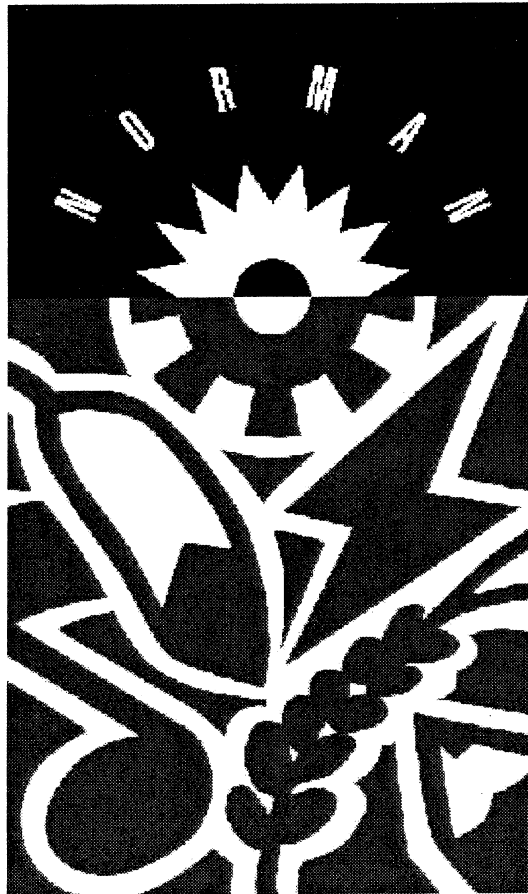


City of Norman



Monthly Departmental Report

August 2022

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK**MONTHLY PROGRESS REPORT****August 2022**

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	13	26	3	6
Bus Service	0	0	0	0
CDBG	0	0	3	5
City Clerk	129	305	1	9
City Manager/Mayor	11	21	11	26
City Wide Garage Sale	0	0	0	0
Code Enforcement	71	144	6	10
Finance	8	18	0	0
Fire/Civil Defense	4	7	0	0
Human Resources	8	16	0	0
I.T.	7	16	0	0
Legal	10	18	2	5
Line Maintenance	33	34	1	1
Municipal Court	3	5	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Parks & Recreation	34	56	4	5
Permits/Inspections	65	121	0	0
Planning	11	24	0	1
Police/Parking	38	64	17	23
Public Works	19	47	2	4
Recycling	0	0	0	0
Sanitation	69	121	4	4
Sidewalks	0	0	0	0
Storm Debris	0	0	0	0
Storm Water	10	22	5	8
Streets	44	72	9	10
Street Lights	0	0	0	0
Traffic	30	51	1	3
Utilities	91	201	2	7
WC Questions	0	0	0	0
WC Violations	0	0	0	0
August Total: 779	708	1389	71	127

LICENSES

Eight New licenses and Three Renewals were issued during the month of August. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	0
Brewer	0	1	Retail Spirits Store	0	1
Coin-Operated Devices	1	1	Retail Wine	0	0
Distiller	0	0	Salvage Yard	0	0
Food	6	12	Sidewalk Dining	0	0
Game Machines	0	0	Solicitor/Peddler (30 day)	1	1
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	0	2
Kennel	0	0	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	1	4	Special Event	0	0
Medical Marijuana Grower	0	0	Strong Beer & Wine/Winemaker	0	1
Medical Marijuana Processor	0	1	Taxi/Motorbus/Limousine	0	0
Medical Marijuana Testing Laboratory	0	0		0	0
Mixed Beverage	1	1	Temp Food (one day)	0	1
Mixed Beverage/Caterer	0	2	Temp Food (30 day)	0	0
Pawnbroker	0	0	Temp Food (180 day)	0	1
Pedicab	1	1	Transient Amusement	0	0
YTD License Total: 30	10	23		1	7

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Bibbs Smokehouse and Catering	10810 Alameda Drive	Food
Dunkin #362924	2531 W. Main Street	Food
Slim Chickens- Norman	2627 Classen Blvd. Ste.148	Food
Starbucks #66122	3725 N. Flood Ave	Food
Catch A Ride Pedicab	999 Outside of City	Pedicab
The Grass Shack	2400 12 th Avenue NE 130	Medical Marijuana Dispensary
Vapor Plus OK	999 Outside of City	Coin Operated Vending Machines

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
	Riko's Tacos	

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
8-03-22	Wade Electric	Alleges that after City made water main repairs along Flood Ave. There were problems with the back flow preventer in sprinkler system at 1821 Atchison Drive.	\$276.50
8-05-22	OG&E	Alleges that City workers repairing sidewalk damaged an OG&E cable on December 10, 2021 at Iowa and Briarwood, OG&E claim # 1784729	Undetermined
8-08-22	Andrew McShane	Alleges that on June 22, 2022 at 4305 Spyglass Dr. City workers tried to remove mailbox with tractor and straps so they could repair a city waterline leak. Mailbox broke beyond repair. Estimates asking for replacement cost of mailbox.	\$1,950.00
8-12-22	Aldair Acevedo/ Primos Group Transportation	Alleges a Sanitation truck struck his vehicle on July 08, 2022 on Hwy. 9 and Berry Rd.	\$8,694.71
8-15-22	Terry Graven and Hoang Nguyen	Alleging that on August 8, 2022 a Norman Police officer, heading North on 24 th NE, Officer activated his lights proceeded to make a U- turn to go after a car speeding in southbound lane and struck wife's vehicle on passenger side.	\$25,091.00
8-15-22	OG&E	On July 20, 2022 alleges that City employees removed an OG&E pole in the area at W Himes Street and Front street causing them to have to replace it. OG&E claim # 1835160	Undetermined
8-16-22 *	Miles Johnson Montoya c/o Swain Law Group	Alleges that on March 16, 2022 at E. Hwy 9 and 12 th Ave. SE a City employee caused a collision with Mr. Montoya. He claims emotional and financial loss. Fountain Park Family Physicians \$3,155.70, Select Physical Therapy \$1,568.00, pain and suffering \$10,000.00, Enterprise Rent-A-Car \$3,472.29 claim # 18243278.	\$18,195.99
8-19-22 *	Enterprise Rent-A-Car	Alleges that on March 16, 2022 at E. Hwy 9 and 12 th Ave. SE a city employee caused collision with their rental car claim # 18243278.	\$3,472.29
8-22-22	OG&E	Alleges that City workers repairing sidewalk damaged an OG&E cable on December 10, 2021 at Iowa and Briarwood, OG&E claim # 1784729. Original claim on August 5, 2022.	\$7,605.09
8-30-22	Cynthia & Michael Follett / Paradise Acres Learning Zoo, Inc.	Alleges that on August 31, 2021 they received notice that the City of Norman would no longer honor the Special Use Permit for 3405 120 th Ave. S.E. causing them to suffer damages.	\$250,000.00 and Special Use Permit reinstated.

*Note: Enterprise Rent-A-Car claim is also included on Miles Johnson Montoya claim.

STUDY SESSION

On August 16, 2022, City Council met in Study Session for discussion of the development of a Downtown Business Improvement District and discussion with Norman Housing Authority regarding the Affordable Housing Project located at 1210 West Robinson Street.

SPECIAL SESSION

On August 9, 2022, the City Council met in Special Session and adjourned into an Executive Session in order to discuss pending litigation associated with Shaw et al vs The City of Norman, 10th Circuit Case 22-6106.

On August 30, 2022, the City Council met in Special Session and discussed warming shelter options and the City Attorney hiring process. Then adjourned into an Executive session to discuss pending litigation associated with Shaz Investment Group L.L.C., vs the City of Norman, Cleveland County Case CJ-2021-1044(K), Hunter Miller Family vs the City of Norman, Cleveland County Case CV-2022-683(K), and the possible purchase of real property located at 1210 West Robinson Street.

FINANCE COMMITTEE

On August 18, 2022, the Finance Committee met and discussed the Griffin Park Project budget. The Monthly Revenue and Expenditures Reports were discussed and the Open Positions Report was submitted.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On August 04, 2022, the Business and Community Affairs Committee met with the Norman Arts Council regarding the Public Art Program.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On August 25, 2022, the Community Planning and Transportation Committee met and was presented with the Embark 2021 Customer Survey results and the feasibility analysis for underground utilities on the Jenkins Avenue Bond Project. An update was given on the Alameda Widening Bond Project and the Public Transit report was submitted.

OVERSIGHT COMMITTEE

On August 11, 2022, the Oversight Committee met to continue discussion regarding the City's Boards, Commissions and Committees and provided a staff report on Homeless activity.

