b>   |
| FATALITY                        | 1            | 1              | 1            |
| INJURY                          | 29           | 30             | 28           |
| NON-INJURY                      | 176          | 176            | 183          |
| NUMBER OF PEOPLE INJURED        | 38           | 42             | 38           |
| <b>CITATIONS &amp; WARNINGS</b> | <b>3,293</b> | <b>2,793</b>   | <b>2,711</b> |
| TRAFFIC CITATIONS               | 844          | 508            | 502          |
| TRAFFIC WARNINGS                | 1,551        | 1,190          | 1,479        |
| PARKING CITATIONS & WARNINGS    | 898          | 1,095          | 730          |

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## COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: UNAVAILABLE

NON-EMERGENCY CALLS TAKEN: UNAVAILABLE

**TOTAL INCOMING CALLS:** UNAVAILABLE

**TOTAL CALLS FOR SERVICE GENERATED:** UNAVAILABLE

POLICE CALLS FOR SERVICE: 7,901

OFFICER INITIATED: 2,873

CITIZEN INITIATED: 5,028



OTHER CAD ACTIVITY:

NORMAN FIRE: 1,813

EMSSTAT: 2,226

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## INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 171

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 69

CASES CLOSED DURING REPORTING PERIOD: 480

CLEARED BY ARREST / WARRANT: 13

CLEARED BY EXCEPTION: 13

COP FOLLOW-UP: 10

DEACTIVATED: 370

DEACTIVATED DUE TO STAFFING: 30

MISSING PERSONS RECOVERED: 4

REFERRED INTERNALLY: 36

UNFOUNDED: 4

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## ANIMAL WELFARE

INTAKES: 298

LIVE RELEASES: 313

LIVE OUTCOME RATE: 92%

ANIMALS FOSTERED: 130

VOLUNTEER HOURS: 399

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## RECORDS

CUSTOMER SERVICE CONTACTS: 2,490

IN-PERSON CONTACTS: 870

PHONE CONTACTS: 766

EMAIL CONTACTS: 854

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## DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 178

AVAILABLE FOR ASSIGNMENT: 164\*\*

AUTHORIZED NON-COMMISSIONED: 76

ACTUAL NON-COMMISSIONED: 72

AVAILABLE FOR ASSIGNMENT: 68\*\*

\*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

\*\*This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

**ANIMAL CONTROL      11A**



# Norman Animal Welfare Monthly Statistical Report

## September 2025



### IN SHELTER ANIMAL COUNTS

|           | 2024   |        |       | 2025   |        |       | Comparisons |         |
|-----------|--------|--------|-------|--------|--------|-------|-------------|---------|
|           | Canine | Feline | Total | Canine | Feline | Total | Difference  | Percent |
| Beginning | 91     | 111    | 202   | 82     | 124    | 206   | 4           | 2%      |
| Ending    | 75     | 112    | 187   | 84     | 134    | 218   | 31          | 17%     |

### ANIMAL INTAKES

|                           | 2024       |            |            | 2025       |            |            | Comparisons |            |
|---------------------------|------------|------------|------------|------------|------------|------------|-------------|------------|
|                           | Canine     | Feline     | Total      | Canine     | Feline     | Total      | Difference  | Percent    |
| Stray at Large            | 84         | 106        | 190        | 112        | 113        | 225        | 35          | 18%        |
| Owner Relinquish          | 7          | 34         | 41         | 14         | 26         | 40         | (1)         | -2%        |
| Owner Intended Euth       | 0          | 0          | 0          | 0          | 0          | 0          | 0           | #DIV/0!    |
| Transfer In               | 0          | 0          | 0          | 0          | 13         | 13         | 13          | #DIV/0!    |
| Other Intakes*            | 5          | 2          | 7          | 5          | 0          | 5          | (2)         | -29%       |
| Returned Animal           | 10         | 9          | 19         | 7          | 8          | 15         | (4)         | -21%       |
| <b>TOTAL LIVE INTAKES</b> | <b>106</b> | <b>151</b> | <b>257</b> | <b>138</b> | <b>160</b> | <b>298</b> | <b>41</b>   | <b>16%</b> |

\*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

### OTHER STATISTICS

|                          | 2024     |          | 2025      |           | Comparisons |             |
|--------------------------|----------|----------|-----------|-----------|-------------|-------------|
|                          | Total    |          | Total     |           | Difference  | Percent     |
| Wildlife Collected (DOA) | 0        | 0        | 0         | 0         | 0           | #DIV/0!     |
| Dog Collected (DOA)      | 0        | 0        | 0         | 0         | 0           | #DIV/0!     |
| Cat Collected (DOA)      | 6        | 6        | 2         | 2         | (4)         | -67%        |
| Wildlife Transferred     | 0        | 0        | 0         | 0         | 0           | #DIV/0!     |
| Intake Horses            | 0        | 0        | 0         | 0         | 0           | #DIV/0!     |
| Intake Cows              | 0        | 0        | 0         | 0         | 0           | #DIV/0!     |
| Intake Goats             | 0        | 0        | 0         | 0         | 0           | #DIV/0!     |
| Intake Sheep             | 0        | 0        | 0         | 0         | 0           | #DIV/0!     |
| Intake Rabbits           | 1        | 1        | 2         | 2         | 1           | 100%        |
| Intake Pigs              | 0        | 0        | 0         | 0         | 0           | #DIV/0!     |
| Intake Other             | 1        | 1        | 15        | 15        | 14          | 1400%       |
| <b>TOTAL OTHER ITEMS</b> | <b>8</b> | <b>8</b> | <b>19</b> | <b>19</b> | <b>11</b>   | <b>138%</b> |

### LENGTH OF STAY (DAYS)

|     | 2024 | 2025 |
|-----|------|------|
| Dog | 20.4 | 18   |
| Cat | 9    | 12   |

### OWNER SURRENDER PENDING INTAKE

|         | Canine | Feline | Other | Total |
|---------|--------|--------|-------|-------|
| Animals | 64     | 37     | 0     | 101   |

# Norman Animal Welfare Monthly Statistical Report September 2025



## LIVE ANIMAL OUTCOMES

|                            | 2024       |            |            | 2025       |            |            | Comparisons |            |
|----------------------------|------------|------------|------------|------------|------------|------------|-------------|------------|
|                            | Canine     | Feline     | Total      | Canine     | Feline     | Total      | Difference  | Percent    |
| Adoption                   | 83         | 88         | 171        | 58         | 119        | 177        | 6           | 4%         |
| Return To Owner            | 22         | 6          | 28         | 40         | 7          | 47         | 19          | 68%        |
| Transferred Out            | 5          | 3          | 8          | 25         | 16         | 41         | 33          | 413%       |
| Returned to Field          | 0          | 37         | 37         | 0          | 38         | 38         | 1           | 3%         |
| Returned to Owner in Field | 12         | 0          | 12         | 10         | 0          | 10         |             |            |
| <b>TOTAL LIVE OUTCOMES</b> | <b>122</b> | <b>134</b> | <b>256</b> | <b>133</b> | <b>180</b> | <b>313</b> | <b>57</b>   | <b>22%</b> |

## OTHER ANIMAL OUTCOMES

|                             | 2024      |           |           | 2025      |           |           | Comparisons |             |
|-----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-------------|-------------|
|                             | Canine    | Feline    | Total     | Canine    | Feline    | Total     | Difference  | Percent     |
| Died in Care                | 1         | 5         | 6         | 0         | 6         | 6         | 0           | 0%          |
| Lost in Care                | 0         | 0         | 0         | 0         | 0         | 0         | 0           |             |
| Shelter Euth                | 10        | 11        | 21        | 11        | 8         | 19        | (2)         | -10%        |
| Owner Intended Euth         | 2         | 0         | 2         | 0         | 0         | 0         | (2)         | -100%       |
| <b>TOTAL OTHER OUTCOMES</b> | <b>13</b> | <b>16</b> | <b>29</b> | <b>11</b> | <b>14</b> | <b>25</b> | <b>(4)</b>  | <b>-14%</b> |

## TOTAL OUTCOMES

|                       | 2024       |            |            | 2025       |            |            | Comparisons |            |
|-----------------------|------------|------------|------------|------------|------------|------------|-------------|------------|
|                       | Canine     | Feline     | Total      | Canine     | Feline     | Total      | Difference  | Percent    |
| Total Live Outcomes   | 122        | 134        | 256        | 133        | 180        | 313        | 57          | 22%        |
| Total Other Outcomes  | 13         | 16         | 29         | 11         | 14         | 25         | (4)         | -14%       |
| <b>TOTAL OUTCOMES</b> | <b>135</b> | <b>150</b> | <b>285</b> | <b>144</b> | <b>194</b> | <b>338</b> | <b>53</b>   | <b>19%</b> |

## SHELTER EUTHANASIA DATA

|                         | Canine    | Feline   | Other    | Total     | Percentage |
|-------------------------|-----------|----------|----------|-----------|------------|
|                         |           |          |          |           |            |
| Medical - Sick          | 5         | 6        |          | 11        | 58%        |
| Medical - Injured       | 0         | 2        |          | 2         | 11%        |
| Behavior - Aggressive   | 4         | 0        |          | 4         | 21%        |
| Behavior - Other        | 2         | 0        |          | 2         | 11%        |
| <b>TOTAL EUTHANASIA</b> | <b>11</b> | <b>8</b> | <b>0</b> | <b>19</b> |            |

## MONTHLY LIVE RELEASE RATE

| 2024  | 2025  |
|-------|-------|
| 90.5% | 92.6% |

*Live Outcomes / (Total Outcomes - Owner Int Euth)*



DEPARTMENT OF PUBLIC WORKS  
MONTHLY PROGRESS REPORT  
CITY OF NORMAN, OKLAHOMA  
**September 2025**

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**ENGINEERING DIVISION**

**DEVELOPMENT**

The Development Manager processed one (1) Preliminary Plat and two (2) Norman Rural Certificate of Surveys for Planning Commission and five (5) Final Plats for the Development Committee. The Development Engineer reviewed 19 sets of construction plans and three (3) punch list items. There were 109 permits reviewed and/or issued. Fees were collected in the amount of \$16,193.80.

**CAPITAL PROJECTS:**

**Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:**

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue. The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. An additional 35 days have been added with additional days expected due to multiple delays to progress, not the least of which has been greater than average weather delays throughout the spring and summer so far. The latest revised construction schedule shows paving completion the second week of January 2026 and final completion of landscaping will be in early spring. In the meantime, staff continues to look for ways to accelerate the construction schedule while keeping the disturbance to surrounding businesses to a minimum.

Proposed improvements include:

- New sidewalks, landscaping, and pedestrian safety improvements
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Decorative paving elements
- New curb and gutter
- Modified decorative traffic signals
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

*As of the last pay application on 9/30/25, 42.24% of the total contract amount has been expended. Through 9/30/25, 84.05% of the contract time has expired.*

The contractor's activities this month were as follows:

- *Continued construction of curb and gutter, driveways and sidewalks between Porter Avenue and Jones Avenue on the south side of Gray Street.*
- *Completed manhole and storm sewer piping under Crawford Avenue and Crawford Avenue is now open to traffic again.*
- *Completed asphalt paving of new parking areas between Porter Avenue and Peters Avenue*
- *Reset parking lot signage for parking lot between Crawford Avenue and Peters Avenue*
- *Began reconstruction of damaged irrigation on south side of Gray Street.*
- *Completed irrigation mains on south side from Porter Avenue to Jones Avenue*

*All light poles and new traffic signal poles are installed on the project east of the BNSF railroad.*

**Jenkins Avenue 2019 Bond Project:**

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen (19) transportation improvement projects. The Jenkins Avenue 2019 Bond Project consists of widening and reconstruction of Jenkins Avenue between Imhoff Road and Lindsey Street.

The total construction cost for the project is approximately \$15.52 million. Of that, approximately \$10.25 million will be paid by federal grants and the remaining \$5.27 million will come from the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 10, 2024, for the Jenkins Avenue 2019 Bond Project. The low bidder was Silver Star Construction Company, Inc. of Moore, Oklahoma. ODOT awarded the project on November 4, 2024. Construction started on Monday, March 3, 2025. There are 540 calendar days in the project, which will likely require approximately 2 years to complete, taking into account weather days. The Oklahoma Department of Transportation is administering the construction of this project.

Proposed improvements include:

- New 4-lane roadway with raised median
- Realignment of Imhoff Road and Constitution Street with a new roundabout
- Realigned Timberdell Road intersection
- New 4-legged intersection at Stinson Street
- New decorative traffic signals at Timberdell Road and Stinson Street intersections
- New 10-foot multi-use trails and sidewalks
- Landscaping
- Pedestrian safety improvements
- Improved storm drainage pipeline system

Phase 2 construction is underway through November, which includes the east half of Jenkins Avenue from Reaves Park Road to the north project limits near Lindsey Street. The contractor's activities this month on Phase 2 were as follows:

- Finished installing the main storm pipeline between Timberdell Road to Lindsey Street
- Inlets are being installed on the east side of Jenkins Avenue between Reaves Park Road and Lindsey Street
- Water line installations are complete for this phase except for the immediate area along Timberdell Road
- Rough grading roadway between Reaves Park Road and Timberdell Road is nearing completion

**Sidewalk Programs:**

**12th Ave NE and W Brooks Street Sidewalk Project** This project is 80% funded through an ACOG grant and is being facilitated by ODOT for construction. This project will include new and replacement sidewalks, ramps, and driveways along 12th Avenue NE from East Robinson Street to East Rock Creek Road and Brooks Street from Pickard Avenue to Wylie Road. Plans are complete and bids were advertised by ODOT. Parathon Construction was selected as the contractor for this project and construction will begin the first week of October 2026 with project oversight provided by Hudson Prince Engineering.

**FYE 2026 Sidewalk Concrete Projects** This project was approved by City Council on July 22, 2025. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Sidewalks and Trails. Construction began in August 2025 and will be ongoing through June 2026.

**State Highway 9 Multi Use Path** This project is 80% funded through an ACOG grant. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the winter of 2025. Oklahoma Department of Transportation is scheduling a November bid advertisement for construction.



## *Monthly Progress Report*

### *Public Works (September 2025)*

**CCTIF Alleys** This project is utilizing funds from the Center City Tax Increment Financing District (CCTIF). This project is currently under construction reconstructing 3 alleys within the Center City Form Base Code overly area, Eddington Alley South of Eddington Street from Monnet to BNSF ROW, Linn Alley South of Linn Street from Santa Fe Avenue to Jenkins Avenue and Apache Alley Apache Street south to connect Alley between Jenkins Avenue and Santa Fe Avenue. Construction began on September 29, 2025 and is expected to be completed December 2025.

### **Street Maintenance Bond Programs:**

#### **FYE 2025 Street Maintenance Bond – Urban Reconstruction Projects**

The FYE 2025 urban road reconstruction project bids were opened on March 3, 2025. Seven bids were received and the contract was awarded on April 22, 2025 to Ellsworth Construction in the amount of \$940,547.29. The project consists of roadway reconstruction for the following locations: South Pickard Avenue from West Imhoff Road to 2719 South Pickard Avenue, Oakbrook Drive from Fairfield Drive to South Pickard Avenue, and North Base Avenue from West Gray Street to Kansas Street. All three streets are located in established residential neighborhoods. The current roadways are constructed of concrete pavement. The concrete pavement is in poor condition, and the substructure has failed in several locations. The reconstruction project involves removal of the existing pavement and curb, stabilizing the subgrade, and placing new concrete panels. During the month of September, the contractor completed construction of Pickard Avenue and Oakbrook Drive between South Pickard Avenue and Fairfield Drive.

#### **FYE 2025 & 2026 Street Maintenance Bond – Asphalt Pavement**

The FYE 2025 & 2026 asphalt pavement project bids were opened on April 24, 2025. Six bids were received, and the contract was awarded on May 27, 2025, to First Water Contracting, LLC, in the amount of \$1,794,115.75. The project consists of asphalt roadway mill and overlay operations on the following locations: Flood Avenue from Lindsey Street to Boyd Street, Peters Avenue from Frank Street to Robinson Street, Imhoff Road from Walnut Road to Berry Road, Peters Avenue from Frank Street to Robinson Street, Barkley Street from Lindsey Street to Brooks Street, Keith Street from Ponca Avenue to Classen Boulevard, Macy Street from Oklahoma Avenue to Classen Boulevard, Astor Drive from Tecumseh Road to Crail Drive, Crail Drive from 36<sup>th</sup> Ave NW to Astor Drive, Goddard Avenue from Flood Avenue to 2113 Goddard Avenue, 48<sup>th</sup> Avenue NE from Robinson Street to Alameda Street, Robinson Street from 48<sup>th</sup> Avenue NW to 60<sup>th</sup> Avenue NW, and Robinson Street from 60<sup>th</sup> Avenue NE to 84<sup>th</sup> Avenue NE. The project is anticipated to be completed by November of 2025. During the month of September, the contractor completed striping operations on 48<sup>th</sup> Avenue NE from Robinson Street to Alameda Street, West Robinson Street from 48<sup>th</sup> Avenue NW to 60<sup>th</sup> Avenue NW, and East Robinson Street from 60<sup>th</sup> Avenue NE to 84<sup>th</sup> Avenue NE.

### **Bridge Maintenance Bond**

#### **West Main Street Bridge Rehabilitation**

Bids were opened for the West Main Street Bridge Rehabilitation project on May 1, 2025. Four bids were received and on May 27, 2025, City Council approved Contract K-2425-112 with Redlands Contracting in the amount of \$774,662.50 for the Rehabilitation of the West Main Street Bridge over Merkle Creek. On July 7, 2025, Redlands Contracting mobilized to the bridge site. This project is scheduled for a duration of 140 days but is anticipated to be completed in 120 days. During the month of September, the contractor reached substantial completion of this project.

