



# CITY OF NORMAN, OK CITY COUNCIL CONFERENCE

Municipal Building, Executive Conference Room, 201 West Gray, Norman,  
OK 73069

Tuesday, May 23, 2023 at 5:00 PM

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## MINUTES

*It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, relation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5446, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.*

### CALL TO ORDER

Mayor Heikkila called the Meeting to Order at 5:00 p.m.

### PRESENT

Mayor Larry Heikkila  
Councilmember Ward 1 Austin Ball  
Councilmember Ward 2 Lauren Schueler  
Councilmember Ward 4 Helen Grant  
Councilmember Ward 5 Rarchar Tortorello  
Councilmember Ward 6 Elizabeth Foreman  
Councilmember Ward 7 Stephen Holman  
Councilmember Ward 8 Matthew Peacock

### ABSENT

None

### AGENDA ITEMS

1. DISCUSSION REGARDING CENTER CITY FORM BASED CODE AMENDMENTS.

Ms. Jane Hudson, Director of Planning and Community Development, said is proposing a revision to the Required Build Line (RBL) along Boyd Street that will affect nine parcels. As currently adopted, the RBL is set nine feet north of the southern property boundary of these parcels, which is not consistent with RBL placement in similar areas of the Center City Form Based Code (CCFBC). Though not currently included in the CCFBC, Campus Corner is built very close to the southern property line along Boyd Street.

Item 1, continued:

Mr. Hudson said the new RBL proposal for three feet instead of nine feet from the property line would compliment and promote consistency along Boyd Street including the parcel just west of Monnet Avenue and continuing east until Boyd Street meets the railroad right-of-way. Some residential structures already built on the affected parcels would not meet the proposed RBL; however, existing structures would not be required to meet the RBL unless those properties were redeveloped at some point in the future.

City Staff also proposes revisions to clarify the requirement that site plans submitted for consideration must demonstrate property lines, easements, applicable RBL, and Parking Setback Line. Additionally, Staff proposes removal of duplicative language in Section 603 and Section 604 regarding parking standards. On February 28, 2023, Council approved recodification of the Norman Municipal Code as well as the adopted revised Engineering Design Criteria and Standard Specifications and Construction Drawings. Cross-references within the CCFBC must be updated to reference the correct citations in the new materials.

The described revisions will affect most sections of the existing CCFBC document, which was originally adopted by reference within the City Code. For purposes of clarity, Staff is preparing all described amendments in a single new CCFBC document to be dated upon adoption of these amendments and replaced on applicable City website pages and references. The proposed revisions will be reviewed by the Planning Commission in June and City Council in July.

Items submitted for the record

1. Staff Report dated May 23, 2023, from Jane Hudson, Director of Planning and Community Development, to Honorable Mayor and City Council
2. PowerPoint presentation entitled, "City of Norman City Council Conference Meeting," dated May 23, 2023

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2. DISCUSSION REGARDING THE STREETERIES PILOT PROGRAM.

Ms. Kathryn Walker, City Attorney, said the Temporary Outdoor Expansion Permit (a/k/a Revocable License) was created in 2020, during COVID as an attempt to help businesses keep customers in a safe environment. She said there were no applications because businesses were concerned about the expense of placing sturdy barriers against street traffic. She said the City promoted the program again last year and The Meating Place on Main Street was permitted for May 24, 2022, through November 23, 2022. Staff brought the requirements back to Council on November 8, 2022, to determine if Council was interested in continuing the pilot program and Council extended the program another six months. She said the City has been using an existing Revocable License process and it has been six months since Council extended the permit, but The Meating Place did not want to extend the permit and has since closed their business.

Item 2, continued:

Ms. Walker said the replacement business has expressed interest in applying for extension of the permit so Staff is coming back to Council since the pilot program period has expired.

Councilmember Holman said he is in favor of continuing to allow the permit, but the existing barriers have been graffitied (tagged) and no one has removed the graffiti. His only concern is an expectation of barriers being properly maintained.

Councilmember Grant said she supports continuing the program and has spoken to the property owner regarding the tagging and they expressed interest in painting some type of mural on the barriers, if allowed.

Mayor Heikkila said he does not support the program as he believes the barriers are unsightly, take away parking spaces, are a hazard to clean around due to traffic, etc. He has received multiple complaints from Downtown businesses that do not support the program.

Councilmember Peacock said the permit was modeled after the City of Edmond who has a ton of buy-in from property owners with six to seven streeteries on each block. He would be in favor of continuing the program, but would love to see a way to attract more participants and identify blocks that would allow for more than one streeterie, e.g., side streets, etc. He would like Staff to map out locations where streeteries should or should not be located to help promote more interest in the program among business owners.

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## ADJOURNMENT

The meeting was adjourned at 5:35 p.m.

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ATTEST:

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City Clerk

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Mayor