CITY MANAGER 2

NORMAN FORWARD 2A



Re: August 2022 Monthly Report

REPORT PERIOD: August 1 through August 31, 2022

WORK THIS MONTH

1. Monday, August 1, 2022 | 2:00 p.m. | Norman ECC-EOC Facility - EOC and EM HAM Coordination
 - a. Coordination call with Emergency Management Director and design team
2. Tuesday, August 2, 2022 | 10:00 a.m. | Griffin Park Phase 6 BP#2 Pre-Bid
 - a. Opportunity for participating contractors to ask questions about the project
3. Wednesday, August 3, 2022 | 10:00 a.m. | Norman Development Center - OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
4. Wednesday, August 3, 2022 | 2:00 p.m. | City of Norman TMC - Progress Meeting
 - a. Bi-weekly coordination call with TMC design team and Building C design team
5. Thursday, August 4, 2022 | 9:00 a.m. | Griffin Park Phase 5 & Phase 6 OAC
 - a. Discussion of project schedule, budgets, and critical issues
6. Thursday, August 4, 2022 | 1:00 p.m. | YFAC - OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
7. Monday, August 8, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
8. Monday, August 8, 2022 | 2:00 p.m. | Norman YFAC - Pool Depth PR027 Coordination
 - a. Discussion with design about competition pool depth and history of design
9. Tuesday, August 9, 2022 | 9:00 a.m. | YFAC Vinyl Art Placement Brainstorm
 - a. Met with local artist to discuss locations for vinyl art in interior of building
10. Tuesday, August 9, 2022 | 10:00 a.m. | City of Norman/Traffic Mgt Center/Equipment Loads
 - a. Reviewed power and data loads for TMC in EOC
11. Thursday, August 11, 2022 | 1:00 p.m. | NF YFAC Bi-weekly Programming Meeting
 - a. Discussion of outstanding design decisions
12. Thursday, August 11, 2022 | 2:30 p.m. | Norman Senior Center OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
13. Friday, August 12, 2022 | 2:00 p.m. | NF Senior Center/Oceans Coordination
 - a. Discussion of construction coordination with adjoining property
14. Monday, August 15, 2022 | 10:00 a.m. | Norman ECC-EOC Facility
 - a. Coordination call with ADG FL to review project communication
15. Monday, August 15, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues

16. Tuesday, August 16, 2022 | 2:00 p.m. | Norman ECOC Bi-weekly Programming Meeting
 - a. Discussion of programming issues on the ECOC
17. Tuesday, August 16, 2022 | 3:30 p.m. | FSB/ADG YFAC Coordination Pre-Meeting
 - a. Meeting with FSB to facilitate coordination of contract documents
18. Wednesday, August 17, 2022 | 8:30 a.m. | ECOC Exercise Equipment discussion
 - a. Fitness equipment procurement discussion with Parks and Rec
19. Wednesday, August 17, 2022 | 10:00 a.m. | Norman Development Center - OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
20. Wednesday, August 17, 2022 | 2:00 p.m. | City of Norman TMC - Progress Meeting
 - a. Bi-weekly coordination call with TMC design team and Building C design team
21. Thursday, August 18, 2022 | 9:00 a.m. | Griffin Park Phase 5 & Phase 6 OAC
 - a. Discussion of project schedule, budgets, and critical issues
22. Thursday, August 18, 2022 | 9:30 a.m. | Griffin Park Phase 5 Punch Walk
 - a. Tour of site with contractor to examine yet to be completed work
23. Thursday, August 18, 2022 | 1:00 p.m. | YFAC - OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
24. Monday, August 22, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
25. Monday, August 22, 2022 | 3:00 p.m. | YFAC Landscaping VE Items
 - a. Meeting with CLS to discuss City staff proposed VE items
26. Thursday, August 25, 2022 | 8:15 a.m. | ECOC: Groundbreaking Coordination Meeting
 - a. Meeting with project team and Marketing team for groundbreaking planning
27. Thursday, August 25, 2022 | 10:00 a.m. | NF YFAC Bi-weekly Programming Meeting
 - a. Discussion of outstanding design decisions
28. Thursday, August 25, 2022 | 2:30 p.m. | Norman Senior Center OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
29. Friday, August 26, 2022 | 9:00 a.m. | Reaves Park OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
30. Monday, August 29, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
31. Tuesday, August 30, 2022 | 8:00 a.m. | North Base Cleaning Bay Discussion
 - a. Meeting with City Legal staff to discuss next steps
32. Tuesday, August 30, 2022 | 2:00 p.m. | Norman ECOC Bi-weekly Programming Meeting
 - a. Discussion of programming issues on the ECOC
33. Tuesday, August 30, 2022 | 3:30 p.m. | FSB/ADG YFAC Coordination Pre-Meeting
 - a. Meeting with FSB to facilitate coordination of contract documents
34. Wednesday, August 31, 2022 | 10:00 a.m. | Norman Development Center - OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
35. Wednesday, August 31, 2022 | 2:00 p.m. | City of Norman TMC - Progress Meeting
 - a. Bi-weekly coordination call with TMC design team and Building C design team

Construction Observation Site Visits:

- a. Griffin, Phase 5: 8
- b. Municipal Complex, City Hall: 8
- c. Municipal Complex, Development Center: 8
- d. North Base: 3
- e. Young Family Athletic Center: 10
- f. Reaves Park: 9
- g. Senior Center: 5

WORK ANTICIPATED THE UPCOMING MONTH (September 2022)

- Emergency Communications and Operations Center
 - Construction document progress, updated construction budget
 - Recurring bi-weekly programming meetings
- Griffin Park
 - Phase 5: Punch list to be completed
 - Phase 6: Construction in progress
- Reaves Park
 - Construction in progress
- North Base Complex
 - Final reports for Davis Bacon compliance and deliverables
 - Cleaning Bay resolution
- Young Family Athletic Center / Indoor Aquatic and Multi-Sport Facility
 - Recurring bi-weekly OAC meetings and programming meetings
 - Ongoing vertical construction and topping out of steel
- Senior Wellness Center
 - Construction in progress
 - Recurring OAC meetings
 - Awaiting GMP #6 as final package
- Municipal Complex
 - Development Center: Construction underway
 - Municipal Courts: CD's underway, will reengage as Development Center nears completion
 - Building C: Design development underway
 - FF&E selection, and layout underway
- Continued Development of Standardized Contracts for Use with Architectural, Design, and Construction Consultants

PROJECT STATUS

- Norman ECOC
 - a. Schedule: Design underway
 - b. Budget: Alignment in progress
 - c. Issues: No known issues
- Griffin Park
 - a. Schedule: Phase V construction complete, Phase VI in construction
 - b. Budget: Alignment in progress
 - a. Issues: Punch list for Phase V not on schedule
- Reaves Park
 - a. Schedule: Construction ongoing
 - b. Budget: In Budget
 - c. Issues: No known issues
- Young Family Athletic Center / Indoor Aquatic and Multi-Sport Facility
 - a. Schedule: Construction ongoing
 - b. Budget: In budget
 - c. Issues: No known issues
- Senior Wellness Center
 - a. Schedule: Construction ongoing
 - b. Budget: In budget, pending forthcoming GMP #6
 - c. Issues: Coordination with Oceans development; Sale date of 718 N Porter
- North Base

CITY OF NORMAN

Department of Finance
Monthly Report – August 2022

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in August are discussed below:

Treasury Division:

In the month of August, the Treasury Division processed 39,625 payments in person and over the phone, an increase of 3% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 10,636 payments in August, an increase of 3% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of August by -9.1%. Revenues from the City's largest single source of revenue, sales tax, are below target by -0.8% for the year to date and -0.9 % below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 23 Budget To Date	FYE 23 Actual To Date	FYE 22 Actual To Date	FYE 21 Actual To Date
Sales Tax Revenue	\$9,016,283	\$8,943,995	\$9,027,400	\$7,630,043
General Fund Revenue	\$16,765,070	\$15,240,755	\$14,280,471	\$14,030,802
General Fund Expenses	\$16,116,496	\$17,002,910	\$12,577,703	\$12,662,978

Administration Division

	FYE 23		FYE 22	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	640.00	320.00	640.00
Total Comp Time Available	6.00	12.00	3.75	8.50
Total Overtime Hours	0.00		0.25	0.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 326.00	 652.00	 324.00	 649.00
Benefit Hours Taken	32.50	84.50	29.00	79.00
 TOTAL ACCOUNTABLE STAFF HOURS	 293.50	 567.50	 295.00	 570.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

ACCOUNTING 3A

Accounting Division

	FYE 23		FYE 22	
	August	YTD	August	YTD
Total Regular Hours Available	1,120.00	2,240.00	960.00	1,920.00
Total Comp Time Available	2.00	4.75	5.25	7.25
Total Overtime Hours	2.00	11.50	27.75	67.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,124.00	 2,256.25	 993.00	 1,994.25
Benefit Hours Taken	162.00	417.25	61.50	225.50
 TOTAL ACCOUNTABLE STAFF HOURS	 962.00	 1,839.00	 931.50	 1,768.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 23 July	FYE 23 August	
Total Revenue Received (\$)	\$4,512,082	\$5,746,233	(\$1,234,151)
Utility Payments - Office (#)	38,414	39,625	(1,211)
Utility Payments - Office (\$)	\$4,265,437	\$5,329,788	(\$1,064,351)
Lockbox (#)	11,897	13,091	(1,194)
Lockbox (\$)	\$1,187,980	\$1,385,495	(\$197,515)
IVR Credit Card (#)	0	0	0
IVR Credit Card (\$)	\$0	\$0	\$0
Click to Gov (#)	0	0	0
Click to Gov (\$)	\$0	\$0	\$0
Paymentus (#)	\$10,321	\$10,636	(\$315)
Paymentus (\$)	\$1,414,202	\$1,648,084	(\$233,882)
UT Credit Card Payments (#)	0	0	0
UT Credit Card Payments (\$)	\$0	\$0	\$0
Art Donations (#)	0	0	0
Art Donations (\$)	\$0	\$0	\$0
Bank Draft Payments (#)	13,817	15,289	(1,472)
Bank Draft Payments (\$)	\$1,377,642	\$1,848,156	(470,514)
Utility Deposits (#)	0	0	0
Utility Deposits (\$)	\$0	\$0	\$0
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	104	123	(19)
Processed Return Checks (\$)	(\$11,290)	(\$13,652)	\$2,362
Other Revenue Transactions (#)	0	0	0
Other Revenue Received (\$)	\$0	\$0	\$0
Accounts Receivable Payments (\$)	\$172,539	\$271,512	(\$98,973)
Accounts Receivable - Credit Card #	0	0	0
Accounts Receivable - Credit Card \$	\$0	\$0	\$0
Municipal Court - Fines/Bonds (\$)	\$7,402	\$127,269	(\$119,867)
Municipal Court - Credit Card (#)	15	315	(300)
Municipal Court - Credit Card (\$)	\$3,329	\$75,279	(\$71,950)
Municipal Court - C2G (#)	0	0	0
Municipal Court - C2G (\$)	\$0	\$0	\$0
Building Permits Cash Report (\$)	\$139,261	\$193,873	(\$54,612)
Building Permits Credit Card (#)	373	390	(17)
Building Permits Credit Card (\$)	\$120,079	\$78,568	\$41,511
Building Permits C2G (#)	0	0	0
Building Permits C2G (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$5,866	\$5,684	\$182
Occupational License - Bldg Insp. CC (#)	30	34	(4)
Occupational License - Bldg Insp. CC (\$)	\$4,391	\$4,884	(\$493)
Business License - City Clerk (\$)	\$7,620	\$2,290	\$5,330
Business License - City Clerk CR CD (#)	0	0	0
Business License - City Clerk CR CD (\$)	\$0	\$0	\$0
Convenience Fees - All Payments (#)	0	0	0
Convenience Fees - All Payments (\$)	\$0	\$0	\$0
Bank Drafts Billed (#)	0	0	0
Bank Drafts Billed (\$)	\$0	\$0	\$0
Interdepartmental Billing (#)	0	0	0
Interdepartmental Billing (\$)	\$0	\$0	\$0
Accounts Receivable Billed (\$)	\$82,345	\$406,528	(\$324,183)