#### **Lindsey Street and Classen Boulevard Bridge Rehabilitation**

Bids were opened for the Lindsey Street and Classen Boulevard Bridge Rehabilitation project on May 1, 2025. Three bids were received and on June 10, 2025, City Council approved Contract K-2425-111 with Wyatt Contracting in the amount of \$332,106.00 for the Rehabilitation of the Lindsey Street and Classen Bridge over Bishop Creek. On July 16, 2025, Wyatt Contracting mobilized to the bridge site. This project is scheduled for a duration of 75 days. During the month of September, the contractor reached substantial completion of this project.

#### **East Post Oak Road Bridge Replacement**

Bids were opened for the East Post Oak Road Bridge Replacement project on June 12, 2025. Six bids were received and on September 12, 2025, City Council approved Contract K-2526-33 with K&R Builders, Inc., in

the amount of \$622,795.38 for the replacement of the East Post Oak Bridge of a tributary to Jim Blue Creek. On September 25, 2025, K&R Builders, Inc., mobilized to the bridge site. This project is scheduled for a duration of 120 days. During the month of September, the contractor completed demolition and haul-off of the existing bridge structure and continued site excavation for the construction of the new bridge.

## **TRANSIT AND PARKING DIVISION**

### **PUBLIC TRANSIT**

#### **Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)**

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022, Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023, after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

##### **Fleet Maintenance & Vehicle Procurement (upgrades and standardization)**

- City Fleet Maintenance staff continue to ensure that the transit fleet is in operational condition each morning for line up.
  - Of the City's 27 revenue vehicles in the Transit Fleet, there are only 3 vehicles remaining which were received from the University and have surpassed their useful life and are eligible to be retired according to FTA standards, all of which are in fixed route service. Staff have identified grant funding for the 3 fixed route vehicles and are planning for Council review and possible acceptance of the grant funding, appropriation of funds, and authorizing the purchases on October 14, 2025. One additional unit in the paratransit fleet is also eligible to be retired and replaced. Grant funding is also available for this vehicle, but a future Council authorization to purchase is needed.

##### **Service Expansion Priorities**

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- **Priority 1: Sunday Service** – Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program.
- **Priority 3: Increased Frequency on Route 110** – This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Staff are re-evaluating the timing of this priority in relation to current ridership, rate of development along the route, and other transit needs.
- **Priority 4: Implementation of New Route 113** – This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

#### **Microtransit Pilot Program with Via Transportation – Norman On-Demand**

Funding for fiscal year ending 2026 was approved as a budget amendment, and Council approved contract amendments with Via Transportation and the University of Oklahoma on July 8, 2025, to extend the service through June 30, 2026. Staff are reviewing options to transition this from its current status as a pilot program with contract extensions into a standard ongoing agreement for fiscal year ending 2027. These options will be presented to Council and City leadership for consideration. More details regarding operations can be found in the attached monthly performance report for this service, named Norman On-Demand.

#### **Norman Transit Center Parking Lot Improvement Project**

The City of Norman conducted a bid opening on July 10th, 2025, for the Norman Transit Center Parking Lot Improvement project. The low bidder was Connelly Paving Company of Oklahoma City, Oklahoma. On August 12th, 2025, City Council approved Contract K-2526-10 with Connelly Paving Company in the amount of \$138,365.00 to fund the construction of this project. The City awarded the project on August 13th, 2025. Construction started on August 18th, 2025, and 60 calendar days were allocated to complete this project. The project is currently projected to be completed by middle of October 2025 and consists of removing the existing asphalt pavement and replacing it with concrete pavement. In addition to the parking lot being replaced with a

#### *Monthly Progress Report*

#### *Public Works (September 2025)*

more durable pavement, the project will include the replacement of the approach pavements as well as some integral curb that was in unacceptable condition.

#### **Transit Monthly Performance Reports**

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Report for August 2025.

### **STREET DIVISION**

#### **ASPHALT PROJECTS**

- Streets paving crews worked on Hwy 77 at Hwy 9 to add a shoe fly for traffic detour. This required 203.51 tons of asphalt to complete the detour route.
- Streets paving crews worked on Troon Street and Pine Hill Road to complete an asphalt repair. The asphalt deep patch required 69.42 tons to complete the repair.
- Streets paving crew worked Robinson Street and 48th Avenue NE to complete an asphalt repair. The asphalt deep patch required 36.81 tons to complete the repair.
- Streets paving crew worked Bryant Circle and Lewis Street to complete an asphalt repair. The asphalt deep patch required 110.50 tons to complete the repair.
- Streets paving crew worked Hunting Horse to complete an asphalt repair. The asphalt deep patch required 59.42 tons to complete the repair.

#### **CONCRETE PROJECTS**

- 733 South Lahoma Avenue crews replaced concrete panels that required 43.50 cubic yards of concrete and resulted in over 61 square yards repaired.
- 3201 Millbrook Drive crews replaced concrete panels that required 25.58 cubic yards of concrete and resulted in over 61 square yards repaired.

#### **ROADSIDE OPERATIONS**

- Routine pothole patching operations used approximately 22.35 tons of asphalt.
- Rights-of-Way Roadside Mowing crew during September 2025, mowed 415 miles of rural rights-of-way and 4,070,115 sq. ft. of urban rights-of-way.

### **STORMWATER DIVISION**

#### **Boyd Street Storm Sewer Replacement**

On November 8, 2023, the Action Center received an email from a citizen expressing concerns over an area of settlement located on Boyd Street near the South Lahoma Street intersection. On November 13, 2024, Staff mobilized the Stormwater camera truck to investigate the complaint. Upon review of the camera footage, it was found that a section of the existing stormwater line had detached at a joint and fallen approximately 18 inches. This failure led to a loss of backfill material, which caused the roadway above to sink.

On December 19, 2023, City crews completed repairs of the failed line. When the area was excavated, City crews determined that the existing line was 20 inch clay pipe that was installed in 3 foot sections. A final asphalt patch was completed on January 10, 2024. After the repairs were completed, Staff discussed the necessary next steps. City crews remobilized the camera truck to determine the extents of the clay pipe beneath Boyd Street. It was discovered that the 20 inch clay pipe runs from College Avenue to South Pickard Avenue. This project is to reconstruct that section of storm sewer beneath Boyd Street. The start date for the project was May 19, 2025 and the expected completion date is late November 2025. During the month of September, the contractor continued installation of the new storm sewer line on Boyd Street between Flood Avenue and S. Lahoma Avenue and completed utility patches that were made during the replacement of the water service lines.

#### **Lower Imhoff Channel Stabilization Project**

The 2009 Storm Water Master Plan (SWMP) recommended the design and installation of stream bank stabilization along segments of Imhoff Creek. The identified problem in the SWMP is severe bank erosion along

### *Monthly Progress Report*

#### *Public Works (September 2025)*

both banks beginning at the upstream face of Highway 9 to approximately 2,000 feet upstream of Imhoff Road. The erosion along the banks has caused property fences and trees to fall into the creek. According to a hydraulic report produced by Wood, INC. in 2022, the erosion rate is 6" of bank erosion per year, or approximately 1300 cubic yards of bank erosion per year.

On July 8, 2025, City Council approved Contract K-2526-16 with Cimarron Construction Co., in the amount of \$5,499,994.00 for the Lower Imhoff Creek Bank Stabilization Project. This project is to stabilize the eastern bank of the channel utilizing reverse gabion baskets containing a growable media to allow for vegetative cover over time as well as install rock toe revetments on the west bank and install live staked trees to encourage the regrowth of tree canopy in the years that follow the completion of construction. The construction began on September 2, 2025, and has a construction duration of 548 days with an estimated completion in February 2027. During the month of September, the contractor completed clearing operations and the construction entrance as well as began excavating the east bank of the channel in preparation for the installation of the SierraScape wall.

### **WORK ORDER RESPONSE**

- Stormwater Division received 29 work order requests and closed 31 work orders.

### **INFRASTRUCTURE MAINTENANCE**

- Sealed leaking inlet box and behind curb hoods at 220 Sandstone Drive and 5009 Kathy Lynn Drive.
- Replaced inlet box and sealed pipe at 3016 Woodcrest Creek Drive.
- Excavated a base pad for the dumpster Art Statue at the Hazardous Waste Facility.

### **CHANNEL MAINTENANCE**

- Reshaped ditch and placed riprap around pipe to prevent further erosion at 2500 96th Avenue SE.
- Removed vegetation and fallen tree limbs from 1300 Creekside Drive and Imhoff Creek Channel.
- Cleaned flumes at the following locations: 124 Devonshire Drive, 1945 Crown Point Avenue, and Hollywood Channel.
- Mowed 1,444,793 square feet of drainage areas.

### **URBAN STREET SWEEPING/CAMERA VAN OPERATIONS**

- 385 lane miles were swept in September resulting in the removal of approximately 98.01 tons of debris.
- The Camera Crew was able to camera 0 linear feet of stormwater infrastructure because camera went down for repairs.

### **INLET CLEARING OPERATIONS**

- 478 inlets inspected and cleaned, totaling 6.25 tons of debris removed in Wards 3 and 4.

### **FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

#### **FUEL REPORT**

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

## **MAINTENANCE REPORT**

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the number of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

**50**

## **PRODUCTIVITY REPORT**

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities. Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.



# ENGINEERING DEVELOPMENT & PERMIT REVIEW

September 2025

## Subdivision Development

### Planning Commission:

|                                  |   |
|----------------------------------|---|
| Norman Rural Cert of Survey..... | 2 |
| Final Plats.....                 | 0 |
| Preliminary Plats.....           | 1 |
| Short Form Plat.....             | 0 |
| Center City Form Based Code..... | 0 |
| Concurrent Constr. Request.....  | 0 |

### City Council:

|                                     |   |
|-------------------------------------|---|
| Norman Rural Cert of Survey.....    | 0 |
| Preliminary Plat.....               | 5 |
| Final Plats .....                   | 2 |
| Certificate of Plat Correction..... | 0 |
| Encroachment.....                   | 0 |
| Easements.....                      | 0 |
| Closure.....                        | 0 |
| Release of Deferral.....            | 0 |

### Development Committee:

|                  |   |
|------------------|---|
| Final Plats..... | 5 |
|------------------|---|

## Permits Reviewed/Issued

|                              |            |
|------------------------------|------------|
| Single Family.....           | 24         |
| Commercial.....              | 18         |
| Multi-Family.....            | 1          |
| Addition/Alteration.....     | 4          |
| House Moving.....            | 2          |
| Paving Only.....             | 8          |
| Storage Building.....        | 4          |
| Swimming Pool.....           | 10         |
| Storm Shelters.....          | 25         |
| Public Improvements.....     | 1          |
| Temporary Encroachments..... | 1          |
| Fire Line Pits/Misc.....     | 0          |
| Franchise Utilities .....    | 10         |
| Flood Plain.....             | 1          |
| <b>Total Permits</b>         | <b>109</b> |

### Fees Collected

|                                             | September   | August      | FY Total     |
|---------------------------------------------|-------------|-------------|--------------|
| Development                                 | \$12,060.00 | \$17,195.00 | \$97,694.00  |
| Permit                                      | \$4,133.80  | \$10,959.43 | \$107,087.01 |
| Grand Total                                 | \$16,193.80 | \$28,154.43 | \$188,762.44 |
| Construction Plan Review within 10 days     | 19          | 27          | 396          |
| Punch List Within 1 day of Final Inspection | 3           | 4           | 36           |
| Single Family Permit review within 3 days   | 24          | 39          | 171          |
| Commercial Permit review within 7 days      | 18          | 26          | 173          |
| Final Plat Review within 10 days            | 3           | 4           | 41           |

100% of Plan Review Achieved

# PERFORMANCE REPORT

## Summary of Services Table: August 2025

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

| EMBARK Norman<br>Service Summary | ADP<br>August<br>FY26 | FY26<br>YTD | FY25<br>YTD |  | Service Profile | August<br>FY26 | August<br>FY25 |
|----------------------------------|-----------------------|-------------|-------------|--|-----------------|----------------|----------------|
| Fixed Routes (M-F)               | 1,776                 | 74,452      | 66,352      |  | Weekdays        | 21             | 22             |
| Fixed Routes (Sat)               | 881                   | 8,015       | 6,424       |  | Saturdays       | 5              | 5              |
| PLUS (M-F)                       | 92                    | 3,982       | 4,165       |  | Gamedays        | 1              | 1              |
| -Zone 1*                         | 92                    | 3,982       | 2,998       |  | Holidays        | 0              | 0              |
| -Zone 2**                        | 0                     | 0           | 1,167       |  | Weather         | 8              | 1              |
| PLUS (Sat)***                    | 20                    | 164         | 179         |  | Fiscal YTD Days | 52             | 53             |
|                                  |                       |             |             |  | Cal. YTD Days   | 232            | 233            |

\*Requires ¾ mile

\*\*Zone 2 operated weekdays until 7pm

\*\*\*Operates only in Zone 1

## Strategic Performance Measures

| MEASURE                                                          | FY 26<br>YTD | FY 26<br>Targets |                                                                                       |
|------------------------------------------------------------------|--------------|------------------|---------------------------------------------------------------------------------------|
| # of Norman fixed-route passenger trips provided                 | 82,467       | 500,000          |  |
| # of Norman paratransit trips provided                           | 4,146        | 26,000           |  |
| % of on-time Norman paratransit pick-ups                         | 87.39%       | 98.58%           |  |
| # of Norman bus passengers per service hour, cumulative          | 19.28        | 22.29            |  |
| # of Norman bus passengers per day, average                      | 1,586*       | 800*             |  |
| % of Norman required paratransit pick-ups denied due to capacity | 0.00%*       | 0.00%            |  |
| % of on-time fixed-route arrivals                                | 76.30%       | 75.00%           |  |

\*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.

**CITY OF NORMAN**  
**DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION**  
**MONTHLY PROGRESS REPORT**

| <b>SEPTEMBER 2025</b>                                                                                                                              |  | <b>PROJECTED GOAL</b>                             |                           |                     | <b>THIS MONTH</b>     |                           |                     | <b>YEAR TO DATE</b>   |  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------|---------------------------|---------------------|-----------------------|---------------------------|---------------------|-----------------------|--|--|
|                                                                                                                                                    |  | <b>Percentage</b>                                 | <b>Number of Requests</b> | <b>Goal Met</b>     | <b>Percentage Met</b> | <b>Number of Requests</b> | <b>Goal Met</b>     | <b>Percentage Met</b> |  |  |
| Provide initial response to citizen inquiries within 2 days                                                                                        |  | 100%                                              | 106                       | 106                 | 100%                  | 344                       | 344                 | 100%                  |  |  |
| Provide information requested by citizens within 7 days                                                                                            |  | 95%                                               | 106                       | 106                 | 100%                  | 344                       | 344                 | 100%                  |  |  |
| Complete traffic engineering studies within 45 days.                                                                                               |  | 99%                                               | 2                         | 2                   | 100%                  | 5                         | 3                   | 100%                  |  |  |
| Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days. |  | 95%                                               | 36                        | 36                  | 100%                  | 120                       | 120                 | 100%                  |  |  |
| Worker Hours Per Gallon of Paint Installed.                                                                                                        |  | 0.80                                              | Gallons                   | Worker Hours        | Percentage            | Gallons                   | Worker Hours        | Percentage            |  |  |
|                                                                                                                                                    |  |                                                   | 95                        | 39.5                | 0.42                  | 651                       | 287.5               | 0.44                  |  |  |
| Thermoplastic legend, arrows, stop bars & crosswalks installed.                                                                                    |  | 4-6 Installations per day per 2 person crew. 100% | Crew Work Days            | Total Installations | Average               | Crew Work Days            | Total Installations | Average               |  |  |
|                                                                                                                                                    |  |                                                   | 0.98                      | 11                  | 11.22                 | 1.51                      | 14                  | 9.27                  |  |  |
| Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.                                        |  | 100%                                              | Number Performed          | Goal Met            | Percentage Met        | Number Performed          | Goal Met            | Percentage Met        |  |  |
|                                                                                                                                                    |  |                                                   | 12                        | 12                  | 100%                  | 43                        | 43                  | 100%                  |  |  |
| Response to reports on traffic signal malfunctions within one hour.                                                                                |  | 99%                                               | Number of Reports         | Goal Met            | Percentage Met        | Number of Reports         | Goal Met            | Percentage Met        |  |  |
|                                                                                                                                                    |  |                                                   | 14                        | 14                  | 100%                  | 33                        | 33                  | 100%                  |  |  |
| Response to reports of sign damage:                                                                                                                |  | Percentage                                        |                           |                     |                       |                           |                     |                       |  |  |
| <b>High Priority</b> Stop or Yield Signs within one hour                                                                                           |  | 99%                                               | 8                         | 8                   | 100%                  | 49                        | 49                  | 100%                  |  |  |
| <b>Lower Priority</b> all other signs within one day                                                                                               |  | 90%                                               | 28                        | 28                  | 100%                  | 141                       | 141                 | 100%                  |  |  |
| <b>Street Name Signs</b> within two weeks                                                                                                          |  | 90%                                               | 34                        | 34                  | 100%                  | 71                        | 71                  | 100%                  |  |  |
| Percent of work hours lost due to on the job injuries.                                                                                             |  | <.01%                                             | Total Work Hours          | Work Hours Lost     | Percentage Met        | Total Work Hours          | Work Hours Lost     | Percentage Met        |  |  |
|                                                                                                                                                    |  |                                                   | 3192                      | 0                   | 0.00                  | 9728                      | 0                   | 0.00                  |  |  |





## Performance Report

### Microtransit Pilot Program Performance Report

August 2025

#### Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

#### Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

| Service Hours                                                                       |             | Pricing                                                                      |        |
|-------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------|--------|
| Monday-Wednesday                                                                    | 7pm – 1am   | First Passenger                                                              | \$3.00 |
| Thursday-Saturday                                                                   | 7pm – 3am*  | Each Additional Passenger                                                    | \$1.00 |
| OU SafeRide:<br>Thursday-Saturday                                                   | 10pm – 3am* | OU SafeRide<br>(OU Students using OU email<br>address during SafeRide hours) | Free   |
| Sunday                                                                              | 10am – 6pm  |                                                                              |        |
| ADA/Wheelchair Accessible Vehicles available upon request.                          |             |                                                                              |        |
| *Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am |             |                                                                              |        |

