



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 09/13/2022

**REQUESTER:** Steve Hardeman, Utilities Manager – Water Reclamation Facility

**PRESENTER:** Steve Hardeman, Utilities Manager – Water Reclamation Facility

**ITEM TITLE:** CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2223-38: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND ACCURATE LABS TO PROVIDE LABORATORY SERVICES FOR THE WATER TREATMENT PLANT, THE WATER RECLAMATION FACILITY, AND THE ENVIRONMENTAL SERVICES DIVISION.

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### **BACKGROUND:**

The Norman Water Reclamation Facility (NWRF), Water Treatment Facility and Environmental Services Division use many outside lab services to perform a variety of lab analyses throughout the year. Each division is required by local, state and federal law to perform certain analyses to meet either water quality standards or wastewater discharge requirements. The lab analyses required varies based on regulations imposed by the Environmental Protection Agency (EPA). EPA may impose additional testing requirements in fiscal year 2022-2023 (FYE 2023). During the past fiscal year, NUA spent approximately \$75,000 to \$80,000 on meeting local, state, and federal testing requirements. As the requirements change, it is expected that the expenditures on testing will increase.

### **DISCUSSION:**

All three divisions conducted a joint request for proposals (RFP) in June and two lab services companies answered the request:

- Accurate Environmental Labs located in Stillwater, Oklahoma.
- Eurofins Environmental Testing located in South Bend, Indiana

Accurate Environmental Labs was selected based on ranking criteria, which included Oklahoma Department of Environmental Quality certification, price, EPA performance evaluation results and reporting capabilities. Eurofins and other labs may be used pending need, but the regular lab services contract will be signed with Accurate Labs for all three divisions.

Funding is available from the following accounts:

Water Reclamation Fund – Laboratory Testing (32955244-44020)

Water Reclamation Fund – Sludge Testing (32955145-44020)

Environmental Services – Laboratory Testing (32955343-44020)

Water Treatment - Laboratory Testing (31955136-44020)

**RECOMMENDATION:**

Staff recommends Norman Utilities Authority approve the contract (Contract K-2223-38) for laboratory services with Accurate Environmental Labs.