Budget Services Division

	FYE 23		FYE 22	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	640.00	320.00	640.00
Total Comp Time Available	0.00	0.00	0.00	2.75
Total Overtime Hours	0.00	0.25	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	640.25	320.00	642.75
Benefit Hours Taken	19.50	87.25	35.50	123.50
TOTAL ACCOUNTABLE STAFF HOURS	300.50	553.00	284.50	519.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 23		FYE 22	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	1,600.00	800.00	1,600.00
Total Comp Time Available	5.00	11.25	17.00	42.50
Total Overtime Hours	48.50	94.00	54.25	79.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	853.50	1,705.25	871.25	1,721.75
Benefit Hours Taken	149.25	308.75	152.25	378.50
TOTAL ACCOUNTABLE STAFF HOURS	704.25	1,396.50	719.00	1,343.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 23		FYE 22	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	2,240.00	2,320.00	4,720.00
Total Comp Time Available	8.25	24.00	12.75	38.50
Total Overtime Hours	71.75	144.75	113.75	224.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,200.00	2,408.75	2,446.50	4,983.25
Benefit Hours Taken	57.50	391.75	353.25	914.25
TOTAL ACCOUNTABLE STAFF HOURS	1,142.50	2,017.00	2,093.25	4,069.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 23		FYE 22	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	640.00	320.00	640.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	46.75	103.25	34.25	76.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 366.75	 743.25	 354.25	 716.25
Benefit Hours Taken	3.00	88.75	56.00	112.00
 TOTAL ACCOUNTABLE STAFF HOURS	 363.75	 654.50	 298.25	 604.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Drive-up Window and Mail Payments

	FYE 23 August	FYE 23 July
Mail Payments - Lockbox	14,339	13,892
Mail Payments - Office	75	108
Mail Payments - Subtotal	14,414	14,000
Night Deposit	177	115
Click-to-Gov Payments	0	0
Paymentus Payments	13,091	11,897
IVR Payments	0	0
Without assistance payments - Subtotal	13,268	12,012
Drive-up window & inside counter	2,496	2,144
Credit Card machine payments (swipe)	0	0
Credit Card machine payments (phone)	0	0
With assistance payments - Subtotal	2,496	2,144
Total Payments Processed - Subtotal	30,178	28,156
Bank Draft (ACH) Payments	11,586	10,246
Total Payments (Utility)	41,764	38,402
Total Convenience Fees - all Payments	0	0
Grand Total Payments	41,764	38,402

Traffic Counter at Drive-up Facility

Night Drop *	0	0
8-5 Drive-up Window Customers *	0	0
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report

	FYE 23		FYE 22	
	August	YTD	August	YTD
STATUS REPORT				
Regular Utility Accounts Billed	44,159	88,270	43,716	87,437
New Ons	1,043	2,087	1,094	2,023
Final Accounts Billed	1,091	1,763	894	1,728
TOTAL ACCOUNTS BILLED	46,293	92,120	45,704	91,188

FIRE DEPARTMENT

4



NFD Monthly Progress Report

August 2022

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	28	1.70%
2 - Overpressure Rupture, explosion, Overheat - No Fire	1	0.06%
3 - Rescue & emergency	1022	62.20%
4 - Hazardous Conditions (No Fire)	30	1.83%
5 - Service Call	108	6.57%
6 - Good Intent Call	362	22.03%
7 - False Alarm & False Call	71	4.32%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	2	0.12%
Incomplete Reports	19	1.16%
Total Incident Count (Unique Calls)	1643	100.00%
Number of Total Unit Responses	2013	

Total Fire Loss \$185,350.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	325	297	0:04:57
Station #2	229	344	0:05:44
Station #3	284	334	0:05:34
Station #4	187	287	0:04:47
Station #5	69	575	0:09:35
Station #6	65	560	0:09:20
Station #7	164	366	0:06:06
Station #8	96	344	0:05:44
Station #9	220	362	0:06:02

Community Outreach

Tours and Special Events	5	Tours and Community Event
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Burn Permits

Burn Permits Issued	58	Conditions were only favorable for burning 4 days in August
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Training

Total Personnel Training Hours	1224	Mgmt/Supv, Hazmat, Wildland, Special Healthcare, etc.
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NFD Monthly Progress Report

August 2022

Total Calls by Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
NFD3	4					1		2	1	
Chief 301	16			6	1	1		6	2	
Chief 302	14	3	3	2				5	1	
Chief 303	16	4	1	3	2	1	1	2	2	
Chief 401	12			1		4	2	3		2
Chief 402	4						1	2		1
Chief 403	17	1		3		5	3	2	1	2
Chief 404	6			1				3		2
Engine 1	347	323	4	7		1		6	2	4
Brush 1	5	3	1							1
Ladder 1	7			2				4	1	
Engine 2	234	1	224	3	1			5		
Brush 2	8	1	6	1						
Ladder 2	12		3	2				5	2	
Engine 3	305	8		285		1	3	3		5
Brush 3	10	2		3		1	2			2
Engine 4	197	1	3		186			4	3	
Brush 4	4		1		2				1	
Engine 5	26					23	3			
Brush 5	73					72	1			
Engine 6	23					3	19			1
Brush 6	72					4	66			2
Squad 7	188	8	1	8	4		1	161	3	2
Brush 7	5	1			1			2	1	
Engine 8	104	1			1			8	94	
Brush 8	1								1	
Tanker 8	6		1			2	1		2	
Engine 9	240	2		9		3	6	3		217
Brush 9	15			2		4	5			4
Tanker 9	11			1		6	4			
EMS1	2							1	1	
Fire Marshal 1	2							2		
Fire Marshal 2	2					1		1		
Fire Marshal 3	9	1		1			3	2	2	
Fire Marshal 4	7		1	1				4		1
Fire Marshal 5	9		1			5	1	1	1	
	2013	360	250	341	198	138	122	237	121	246

August 2022 Fire Prevention Activity Summary

Prevention Department Update and Activities

Having Fire Inspectors on shift continues to make a positive impact on availability and response. With the start of the school year and football season, there was a strong focus on school and daycare inspections as well as reviewing occupancy load at businesses around campus.

Training	22 unit hours	Medical, Fire & Arson
Inspections/Re-Inspections	175 hours	Annual, Certificate of Occupancy, Daycare, Fire Alarm, Fire Suppression System, General, Occupancy
Smoke Detectors	10	Install Smoke Detectors/Replace Batteries
Investigations	13	8 Closed, 2 Complete, 3 Pending
Investigative Activities	42 hours	Fire Scene Investigation, evidence to evidence shed, OSBI, interviews/Interrogation
Department Meetings	17 (46 hours)	Software Presentations, Mandatory Alcohol Training, Spotlight Interviews, Fire Watch Information, etc
Station & Equipment Maintenance	60 hours	Morning activities/cleaning at station, organization at NIC, equipment/vehicle checks.
Public Education	23 hours	Youth fire setting, widow/widowers lunch fire safety, citizen concerns, outreach/training with volunteers.

Planning Officer Activities

Activities	Notes	Number	Staff Hours
Plan Reviews		28	32
Inspections/Re-inspections		25	90
On Site Meetings	Courtesy walk through, New Warming Shelter discussions	2	3
Office/Department Meetings	Design conference with contractors, Department convergence	6	5
Job Training	3 day FMAO conference classes, 3 day Virtual Workshop 10am-3pm	3	28.5
Data Entry	New World, I-Series	Unknown	10
Email Communication	Contractor/Architect inquiries, Citizen issues	Unknown	15
Calls for information	Contractor/Architect inquiries, Citizen issues	Unknown	10
Totals			133

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division	Comments: August 2022
Regular Monthly Scheduled Activities	Unless otherwise noted all meetings are held at the Norman Fire Training Center 2207 Goddard Ave, Norman, OK
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each Wednesday Morning 9:15 am	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions.
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is TBD

Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website www.w5jmr.org	Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue. Note: The units are not tested to full capacity.
Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps	The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.
Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross	Meetings are conducted at the Fire Training Center and usually held on an as needed basis.
Local Emergency Preparedness Committee	Meets quarterly (normally at the Norman Regional hospital on Porter) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information

Other Emergency Management Activities	
National Weather Festival Planning	Norman EM Coordinator was requested to assist with flight operations at the 2022 Norman Weather Festival. This will involve the Norman Response Volunteer Team and they will help crowd control, eliminating foreign objects and debris in the aircraft area, and support security by conducting checks of the grounds for suspicious packages.
Medical Reserve CORPS	The State MRC held the State Volunteer Workshop in OKC. The Outstanding Volunteer for the newly formed Health Department District 10 was a Norman Volunteer Christopher Snider. Chris has a license as an electrician, but he has provided many hours of service to the City/County preparedness effort. Chris was recognized at the State workshop and will be recognized locally as well.
Local Preparedness Committee Tabletop	On August 17, 2022, the LEPC held a tabletop exercise hosted by Norman Water treatment plant. There 12 personnel in attendance. The subject was a train derailment that affected the area near City Hall. The scenario was very plausible as there are hundreds of trains carrying hazardous chemicals through Norman. A robust discussion was had regarding the situation and the response. Following the exercise an impromptu tour of the water treatment facility was made
Local Response	
Red Cross Coordination for burn outs. In August there were zero fires responded to in order to assist families with immediate needs.	With the robust reorganization in the Red Cross and the turmoil of having a in home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
Youth Camp	