#### Key Performance Indicator Measures

| Measure                                                                                                                                                                                                                                                               | Target      | Fiscal Year to Date<br>(7/01/25 – 8/31/25) | August     |            | Year Over Year Service |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------------------------------------|------------|------------|------------------------|
|                                                                                                                                                                                                                                                                       |             |                                            | 2025       | 2024       |                        |
| Average Walking Distance                                                                                                                                                                                                                                              | <0.10 miles | 0.06 miles                                 | 0.06 miles | 0.06 miles | 0% (no change)         |
| Maximum Walking Distance                                                                                                                                                                                                                                              | 0.25 miles  | 0.37 miles                                 | 0.28 miles | 0.08 miles | +71.43%                |
| Average Rider Wait Time*                                                                                                                                                                                                                                              | <15 min     | 27.8 min                                   | 29.6 min   | 21.8 min   | +26.35%                |
| Maximum Rider Wait Time*                                                                                                                                                                                                                                              | 20 min      | 68.2 min*                                  | 60.3 min*  | 69.1 min*  | -12.74%                |
| Percent of Ride Requests Picked Up in 20min                                                                                                                                                                                                                           | >80%        | 35.65%**                                   | 31.19%**   | 55.41%**   | -43.71%                |
| *OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.                                                     |             |                                            |            |            |                        |
| **Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours. |             |                                            |            |            |                        |



## ADDITIONAL PERFORMANCE MEASURES

### Ridership

Norman On-Demand completed 2,640 rides in August 2025, which is a 5.44% decrease from the July 2025 total of 2,792. The fiscal year to date ridership for August FY26 is 5,432, which is a 29.25% decrease from the August FY25 fiscal year to date

ridership of 7,678. There were a total of 37 completed trips requesting a WAV or wheelchair accessible vehicle in August 2025. Ridership per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

| Ridership                           | Fiscal Year to Date<br>(07/01/25 – 08/31/25) | August |       | Year Over Year Service |
|-------------------------------------|----------------------------------------------|--------|-------|------------------------|
|                                     |                                              | 2025   | 2024  |                        |
| Total Number of Riders              | 5,432                                        | 2,640  | 4,694 | -43.76%                |
| Total # of Completed Trips          | 3,672                                        | 1,741  | 3,037 | -42.67%                |
| # of Completed Trips Requesting WAV | 78                                           | 37     | 15    | +59.46%                |
| Ridership Per Service Hour (RPSH)   | 5.5                                          | 5.5    | 5.7   | -3.51%                 |

### Rider Experience

Approximately 9.2% of all completed rides during FYE26 received a rating, of which 95.5% were rated five out of five stars. The

| Rider Experience                    | Fiscal Year to Date<br>(7/01/25 – 8/31/25) | August |      | Year Over Year Service |
|-------------------------------------|--------------------------------------------|--------|------|------------------------|
|                                     |                                            | 2025   | 2024 |                        |
| Average Ride Duration (in minutes)  | 11.3 minutes                               | 11.6   | 10.1 | +12.93%                |
| Average Ride Distance (in miles)    | 3.5 miles                                  | 3.5    | 3.1  | +11.43%                |
| Average Ride Rating (5 stars scale) | 4.9 stars                                  | 4.9    | 4.9  | 0% (no change)         |

system includes an automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Two complaints were reported to Via in the month of August, representing 0.76 complaints per 1000 rides provided. There was one complaint regarding the rudeness of the driver and the second complaint was regarding another passenger.

### Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 13,830 individual accounts have been created, which is a 1.54% increase over the July 2025 service to date total of 12,496 and a 53.47% increase over the August 2024 service to date total of 7,395. Of these accounts more than half of them (52.15%) have utilized the service at least once and about a third (4,254 or 30.76%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

| Engagement – Service to Date<br>(8/16/23 – 8/31/2025)       |        |        |
|-------------------------------------------------------------|--------|--------|
| App Accounts Created Since Launch                           | 13,830 |        |
| OU Accounts (as of 09/01/2025)                              | 3,517  | 25.43% |
| Active Accounts*                                            | 9,614  | 69.51% |
| Rider Accounts**                                            | 7,212  | 52.15% |
| Repeat Rider Accounts***                                    | 5,935  | 42.91% |
| *accounts with user engaging w/ ride requests at least once |        |        |
| **accounts with at least 1 completed ride                   |        |        |
| ***accounts with at least 2 completed rides                 |        |        |

### Accidents and Vehicles

No accidents or incidents were reported in the month of August. Four of seven vehicles were in active service during the month of August, which just meets the target fleet availability. A Chrysler airbag recall for 2022-2025 Voyager & Pacifica vehicles and an abundance of caution impacted the ability to maintain the use of the full fleet of seven vehicles. Some temporary replacement vehicles were borrowed from another program run by our partner Via and are operating with magnetic side decals instead of full vehicle wraps. Riders have in-app and email messages making them aware and keeping them up to date.



# SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2026

| <b>STREET DIVISION</b>                                                                                              |                                        |                                        |                     |                     |                  |
|---------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------|---------------------|---------------------|------------------|
|                                                                                                                     | <b>FYE 2026<br/>September<br/>2025</b> | <b>FYE 2026<br/>September<br/>2025</b> | <b>Year to Date</b> | <b>Year to Date</b> | <b>FYE 2026</b>  |
| <b>PERFORMANCE INDICATORS</b>                                                                                       | <b>ACTUAL</b>                          | <b>PERCENT</b>                         | <b>ACTUAL</b>       | <b>PERCENT</b>      | <b>PROJECTED</b> |
| Respond to all Action Center requests within 24 hour period                                                         | 100%                                   | 100%                                   | 128                 | 100%                | 400              |
| Maintain up to 10 miles of asphalt roadway within capital program for given fiscal year                             | 0.5                                    | 5%                                     | 1.5                 | 5%                  | 10               |
| Maintain up to 2,000 square yards of concrete roadway within capital program for given fiscal year                  | 69.08                                  | 3%                                     | 915                 | 46%                 | 2000             |
| Mow rural and urban routes citywide 8 times per year                                                                | 1.00                                   | 13%                                    | 3                   | 38%                 | 8                |
| Debris Removal – issue notice to proceed/task order within 48 hours of storm event                                  | 0%                                     | 0%                                     | 0                   | 0%                  | 100%             |
| Street Maintenance Bond Program - Contract all selected project categories for the bond within the same fiscal year | 0                                      | 0%                                     | 1                   | 20%                 | 5                |
| Bridge bond program - contract all selected project categories for the bond within the same fiscal year             | -                                      | 0%                                     | 3                   | 100%                | 3                |

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2026

| STORMWATER DIVISION                                                                     |                        |                        |              |         |              |       |
|-----------------------------------------------------------------------------------------|------------------------|------------------------|--------------|---------|--------------|-------|
| PERFORMANCE INDICATORS                                                                  | FYE 2026<br>Sept, 2025 | FYE 2026<br>Sept, 2025 | Year to Date |         | Year to Date |       |
|                                                                                         | ACTUAL                 | PERCENT                | ACTUAL       | PERCENT | PROJECTED    | FYE26 |
| Respond to stormwater complaints and drainage concerns within 24 hours                  | 100%                   | 100%                   | 100%         | 100%    |              | 99%   |
| Mechanically sweep 500 curb miles per month (6,000 Annually)                            | 385                    | 77%                    | 1,082        | 18%     |              | 85%   |
| Inspect and clean 100% of the urban drainage inlets three times per year.               | 228                    | 18%                    | 2,809        | 19%     |              | 65%   |
| Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.         | 1,444,793              | 127%                   | 3,178,066    | 23%     |              | 70%   |
| Permit all floodplain activities as appropriate.                                        | 4                      | 100%                   | 15           | 100%    |              | 95%   |
| Camera Stormwater Infrastructure to inspect and identify. (4 grids per month)           | 0                      | 0%                     | 0            | 0%      |              | 85%   |
| *Camera map grids identified in FY24. Program is transitioning to proactive inspection. |                        |                        |              |         |              |       |
| Camera Stormwater Infrastructure Inspections (as needed in linear feet)                 | N/A                    | N/A                    | 0            | N/A     |              | N/A   |
| Repond to 100% of Okie calls within 72 hours of request                                 | 372                    | 100%                   | 861          | 100%    |              | 100%  |

**PUBLIC WORKS  
FLEET DIVISION  
ACTIVITY REPORT**

September 2025

IN GALLONS **FYE 2026**

**FUEL REPORT**

|                  |                           |                         |                          |                            |
|------------------|---------------------------|-------------------------|--------------------------|----------------------------|
|                  | <u>UNLEADED PURCHASED</u> | <u>DIESEL PURCHASED</u> | <u>CNG PURCHASED</u>     |                            |
| Internal pumps   | 25,456.00                 | 24,800.00               | 27,653.94                |                            |
| Outside - sublet | 638.00                    | 374.00                  | 1,931.18                 |                            |
| TOTAL            | 26,094.00                 | 25,174.00               | 29,585.12                |                            |
| TOTAL            | <u>UNLEADED CONSUMED</u>  | <u>DIESEL CONSUMED</u>  | <u>CITY CNG CONSUMED</u> | <u>PUBLIC CNG CONSUMED</u> |
| Consumption      | 23,754.20                 | 23,859.10               | 27,653.94                | 1,931.18                   |

**FYE 2026 TO DATE CONSUMPTION**

| TOTAL Consumption | <u>UNLEADED CONSUMED</u> | <u>DIESEL CONSUMED</u> | <u>CITY CNG CONSUMED</u> | <u>PUBLIC CNG CONSUMED</u> |
|-------------------|--------------------------|------------------------|--------------------------|----------------------------|
|                   | 99,040.80                | 120,518.30             | 121,495.54               | 6,471.71                   |

**INTERNAL PRICE PER GALLON:**

|          |      |        |     |        |
|----------|------|--------|-----|--------|
| UNLEADED | High | \$2.30 | Low | \$2.00 |
| DIESEL   | High | \$2.42 | Low | \$2.34 |
| CNG      | High | \$0.63 | Low | \$0.63 |

**EXTERNAL PRICE PER GALLON:**

|          |      |        |     |        |
|----------|------|--------|-----|--------|
| UNLEADED | High | \$2.41 | Low | \$2.08 |
| DIESEL   | High | \$2.53 | Low | \$2.43 |
| CNG      | High | \$2.10 | Low | \$2.10 |

**CONSUMABLE PARTS PURCHASED**

|                |              |
|----------------|--------------|
| REPAIR PARTS   | \$141,554.79 |
| OILS/FLUIDS    | \$9,618.13   |
| TIRES          | \$32,022.00  |
| SUBLET REPAIRS | \$46,531.27  |

**TOTAL SPENT ALL Parts/Sublet** **\$229,726.19**

**PUBLIC CNG SALES**

|                               |          |
|-------------------------------|----------|
| Month Total Public CNG Sales  | \$3,876  |
| FYE 2026 To Date Public Sales | \$13,268 |

**LIFE TO DATE CNG GAS GALLON EQUIVALENT**

|                                 |             |
|---------------------------------|-------------|
| Total Sold Gallons Life To Date | 1,129,583   |
| Total Gross Sales Life To Date  | \$1,695,070 |

Life To Date CNG Gas Gallon Equivalent

Total Public/City Through-Put CNG Gallons @ Station: 4,106,116

| Light Shop            | CURRENT MONTH | LAST MONTH | Two Months Ago | YEAR TO DATE |
|-----------------------|---------------|------------|----------------|--------------|
| ROAD SERVICE          | 0             | 2          | 7              | 9            |
| EMERGENCY ROAD CALLS  | 13            | 6          | 4              | 23           |
| PM SERVICES           | 108           | 103        | 103            | 314          |
| INCLEMENT WEATHER     | 0             | 0          | 0              | 0            |
| WORK ORDERS           | 214           | 189        | 190            | 593          |
| SCHEDULED REPAIRS     | 132           | 110        | 119            | 361          |
| NON SCHEDULED REPAIRS | 82            | 71         | 71             | 224          |

| Heavy Shop            | CURRENT MONTH | LAST MONTH | Two Months Ago | YEAR TO DATE |
|-----------------------|---------------|------------|----------------|--------------|
| ROAD SERVICE          | 5             | 5          | 3              | 13           |
| EMERGENCY ROAD CALLS  | 17            | 20         | 20             | 57           |
| PM SERVICES           | 40            | 48         | 40             | 128          |
| INCLEMENT WEATHER     | 0             | 0          | 0              | 0            |
| WORK ORDERS           | 159           | 160        | 154            | 473          |
| SCHEDULED REPAIRS     | 55            | 48         | 64             | 167          |
| NON SCHEDULED REPAIRS | 104           | 87         | 90             | 281          |

| Transit Shop          | CURRENT MONTH | LAST MONTH | Two Months Ago | YEAR TO DATE |
|-----------------------|---------------|------------|----------------|--------------|
| ROAD SERVICE          | 0             | 0          | 1              | 1            |
| EMERGENCY ROAD CALLS  | 4             | 1          | 0              | 4            |
| PM SERVICES           | 17            | 7          | 3              | 20           |
| INCLEMENT WEATHER     | 0             | 0          | 0              | 0            |
| WORK ORDERS           | 80            | 32         | 72             | 152          |
| SCHEDULED REPAIRS     | 66            | 11         | 69             | 149          |
| NON SCHEDULED REPAIRS | 14            | 2          | 3              | 17           |

| EVT Shop              | CURRENT MONTH | LAST MONTH | Two Months Ago | YEAR TO DATE |
|-----------------------|---------------|------------|----------------|--------------|
| ROAD SERVICE          | 0             | 0          | 2              | 2            |
| EMERGENCY ROAD CALLS  | 2             | 0          | 0              | 2            |
| PM SERVICES           | 8             | 5          | 4              | 12           |
| INCLEMENT WEATHER     | 0             | 0          | 0              | 0            |
| WORK ORDERS           | 32            | 34         | 34             | 66           |
| SCHEDULED REPAIRS     | 27            | 32         | 29             | 56           |
| NON SCHEDULED REPAIRS | 5             | 2          | 5              | 10           |

| COMBINED SHOPS        | CURRENT MONTH | LAST MONTH | TWO MONTHS AGO | YEAR TO DATE |
|-----------------------|---------------|------------|----------------|--------------|
| ROAD SERVICE          | 5             | 7          | 13             | 25           |
| EMERGENCY ROAD CALLS  | 36            | 27         | 24             | 87           |
| PM SERVICES           | 173           | 163        | 150            | 486          |
| INCLEMENT WEATHER     | 0             | 0          | 0              | 0            |
| WORK ORDERS           | 485           | 415        | 450            | 1,350        |
| SCHEDULED REPAIRS     | 280           | 201        | 281            | 762          |
| NON SCHEDULED REPAIRS | 205           | 162        | 169            | 536          |



**FLEET DIVISION  
INVENTORY  
September 2025**

**FUEL**

|                 |         |         |          |   |       |              |
|-----------------|---------|---------|----------|---|-------|--------------|
| WESTWOOD GOLF   | 725.0   | gallons | UNLEADED | @ | 2.350 | \$ 1,703.75  |
| WESTWOOD GOLF   | 748.9   | gallons | DIESEL   | @ | 2.520 | \$ 1,887.23  |
| NORTH BASE      | 7,637.8 | gallons | UNLEADED | @ | 2.190 | \$ 16,726.72 |
| NORTH BASE      | 6,472.0 | gallons | DIESEL   | @ | 2.400 | \$ 15,532.82 |
| FIRE STATION #5 | 190.3   | gallons | UNLEADED | @ | 2.080 | \$ 395.82    |
| FIRE STATION #5 | 330.0   | gallons | DIESEL   | @ | 2.430 | \$ 801.90    |
| FIRE STATION #6 | 297.9   | gallons | UNLEADED | @ | 2.260 | \$ 673.25    |
| FIRE STATION #6 | 222.3   | gallons | DIESEL   | @ | 2.500 | \$ 555.75    |
| BULK TANKS      | 1,200.0 | gallons | DIESEL   | @ | 2.400 | \$ 2,880.00  |

| TOTAL    | GALLONS: | DOLLAR:      |
|----------|----------|--------------|
| UNLEADED | 8,851.0  | \$ 19,499.54 |
| DIESEL   | 8,973.2  | \$ 21,657.70 |

