



CITY OF NORMAN, OK CITY COUNCIL SPECIAL SESSION

Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069

Tuesday, April 29, 2025, at 5:30 PM

MINUTES

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Study Session in the Executive Conference Room of the Norman Municipal Building on the 29th day of April, 2025, at 5:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray Street 48 hours prior to the beginning of the meeting.

CALL TO ORDER

PRESENT

Mayor Larry Heikkila
Councilmember Ward 2 Matthew Peacock
Councilmember Ward 3 Bree Montoya
Councilmember Ward 4 Helen Grant
Councilmember Ward 5 Michael Nash
Councilmember Ward 6 Joshua Hinkle
Councilmember Ward 7 Stephen Holman
Councilmember Ward 8 Scott Dixon

ABSENT

Councilmember Ward 1 Austin Ball

AGENDA ITEMS

1. CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION FOR THE FOLLOWING:

TO DISCUSS A PENDING TORT CLAIM SUBMITTED BY MISTY DEAN AS AUTHORIZED BY OKLAHOMA STATUTES, UNDER TITLE 25 § 307(B)(4);

TO DISCUSS THE POSSIBLE PURCHASE OF REAL PROPERTY ON THE GRIFFIN HOSPITAL PROPERTY BETWEEN ROBINSON STREET AND ROCK CREEK ROAD ALONG 12TH AVENUE N.E. AS AUTHORIZED BY OKLAHOMA STATUTES, UNDER TITLE 25 § 307(B)(3); AND

TO CONDUCT A MID-YEAR REVIEW OF THE INTERNAL AUDITOR AS AUTHORIZED BY OKLAHOMA STATUTES, UNDER TITLE 25 § 307(B)(1).

Motion made by Councilmember Ward 6 Hinkle, Seconded by Councilmember Ward 2 Peacock.

Item 1, continued

Voting Yea: Mayor Heikkila, Councilmember Ward 2 Peacock, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

The City Council adjourned into Executive Session at 5:31 p.m. Mr. Darrel Pyle, City Manager; Ms. Shannon Stevenson, Assistant City Manager; Ms. Rick Knighton, City Attorney; Ms. AshLynn Wilkerson, Assistant City Attorney; Mr. Anthony Purinton, Assistant City Attorney, Ms. Kim Coffman, Budget Manager, and Ms. Shaakira Calnick, Internal Auditor, were in attendance at the Executive Session.

Motion made by Councilmember Ward 8 Dixon, Seconded by Councilmember Ward 6 Hinkle.

Voting Yea: Mayor Heikkila, Councilmember Ward 3 Montoya, Councilmember Ward 4 Grant, Councilmember Ward 5 Nash, Councilmember Ward 6 Hinkle, Councilmember Ward 7 Holman, Councilmember Ward 8 Dixon

The Executive Session was adjourned out of and the Special Session was reconvened at 7:39 p.m.

A pending tort claim submitted by Misty Dean, the possible purchase of real property on the Griffin Hospital property between Robinson Street and Rock Creek Road along 12th Avenue N.E., and a mid-year review of the Internal Auditor potential was discussed in Executive Session. No action was taken and no votes were cast.

2. DISCUSSION REGARDING A RESOLUTION ESTABLISHING AN INTERNAL AUDIT CHARTER TO FORMALIZE A WRITTEN AGREEMENT BETWEEN THE CITY COUNCIL AND THE FINANCE COMMITTEE REGARDING THE PURPOSE, AUTHORITY, AND RESPONSIBILITIES OF THE OFFICE OF THE CITY AUDITOR.
3. DISCUSSION REGARDING ADOPTION OF THE TRIENNIAL AUDIT PLAN, A COMPREHENSIVE AUDIT FRAMEWORK COVERING THREE FISCAL YEARS ENDING JUNE 30, 2027.

Items 2 & 3 were not discussed.

ADJOURNMENT

The meeting adjourned at 7:45 p.m.

ATTEST:

City Clerk

Mayor