2023 Youth Preparedness Camp planning	The next camp planning cycle is underway. The Homeland Security Office has presented a budget to support the 2023 camp. At this time the location has not been confirmed, but the operational focus is on Lawton and Cameron University.
The Norman Art Walk conducted each second Friday contacted the EM Division for support of a cooling station.	On Request, the Norman Emergency Response Volunteer Team provides various support to the Art walk. It can be cooling fans, basic first aid or providing promotional and information preparedness material.
Norman EM coordinates the activities of the Cleveland County Medical Reserve CORPS Unit 0333 in collaboration with the Cleveland County Health Department. During the COVID response by the health department the MRC was vital in operating numerous points of distribution for the vaccine injections. More than 3000 volunteer hours were provided during the height of the response.	The Emergency Management Coordinator met with the State Coordinator and the Cleveland County Local Response Coordinator (LRC) to discuss the reorganization of the health departments and the management of the MRC Unit. Cleveland County is now assigned to take care of solely Cleveland County. Previously they supported 5 counties. The reassignment identifies the health department as Region 10, Cleveland County. This will assist in the collaboration of the MRC unit and will continue to enhance the Norman Emergency Volunteer response. The Unit applied for and received a \$75K grant that is intended to focus on those issues from the COVID response to make things better.
The Proposed ECC/EOC	Discussions are ongoing regarding the look and feel of the EOC portion to include the Amateur Radio operations room. The most recent discussion will allow for the Norman EOC to have some very good support in disaster operations and emergency communications.
Grants Status	
National Association of City and County Health Officials	Due to some items being funded from budget monies, the grants have retained additional funds. These funds will allow for the program to support other needed

	purchases and training
2020 Operational Readiness Award	GF0024 \$2997.54
2021 Operational Readiness Award	GF0025 \$5000.00 (Training)
2022 Operational Readiness Award	GF0026 \$1686
RESPOND, INNOVATE, SUSTAIN, EQUIP Award (\$75,000)	GF0027 Issues with the execution of the grant have delayed in receiving the first 1/3 payment. An initial payment was made to support the Intern program with Envision Success.
Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Disaster DR-4222 2015	Federal portion paid, State portion of \$91,808.32 is pending
Disaster Dr-4575 October 2021	The federal government has changed the reimbursement reported in the April report from 90% to 100%. This supplement will be processed automatically and provided to the City at a future date.
Mitigation Grant Status	
Norman Safe Room grant program	All supplemental checks mailed with one exception. Efforts to locate the party has not been successful at this time.
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
August 2022

ADMINISTRATION

Administrative Support

- Processed Monthly Department Report
- Processed invoices and reconciled expense accounts
- Labor Relations:
 - Coordinated and attended two (2) FOP negotiation sessions
 - Coordinated and attended one (3) IAFF negotiation session
 - Coordinated and attended one (3) AFSCME negotiation session

BENEFITS

- Assisted approximately 10-25 employees/retired employees with information regarding COBRA/Retiree medical and dental inquiries and setup
 - Zoom meeting with Meritain team to clarify their COBRA/retirement procedures, documentation and timeframe for processing an individual from beginning to end
- Fielding employee calls/emails (approx. 175+) referencing health/dental/vision/flex/wellness concerns
 - Newborns - Marriage – Death – Loss of Coverage
 - Daily contact with Meritain reps
- Meeting with my HR Director
 - What my role is in the CoN HR wheel
 - Discussions - current expectation and future projects
 - Going through pros & cons of current and prospective Carriers
 - Mentorship
- Meeting with supplemental insurance provider reps
 - Washington National
 - TFCU
 - Zoom/phone meetings
 - Meritain
 - Elixir
 - American Fidelity
- Working with vendor reps (VSP/Washington Nat'l/American Fidelity/Voya) to setup ACH payments
 - ACH Process completed for VSP & Washington National
 - American Fidelity and Voya still in the works
- Gallagher consultant meetings
 - Carrier bids for 2023 benefit products
 - Providing termination letters to vendor services ending December 31, 2022
 - Preparing for new carrier implementation
- Collecting data for annual audit – Benefits information
 - Active, Retiree, Cobra participants
 - Medical/Dental/Vision
 - Demographics
 - Type (emp only, emp + fam, emp+child, emp + spouse)
- Munis training
 - Interactive team Webinar

- Setup Implementation
 - Overview
- Working closely with Mindy Aynes
 - Questions, arrears and refunds
- New Hire Orientation
 - Presenting CoN benefits to incoming/transferring/rehire
 - Building packets
 - Answering question about coverage
- Enrolling New Hires
 - Enrolling in Munis
 - Benefits
 - Dependents
 - Beneficiaries
 - AFSME dues
 - Enrolling
 - Meritain
 - VSP
- Benefit Terms
 - Stop dating Munis benefits
 - Terming Meritain coverage
 - Terming VSP coverage
- Working with Esther (Accounts Payable) and Barbara (Revenue Collections)

PERSONNEL ACTIONS

New Hires – 14

Dept./Div.	Position	Number of Employees
Fire/Suppression	Firefighter Recruit	1
Parks & Rec/Facility Maint.	Custodian (PPT)	1
Parks & Rec/Golf Course	Golf Course Attendant	1
Parks & Rec/Park Maint.	Maintenance Worker I	3
Parks & Rec/Recreation	Recreation Leader 1 (PPT)	1
Planning & Community Dev.	Admin Tech III	1
Planning/Code Enforcement	Code Compliance Inspector	1
Public Works/Fleet	Mechanic I	1
Public Works/Traffic	Traffic Signal Tech	1
Utilities/WLM	Utility Distribution Worker I	1
Utilities/WRF	Temporary Laborer	1
Utilities/SLM	Utility Collection Worker I	1

Separations – 22

Dept./Div.	Position	Number of Employees
Parks & Rec/Facility Maint.	Custodian (PPT)	1
Parks & Rec/WW Pool	Admissions Clerk (PT)	1
Parks & Rec/WW Pool	Lifeguards (PT)	9
Parks & Rec/WW Pool	Recreation Center Specialist (PT)	2
Parks & Rec/WW Pool	Recreation Technician (PT)	1
Parks & Rec/WW Pool	Recreation Center Supervisor	1
Parks & Rec/WW Pool	Swim Instructors (PT)	3
Police/Staff Services	Crime Analyst	1
Public Works/Stormwater	Maintenance Worker I	1
Utilities/Sanitation	Sanitation Worker I	1
Utilities/WRF	Plant Operator C	1

Promotions – 4

Dept./Div.	Position	Number of Employees
Fire/Suppression	Fire Captain	1
Human Resources/Admin	HR Administrator (Admin Tech IV)	1
Human Resources/Admin	Compensation Analyst	1
Utilities/Sanitation	Sanitation Worker II	1

RECRUITMENT**Accepted electronic applications for the following positions:**

Department/Division	Position
Finance/Revenue/Meter Services	Meter Reader
Human Resources/Administration	Compensation Specialist
Parks & Recreation/Facility Maintenance	Custodian (PPT)
Parks & Recreation/Park Maintenance	Maintenance Worker I
Parks & Recreation/Recreation	Food & Beverage Tech I (PT)
Parks & Recreation/Recreation-12 th Ave	Recreation Leader I
Parks & Recreation/Recreation-Little Axe	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-Little Axe	Recreation Leader I
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatic Facility Maintenance I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concession Cashier I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Head Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Slide And Gate Attendant (PT)
Parks & Recreation/Westwood Family Aquatic Center	Swim Instructor (PT)
Parks & Recreation/Westwood Golf Center	Golf Course Attendant (PT)
Planning/Code Compliance	Code Compliance Inspector
Planning/Planning Services	Administrative Technician III
Police/Administration	Police Public Information Officer
Police Department	Police Officer
Police/Emergency Communications Bureau	Communications Officer I
Police/Emergency Communications Bureau	Communications Officer II
Police/Staff Services	Parking Service Officer (PPT)
Police/Staff Services	Police Records Clerk
Public Works/Fleet	EVT Mechanic II
Public Works/Fleet	Mechanic I
Public Works/Planning Services	Administrative Technician III
Public Works/Stormwater	Maintenance Worker I
Public Works/Streets	Maintenance Worker I
Public Works/Traffic	Traffic Management Center Engineer
Public Works/Traffic	Traffic Signal Technician
Utilities/Sanitation	Sanitation Worker I
Utilities/SLM	Utility Collection Worker I
Utilities/Water Line Maintenance	Utility Distribution Worker I
Utilities/Water Reclamation Facility	Plant Operator D
Utilities/Water Reclamation Facility	Temporary Laborer (PT)
Utilities/Water Treatment Plant	Plant O & M Technician
Utilities/Water Treatment Plant	Temporary Laborer (PT)

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	375	Written Exams	2
Phone	470	Practical Testing/Assessment Center	1
Mail	305	Panel Board Interviews	15
Email	320	Promotions	7

Total Subscribers-E-mail Vacancy List	1,425	Oral Interviews	3
Total Page Views for HR Website	5,635	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	18	Advertisements Placed	28
Pre-Employment Drug Screens	17	Applications Received	134
Pre-Employment Physicals	13	Job Announcements Emailed	75
Pre-Employment Criminal Backgrounds	9	Job Announcements to CON Depts.	405

TRAINING AND DEVELOPMENT

Conducted training for ten new employees on the topics of Understanding, Responding to and Preventing Workplace Harassment, ADA, Workplace Violence, City of Norman Code of Ethics and Code of Conduct, Customer Service Give em the Pickle, Computer Networks and Communications Policy, and Social Media Policy.