PUBLIC WORKS FLEET DIVISION  
PM COMPLIANCE REPORT  
SEPTEMBER FYE 2026

Industry Standard Compliance: Not To Exceed 5%

| Department/Division                   | Number of PMs Scheduled | Number of PMs Completed On Time | Number of PMs Completed LATE | Number of PMs Missed | Current % PENDING | YearToDate Non-Compliance Trend |
|---------------------------------------|-------------------------|---------------------------------|------------------------------|----------------------|-------------------|---------------------------------|
| <b>CITY CLERK</b>                     |                         |                                 |                              |                      |                   |                                 |
| CITY COUNCIL                          |                         |                                 |                              |                      | 0%                | 0%                              |
| BUILDING ADMINISTRATION               |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>MUNICIPAL COURT</b>                |                         |                                 |                              |                      |                   |                                 |
| MUNICIPAL COURT                       |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>INFORMATION TECHNOLOGY</b>         |                         |                                 |                              |                      |                   |                                 |
| INFORMATION TECHNOLOGY                |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>HUMAN RESOURCES</b>                |                         |                                 |                              |                      |                   |                                 |
| HUMAN RESOURCES                       |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>PLANNING</b>                       |                         |                                 |                              |                      |                   |                                 |
| PLANNING                              | 2                       | 2                               |                              |                      | 0%                | 0%                              |
| BUILDING INSPECTIONS                  |                         |                                 |                              |                      | 0%                | 0%                              |
| CODE COMPLIANCE                       | 4                       | 4                               |                              |                      | 0%                | 50%                             |
| <b>PUBLIC WORKS</b>                   |                         |                                 |                              |                      |                   |                                 |
| PW ADMIN                              |                         |                                 |                              |                      | 0%                | 0%                              |
| ENGINEERING                           | 1                       | 1                               |                              |                      | 0%                | 0%                              |
| STREETS                               | 12                      | 10                              | 1                            | 1                    | 8%                | 33%                             |
| STORMWATER                            | 5                       | 5                               | 1                            |                      | 0%                | 60%                             |
| TRAFFIC                               | 7                       | 6                               | 1                            |                      | 0%                | 43%                             |
| FLEET                                 | 9                       | 9                               |                              |                      | 0%                | 0%                              |
| TRANSIT                               |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>POLICE</b>                         |                         |                                 |                              |                      |                   |                                 |
| ANIMAL CONTROL                        | 4                       | 5                               | 2                            |                      | 0%                | 100%                            |
| POLICE ADMINISTRATION                 | 1                       | 1                               |                              |                      | 0%                | 0%                              |
| POLICE STAFF SERVICES                 | 3                       | 2                               |                              | 1                    | 33%               | 133%                            |
| POLICE CRIMINAL INVESTIGATIONS        | 3                       | 4                               |                              |                      | 0%                | 200%                            |
| POLICE PATROL                         | 20                      | 27                              | 1                            | 1                    | 5%                | 135%                            |
| POLICE SPECIAL INVESTIGATIONS         | 1                       | 3                               |                              |                      | 0%                | 100%                            |
| POLICE EMERGENCY COMMUNICATIONS       |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>FIRE</b>                           |                         |                                 |                              |                      |                   |                                 |
| FIRE ADMINISTRATION                   |                         |                                 |                              |                      | 0%                | 0%                              |
| FIRE TRAINING                         |                         |                                 |                              |                      | 0%                | 0%                              |
| FIRE PREVENTION                       |                         |                                 |                              |                      | 0%                | 0%                              |
| FIRE SUPPRESSION                      | 2                       | 2                               |                              |                      | 0%                | 0%                              |
| FIRE DISASTER PREPAREDNESS            |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>PARKS &amp; RECREATION</b>         |                         |                                 |                              |                      |                   |                                 |
| PARK MAINTENANCE                      | 10                      | 11                              |                              |                      | 0%                | 20%                             |
| PARKS & RECREATION                    | 2                       | 2                               |                              |                      | 0%                | 0%                              |
| CUSTODIAL                             |                         |                                 |                              |                      | 0%                | 0%                              |
| FACILITY MAINTENANCE                  | 1                       |                                 | 1                            | 1                    | 100%              | 400%                            |
| PARKS FORESTRY                        |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>PUBLIC SAFETY SALES TAX (PSST)</b> |                         |                                 |                              |                      |                   |                                 |
| PSST POLICE PATROL                    | 4                       | 9                               |                              |                      | 0%                | 125%                            |
| PSST POLICE CRIMINAL INVESTIGATIONS   | 3                       | 1                               | 2                            |                      | 0%                | 67%                             |
| PSST FIRE SUPPRESSION                 | 1                       | 1                               |                              |                      | 0%                | 0%                              |
| PSST SRO                              |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>CDBG</b>                           |                         |                                 |                              |                      |                   |                                 |
| PLANNING CDBG                         |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>UTILITIES WATER</b>                |                         |                                 |                              |                      |                   |                                 |
| UTILITIES ADMINISTRATION              |                         |                                 |                              |                      | 0%                | 0%                              |
| WATER TREATMENT PLANT                 |                         |                                 |                              |                      | 0%                | 0%                              |
| WATER PLANT                           | 2                       | 2                               |                              |                      | 0%                | 0%                              |
| WATER PLANT WELLS                     |                         |                                 |                              |                      | 0%                | 0%                              |
| WATER PLANT LAB                       |                         |                                 |                              |                      | 0%                | 0%                              |
| LINE MAINTENANCE ADMIN                |                         |                                 |                              |                      | 0%                | 0%                              |
| WATER LINE MAINTENANCE                | 12                      | 7                               | 4                            | 5                    | 42%               | 75%                             |
| UTILITIES INSPECTOR                   |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>UTILITIES WRF</b>                  |                         |                                 |                              |                      |                   |                                 |
| WRF ADMIN                             | 2                       | 2                               |                              |                      | 0%                | 0%                              |
| WRF INDUSTRIAL                        |                         |                                 |                              |                      | 0%                | 0%                              |
| WRF BIOSOLIDS                         | 5                       | 6                               |                              |                      | 0%                | 0%                              |
| WRF OPERATIONS                        |                         |                                 |                              |                      | 0%                | 0%                              |
| SEWER LINE MAINTENANCE                | 10                      | 9                               | 2                            | 1                    | 10%               | 30%                             |
| <b>UTILITIES SANITATION</b>           |                         |                                 |                              |                      |                   |                                 |
| SANITATION ADMINISTRATION             |                         |                                 |                              |                      | 0%                | 0%                              |
| SANITATION RESIDENTIAL                | 16                      | 18                              |                              |                      | 0%                | 0%                              |
| SANITATION COMMERCIAL                 | 8                       | 5                               | 1                            | 2                    | 25%               | 38%                             |
| SANITATION TRANSFER                   | 7                       | 4                               |                              | 3                    | 43%               | 57%                             |
| SANITATION COMPOST                    | 4                       | 5                               |                              |                      | 0%                | 100%                            |
| SANITATION RECYCLE                    | 5                       | 5                               |                              |                      | 0%                | 0%                              |
| SANITATION YARD WASTE                 |                         |                                 |                              |                      | 0%                | 0%                              |
| <b>UTILITIES EVIROMENTAL</b>          |                         |                                 |                              |                      |                   |                                 |
| ENVIROMENTAL & SUSTAINABILITY         | 2                       | 2                               |                              |                      | 0%                | 0%                              |
| <b>CITYWIDE TOTAL</b>                 | <b>168</b>              | <b>170</b>                      | <b>16</b>                    | <b>15</b>            | <b>9%</b>         | <b>23%</b>                      |



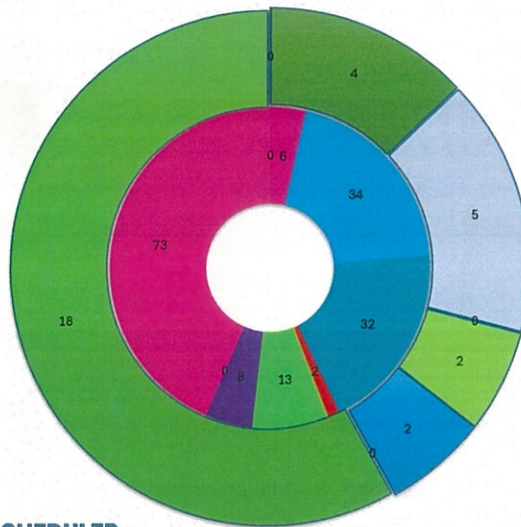
Fleet Management Division  
PM Past Due Report

PUBLIC WORKS FLEET DIVISION  
PM COMPLIANCE DETAIL REPORT  
SEPTEMBER FYE 2026

Currently Past Due:

| Unit # | Unit Description | Department Division | Current<br>Odometer<br>Reading | Meter or<br>scheduled<br>date | Meter<br>Past | ORIGINAL<br>Scheduled<br>DATE | SHOP | Type of SERVICE | LAST PM<br>DONE |
|--------|------------------|---------------------|--------------------------------|-------------------------------|---------------|-------------------------------|------|-----------------|-----------------|
|        |                  |                     |                                |                               |               |                               |      |                 |                 |
|        |                  |                     |                                |                               |               |                               |      |                 |                 |
|        |                  |                     |                                |                               |               |                               |      |                 |                 |

PM Compliance Report September  
FYE 2026



- City Clerk
- Municipal Court
- Information Technology
- Human Resources
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- CDBG
- Utilities

INNER RING - MONTHLY # SCHEDULED  
OUTER RING = MONTHLY # MISSED/LATE

| Department             | Scheduled  | Missed/Late | % Late       |
|------------------------|------------|-------------|--------------|
| City Clerk             | 0          | 0           | 0.0%         |
| Municipal Court        | 0          | 0           | 0.0%         |
| Information Technology | 0          | 0           | 0.0%         |
| Human Resources        | 0          | 0           | 0.0%         |
| Planning               | 6          | 0           | 0.0%         |
| Public Works           | 34         | 4           | 11.8%        |
| Police                 | 32         | 5           | 15.6%        |
| Fire                   | 2          | 0           | 0.0%         |
| Parks & Rec.           | 13         | 2           | 15.4%        |
| PSST                   | 8          | 2           | 25.0%        |
| CDBG                   | 0          | 0           | 0.0%         |
| Utilities              | 73         | 18          | 24.7%        |
| <b>Citywide Total</b>  | <b>168</b> | <b>31</b>   | <b>18.5%</b> |

**PUBLIC WORKS  
FLEET DIVISION**  
Technician Productivity  
Report

**FYE 2026**

September 2025

| MECHANIC | DIRECT LABOR HOURS | PRODUCTIVITY |        |            | INDIVIDUAL PRODUCTIVITY |  |  |
|----------|--------------------|--------------|--------|------------|-------------------------|--|--|
|          |                    | GOAL         | ACTUAL | DIFFERENCE | TOTAL HOURS             |  |  |
| 497      | 128.27             | 72%          | 76.4%  | 4.4%       | 168.00                  |  |  |
| 1554     | 112.02             | 72%          | 66.7%  | -5.3%      | 168.00                  |  |  |
| 1676     | 87.94              | 72%          | 50.0%  | -22.0%     | 176.00                  |  |  |
| 2098     | 132.66             | 72%          | 79.0%  | 7.0%       | 168.00                  |  |  |
| 2495     | 136.70             | 72%          | 81.4%  | 9.4%       | 168.00                  |  |  |
| 2745     | 99.36              | 72%          | 59.1%  | -12.9%     | 168.00                  |  |  |
| 3001     | 93.76              | 72%          | 55.8%  | -16.2%     | 168.00                  |  |  |
| 3151     | 139.30             | 72%          | 82.9%  | 10.9%      | 168.00                  |  |  |
| 3167     | 130.15             | 72%          | 77.5%  | 5.5%       | 168.00                  |  |  |
| 3502     | 111.77             | 72%          | 66.5%  | -5.5%      | 168.00                  |  |  |
| 3572     | 143.78             | 72%          | 85.6%  | 13.6%      | 168.00                  |  |  |
| 3968     | 164.22             | 72%          | 93.3%  | 21.3%      | 176.00                  |  |  |
| 4033     | 119.50             | 72%          | 71.1%  | -0.9%      | 168.00                  |  |  |
| 4192     | 154.74             | 72%          | 87.9%  | 15.9%      | 176.00                  |  |  |
| 4303     | 125.35             | 72%          | 74.6%  | 2.6%       | 168.00                  |  |  |
| 4310     | 137.65             | 72%          | 81.9%  | 9.9%       | 168.00                  |  |  |
| 4316     | 128.27             | 72%          | 72.9%  | 0.9%       | 176.00                  |  |  |

DIRECT LABOR HOURS  
2145.44

TOTAL AVAILABLE HOURS  
2888.00

PRODUCTIVITY GOAL  
72.0%

ACTUAL PRODUCTIVITY  
74.3%



## Monthly Report

September 2025

### **LINE MAINTENANCE:**

#### Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12<sup>th</sup> NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12<sup>th</sup> AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove project has been completed. Sutton Place project has been completed. Park Hill lift station pumps have been installed.

Water Line Breaks Total – 18 in September

Water Lines Hit by Contractors – 4

#### Sewer Line Data

- Total obstruction service requests – 22
- Private Plumbing: 21
- City Infrastructure: 1
- Sanitary Sewer Overflows: 0 on private side, 0 on city side

#### Lift Station D Flows:

- Days – 30
- Average daily flow: 1.071 MGD
- Total Monthly flow: 32.130 MG

### **WASTEWATER PROJECTS:**

Bishop Creek Emergency Sewer Line Repair (WW0212): On May 7, 2025, Utilities Department Line Maintenance staff were advised that an 18-inch sewer aerial crossing over Bishop Creek in the general vicinity of 730 Stinson Street had failed and sewage was discharging into the creek. Due to the risk to the environment, the City Manager authorized emergency repairs to prevent further sewage discharge. Under this emergency declaration, staff first received verbal price quotes to lease bypass pumps and appurtenances for temporarily diverting flow and verbal bids to mobilize a contractor for an immediate, but temporary, reconnection of the piping. This work was completed at 10:00 p.m. on May 7, 2025, which eliminated the discharge for the short term. It did not, however, restore the structural integrity of the crossing.

Subsequent to completion of this temporary repair, staff mobilized Garver Engineers under their current on-call contract to prepare an expedited design to replace the existing, failed aerial crossing, while Utilities Department Staff prepared Bidding Documents. Drawings and Bidding Documents were completed and issued to potential bidders on May 19, 2025. On May 20, 2025 Bids were opened and the lowest and best bidder was deemed to be Krapff-Reynolds Construction Co. with a bid of \$748,550.00. During the last week of May 2025, Contract was executed, Notice to Proceed was Issued, and clearing and procurement activities commenced. On June 10, 2025, City Council ratified the emergency declaration and all resulting actions.

Work on this project has proceeded continuously since Notice to Proceed was issued. During the month of September 2025, KRCC completed installing the casing and carrier pipe for the new aerial crossing and it was placed into service. They also commenced restoration activities. During the month of September restoration activities should continue and project should be ready for Final Acceptance by the end of October 2025.

In July 2025, Norman Utilities Staff was advised that Oklahoma Water Resources Board (OWRB) has a grant program to assist utility owners in paying for emergency projects like this one. On August 12, 2025, City Council authorized an application for the grant and staff completed the application immediately thereafter. In September, OWRB announced that a grant in the maximum allowable amount of \$100,000.00 had been approved. By the end of the month, Finance had commenced drawing down those grant funds.

Engineer: Garver LLC (Michael Nguyen)/Norman Utilities Staff (Ken Giannone)

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2024, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted their draft final report to an "Independent Advisory Panel" consisting of independent industry experts who will review results and recommendations, deliberate among themselves, and, finally, issue recommendations regarding the report and its conclusions. A technical orientation with the panel members, NUA, and Garver convened on August 28, 2024. This was followed by a half-day workshop on December 17, 2024 during which Garver described the finer details of the pilot test, the data obtained, and their conclusions, and ended with an extended question and answer session. On March 4, 2025, NWRI submitted their final report in the form of a technical memorandum. The report generally concurred with Garver's conclusions but included some recommendations for making any future IPR process as robust as practical. Neither Garver nor NUA had any comments on NWRI's final report so this project is now considered complete.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A



workshop to review alternatives and select the best convened in August 2024. No additional funding has been authorized for FYE 2025 so project work will not progress to a pilot sized wetland or a wetland design, but some funding in the original grant has not yet been exhausted and compilation of deliverables including a final report and conclusions is still ongoing so the team continues to meet on a semi-regular basis to discuss and coordinate. During the month of September 2025, Norman Utilities Department staff continued to assist with preparation of maps and graphics for final project report. Also during September 2025, staff completed preparation of a draft conceptual layout of a potential demonstration wetland (on the City's old landfill south of the Norman Water Reclamation Facility which could be used by BOR and United States Geological Survey (USGS) to seek further grants to possibly advance a design and potential construct a demonstration wetland.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions. Once these questions were resolved, an additional workshop with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver addressed all questions raised in this workshop and made a standing offer to BOR and COMCD for them to use the PLOT tool to analyze historical droughts that are part of an unrelated grant project on which they are working. All direct work on this project is complete, and the PLOT tool remains available for NUA use as needed. During August 2025, NUA drew down remaining grant funds and filed final paperwork to close out the grant. This should be the final monthly update on the PLOT segment of this project.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the

project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details of grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

During June 2025, GEA and Crossland completed testing, commissioning and training for Centrifuge No. 1. During August 2025, Crossland did the same for Centrifuge No. 2. However, due to capacity issues associated with the existing sludge pumps that feed the centrifuges and a segment of the existing conveyor that transports dewatered-biosolids to sludge-hauling trucks, neither centrifuge has yet been tested to its maximum capacity. Garver has been directed to prepare specifications both new sludge pumps and a new conveyor that will sufficiently increase system capacity to allow each centrifuge to be tested to the maximum ranges of its design capacity. Once design is complete, this additional work will be added to Crossland's contract by change order. In the interim, the dewatering system in its current state, has ample capacity to not only keep up with current biosolids production but to also be able to process the excess biosolids that had built up within the WRF treatment train due to the inefficiency of the old equipment.

Since the lead time for new sludge pumps and new conveyor section are likely to be in the vicinity of 6 months, it is anticipated that Crossland will complete all remaining work on the project, except for the change order work, during the month of October 2025. Then, they will demobilize from the project. When new equipment is delivered, they will remobilize. Once the new pumps and conveyor are installed, they will test centrifuges to confirm operation at maximum capacity. Then, project will be closed out, most likely in the spring of 2026.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Storage Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision was made to defer construction of this project for two additional years, until FY 2026.

As noted above in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Funding Grant in the amount of \$5,000,000 for that project. For several reasons, a request for a "Technical Correction" was made to EPA to allow for the grant funds to be instead allocated to this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024. During the month of September 2025, NUA continued addressing questions and furnishing clarifications to EPA regarding their submission of executed standard documents and affidavits that are required as a condition for receiving the grant, and in late September, EPA indicated that the grant was formally awarded to Norman Utilities Authority to fund this project. It is unclear at this time what impact, if any, the Federal government shutdown that is scheduled to commence on October 1, 2025 will have on availability of these funds in the short term. No long term impact is anticipated.

