



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 3/28/2022

REQUESTER: Anthony Purinton, Assistant City Attorney

PRESENTER: Anthony Purinton, Assistant City Attorney

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. ONE TO CONTRACT K-2223-56: A SERVICE AND LEASE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FOOD AND SHELTER, INC., INCREASING THE CONTRACT AMOUNT BY \$164,497.20 FOR A REVISED CONTRACT AMOUNT OF \$469,795.20 AND ADDING THREE ADDITIONAL MONTHS TO THE CONTRACT FOR THE 2022-2023 EMERGENCY WINTER SHELTER LOCATED AT 109 WEST GRAY STREET AND BUDGET APPROPRIATION.

BACKGROUND:

On October 11, 2022, the City of Norman entered into a contract with Food and Shelter, Inc. to operate an emergency overnight shelter on City-owned property. The original term of the contract was only for the winter season, ending on March 31, 2023. Based upon feedback from City Council during the March 9, 2023, Oversight Committee meeting, this amendment to the original contract was drafted which extends the term of operation an additional three months until the end of the fiscal year, June 30, 2023.

DISCUSSION:

There are only two proposed amendments to the contract. The first amendment extends the term of the contract to June 30, 2023. The second amendment provides for three additional monthly payments at the previously agreed rate, to compensate the Contractor for the additional three-month operation extension.

The total additional cost of the contract extension would be \$164,497.20. Funds will need to be appropriated from the General Fund balance (account 10-29000) to Professional Services-Community Intervention (account 10110299-44029) to cover the contract extension.

RECOMMENDATION No. 1:

Staff submits the proposed amendments to Contract K-2223-56 for City Council's consideration.

RECOMMENDATION No. 2:

Staff recommends appropriation of \$164,498 from General Fund Balance (account 10-29000) to Professional Services-Community Intervention (account 10110299-44029).