Provided Commercial Driver License Class A (CDLA) Behind-the-Wheel Range and Public Road training conducted through the Moore Norman Technology Center, CDL Entry-Level Driver Training program for one employee in Utilities, Line Maintenance Division. Topics included Vehicle Inspection, Backing, Parking, Vehicle Controls, Communications, Visual Search, Speed and Space Management, Safe Driving, Hazards and Driving Conditions.

Provided Alcohol Awareness, Signs, Symptoms, and Consequences training conducted by the City of Norman's EAP provider for 30 employees in the Norman Fire Department.

The Computer Training Lab was the site for Tyler Technologies Munis software training, Information Technology ERP weekly meetings, and Emergency Communications and Tyler Technologies Crime Dashboards training for the Police Department.

Provided Teamwork Core Value Awards for presentation by Parks and Recreation Director to Facility Maintenance Administrative Technician Tara Klepper and Facility Maintenance Supervisor Nate McNeely for their actions in rendering first aid and assistance to a Norman resident.

Provided administrative control on a Fire Driver Engineer Promotion Board to monitor test construction, promotional process, and security surveillance.

SAFETY

- Safety material documents were sent to divisions each week
- Conducted one (1) Return to Work Meeting (Streets)
- Conducted four Fitness for Duty Meetings (Fire (3)/Police (1))
- Conducted eight (8) new employee orientations
- Safety meetings were held covering Personal Protective Equipment, Safe Lifting Techniques and Hazard Communication

Recordable Injuries – 11

Dept./Division	Nature of the Injury	Activity	Prognosis
Fire/Suppression	Lower back strain	Strained lower back performing a deadlift	Work restrictions
Fire/Suppression	Bruised right hip & knee	Fell off step trying to exit cab of Fire Engine	Work restrictions

Fire/ Suppression	Lower back strain	Strained lower back while lifting heavy patient to cot	Work restrictions
Fire/ Suppression	Overexertion	Became overheated while performing fire-fighting measures	Work restrictions
Fire/ Suppression	Left knee strain	Felt strain in left knee while walking up the stairs	Work restrictions
Public Works/ Traffic Engineer	Fracture to right ankle	Fell while riding on bus during tour	Off work
Public Works/ Traffic Control	Strained left shoulder	Strained shoulder while lifting charge collection cart	Work restrictions
Public Works/ Storm Water	Poison ivy exposure to face & arms	Exposed to poison ivy while trimming trees	Returned to work
Public Works/ Storm Water	Lower back strain	Twisted lower back while operating skid steer	Off work
Utilities/ Water L.M.	Lower back strain	Strained lower back connecting 2" water line	Work restrictions
Utilities/ NWRP	Exposure to poison ivy	Exposed to poison ivy while mowing	Released to work

Recordable Injuries per calendar year.

2022	2021	2020	2019	2018	2017
40	64	57	65	71	59

Vehicle Collisions: 3

Division	Description of Collision	Status
Fire/ Suppression	While responding to a grass fire, brush truck unit # 45 slid into another vehicle at an intersection causing damage to both vehicles	TBD
Utilities/ Sanitation	Driver was attempting to pass City vehicle and struck the City vehicle on driver's side front fender causing minimal damage	No Fault
Utilities/ Sanitation	Driver was turning in front of City vehicle and hit the front bumper area of City vehicle causing damage	No Fault

Current number of "at fault" Vehicle Collisions per fiscal year:

2023	2022	2021	2020	2019	2018
1	3	10	3	8	5

INFORMATION TECHNOLOGY

6

CITY OF NORMAN

Information Technology Department
Monthly Report – August 2022.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	In Progress –Project team has completed implementation work on Incode for Municipal Court, Munis for Financials, Advanced Utilities for utility billing, Tyler EAM for Work Orders, as well as Intellitime for Time and Attendance. Munis for HR Module is being updated. CityView for Planning and Permits began May 2021 and will continue into first quarter 2023.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	Ongoing. New core switching is implemented and speed enhanced at main 201 W Gray campus. IT Network staff are in implementation and testing of networking and security appliances, as well as virtual upgrades.

Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC in case of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation possible launch in FYE23
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – Sanitation, Line Maintenance, Sr. Center, YFAC, EOC, Building D, Building A, Building C, Bus Station, Building Maint.
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Planning – to be complete by end of calendar year 2022
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who uses the network and email.	Ongoing

Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress
Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Planning
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	In Planning
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Planning

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of August 2022.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 18 emails from the groups shown were sent from city servers using city resources – of those 29,955 were delivered to outside mailboxes for the month of August 2022. The city servers generated mass communications to Norman citizens of 29,955 messages from only 18 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 338,789 attempted incoming and 128,602 outgoing messages for the month of August 2022. Incoming messages totaling 152,460 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents nearly 45% of our inbound mail. This percentage continues to be the norm for malicious email/spam. The IT Department has made the decision to block inbound traffic from countries with known malicious attackers that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

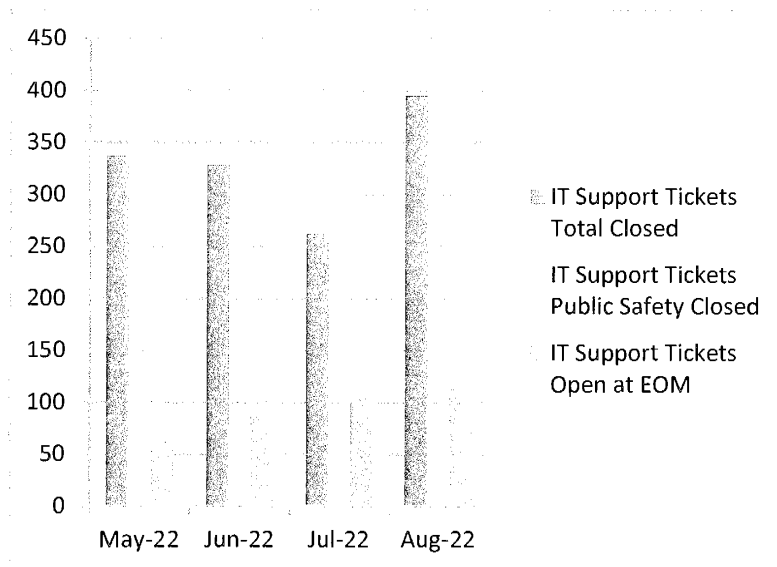
The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of August 2022, the City of Norman's web site had 128,662 individual web sessions access the web site for 247,612 total page views. Of those sessions, 77,745 were identified as New Users to view content on the City web site (see **IT Table 4**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has reduced and more relevant information as well as the ability to function seamlessly from mobile devices and tablets.

ERP Project Implementation Progress:

The chart below shows the path that we have followed through our ERP Implementation Project. The project began in January of 2018 and is expected to run through FYE23. The City Council has approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once complete the city will have enhanced automated services and web services for our citizen base as

well as the employees who use and track their daily work with these business systems. The IT Department has completed implementation of Parks and Rec software (Vermont Systems), Municipal Court software (Incode), Finance software (Munis), Utility Billing software (CIS Infinity), and Payroll (Munis). Human Resource Management (HRM), and EAM for Work Orders has been our focus for the Months of July/August 2022. Daily work continues on these systems as well as additional training and configuration on the Utility Billing software. Server installation and configuration for Planning and Community Services (CityView) application began in May of 2021. The COVID-19 pandemic had an adverse effect on the completion of CIS Infinity and the starting of CityView because of vendor resource availability and travel restrictions in Canada (both companies are Harris owned and based in Canada). The final phase of our software upgrades, City View, is expected to complete during the first quarter of FYE23. We will continue to evaluate each of these systems moving forward starting with a review of the HR Systems in FYE23.

		2017												2018												2019												2020											
Community/Phase	Format	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec												
Parks & Rec: Vermont	Manual																																																
Municipal Court: Tyler Incode	Custom																																																
Phase 1: Financial Management	ITE																																																
Utility Billing: Advanced Utilities	ITE																																																
Phase 2: SAN Facilities, Line Maint, Storm water	ITE																																																
Planning and Community Dev.: Cityview	ITE																																																
Phase 3: Human Resource Management	ITE																																																
Time & Attendance: IntelliTime	Manual																																																
Website Re-Design	Custom																																																
Phase Months:		01	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12											

Table 1**Table 2**

August 2022 LIST SERVER REPORT

Group	Active Members	Mailings	Total Delivered
Affirmative Action Group	15	3	45
Job Posting	1410	3	4230
Norman News	2140	12	25680
Totals	3565	18	29955



Example.com

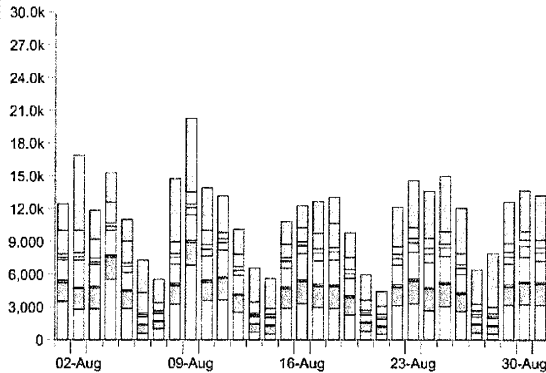
Executive Summary

ironport.example.com

01 Aug 2022 00:00 to 31 Aug 2022 23:59 (GMT -05:00)

Data in time range: 100.0 % complete

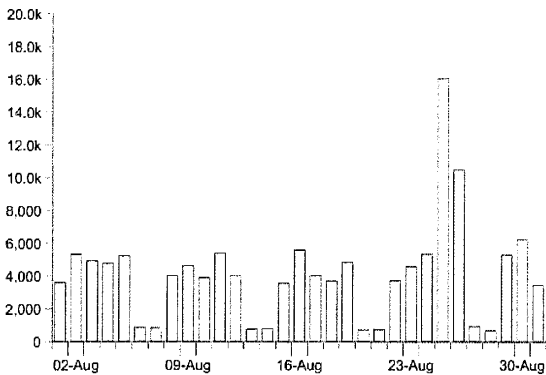
Incoming Mail Graph



Incoming Mail Summary

Stopped by IP Reputation Filtering	31.2%	105,871
Stopped by Domain Reputation Filtering	10.7%	36,132
Stopped as Invalid Recipients	0.0%	2
Spam Detected	3.0%	10,061
Virus Detected	0.0%	59
Detected by Advanced Malware Protection	0.0%	130
Messages with Malicious URLs	0.0%	52
Stopped by Content Filter	0.0%	153
Stopped by DMARC	4.6%	15,476
S/MIME Verification/Decryption Failed	0.0%	0
Total Threat Messages:		45.0% 152,460
Marketing Messages	15.4%	52,267
Social Networking Messages	1.5%	4,965
Bulk Messages	14.1%	47,880
Total Graymails:		31.0% 105,112
S/MIME Verification/Decryption Successful	0.0%	0
Clean Messages	24.0%	81,217
Total Attempted Messages:		338,789