The EPA grant comes with additional conditions that will impact the bidding and construction of the project. In order to meet these conditions, revisions to the bidding documents will be required. As a result, Greely Hansen has requested a Contract Amendment to reimburse them for resultant additional costs. Details of this potential amendment are being negotiated at this time. Assuming Amendment can be finalized and presented to City Council for approval in October 2025, Greely Hansen will immediately proceed with final revisions to bidding documents. This should allow project to be bid in the first quarter of 2026 with construction commencing by late spring 2026 and project completion in spring 2027.

Engineer: TYLin (formerly Greely and Hansen LLC) (John Schmidt)

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting

techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is now nearing completion. During the month of September 2025, KRCC commenced performing preliminary punchlist work while NUA staff continued to compile a final punchlist for the project, and, upon review by NUA, a final punchlist will be prepared for KRCC. KRCC should then address final punchlist during November 2025. It is expected that Final Acceptance, Final Change Order and Final Payment should all be presented to City Council for approval by the end of the year.

Engineer: Parkhill (Sara Senyondo)

Sewer Maintenance Project (SMP) FYE 2024 (WW0337): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The Sewer Maintenance Project FYE 2024 (SMP-24) study area is generally bounded by Lindsey Street and Alameda Street and 12<sup>th</sup> Ave SE and 24<sup>th</sup> Avenue SE. Project will replace approximately 32,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques and/or cast-in-place pipe lining techniques along with rehabilitation or replacement of 130 manholes.

On August 14, 2025, proposals were received for the design of SMP-19, and, on September 15, 2025, the Norman Utilities Authority Evaluation Committee met and completed evaluation of the proposals. The committee selected Cowan Group of Oklahoma City, OK as the best design engineer for the project. Contract negotiations will commence in October 2025 and engineering contract should be ready to present to City Council for approval by the end of 2025. Schedule for design, bidding and construction will be formalized as part of negotiations.

Engineer: Cowan Group (TBD)

Lift Station D Condition Assessment (WW0344): The City of Norman wastewater collection is composed of two major sewersheds due to the ridge along the north side of the City which separates the Little River and South Canadian River sewersheds. Wastewater in the South Canadian River sewershed is conveyed by sewer interceptors directly to the Norman Water Reclamation Facility (WRF). Wastewater flows from the Little River sewershed are conveyed by interceptors to Lift Station D which pumps flow into a force main, which, in turn, drains into adequately sized interceptors which then flow to WRF.

In recent years, Lift Station D has been experiencing decreasing levels of service, and due to its critical role in Norman's wastewater collection system, Utilities Department proposes to have an engineer complete a thorough condition assessment of all systems and equipment in the Lift Station and make prioritized recommendations for necessary repairs. For this reason, RFP-2526-8 was issued requesting proposals from engineers to perform this assessment. On August 14, 2025, proposals were received, and, on September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Garver of Norman, Oklahoma as the best design engineer for the project. Contract negotiations will commence in October 2025 and engineering contract should be ready to present to City Council for approval by the end of 2025. A more detailed schedule for the project will be formalized as part of contract negotiations.

Engineer: Garver (TBD)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

Following CIP discussions in January 2025, Digester #3 has been moved ahead of Digester #1 in digester cleanout projects. Digester #3 will be cleaned out as early as July 2025 for internal structural assessment of the digester and its roof, as well as to prepare the interior portion of the roof for a temporary fix. July 2025 is the beginning of FY 2026, which is when the next digester cleanout is scheduled. The temporary fix will be welding a metal plate over the exterior portion of the crack in the roof. The permanent roof replacement will likely happen in 2028 when more funds are available for the WRF to execute the full replacement for this CIP project. No changes were made in February with regard to executing the repair. Digester #3 will be cleaned out instead of Digester #1 as early as July. It will not happen earlier than July as the next digester cleanout project is budgeted for FY 26.

In April 2025, a scope and fee for the condition assessment of Digester No. 3's roof was received from Garver. The condition assessment includes an internal visual assessment of the digester roof, and will be used to determine the extent of the repair required.

At the start of FY26, WRF staff will begin preparing for the digester cleanout capital project. During this period, Garver's assessment scope will be finalized and they will be prepared for the internal assessment after the digester is cleaned out.

Bid opening for Digester No. 3 Cleanout occurred on October 2, 2025. Hodges Farms & Dredging, LLC was the lowest bidder at \$444,000. Following the preconstruction meeting for the digester cleanout, the internal assessment of the digester's roof will be scheduled. During this period, the scope and fee for the assessment/design work will also be executed.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.



NUA staff had a meeting with the new engineering team assigned to this project at Parkhill on January 30, 2025. From this meeting, plans are expected to be in-hand by mid-February 2025.

Plans are being finalized with Parkhill before bidding in late October

Engineer: Staff with assistance from Lemke Surveying

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

As of December 2024, the WRF land application permit and soil testing is being reviewed by Garver to begin finalizing the sampling plan. A review of sampling needs will take place in January 2025.

An onsite meeting with Garver was conducted in January 2025. During this meeting, Garver announced plans to conduct baseline sampling for the liquid and solid treatment trains at the WRF in February 2025. Also occurring in February 2025, NUA staff will begin mixing biosolids and yard clippings to create Class-A compost, specifically for use in the biosolids troughs that will be created and regularly sampled throughout the duration of this project.

Delays in receiving sampling bottles have pushed sampling of the liquid and solid treatment trains to mid April. Materials for the class-A compost sampling troughs are being procured as the compost develops.

Initial sampling of the solid and liquid trains began in late April and is expected to conclude in May. The Class-A compost being developed for this project is near completion and should be fully developed by the end of May, which is also when the equipment for the Class-A compost troughs is expected to arrive on-site.

The initial sampling is expected to conclude in June with sampling of the solids treatment train. Delivery of materials for construction of the pilot beds is also expected in the month of June 2025.

Delivery of materials has started at the WRF, and the experimental troughs are expected to be completed by the end of July. Sampling to begin after the bins have been constructed.

As of September, results from sampling the solids/liquids treatment trains are still under analysis at Eurofins and the University of Oklahoma. The experimental troughs are assembled, and dry/wet sampling of the troughs will begin in October.

Engineer: Garver (Bryce Callies)

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

As of December 2024, the project has experienced no further delays and the first turbo blower is still on pace to have its installation completed by the end of February 2025.

As of January 2025, the complete installation of the first turbo blower and WRF staff blower training is expected to occur in mid to late February 2025.

As of March 2025, installation of Turbo Blower No. 5 is nearly complete. Turbo Blowers No. 5 and 6 will be tied into the WRF's Supervisory Control and Data Acquisition System (SCADA) in April 2025, and will be followed by testing, training, and then release.

As of April 2025, the network tie-in of Turbo Blowers No. 5 and 6 require an additional site visit from Atlas Copco to complete the work. Once this work is performed, Garver will then perform a site visit to connect Turbo Blowers No. 5 and 6 to the WRF's SCADA system.

Atlas Copco performed their final site visit in May, and Garver is expected to complete the SCADA Integration in June 2025. Final commissioning of the turbo blowers is expected to be done following this integration.

The centrifugal blowers are expected to be delivered in late July or early August. In the meantime, Crossland Heavy and Atlas Copco are working on adjusting the automated controls for the turbo blowers to fit WRF staff needs.

At the end of July 2025, Atlas Copco was procuring a new Rover for the aeration blowers at the WRF. The Rover will collect operational and system data of the blowers, which will then be used to diagnose and resolve existing issues with automation of the new turbo blowers.

As of August 29, 2025. Atlas Copco will be sending personnel to the WRF to resolve the automation control issues before mid September. VFDs for the centrifugal blowers nos. 1, 2, 3, and 4 have been received and VFD installation will begin on centrifugal blowers no. 1 and 2 in early September.

The issues with the turbo blower automation controls were resolved in September, and both turbo blowers are now fully installed and functioning properly. The centrifugal blower delivery has been delayed until October 28<sup>th</sup>. Install of the centrifugal blowers will begin once they arrive.

Engineer: Garver (Michael Nguyen)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

In a discussion regarding the meeting needs, a discrepancy between the Duke's iTracker flow out of the Ashton Grove Basin and NUA flow monitoring devices very near to the Ashton Grove Basin was discussed. The NUA flow values are to be given to Duke's for their evaluation and included in a January 2025 meeting.

Following the January 2025 meeting, Duke's reviewed the provided flow data and requested a February follow-up meeting so they can provide more details on the data provided and the study's performance. The goal of a more detailed data analysis is to identify specific areas in Ashton Grove for smoke testing to detect infiltration and inflow issues.

In the second meeting with Duke's they identified two keys areas that are candidates for smoke testing.

Duke's will perform smoke testing in the Ashton Grove area in late October 2025. The smoke testing will cover 10,000 linear feet of sanitary sewer line and will be focused on areas identified as having potential infiltration and inflow issues from the basin study.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. This project was placed on hold while staff worked through the AIM Comprehensive Land Use Plan and associated wastewater master plan. With the completion of these efforts, staff will begin to incorporate the new projects into the long-term capital plan.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. This project was placed on hold while staff worked through the AIM Comprehensive Land Use Plan and associated wastewater master plan. With the completion of these efforts, staff will begin to incorporate the new projects into the long-term capital plan.

## **WATER PROJECTS:**

Robinson Water Line: 24<sup>th</sup> Ave NE to 12<sup>th</sup> Ave NE (WA0242) – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24<sup>th</sup>Ave NE to 12<sup>th</sup>Ave NE. The contract was approved by NUA on November 26,

2019, and project kickoff meeting was held January 14<sup>th</sup>, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until at least Fiscal Year 2023/24. From that point, it was agreed that Jacobs could schedule final design work and easement acquisition at a pace intended to synchronize completion of final design, receipt of permit, and purchase of all easements with this revised construction schedule. However, Jacobs encountered issues with their chosen alignment, largely associated with a previously-identified and currently-unused OG&E easement along Robinson Avenue in front of large, adjacent properties owned by the United States Department of Veterans Affairs and J.D. McCarty. OG&E has now given formal authorization for Norman Utilities to encroach on their easement as needed for this project so preparation of final plans and easement acquisitions can now proceed.

Due to the critical nature of the project and the delayed progress in finalizing design for bid, meetings convened between NUA and Jacobs on January 6 and February 20, 2025. In these meetings, Jacobs and NUA committed to close coordination and working together toward the goal of completing final design as well as obtaining easements and permits in order to advertise the project in Summer of 2025. During April 2025, engineering and line maintenance staff reviewed current design documents, walked the alignment, and convened a review meeting on April 18, 2025. The major recommendation arising from this review was to move as much of the alignment as practical and acceptable into Robinson Avenue. As a result, a meeting convened with Norman Utilities Engineering, Utilities Line Maintenance and Public Works staff on June 26, 2025, and Public Works staff approved moving alignment into Robinson. Immediately following the meeting, Norman Utilities Department's final comments on drawings (which included a new alignment largely in Robinson) were forwarded to Jacobs. During the month of September, Jacobs continued addressing comments on design including revised alignment and also worked on a request for a contract amendment associated with the alignment changes. During the month of October, work on next iteration of plans should continue and negotiations on the Contract Amendment should be completed.

Schedule may be revised in a more formal manner as part of any amendment with Jacobs, but tentatively, project should be ready for bid during the first quarter of 2026. Construction would then commence in the spring of 2026 and be complete by the end of 2026.

Engineer: Jacobs Engineering (Lisa Cox, PE)

Robinson Water Line: 12<sup>th</sup>Ave NE to Porter (WA0242 – Phase V) – On August 14, 2025, Proposals were received for Project WA0242, Phase V and Phase VI, the final two segments of the Robinson Avenue 30" Water Line, which, upon completion, will increase transmission capacity between the Norman WTP and the west side of Norman. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of the proposals. The committee selected Ardurra of Oklahoma City, OK as the best design engineer for the Phase V, 12<sup>th</sup> Ave NE to Porter segment. Contract negotiations will commence in October 2025 and engineering contract should be ready to present to City Council for approval by the end of 2025. Schedule for design, bidding and construction will be formalized as part of negotiations.

Engineer: Ardurra (TBD)

Various Urban Area Water Line Replacements (WA0381): On August 14, 2025, Proposals were received for Project WA0381, Various Urban Area Water Line Replacements, which consists of the replacement of approximately 3,200 LF of 6" and 8" water lines that have reached the end of their useful lives and the replacement of lead service lines. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Parkhill of Oklahoma City, OK as the best design engineer for the project. Contract negotiations will commence in October 2025 and engineering contract should be ready to present to City Council for approval by the end of 2025. Schedule for design, bidding and construction will be formalized as part of negotiations.

Engineer: Parkhill (Sara Senyondo)

Westwood Estates Water Line Replacements (WA0387): On August 14, 2025, Proposals were received for Project WA0387, Westwood Estates Water Line Replacements, which consists of the replacement of approximately 10,000 LF of 6" and 8" water lines that have reached the end of their useful lives and replacement of lead service lines in Westwood Estates east of 24<sup>th</sup> Ave between Crestmont and Dakota. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Benham of Oklahoma City, OK as the best design engineer for the project. Contract negotiations will commence in October 2025 and engineering contract should be ready to present to City Council for approval by the end of 2025. Schedule for design, bidding and construction will be formalized as part of contract negotiations.

Engineer: Benham (TBD)

Carter Avenue Area Water Line Replacements (WA0388): On August 14, 2025, Proposals were received for Project WA0388, Carter Avenue Area Water Line Replacements, which consists of approximately 5,300 LF of 6" and 12" water lines that have reached the end of their useful lives and replacement of lead service lines along and adjacent to Carter Avenue between Acres and Robinson. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Half of Oklahoma City, OK as the best design engineer for the project. Contract negotiations will commence in October 2025 and engineering contract should be ready to present to City Council for approval by the end of 2025. Schedule for design, bidding and construction will be formalized as part of contract negotiations.

Engineer: Half (TBD)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24<sup>th</sup> to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received in December with 35% plans, and is being reviewed by NUA staff.

As of January 2025, the 35% plans are still under review. Utilities staff met with Public Works in February 2025 to ensure there are no future conflicts with projects Public Works has planned in the same area.

NUA staff to meet with Plummer in early April to review Plummer's response to NUA's comments on 30% plans. Following this meeting, Plummer will begin working on 60% plan set.

As of April 2025, Plummer continues to work on the 60% plans.

In late May 2025, Utilities staff received the final Technical Memorandum from Plummer. 60% plans are expected in June or July 2025.



Plummer provided an update at the end of January to let City Staff know that the 65% and the subsequent 95% plans will be completed by July or late August.

NUA staff met with Plummer engineers on August 15, 2025 about finalizing the 65% plans. Plans are expected in September.

In September 2025, the need for additional survey along the I-35 crossing was identified. Plummer will perform the additional survey work, as well as procure easement documentation for two buildings in the project alignment under an amendment for this project that will be executed in October 2025.

Engineer: Plummer (*Robert Weinert*)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkhill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

The Parkhill engineer on this project has moved to a different company and a meeting with the new project manager at Parkhill will take place in January 2025. As the initial plans were already received by NUA and returned to Parkhill with NUA comments to address, the final plans are expected to come in January or February 2025. NUA staff will meet with the new project manager in January to determine how close Parkhill is to tendering final plans.

During the meeting with the new Parkhill team assigned to this project, Parkhill determined the final plans will be ready by mid-February. Bid specifications are being prepared and bidding is slated to be advertised in March.

Bids were received and opened on May 1, 2025. The lowest bid received was from Southwest Water Works, LLC in the amount of \$1,585,350. The contract is expected to be awarded at the City Council regular meeting on June 10.

Construction to begin on this project on October 27, 2025, and notification of construction work to Brookhaven residents will be sent on October 13, 2025.

Engineer: Parkhill (*Sean Price*)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. Meter upgrades are past 60 percent complete and approximately 23,500 meters have been upgraded to-date.

Importing reads into production for billing is ongoing as routes are substantially complete. The Customer Engagement Portal is currently in development but roll-out is being pushed further back to better align with completion of the meter installations.

Consultant: E Source (Alyssa Pourciau)

#### Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL<sub>2</sub>) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. The Planning Committee approved the revised platting/zoning for the location. Staff are reviewing the 90% submittal and staff is working on revisions to proposed Amendment 2 of the engineering contract.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Disinfection System Engineer: Plummer Associates (Alan Swartz)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and as requested by Voda.AI for their analysis.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of

\$93,800 on June 22, 2021. A kick-off meeting was held on February 15, 2022 after 60% streetscape plans were completed. Additional items were added to the project so an amendment will be brought to City Council for approval. This project will be completed in combination with the Public Works project to reduce overall restoration costs and impacts to the public. Project was bid but was over budget for the roadway portion of the work. Staff will work to amend the contract with the Engineer to bid the water line portion separately.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water meter plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. ODOT has bid the project and awarded contract. Water line installation on this project is currently ongoing with all of the 12-inch water line installed from Timberdell to Lindsey. Additional work to be completed will be lowerings and extension of the 24-inch line from Constitution past the proposed traffic circle.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results were provided in November. Staff reviewed the information in December and had modifications/corrections. Updated information provided and staff have reviewed the information. The project will be continued for the next 4 years with the information used as an input to identify future projects.

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelerator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In

addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

## **SANITATION CAPITAL PROJECTS:**

### **Compost Facility Scale House (SA0019):**

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergent) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

This project is expected to go out for bid in January or early February 2025. A request was made for Tricore to tender plans to Development Services for review while the bidding documents are finalized and the bidding process begins.

The project went out for bid in January and bid opening will be on March 20, 2025. As of March 2025, received bids are being evaluated before proceeding.

Following the evaluation of bids, Contract and Bonds have been sent to the lowest bidder WL McNatt & Company in the amount of \$1,787,506. This exceeds the budget for this project, and a change order has been negotiated and sent to WL McNatt & Co., reducing the scope of work on this project to bring costs into alignment with budgetary constraints. The contract and change order for this project is expected to be awarded and approved in the last City Council regular meeting in May.