Outgoing Mail Graph



Outgoing Mail Summary

Spam Detected	0.0%	0
Virus Detected	0.0%	0
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.0%	0
Stopped by Content Filter	0.0%	0
Stopped by DLP	0.0%	0
Clean Messages	100.0%	128,673
Total Messages Processed:		128,673
Hard Bounces	1.9%	2,487
Delivered	98.1%	126,115
Total Messages Delivered:		128,602

Report generated between 01 Sep 2022 00:00 (GMT -05:00)

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Site Traffic

Aug 1, 2022 - Aug 31, 2022

All Users
10,000 Sessions

Report Tab

Sessions

10,000

5,000

Aug 3 Aug 5 Aug 7 Aug 9 Aug 11 Aug 13 Aug 15 Aug 17 Aug 19 Aug 21 Aug 23 Aug 25 Aug 27 Aug 29 Aug 31

Day of the month	Sessions	Pages / Session	Pageviews	Users	New Users	Bounce Rate	Avg. Time on Page
	128,662	1.92	247,612	87,469	77,745	49.17%	00:01:45
1. 23	7,917	1.80	14,277	6,818	5,151	47.51%	00:02:09
2. 22	5,173	1.95	10,089	4,578	3,303	49.43%	00:02:07
3. 11	5,163	1.85	9,530	4,562	3,274	49.18%	00:01:53
4. 24	5,084	1.80	9,174	4,592	3,200	54.62%	00:01:42
5. 12	5,068	1.86	9,409	4,363	2,939	43.47%	00:02:00
6. 15	4,729	1.92	9,076	4,101	2,899	51.17%	00:01:34
7. 08	4,429	2.02	8,967	3,822	2,514	46.62%	00:01:39
8. 16	4,417	1.96	8,656	3,919	2,732	51.01%	00:01:36
9. 10	4,354	2.06	8,974	3,777	2,512	48.69%	00:01:49
10. 09	4,310	2.15	9,285	3,673	2,413	47.42%	00:01:43

Rows 1 - 10 of 31

MONTHLY REPORT - LEGAL DEPARTMENT

August 2022 Report
(Submitted September 8, 2022)

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

Harmon et al. v. City of Norman et al., CIV-18-0688; 18-6187; 22-6019 (K)

Shaw, Austin, et al. v. City of Norman, et al., CIV-21-1124-J; 22-6106 (10th Cir. 2022) (K)

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Doughty v. CentralSquare Technologies LLC, et al., CJ-2020-451; CIV-2020-500 (K)

Thompson v. City of Norman, et al., CJ-2019-71; CIV-19-13 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Fleske Holding Company LLC v. City of Norman, SD 119,649; CV-2018-956 (K)

Henderson, et al. v. City of Norman, et al., Case No. DF-120316; CJ-2016-610 (K)

Shaw, Austin, et al. v. City of Norman, Case No. SD-120,666; CJ-2019-1313 (K)

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. General Lawsuits

Armstrong v. City of Norman, CJ-2012-1638 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al., CV-2012-748 (K, W)

City of Norman v. Aaron Stachmus and Bryson Anglin, CJ-2021-445 (S)

City of Norman v. Aaron Stachmus and Bryson Anglin, CJ-2022-424 (S)

City of Norman v. Aaron Stachmus and Bryson Anglin, CJ-2022-647 (S)

Kevin Easley v. City of Norman, CV-2022-2830

Etter v. City of Norman, CJ-2021-731 (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Florez v. City of Norman & John Doe, CJ-2021-1051
Caleb Fulton v. Loyal Reich, Reich Dozer Services, LLC, City of Norman, Board of County Commissioners of Cleveland County, State of Oklahoma, CJ-2020-797 (K)
Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)
Jaclyn Jacobs v. City of Norman, CJ-2022-794 (K)
City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)
City v. Lonnie Hodges, CV-2020-2922
The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)
McCarver v. City of Norman, CJ-2013-128 TS (K)
Hunter Miller Family v. City of Norman, CV-2022-683 (K)
Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)
Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)
Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

B. Condemnation Proceedings

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. The Uplands Development Co., LLC, et al., CJ-2021-227 (M)
City of Norman v. Hallbrooke Development Group One, LLC, et al., CJ-2021-228 (M)
City of Norman v. D&J Land, LLC, et al. CJ-2022-251 (M)

C. Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

D. Municipal Court Appeals

None

E. Small Claims Court

Almost Home Investment, et al. v. City of Norman, SC-2014-3027 (K)

F. Board of Adjustment Appeals

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. Grievance & Arbitration Proceedings (K)

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 21-05 – (Brooks & Stephens)

AFSCME Grievance FYE 21-06 – (Parks HEOs and MWIIIs)

This grievance has been resolved and will no longer appear on the Monthly Report

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 22-08 – (Sherri Cole – Negative Evaluation)

This grievance has been resolved and will no longer appear on the Monthly Report

AFSCME Grievance FYE 22-09 – (Sherri Cole – Harassment)

This grievance has been resolved and will no longer appear on the Monthly Report

AFSCME Grievance FYE 22-10 – (Danny Millsap – Working Environment)

This grievance has been resolved and will no longer appear on the Monthly Report

AFSCME Grievance FYE 22-11 – (Kay Johnson – Discipline/Unsatisfactory Work Performance)

This grievance has been resolved and will no longer appear on the Monthly Report

AFSCME Grievance FYE 22-12 – (Stephanie Shelton – Discipline/3 Day Suspension)

AFSCME Grievance FYE 22-13 – (Stephanie Shelton – Discipline/5 Day Suspension)

IAFF Grievance FYE 21 – (Carl Smith – Improper Compensation)

IAFF Grievance FYE 22 – (Battalion Chief)

IAFF Grievance FYE 22 – (Clymer Promotion)

IAFF Grievance FYE 22 – (Fire Training Officer)

IAFF Grievance FYE 22 – (Source Documents)

IAFF Grievance FYE 22 – (Chris Beirne – Payment of Sick Leave)

IAFF Grievance FYE 22 – (Chris Beirne – Alcohol Testing Procedure)

IAFF Grievance FYE 22 – (Fire Marshal Grievance)

This grievance has been resolved and will no longer appear on the Monthly Report

IAFF Grievance FYE 22 – (Fire Inspector Grievance)

This grievance has been resolved and will no longer appear on the Monthly Report

IAFF Grievance FYE 22 – (Planning Officer)

This grievance has been resolved and will no longer appear on the Monthly Report

IAFF Grievance FYE 23 – (Carl Smith – Light Duty)

This grievance arises out of the Fire Chief's decision to assign a firefighter to light duty.

IAFF Grievance FYE 23 – (Carl Smith – Pay)

This grievance arises out of the City's practice of requiring employees on injury leave to pick up their pay checks.

B. Equal Employment Opportunity Commission (EEOC)

Candice Smith, 564-2022-00673 (Discrimination)

C. Contested Unemployment Claims (OESC)

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through August 2022. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
Month	FYE 21	FYE 22	FYE 23	FYE 21	FYE 22	FYE 23	FYE 21	FYE 22	FYE 23
JULY	545	275	165	23	11	7	16	7	9
AUG	444	236	241	11	9	10	14	5	13
SEPT	520	263		10	9		13	5	
OCT	325	269		4	12		7	6	
NOV	259	228		0	2		6	6	
DEC	279	162		6	1		7	3	
JAN	134	185		3	9		0	6	
FEB	178	787		1	8		0	8	
MAR	270	282		6	13		5	9	
APR	420	323		6	12		13	10	
MAY	507	582		10	21		13	12	
JUNE	422	268		0	7		11	11	
TOTALS / YTD	4,303	3,860	406	80	114	17	105	88	22

WORKERS' COMPENSATION COURT

The total number cases pending as of August 2022 are 17. A settlement is scheduled for consideration by Council September 13, 2022. There were no new workers compensation cases received during the month of August 2022. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 23 CASES	FYE22 CASES	FYE21 CASES	FYE20 CASES
Fire	Suppression	3		4	2	2
Fire	Prevention	1		1		
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool			1		
Planning	Development Services					
Police	Animal Welfare	2			2	1
Police	Criminal Investigation	2		1		

DEPARTMENT	DIVISION	PENDING CASES	FYE 23 CASES	FYE22 CASES	FYE21 CASES	FYE20 CASES
Police	Patrol	4	1	4	1	2
Police	Administration	2		2		
Public Works	Street Maintenance	2		1	1	1
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Utilities	Line Maintenance					1
Utilities	Sanitation					
TOTALS		17	1	14	6	7

List of Pending Cases

Adams, Malia Jessie v. City of Norman, CM-2020-01069 Q

(Police, Animal Welfare, Animal Welfare Officer, R. Hip, Low Back with Radicular Symptoms, Mid-Back Consequential; + Thoracic Spine)

Adams, Malia Jessie v. City of Norman, CM-2021-02000 A

(Police, Animal Welfare, Animal Welfare Officer, R. Ankle, Mid/Low Back)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, MPO, L. Shoulder, Neck, L. Hand, L. Arm, L. Hip, R. Knee)

Ericksen, Tammy L. v City of Norman, CM-2021-06871 E

(Police/Emergency Communications/Communications Supervisor, R. Hip, R. Knee, R. Shoulder, Back)

Ericksen, Tammy L. v City of Norman, WCC-2022-15003 K

(Police/Emergency Communications/Communications Supervisor, Both Ears)

A settlement in the above cases is scheduled to be considered by Council on September 13, 2022.

Henderson, Fred L. v. City of Norman, CM-2022-01483 Y

(Fire, Prevention, Fire Marshal, Both Knees)

Hiett, Darin v. City of Norman, CM-01014 Q

(Public Works, Streets, HEO, Neck, R. Shoulder, R. Hand)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire/Suppression/Fire Driver Engineer, Neck, Back UNS, L Knee, L. Leg)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant (Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach)

Newell, Richard v. City of Norman, WCC-2022-15014 H

(Police, Narcotics, Police Sergeant, R. Knee)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Stamper, Jonathan A. v. City of Norman, CM-2022-03706 J

(Fire, Suppression, Firefighter, Low Back, R Knee)

Tushmann, Sean Michael v. City of Norman, CM-2022-04310 H
(Police/Patrol/Lieutenant, L Shoulder, Elbow, Hand)
Wilkins, Levi v. City of Norman, CM-2019-05323 X
(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)
Younts, Jerry Wayne v. City of Norman, CM-2020-06911 F
(Public Works/Street Maintenance/HEO, L Shoulder, Neck)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through August 2022.

DEPARTMENT	FYE 23 Month	FYE 23 YTD	FYE 22 YTD	FYE 21	FYE 20
Animal Control	2	2	2	1	
Finance – IT				1	
Fire			2	1	4
Legal				2	
Other			6	11	10
Parks			2	4	6
Planning	1	1	2		
Police	1	2	8	3	5
Public Works – other	1	1	2	2	3
Public Works – Stormwater			1		2
Public Works – Engineering				1	2
Public Works – Streets	2	4	10	9	11
Utilities – Water	2	3	6	11	11
Utilities – Sanitation	1	1	6	12	12
Utilities – Sewer			4	5	5
TOTAL CLAIMS	10	14	51	63	71

CURRENT CLAIM STATUS	FYE 23 TO DATE	FYE 22	FYE 21	FYE 20
Claims Filed	14	51	63	71
Claims Open and Under Consideration	7	4	0	0
Claims Not Accepted Under Statute/Other	0	3	10	11
Claims Paid Administratively	1	13	11	13
Claims Paid Through Council Approval	0	2	7	14
Claims Resulting in a Lawsuit for FY	0	2	3	1
Claims Barred by Statute (No Further Action Allowed)	0	16	32	32
Claims in Denied Status (Still Subject to Lawsuit)	6	11	0	0

MUNICIPAL COURT

8

MUNICIPAL COURT
MONTHLY REPORT
AUGUST - FY '23

CASES FILED

	<u>AUGUST</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	303		564	381		719
Non-Traffic	199		422	218		365
SUB TOTAL	502		986	599		1,084
Parking	554		902	735		1,091
GRAND TOTAL	1,056		1,888	1,334		2,175

CASES DISPOSED

	<u>AUGUST</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	360		657	359		778
Non-Traffic	258		473	127		325
SUB TOTAL	618		1130	486		1,103
Parking	421		719	802		1,216
GRAND TOTAL	1,039		1,849	1,288		2,319

REVENUE

	<u>AUGUST</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	\$ 39,047.48		\$ 73,015.81	\$ 44,677.20		\$ 100,980.73
Non-Traffic	\$ 28,649.31		\$ 41,402.54	\$ 20,091.19		\$ 45,441.02
SUB TOTAL	\$ 67,696.79		\$ 114,418.35	\$ 64,768.39		\$ 146,421.75
Parking	\$ 16,145.00		\$ 27,075.00	\$ 22,462.50		\$ 33,862.50
GRAND TOTAL	\$ 83,841.79		\$ 141,493.35	\$ 87,230.89		\$ 180,284.25

MUNICIPAL COURT - MONTHLY REPORT
August 2022

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement - Norman Mediation Program accepted 31 new cases and closed 29 cases during the month of August 2022. 6 Mediations were held.

PARKS AND RECREATION 9

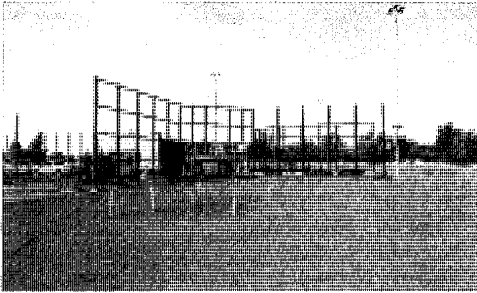
AUGUST 2022 PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine trash removal & leaf clean-up in City Parks as well as restroom/shelter cleaning & landscape maintenance in City Parks.

SAFETY REPORT	FYE-23 MTD	FYE-23 YTD		FYE-22 MTD	FYE-22 YTD
On-The-Job Injuries	0	0		1	1
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man	Hours YEAR-TO-DATE		Total Man	Hours YEAR-TO-DATE
Big Mowing	110.50	187.50		89.50	132.50
Trim Mowing	731.00	1508.00		593.50	593.50
Chemical Spraying	129.00	294.00		116.00	116.00
Fertilization	17.00	21.00		0.00	0.00
Park Tree Work	1024.00	1228.00		0.00	24.00
Street Tree Work	60.00	72.00		3.00	3.00
Trash Maintenance	179.50	236.50		115.00	179.00
Sprinkler Maintenance	240.00	432.00		8.00	124.00
Watering	0.00	0.00		0.00	0.00
Painting	0.00	0.00		21.00	40.00
Landscape Maintenance	104.00	235.00		0.00	0.00
Seeding/Sodding	0.00	0.00		51.50	51.50
Ballfield Maintenance	0.00	0.00		0.00	0.00
Fence Repairs	0.00	0.00		3.00	96.00
Equipment Repairs/Maintenance	197.25	343.75		0.00	8.00
Material Hauling	40.50	52.50		123.00	123.00
Snow/Ice Removal	0.00	0.00		5.00	13.00
Christmas Setup	0.00	0.00		0.00	0.00
Vector Control	73.00	132.00		0.00	0.00
Events	2.00	98.00		16.00	135.00
Vandalism Repair	7.00	11.00		0.00	27.50
Trail Maintenance	0.00	0.00		0.00	0.00
Playground Maintenance	361.25	582.75		86.00	86.00
Restroom Maintenance	7.00	7.00		191.50	261.50
Carpentry/Welding	0.00	33.50		0.00	181.75
Shop Time	69.50	112.50		0.00	32.00
Special Projects	439.00	598.00		140.00	140.00
Miscellaneous	258.50	558.25		55.00	63.00

Park Development Activities August 2022

NORMAN FORWARD Reaves Park:



Work is continuing at the park to get the new T-ball complex ready for sod. The new backstop fencing for the fields is being completed, and the outfield fencing is being laid out. Topsoil is being placed; and the restroom and concession building roof is being completed. The topcoat of asphalt of the new park loop road and parking lots is being completed, along with new lighting in these areas, as we work to shrink the fenced-in job site ahead of the fall baseball and softball seasons starting in September. Connecting

walkways, drainage structures and bleacher areas are continuing to be built in the new areas, while the Ballclubs of Norman prepare to start their fall ball season after Labor Day. We are on-schedule to have work completed in early 2023, including a grand opening ceremony prior to the start of the spring baseball/softball season.

NORMAN FORWARD Neighborhood Parks:



Work was completed on the new playground at Vineyard Park in August, which included the new equipment, security lights and new sod in the areas disturbed by construction. We will host a small ribbon cutting to celebrate our latest neighborhood park upgrade funded through the NORMAN FORWARD program. We are now moving on to the renovation at Cherry Creek Park, which will include new play equipment and site furniture to be installed this fall. We also are continuing to receive feedback from residents living in the service area of our next new park in the Bellatona/Summit Valley area, north of Highway 9, off 36th Avenue SE.

ADA Upgrades:



We held a pre-construction meeting in Andrews Park in August to review the work plan for the replacement of the large playground with a new all-inclusive playground, similar to the one at Ruby Grant Park. The project is being funded through the city's ADA Compliance program. The old equipment will be removed, including the stand-alone climbing rock between the playground and the tot lot, and replaced with the new equipment, adjacent to the tot lot (further out of the flood plain). Work is expected to be completed this fall.

Beautification:



Work has started on some areas of landscape improvements we have bid out this summer in anticipation of milder temperatures for installation. The main entry to City Hall, where the Abner Norman statue stands, was the first area replanted. Over the years, that landscape had deteriorated due to extreme weather and old age; and was replaced with more native species that are better adapted to our weather extremes. Similar projects were done are scheduled for the south "Welcome to Norman" sign (at Classen and 12th Avenue), the "Miller Historic District" landscape bed (at Classen & Miller Street), and other areas in parks with landscape beds or historical markers.

Cultural Facilities:

A crew from Trans Tel is working at the Sooner Theatre to install modern fiber optic cabling in the building to replace the old copper wire system. This will greatly increase the connectivity throughout the building, including their ability to produce performances, which increasingly rely on connectivity for streaming communication for the technical parts of shows (sound, light, projection, etc.)

NORMAN FORWARD Ruby Grant Park:

We met on last month for the 1-year warranty walk-through with Crossland Construction on the two "Phase 1-A" projects completed last year that saw the new youth practice football fields, north restroom and walking trail loop around the fields constructed, along with the south parking lot addition at the dog park & disc golf parking lot. Those projects helped complete the initial development of our newest community park; and we are now planning the next phases of work out there. Future projects could include a stand-alone park maintenance shop building for that park and other neighborhood parks in that part of town, additional trail improvements, a "Welcome to Norman" sign facing I-35, and other items that are in the Ruby Grant Park masterplan, but were not able to be funded in the original NORMAN FORWARD project to develop the park.