Contract was awarded at the May 27, 2025 City Council Regular Meeting and contract documents signed by CoN personnel were received on June 4, 2025. A preconstruction meeting will be held in June 2025 where a construction schedule will be set.

As of July 2025, submittals are undergoing the approval process with mobilization to follow.

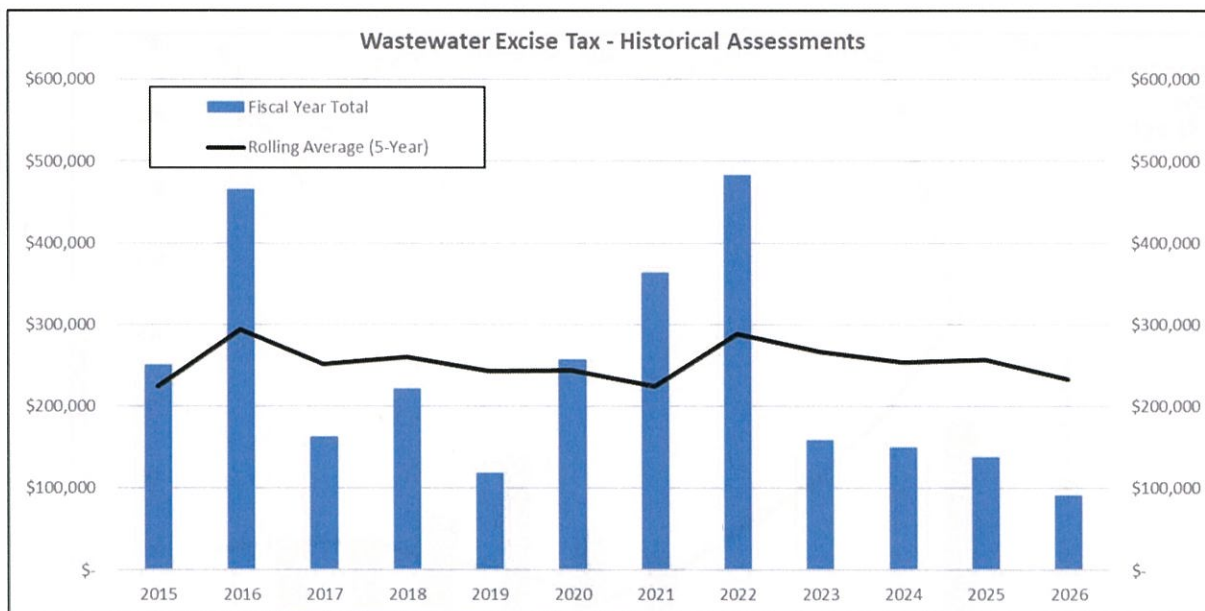
As of October 2025, submittals are being reviewed by City Staff. Construction will not begin until submittals have been reviewed and approved.

Engineer: TriCore Group, LLC (Greg Vance)

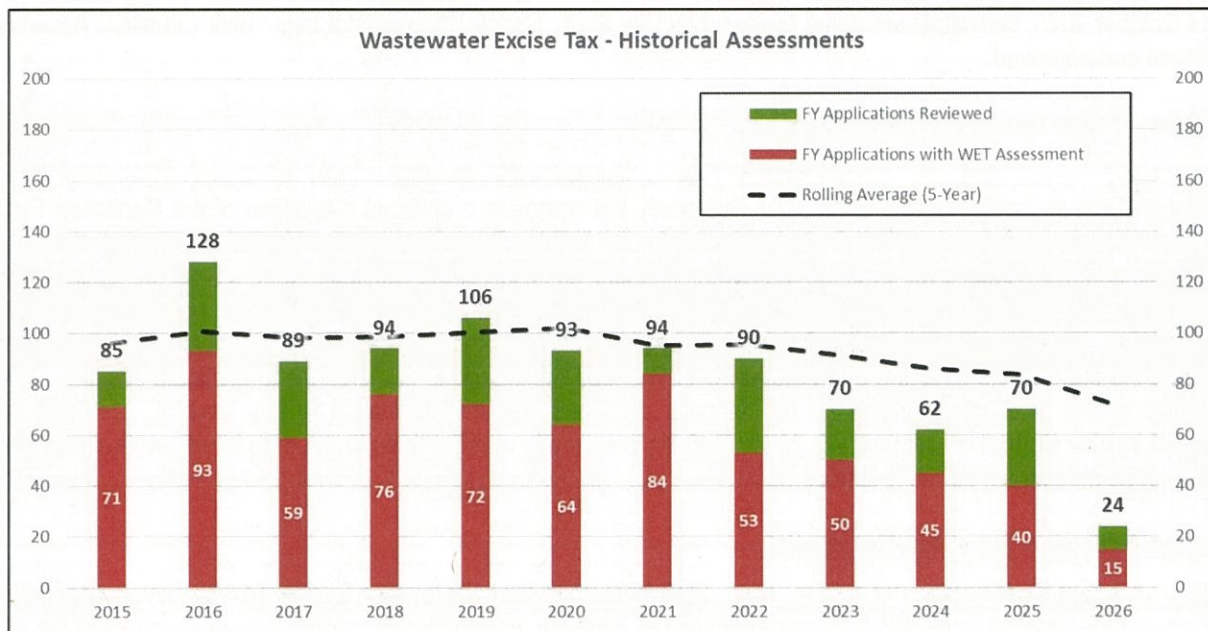
Sanitation Cost-of-Service Study (SA0025): This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Raftelis is currently working through the data to ensure that the billing and revenue models are correctly configured.

#### **Wastewater Excise Tax – Non-Residential:**

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on seven commercial entities last month. Five applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 24 commercial properties have been reviewed and a total of \$90,454.47 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed.

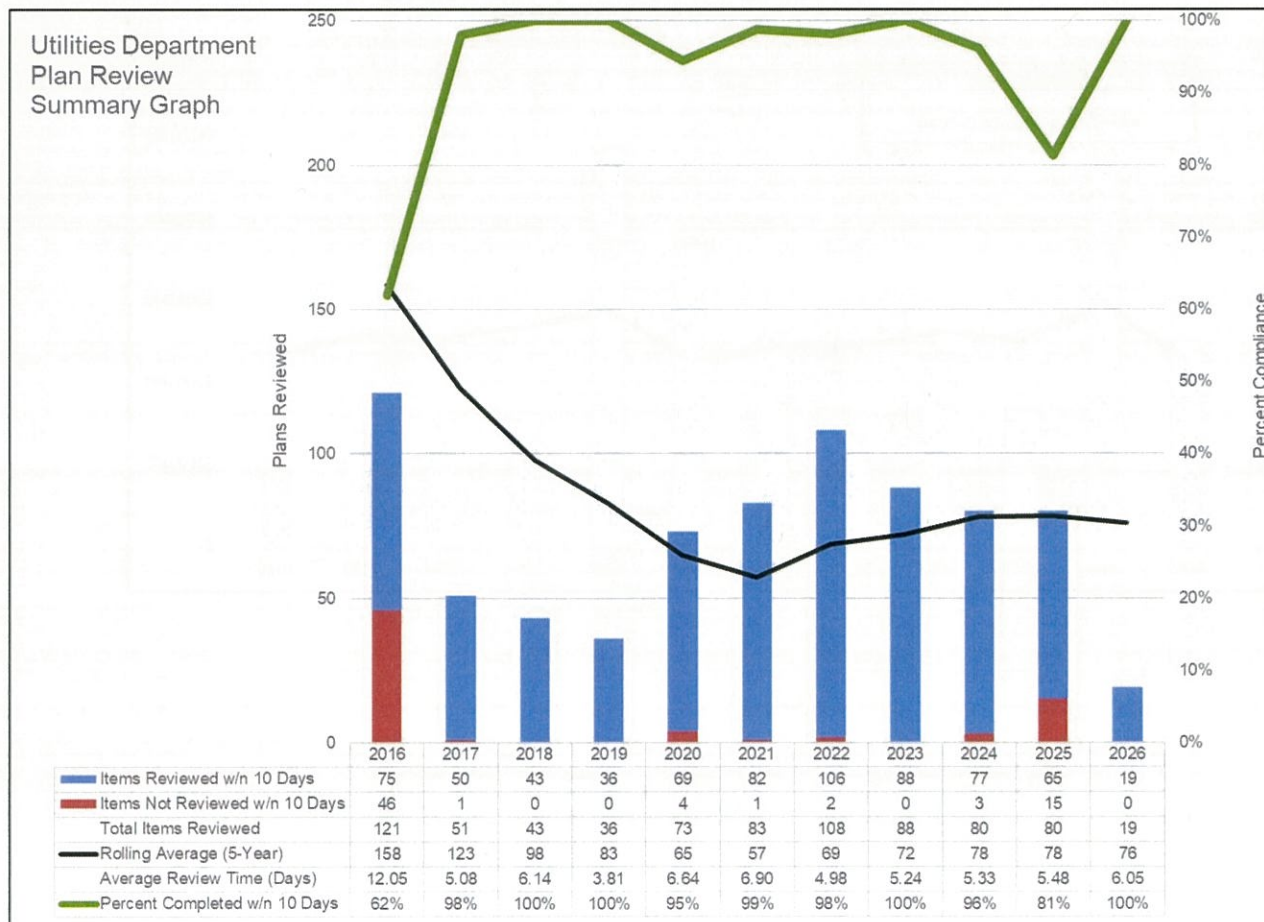






### PLAN REVIEW:

Five plan sets were reviewed this past month. Staff has reviewed 19 plans for the current fiscal year with an average review time of 6.05 days and with 100 percent of plans reviewed within 10 days.



## **RECOUPMENT PROJECTS:**

1. **NW Sewer Study:** 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. **Sewer Service Area 5 Payback:** Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. **North Porter Waterline Payback:** Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. **36<sup>th</sup> Avenue NW Waterline Payback:** Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. **24th Avenue NW Waterline Payback:** Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. **Post Oak Lift Station Payback:** Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. **Interstate Drive Waterline Payback:** NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. **Ruby Grant Waterline Payback:** NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

## **Private Water Well Permits Issued**

0 water well permits issued for the month of September.

|                                                                                           |
|-------------------------------------------------------------------------------------------|
| <b>DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY SEPTEMBER<br/>2025 SUMMARY</b> |
|-------------------------------------------------------------------------------------------|

|                                   | MONTHLY | YEAR-TO-DATE |
|-----------------------------------|---------|--------------|
| <b>STORMWATER CONSTRUCTION SW</b> |         |              |
| INSPECTIONS                       | 96      | 278          |
| ACTIVE SITES                      | 92      | 271          |
| CITATIONS                         | 0       | 0            |
| NOVS                              | 0       | 0            |
| CDOS                              | 0       | 0            |
| SWOS                              | 0       | 0            |
| ECPS                              | 4       | 10           |

|                                  |    |    |
|----------------------------------|----|----|
| <b>STORMWATER MS4 OPERATIONS</b> |    |    |
| ACTION CENTER                    | 2  | 10 |
| PWSTORMWATER                     | 0  | 1  |
| CALLS                            | 2  | 10 |
| OTHER                            | 8  | 35 |
| TOTAL INQUIRIES                  | 27 | 71 |
| OUTFALL INSPECTIONS              | 0  | 0  |
| MCM 5 INSPECTIONS                | 0  | 0  |
| MCM 6/P2 INSPECTIONS             | 0  | 0  |

|                                                          |    |      |
|----------------------------------------------------------|----|------|
| <b>PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM</b> |    |      |
| FOG INSPECTIONS                                          | 34 | 73   |
| FOOD LICENSE APPROVAL                                    | 2  | 9    |
| SIU INSPECTIONS                                          | 0  | 0    |
| SIU SITES SAMPLED                                        | 0  | 1    |
| TABLE II MONITORING (%)                                  | 0  | 1    |
| TABLE III MONITORING (%)                                 | 0  | 0.75 |

|                                  |        |         |
|----------------------------------|--------|---------|
| <b>HOUSEHOLD HAZARDOUS WASTE</b> |        |         |
| HHWF: CARS SERVED                | 74     | 252     |
| SWAP SHOP VISITS                 | 12     | 35      |
| OIL DISPOSED                     | 3241   | 7518    |
| ANTIFREEZE DISPOSED              | 1845   | 3240    |
| TIRES DISPOSED                   | 15435  | 36315   |
| HHW MATERIAL COLLECTED           | 4308   | 13615.5 |
| E-WASTE: CARS SERVED             | 0      | 0       |
| E-WASTE COLLECTED                | 0      | 0       |
| TOTAL CARS SERVED                | 74     | 219     |
| TOTAL MATERIAL COLLECTED         | 4116.5 | 13219   |

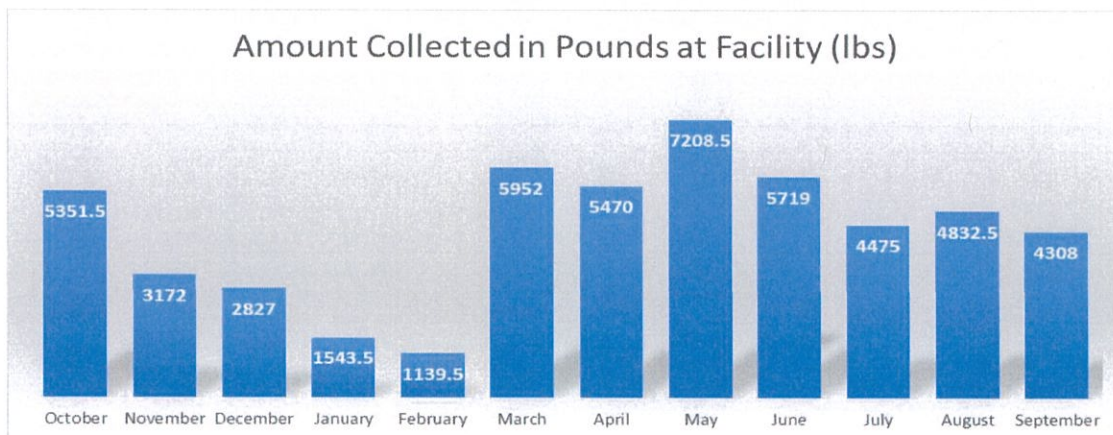
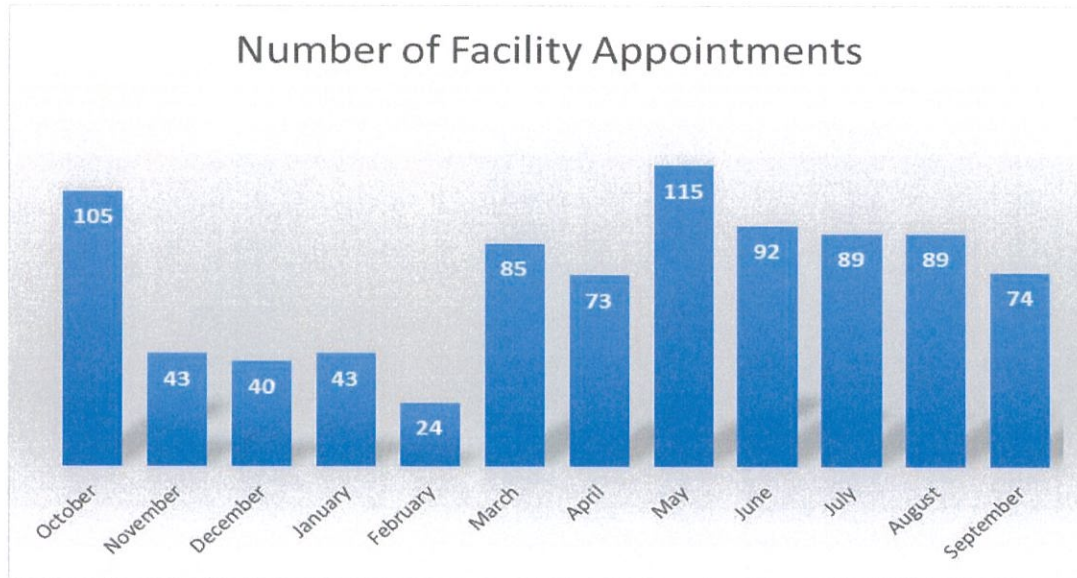
|                             |              |              |
|-----------------------------|--------------|--------------|
| <b>REVENUE</b>              |              |              |
| FOG PROGRAM                 | \$ 100.00    | \$ 400.00    |
| SURCHARGE                   | \$ 16,013.79 | \$ 30,142.75 |
| LAB ANALYSIS RECOVERY       | \$ -         | \$ -         |
| INDUSTRIAL DISCAHRGE PERMIT | \$ -         | \$ -         |
| TOTAL                       | \$ 16,113.79 | \$ 33,274.73 |

| ACTIVITIES                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------|
| <i>ECAB</i>                                                                                                                 |
| Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research. |
| Discuss plans to attend Lake Thunderbird Workshop and Cleanup Event                                                         |
| Continued work on composting and recycling education                                                                        |
| Planning for participation in upcoming events                                                                               |
|                                                                                                                             |
| <i>DoERS</i>                                                                                                                |
| Active participant on LTWA Board                                                                                            |
| Active participant on COSWA Board                                                                                           |
| Active participant on OCASA Board                                                                                           |
| Active participant on OKRA Board                                                                                            |
| On September 8, DoERS facilitated a cleanup of NE Lions Park with the Oklahoma Water Survey                                 |
| On September 10, Boteler facilitated the Bishop Creek Watershed Based Plan group meeting at Eastwood Park                   |
| On September 10, the walk-through of the solar panel project on HHWF was completed.                                         |
| On September 11, Gates facilitated a tour of OU students of the WRF                                                         |
| On September 11, Chao and Loudenback met with organizers to plan H2Oklahoma in March 2026 at Ruby Grant                     |
| On September 13, Chao, Loudenback, Gates, Boteler and Hohman exhibited at the Sam Noble Curiosity Day                       |
| On September 15, DoERS staff performed bug collection on Dave Blue Creek in conjunction with Blue Thumb                     |
| On September 17, Chao, Boteler and Loudenback attended the MS4 permit stakeholder meeting                                   |
| On September 18, Bees, Beers and Bites was held at Lazy Circles Brewing                                                     |
| On September 22-24, Loudenback attended the OFMA annual conference                                                          |
| On September 28, Monarchs in the Park was held in Legacy Park                                                               |
| On September 29, Chao, Loudenback and Jason Murphy met with OU MLA students to talk about stormwater and NBS                |
|                                                                                                                             |
|                                                                                                                             |
|                                                                                                                             |
|                                                                                                                             |

**Upcoming Events:**

13-Oct Citizen's Academy  
18-Oct Little Event and Sutton Cleanup  
26-Oct Lake Thunderbird Workshop and Cleanup  
26-Oct Oak-tober  
15-Nov Electronics Waste Collection at Westwood

**Upcoming Projects:**





| CITY OF NORMAN                   |           |           |           |            |
|----------------------------------|-----------|-----------|-----------|------------|
| DEPARTMENT OF UTILITIES          |           |           |           |            |
| LINE MAINTENANCE DIVISION        |           |           |           |            |
| MONTHLY PROGRESS REPORT          |           |           |           |            |
| WATER MAINTENANCE                |           |           |           |            |
|                                  | FYE 2026  |           | FYE 2025  |            |
| September 2025                   | MONTH     | YTD       | MONTH     | YTD        |
|                                  |           |           |           |            |
| <b>New Meter Sets:</b>           | <b>38</b> | <b>86</b> | <b>31</b> | <b>137</b> |
| Number Short Sets                | 38        | 85        | 31        | 132        |
| Number Long Sets                 | 0         | 1         | 0         | 5          |
| Average Meter Set Time           | 6.43      | 6.18      | 6.03      | 5.38       |
| Number of Work Orders:           |           |           |           |            |
| Service Calls                    | 523       | 1,522     | 485       | 1,780      |
| Meter Resets                     | 0         | 3         | 0         | 2          |
| Meter Removals                   | 5         | 22        | 1         | 9          |
| Meter Changes                    | 14        | 48        | 42        | 254        |
| Locates Completed                | 545       | 1,899     | 514       | 1,740      |
| Number of Water Main Breaks      | 18        | 45        | 15        | 44         |
| Average Time Water Off           | 1.15      | 1.49      | 1.42      | 1.67       |
| Number of Water Leaks            | 127       | 224       | 42        | 160        |
| Fire Hydrants:                   |           |           |           |            |
| New                              | 1         | 1         | 0         | 1          |
| Replaced                         | 1         | 2         | 0         | 2          |
| Maintained                       | 79        | 269       | 48        | 191        |
| Number of Valves Exercised       | 167       | 401       | 81        | 390        |
| Feet of Main Construction        | 340       | 340       | 0         | 0          |
| Hours of Main Construction       | 332       | 332       | 0         | 0          |
| Meter Changeovers                | 0         | 0         | 0         | 0          |
| OJI's                            | 0         | 0         | 0         | 0          |
| Hours Flushing/Testing New Mains | 19.20     | 69        | 15        | 60         |
| Hours Worked Outside of Division | 0.00      | 0.00      | 0         | 0          |

| CITY OF NORMAN                         |                |                |                |                |
|----------------------------------------|----------------|----------------|----------------|----------------|
| DEPARTMENT OF UTILITIES                |                |                |                |                |
| LINE MAINTENANCE DIVISION              |                |                |                |                |
| MONTHLY PROGRESS REPORT                |                |                |                |                |
| SEWER MAINTENANCE                      |                |                |                |                |
|                                        | FYE 2026       |                | FYE 2025       |                |
| September 2025                         | MONTH          | YTD            | MONTH          | YTD            |
|                                        |                |                |                |                |
| Obstructions:                          |                |                |                |                |
| City Responsibility                    | 1              | 5              | 1              | 4              |
| Property Owner Responsibility          | 21             | 52             | 21             | 49             |
| <b>TOTAL</b>                           | <b>22</b>      | <b>57</b>      | <b>22</b>      | <b>53</b>      |
| Number of Feet of Sewer Cleaned:       |                |                |                |                |
| Cleaned                                | 111,204        | 285,667        | 117,088        | 325,852        |
| Rodded                                 | 1,545          | 7,099          | 1,105          | 6,346          |
| Foamed                                 | 60,012         | 60,012         | 0              | 60,484         |
| SL-RAT                                 | 0              | 0              | 0              | 2,825          |
| <b>TOTAL</b>                           | <b>172,761</b> | <b>352,778</b> | <b>118,193</b> | <b>395,507</b> |
| Sewer Overflows:                       |                |                |                |                |
| Rainwater                              | 0              | 0              | 0              | 0              |
| Grease/Paper/Roots                     | 0              | 1              | 0              | 0              |
| Obstruction                            | 0              | 0              | 0              | 1              |
| Private                                | 0              | 3              | 0              | 0              |
| Other (Lift Station, Line Break, etc.) | 0              | 0              | 0              | 0              |
| <b>Total Overflows</b>                 | <b>0</b>       | <b>4</b>       | <b>0</b>       | <b>1</b>       |
| Feet of Sewer Lines Televised          | 26,276         | 92,765         | 25,934         | 111,662        |
| Locates Completed                      | 303            | 927            | 266            | 908            |
| Manholes:                              |                |                |                |                |
| Inspected                              | 1,504          | 3,852          | 1,105          | 3,971          |
| New                                    | 0              | 0              | 0              | 0              |
| Raised                                 | 3              | 27             | 0              | 4              |
| Repaired                               | 1              | 13             | 0              | 9              |
| Feet of Sewer Lines Replaced/Repaired  | 11.50          | 39.50          | 0              | 4              |
| Hours Worked at Lift Station           | 42.01          | 114.99         | 56             | 152            |
| Hours Worked for Other Departments     | 7.95           | 14.95          | 9.65           | 32.05          |
| OJI's                                  | 1              | 1              | 0              | 0              |
| Square Feet of Concrete                | 0              | 198            | 0              | 0              |
| Average Response Time (Minutes)        | 32.00          | 24.32          | 21.00          | 19.49          |
| Number of Claims                       | 0.00           | 0.00           | 0.00           | 0.00           |

City of Norman, Oklahoma  
Department of Utilities

Monthly Progress Report  
Water Reclamation Facility  
September 1-30, 2025  
**Flow Statistics**

|                                | <b>FYE 2026</b>   |            | <b>FYE 2025</b>   |            |
|--------------------------------|-------------------|------------|-------------------|------------|
|                                | <u>This Month</u> | <u>YTD</u> | <u>This Month</u> | <u>YTD</u> |
| Total Influent Flow (M.G.)     | 324.4             | 1013.1     | 336.9             | 1033.0     |
| Total Effluent Flow (M.G.)     | 320.7             | 933.1      | 311.1             | 985.2      |
| Influent Peak Flow (MGD)       | 16.8              | 16.8       | 18.0              | 25.0       |
| Effluent Peak Flow (MGD)       | 12.0              | 14.0       | 18.0              | 24.2       |
| Daily Avg. Influent Flow (MGD) | 10.8              | 11.0       | 11.2              | 11.2       |
| Daily Avg. Effluent Flow (MGD) | 10.7              | 10.1       | 10.4              | 10.9       |
| Precipitation (inches)         | 1.4               | 16.2       | 3.8               | 14.0       |

**Discharge Monitoring Report Stats**

EPA minimum percentage removal 85%

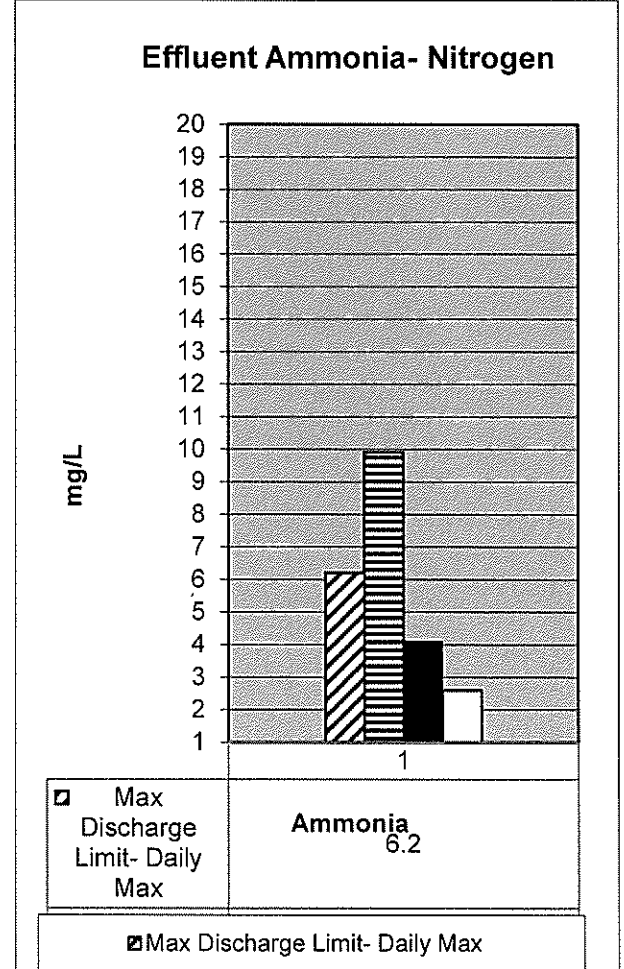
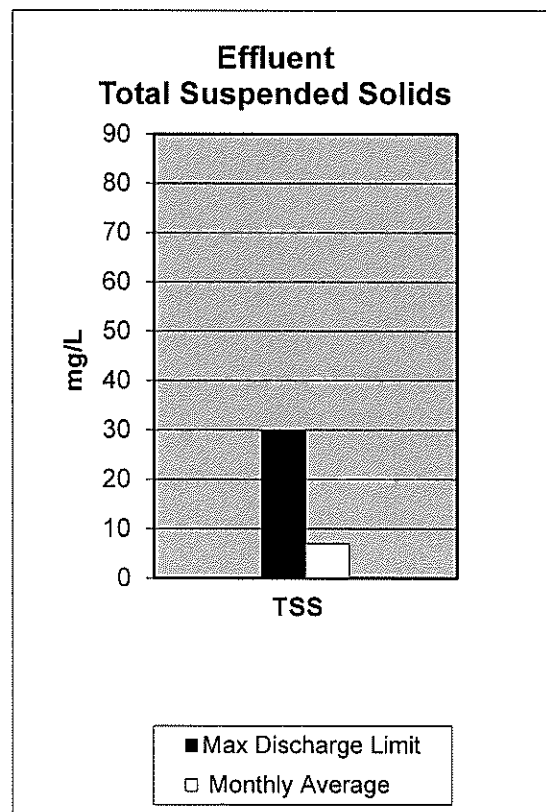
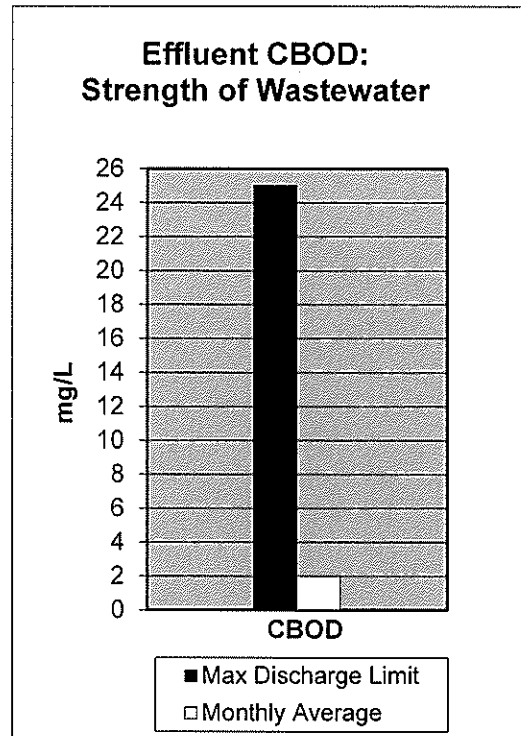
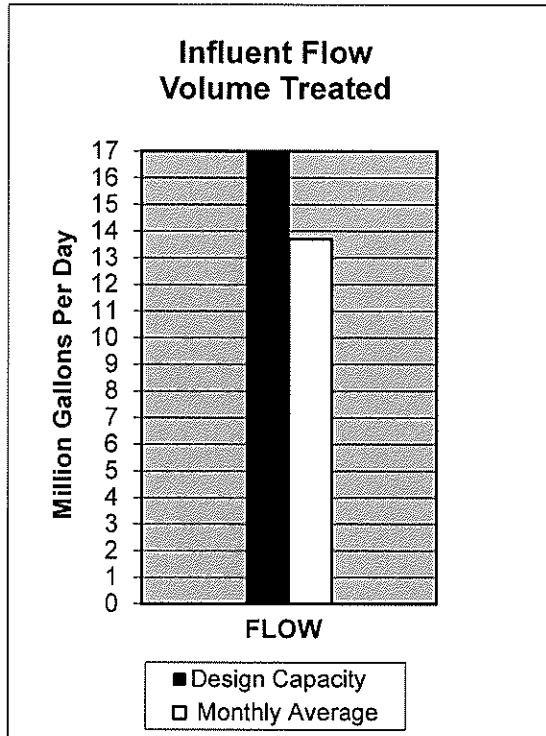
|                             |      |      |
|-----------------------------|------|------|
| 5 day CBOD:                 | Avg. | Avg. |
| Influent Total (mg/l)       | 195  | 91   |
| Effluent Carbonaceous Total | 3    | 3    |
| Percent Removal             | 98.5 | 96.7 |
| Total Suspended Solids:     |      |      |
| Influent (mg/L)             | 210  | 165  |
| Effluent (mg/L)             | 8    | 19   |
| Percent Removal             | 96.2 | 88.5 |
| Dissolved Oxygen:           |      |      |
| Influent (min)              | 0.5  | 0.5  |
| Effluent (min)              | 8.5  | 7.9  |
| pH                          |      |      |
| Influent (Low)              | 6.63 | 6.70 |
| (High)                      | 7.06 | 7.10 |
| Effluent (Low)              | 6.78 | 6.80 |
| (High)                      | 7.25 | 7.10 |
| Ammonia Nitrogen            |      |      |
| Influent (mg/L)             | 29.9 | 29.4 |
| Effluent (mg/L)             | 2.6  | 1.6  |
| Percent Removal             | 91.3 | 94.6 |

**Utilities**

|                                   |   |         |         |           |
|-----------------------------------|---|---------|---------|-----------|
| Electrical                        |   |         |         |           |
| Total kWh Used (Plant wide)       |   | 908,360 | 396,660 | 1,519,080 |
| Aeration Blowers, WSL&Headworks   |   | 302,600 | 148,400 | 384,100   |
| UV Facility                       |   | 139,000 | 70,000  | 303,000   |
| Natural Gas                       |   |         |         |           |
| Total cubic feet/day (plant wide) |   | 466,000 | 155,000 | 388,000   |
| Public Education (Tours)          | 2 | 19      | 0       | 0         |
| Total Attendees for FYE 26        |   | 19      |         | 115       |
| OU Golf Course                    |   | 21.6    | 21.2    | 59.2      |

E.coli Geometric Mean for September 2025 **93 MPN** (Limit is 126)

**CITY OF NORMAN**  
**WATER RECLAMATION FACILITY**  
 September 2025



Comments here

**CITY OF NORMAN, OKLAHOMA  
DEPARTMENT OF UTILITIES  
MONTHLY PROGRESS REPORT**

**WATER TREATMENT DIVISION**

September-  
MONTH: 2025

|                               | <u>FYE 2026</u>   |                     | <u>FYE 2025</u>   |                     |
|-------------------------------|-------------------|---------------------|-------------------|---------------------|
|                               | <u>This month</u> | <u>Year to date</u> | <u>This month</u> | <u>Year to date</u> |
| <b>Water Supply</b>           |                   |                     |                   |                     |
| Plant Production (MG)         | 449.75            | 1337.21             | 381.53            | 1340.63             |
| Well Production (MG)          | 31.94             | 172.07              | 135.98            | 321.12              |
| Oklahoma City Water Used (MG) | 29.98             | 92.04               | 29.99             | 89.69               |
| Total Water Produced (MG)     | 511.67            | 1601.33             | 547.50            | 1751.43             |
| Average Daily Production      | 17.06             | 17.41               | 18.25             | 19.04               |

**Peak Day Demand**

|                                  |           |           |          |          |
|----------------------------------|-----------|-----------|----------|----------|
| Million Gallons                  | 19.53     | 21.14     | 20.30    | 23.15    |
| Date                             | 9/15/2025 | 8/18/2025 | 9/2/2024 | 8/6/2024 |
| System Capacity (see note 1)     | 30.34     | 30.34     | 30.34    | 30.34    |
| Demand Above Capacity (Peak Day) | 0.00      | 0.00      | 0.00     | 0.00     |

Note 1: 2024- system capacity updated to reflect actual firm capacity from all sources

**Costs**

|       |                |                |                |                |
|-------|----------------|----------------|----------------|----------------|
| Plant | \$747,771.64   | \$2,207,690.38 | \$712,190.56   | \$2,185,732.46 |
| Wells | \$210,656.10   | \$648,891.08   | \$245,730.04   | \$727,837.87   |
| OKC   | \$109,603.99   | \$327,067.27   | \$91,208.27    | \$290,211.90   |
| Total | \$1,068,031.73 | \$3,183,648.73 | \$1,049,128.87 | \$3,203,782.23 |

**Cost per Million Gallons**

|       |            |            |            |            |
|-------|------------|------------|------------|------------|
| Plant | \$1,662.62 | \$1,650.97 | \$1,866.67 | \$1,630.38 |
| Wells | \$6,595.37 | \$3,771.07 | \$1,807.17 | \$2,266.55 |
| OKC   | \$3,656.15 | \$3,553.38 | \$3,040.99 | \$3,235.87 |
| Total | \$2,087.34 | \$1,988.13 | \$1,916.22 | \$1,829.23 |

**Water Quality**

|                                                   |      |      |      |      |
|---------------------------------------------------|------|------|------|------|
| Bacterial Samples in Compliance                   | 100  | 300  | 100  | 301  |
| Bacterial Samples out of Compliance               | 0    | 0    | 0    | 2    |
| Total number of inquiries (Note 2)                | 1    | 4    | 1    | 9    |
| Total number of complaints (Note 2)               | 11   | 17   | 3    | 5    |
| Number of complaints per 1000 service connections | 0.27 | 0.41 | 0.07 | 0.12 |

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

**Safety**

|                               |   |   |   |   |
|-------------------------------|---|---|---|---|
| Hours lost to OJI             | 0 | 0 | 0 | 0 |
| Hours lost to TTD             | 0 | 0 | 0 | 0 |
| Total Hours Lost              | 0 | 0 | 0 | 0 |
| Safety Training Sessions Held | 1 | 5 | 0 | 0 |

**Public Education**

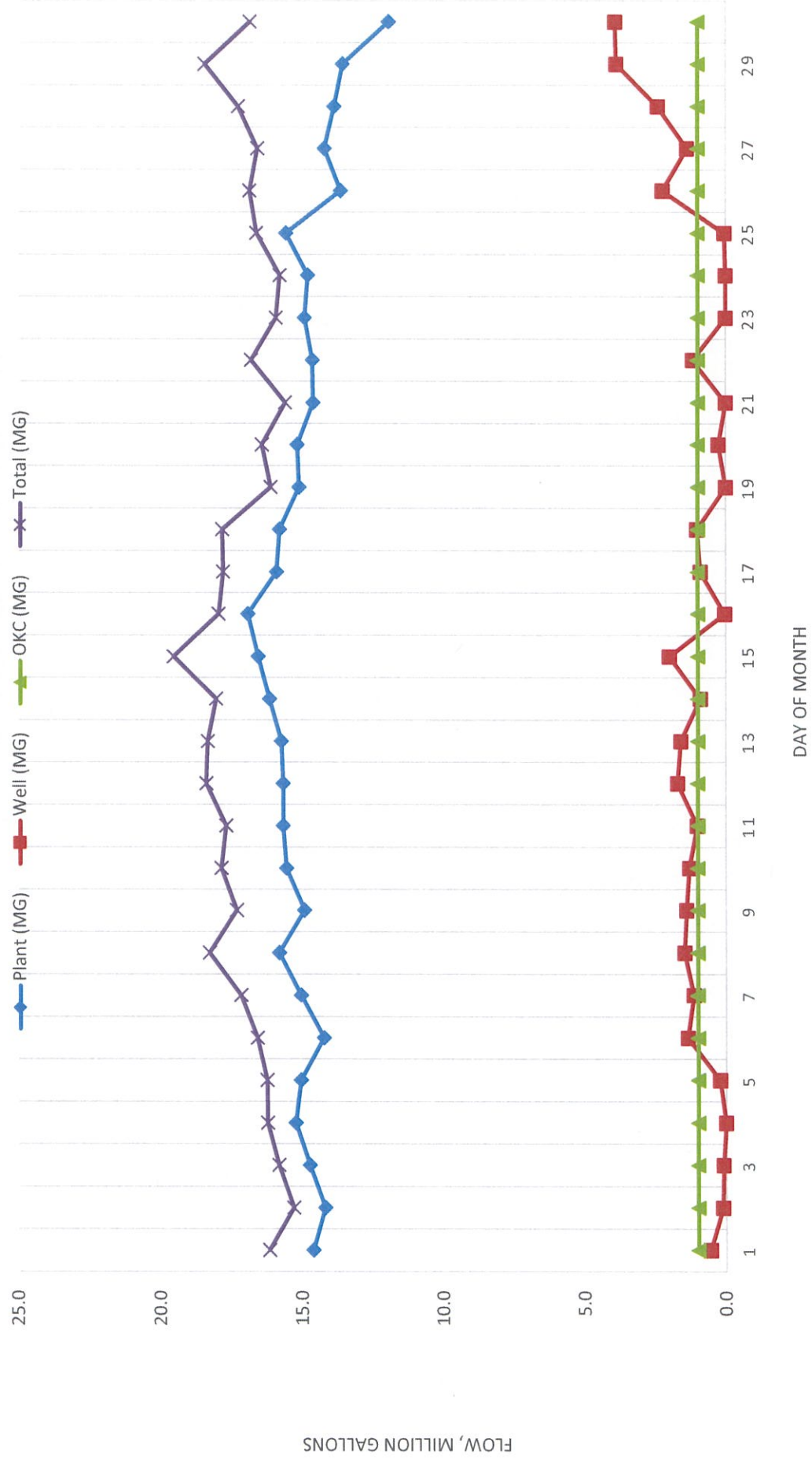
|                           |    |     |    |    |
|---------------------------|----|-----|----|----|
| Number of tours conducted | 6  | 9   | 2  | 7  |
| Number of people on tours | 80 | 124 | 37 | 91 |

**Notes:**

Replaced liner in lime slurry loop pump 2. Replaced gears in Sodium Hypochlorite pump 3.  
Repaired Ferric Sulfate transfer pump 2.  
Contractor cleaned and repaired bottom of Lagoon 1.  
Staff replace all the flexible hoses on Ferric Sulfate feeders



# WATER PRODUCTION FOR SEPTEMBER 2025



# MONTHLY TRANSFER STATION REPORT

## September 2025

|               | TONS PER MONTH | REVENUE PER MONTH |
|---------------|----------------|-------------------|
| O.U.          | 531.35         | \$31,324.15       |
| STANDARD GATE | 950.12         | \$106,747.28      |
| RESIDENTIAL   | 245.48         | \$10,192.40       |
| MATTRESS      |                | \$1,375.00        |
| TOTALS:       | 1,726.95       | \$149,638.83      |

|                                                                       | MONTH  |
|-----------------------------------------------------------------------|--------|
| # OF LOADS TRANSPORTED TO OKC LANDFILL<br>BY TRANSFER STATION TRUCKS. | 477.00 |

|                                                                      |         |
|----------------------------------------------------------------------|---------|
| # OF TONS TRANSPORTED TO OKC LANDFILL<br>BY TRANSFER STATION TRUCKS. | 9067.54 |
|----------------------------------------------------------------------|---------|

|                                                                            |      |
|----------------------------------------------------------------------------|------|
| # OF LOADS TRANSPORTED TO OKC LANDFILL<br>BY INDIVIDUAL SANITATION TRUCKS. | 0.00 |
|----------------------------------------------------------------------------|------|

|                                                                           |      |
|---------------------------------------------------------------------------|------|
| # OF TONS TRANSPORTED TO OKC LANDFILL<br>BY INDIVIDUAL SANITATION TRUCKS: | 0.00 |
|---------------------------------------------------------------------------|------|

|                                   |          |
|-----------------------------------|----------|
| TOTAL LOADS BROUGHT TO LANDFILLS: | 477.00   |
| GRAND TOTAL TONS TO LANDFILLS     | 9,067.54 |

|                                   |              |
|-----------------------------------|--------------|
| DISPOSAL COST PER TON (OKC)       | \$21.75      |
| TIPPING FEE'S FOR DUMPING AT OKC: | \$197,219.00 |
| GRAND TOTAL TIPPING FEE'S         | \$197,219.00 |

|                                                                         |        |
|-------------------------------------------------------------------------|--------|
| # OF LOADS BROUGHT TO TRANSFER STATION<br>COMMERCIAL SANITATION TRUCKS: | 628.00 |
|-------------------------------------------------------------------------|--------|

|                                                                        |         |
|------------------------------------------------------------------------|---------|
| # OF TONS BROUGHT TO TRANSFER STATION<br>COMMERCIAL SANITATION TRUCKS: | 4078.54 |
|------------------------------------------------------------------------|---------|

|                                                                          |        |
|--------------------------------------------------------------------------|--------|
| # OF LOADS BROUGHT TO TRANSFER STATION<br>RESIDENTIAL SANITATION TRUCKS: | 396.00 |
|--------------------------------------------------------------------------|--------|

|                                                                         |         |
|-------------------------------------------------------------------------|---------|
| # OF TONS BROUGHT TO TRANSFER STATION<br>RESIDENTIAL SANITATION TRUCKS: | 2770.22 |
|-------------------------------------------------------------------------|---------|

|                                          |         |
|------------------------------------------|---------|
| TOTAL LOADS BROUGHT TO TRANSFER STATION: | 1024.00 |
|------------------------------------------|---------|

|                                         |         |
|-----------------------------------------|---------|
| TOTAL TONS BROUGHT TO TRANSFER STATION: | 6848.76 |
|-----------------------------------------|---------|

|                                             |       |
|---------------------------------------------|-------|
| MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.: | 82.42 |
|---------------------------------------------|-------|

|                                         |         |
|-----------------------------------------|---------|
| TOTAL TONS RECEIVED AT TRANSFER STATION | 6931.18 |
|-----------------------------------------|---------|

# SANITATION DIVISION PROGRESS REPORT

## SUMMARY FYE 2026

|                                     | FYE 26 |            |
|-------------------------------------|--------|------------|
|                                     | MONTH  | YR-TO-DATE |
| <u>Vehicle Accidents</u>            | 0      | 4          |
|                                     |        |            |
| <u>On The Job Injuries</u>          | 1      | 2          |
|                                     |        |            |
| <u>Bulk Pickups</u>                 | 95     | 195        |
|                                     |        |            |
| <u>Refuse Complaints</u>            | 115    | 315        |
|                                     |        |            |
| <u>New Polycarts Requests</u>       | 47     | 161        |
|                                     |        |            |
| <u>Polycarts Exchanges</u>          | 8      | 18         |
|                                     |        |            |
| <u>Additional Polycart Requests</u> | 32     | 167        |
|                                     |        |            |
| <u>Replaced Stolen Polycarts</u>    | 23     | 80         |
|                                     |        |            |
| <u>Replaced Damaged Polycarts</u>   | 41     | 211        |
|                                     |        |            |
| <u>Polycarts Repaired</u>           | 26     | 83         |

# COMPOST MONTHLY REPORT

SEPTEMBER 2025

MONTH

|                                       |             |
|---------------------------------------|-------------|
| TONS BROUGHT IN BY COMPOST CREWS:     | 382.65      |
| LANDFILL TIPPING FEE'S                | \$ 21.75    |
| SAVINGS FROM NOT DUMPING AT LANDFILL: | \$ 8,322.64 |

|                                            |               |
|--------------------------------------------|---------------|
| TONS BROUGHT IN BY PUBLIC:                 | 3,800.00      |
| TONS BROUGHT IN BY CONTRACTORS :           | 8,432.00      |
| TONS BROUGHT IN BY OTHER CITY DEPARTMENTS: | 1,000.00      |
| LANDFILL TIPPING FEE'S                     | \$ 21.75      |
| SAVINGS FROM NOT DUMPING AT LANDFILL:      | \$ 287,796.00 |

|                                             |               |
|---------------------------------------------|---------------|
| TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL: | \$ 296,118.64 |
|---------------------------------------------|---------------|

|                                       |             |
|---------------------------------------|-------------|
| REVENUE COLLECTED FROM COMPOST SALES: | \$260.00    |
| REVENUE COLLECTED FROM GATE SALES:    | \$10,540.00 |

|                      |           |
|----------------------|-----------|
| TOTAL TONS COLLECTED | 13,614.65 |
|----------------------|-----------|

|                             | MULCH CUBIC YDS<br>MONTH | COMPOST CUBIC YDS<br>MONTH |
|-----------------------------|--------------------------|----------------------------|
| PARKS DEPT.                 | 1,000                    |                            |
| ROAD & CHANNEL              |                          |                            |
| LINE MAINTENANCE            |                          |                            |
| STREET DEPT.                |                          |                            |
| WATER TREATMENT             |                          |                            |
| MURPHY PRODUCTS OKC         |                          |                            |
| SELF LOADING BIN            |                          |                            |
| DRYING BEDS                 | 78                       |                            |
| COMPOST SOLD BY CUBIC YARDS |                          | 2,500                      |
| MULCH SOLD BY CUBIC YARDS   |                          |                            |
| TOTAL:                      | 1,078                    | 2,500                      |

**CURBSIDE MONTHLY RECYCLING REPORT****Sep-25****PROGRAM STATISTICS**

|                             | AVERAGE<br>MONTH |
|-----------------------------|------------------|
| SET OUT/PARTICIPATION RATE: | 97%              |
|                             |                  |
| AVERAGE TONS PER DAY :      | 14.95            |
|                             |                  |
| POUNDS PER HOME:            | 17.56            |

**COMMODITY BY TON**

|                       | % of Total     | TONS          |
|-----------------------|----------------|---------------|
| ALUMINUM BEVERAGE CAN | 2.10%          | 12.58         |
| #1 PET                | 5.50%          | 32.95         |
| NEWS                  | 0.00%          | 0             |
| GLASS CONTAINERS      | 5.72%          | 34.27         |
| MIX PAPER             | 33.40%         | 200.09        |
| PLASTIC FILM          | 0.57%          | 3.41          |
| #2 NATURAL            | 0.90%          | 5.39          |
| #2 COLOR              | 1.10%          | 6.59          |
| #3-#7                 | 0.00%          | 0             |
| METAL                 | 0.82%          | 4.91          |
| RIGIDS                | 0.89%          | 5.33          |
| TIN-STEEL SCRAP       | 3.30%          | 19.77         |
| TRASH                 | 28.30%         | 169.54        |
| OCC                   | 17.40%         | 104.24        |
| <b>TOTAL</b>          | <b>100.00%</b> | <b>599.07</b> |

|                        | MONTH         |
|------------------------|---------------|
| SERVICE CALLS (MISSES) | 26            |
| HOUSESIDE              | 2             |
| REMINDER               | 0             |
| SCATTERED              | 0             |
| MISC.                  | 0             |
| REPAIR                 | 9             |
| NEW                    | 36            |
| ADD                    | 3             |
| MISSING                | 9             |
| EXCHANGE               | 0             |
| REPLACE                | 3             |
| PICK UP                | 33            |
|                        |               |
|                        |               |
|                        |               |
| <b>TOTAL CALLS</b>     | <b>121.00</b> |

|                                | MONTH              |
|--------------------------------|--------------------|
| <b>LANDFILL COST AVOIDANCE</b> | <b>\$11,831.63</b> |



# Drop Center Report September 2025

| MONTHLY UNIT PRICES | Revenue per ton | Proc. Fee | LBs Rejected | Tons Rejected | % | LNDFL Fee | Tons Diverted | \$ Diverted |
|---------------------|-----------------|-----------|--------------|---------------|---|-----------|---------------|-------------|
| ALUMINUM:           | \$950.00        | \$0.00    |              | 0             | 0 | 0%        | 169.26        | \$3,681.41  |
| PLASTICS:           | \$0.00          | \$0.00    |              |               |   |           |               |             |
| STEEL CANS:         | \$0.00          | \$0.00    |              |               |   |           |               |             |
| MIXED OFFICE PAPER: | \$10.00         | \$0.00    |              |               |   |           |               |             |
| CARDBOARD:          | \$30.00         | \$0.00    |              |               |   |           |               |             |

| RECYCLING CENTER DATA:   | #9    | Westwood | Hollywood | Transfer | Total Tons | PRO/FEE | Revenues   | Net        |
|--------------------------|-------|----------|-----------|----------|------------|---------|------------|------------|
| ALUMINUM:                | TONS  | TONS     | Tons      | Tons     |            |         |            |            |
| PLASTICS:                | 0.4   | 0.15     | 0.65      | 0.05     | 1.25       | \$0.00  | \$1,187.50 | \$1,187.50 |
| STEEL CANS:              | 2.96  | 1.35     | 4.86      | 0.35     | 9.52       | \$0.00  | \$0.00     | \$0.00     |
| MIXED OFFICE PAPER:      | 0.4   | 0.2      | 0.65      | 0.05     | 1.3        | \$0.00  | \$0.00     | \$0.00     |
| CARDBOARD:               | 2.13  | 1.11     | 6.15      | 0        | 9.39       | \$0.00  | \$93.90    | \$93.90    |
| RECYCLING CENTER TOTALS: | 22.62 | 17.99    | 36.25     | 1.56     | 78.42      | \$0.00  | \$2,352.60 | \$2,352.60 |
|                          | 28.51 | 20.8     | 48.56     | 2.01     | 99.88      | \$0.00  | \$3,634.00 | \$3,634.00 |

| Commercial Cardboard Containers | Compactors | Glass    |
|---------------------------------|------------|----------|
| TONS                            | TONS       | TONS     |
| 25                              | Revenues   | TONS     |
|                                 | \$750.00   | \$290.70 |
|                                 | 9.69       | 0        |

| Expenses     | Average hrly+ benefits | \$26.78          |
|--------------|------------------------|------------------|
| Cage Rolloff | Cardboard              | Occ Compact      |
| Hours        | 52                     | 189.5            |
| Labor \$     | \$1,392.56             | \$5,074.81       |
| Vehicle cost | \$1,362.88             | \$3,127.57       |
|              |                        | \$157.14         |
|              |                        | \$428.48         |
|              |                        | \$419.04         |
|              |                        | \$5,066.63       |
|              |                        | Customer Revenue |
|              |                        | \$12,377.80      |

| Total All Recycle and Cardboard | Total Recycle Only | Total Cardboard |
|---------------------------------|--------------------|-----------------|
| Tons                            | Tons               | Tons            |
| 134.57                          | Revenues           | Revenues        |
|                                 | \$4,674.70         | 113.11          |
|                                 | 21.46              | \$3,393.30      |

| Revenue | Income      | Expense     | Net         |
|---------|-------------|-------------|-------------|
|         | \$17,052.50 | \$12,123.16 | \$ 4,929.34 |