Forestry:



We continued to provide supplemental water to several young tree plantings throughout town in August. Also, new tree plantings are being planned for this fall/winter in various parks and beautification areas, which will include automatic irrigation systems, which will greatly help our ability to keep trees watered in summers with extreme temperatures like this year. Our forester also continued to visit neighborhood parks to perform long-overdue maintenance pruning and/or tree removals at those locations. Several locations have low branches that impede the walking trails, seating areas and/or play and sports equipment. If dead trees are identified, we are planning for their removal as soon as we can, to reduce risk of dead-fall. Most of this work will be done in the winter months with the help of park maintenance crews. Any urgent removals are done by contractors, if needed.

AUGUST 2022
RECREATION DIVISION
MONTHLY REPORT

Norman Senior Center: The Norman Senior Center saw a monthly attendance of 970. On Monday, August 1, the Norman Senior Center celebrated First Monday Birthdays. On Tuesday, August 9 the Mystery Dinner trip took place and patrons enjoyed a trip to Libbey's Café in Goldsby. The Ugly Quilting Group met for the first time on Thursday, August 11 and will continue to meet on the second Thursday of each month. Accentra Home Health offered free blood sugar and blood pressure screenings on Thursday, August 18. Grill and Games took place on Friday, August 19 and on Thursday, August 25, the Norman Public Library had a team on site to issue library cards, answer questions about the library, and assisted those with their digital devices. On Wednesday, August 31, the Norman Senior hosted Bingo, sponsored by Cigna.

Little Axe Community Center: The Little Axe Community Center is off to a great start for the after school program and we expect it to continue growing. The Little Axe Community Center continues to offer programs to our community such to include crafts for a cause with the Pioneer Library System.

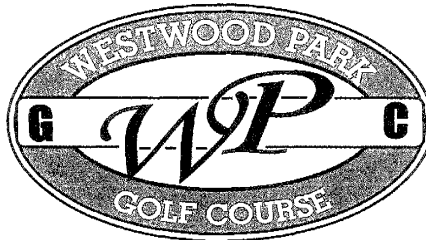
12th Avenue Recreation Center: The 12th Avenue Recreation Center averaged 26 students per day for the month of August. The last day of Summer Camp was August 18th, and campers got to celebrate with a glow party in the gym! We started our after school program back up on August 19th and 35 students are enrolled. 12th Avenue has added Lincoln Elementary and Le Monde International School to our after school program this year, to go along with Eisenhower Elementary. Silver Spurs Square Dancing continued their weekend rentals throughout August and I9 basketball finished their rentals this past month, as well.

Irving Recreation Center: The Irving Explorer Camp concluded this month on August 18th. Campers ended summer with a family day, where parents were welcome to come to camp and enjoy a video montage of the adventures the camp had this summer. Harold Lee's last day with the city of Norman was August 18th. Harold Lee had been the supervisor of the Irving Recreation Center for nearly 10 years and had a great impact to the community around the center. Mitchell Richardson is the acting supervisor until the position is filled. The After School Program began on August 19th with Irving taking students from Kennedy, Reagan, and Washington Elementary. The program has 33 students enrolled and averages 31 students attending each day.

Whittier Recreation Center: The Whittier Discovery camp ended its summer camp with days laid out for each child to choose their favorite activity of the summer to lead. Our last field trip consisted of a visit to Andrews Park. The kids had lunch, put on an amazing talent show, and played cops and robbers on the playground with staff. Our After School Program enrollment has had over 20 returning kids enroll and 2 new enrollments from summer camp. After school camp has averaged 27 kids for the month of August. Staff worked on decorating the halls and walls for the new school year. Clogging classes continued on their Tuesday and Thursday evening practice schedule throughout August. Our clogging instructor will be retiring at the end of September and passing the class on to a long time clogger from the same class.

FACILITY ATTENDANCE:	Month	Year to Date
Norman Senior Center	970	1,741
Little Axe Community Center	1,144	2,148
12th Avenue Recreation Center	1,805	4,620
Irving Recreation Center	710	1,427
Whittier Recreation Center	293	945
Reaves Center	300	600
Tennis Center	3,320	6,808

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



AUGUST 2022

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	AUG FYE'23	AUG FYE'22
Regular Green Fees	978	782
Senior Green Fees	433	424
Junior Fees	302	254
School Fees (high school golf team players)	0	9
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	945	798
Employee Comp Rounds	370	403
Golf Passport Rounds	0	0
9-Hole Green Fee	293	148
2:00 Fees	318	188
4:00 Fees	0	370
Dusk Fees or 6:00 Fees	327	144
PGA Comp Rounds	4	6
*Rainchecks (not counted in total round count)	15	31
Misc Promo Fees (birthday, players cards, OU student)	125	676
Green Fee Adjustments (fee difference on rainchecks)	18	5
Total Rounds (*not included in total round count)	4113	4207
% change from FY '20	-2.23%	
Range Tokens	4729	4158
% change from FY '20	13.73%	
18 - Hole Carts	215	206
9 - Hole Carts	100	88
½ / 18 - Hole Carts	1289	1541
½ / 9 - Hole Carts	533	509
Total Carts	2137	2344
% change from FY '20	-8.83%	
18 - Hole Trail Fees	0	1
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	1
9-Hole Senior Trail Fees	0	5
Total Trail Fees	0	7
% change from FY '20	-100.00%	
TOTAL REVENUE	\$136,984.01	\$134,291.37
% change from FY '20	2.01%	

**AUGUST 2022
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT	FY 2023	FY 2023	FY 2022	FY 2022
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FYE 2023	FYE 2023	FY 2022	FYE 2022
	MTD	YTD	MTD	YTD
Green Fees	\$61,488.92	\$124,409.13	\$60,813.80	\$133,029.24
Driving Range	\$17,470.92	\$31,562.84	\$15,065.72	\$29,815.55
Cart Rental	\$33,628.14	\$67,410.95	\$37,770.33	\$74,490.94
Restaurant	\$24,127.19	\$57,544.20	\$20,480.94	\$47,660.99
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$0.00
Interest Earnings	\$268.84	\$523.48	\$160.58	\$266.99
TOTAL INCOME	\$136,984.01	\$281,450.60	\$134,291.37	\$285,263.71
Expenditures	\$145,841.05	\$233,309.56	\$142,883.76	\$255,381.17
Income vs Expenditures	(\$8,857.04)	\$48,141.04	(\$8,592.39)	\$29,882.54
Rounds of Golf	4287	8574	4093	8186

The following is a list of Tasks and Goals for Golf Maintenance.

Irrigation water quality is being addressed presently with the addition of an Ph adjustment injection system. Mowing is requiring most of our time. Everything else is second on our tasks list. Greens are performing well with the exception of the putting green. The amount of wear on the putting green is extensive and it is my opinion that it is too small for the amount of rounds played. Overall greens quality rating is 91% . Nutsedge and Dallasgrass has been our targeted weeds for control in the rough areas. This will be ongoing well into the fall.

AUGUST 2022
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FYE 2023 MTD	FYE 2023 YTD	FYE 2022 TOTAL
Swim Pool Passes	\$55.00	\$239.00	\$280,436.50
Swim Pool Gate Admission	\$47,070.00	\$176,456.00	\$333,721.00
Swim Lesson Fees	\$45.00	\$3,880.00	\$63,442.00
Pool Rental	\$10,000.00	\$30,113.00	\$47,806.00
Locker Fees	\$0.00	\$0.00	\$0.00
Pool Classes	\$0.00	\$0.00	\$24,633.00
Pool Merchandise Sales	\$0.00	\$0.00	\$0.00
Concessions	\$24,031.26	\$98,548.86	\$203,526.27
TOTAL INCOME	\$81,201.26	\$309,236.86	\$953,564.77
Expenditures	\$221,989.54	\$434,273.37	\$693,322.52
Income verses Expenditures	(\$140,788.28)	(\$125,036.51)	\$260,242.25

ATTENDANCE INFORMATION

	FYE 2022 MTD Aug-22	FYE 2022 YTD April 22 - Present	2021 YTD April 21 - Oct 21
a. Pool Attendance	13,545	114,039	75,468
b. Adult Lap Swim Morning/Night	300	725	1,802
c. Water Walkers	1,250	4	4,923
d. Toddler Time	900	4,278	5,421
e. Water Fitness	625	2,060	2,826
f. Swim Team	55	1,435	4,423
g. Scuba Rentals	10	506	54
h. Scuba Participants	110	258	100
i. Swim Lessons	0	1,465	1,697
j. Private Swim Lessons	12	65	51
g. Movie Night/Special Events	200	2154	1,298
h. Party / Rentals	96	245	116
TOTAL ATTENDANCE	17,103	127,234	98,179

FACILITY MAINTENANCE

9B

Facility Maintenance - August 2022 - Labor/Materials Cost Report

Comprehensive Costs

Grand Total Cost: \$90,545.88

Total Misc. Cost (Materials/Contract Labor): \$46,338.76

Total Labor Cost: \$44,207.12

Total Labor Hours: 1,669

Total Cost by Request Type

Administrative: \$9.56K – 11%

Custodial: \$26.23K – 29%

Electrical: \$23.869K – 15%

General Maintenance: \$15.1K – 17%

HVAC: \$15.82K – 17%

Plumbing: \$9.86K – 11%

Roofs: \$100.78 – 1%

Top Buildings by Cost

Indirect: \$11.64K

Central Library: \$10.57K

201B (NPD - Complex): \$7.19K

City Hall (Complex): \$5.86K

Fire Station #3: \$5.12K

Legacy Park: \$4.74K

201C (Complex): \$4.45K

201A (Complex): \$4.2K

Westwood Tennis: \$3.09K

Facility Maintenance: \$3.05K

Irving Recreation Center: \$2.52K

Whittier Recreation Center: \$2.24K

201D (Complex – Development Center): \$2.2K

Animal Welfare: \$2.19

12th Ave Recreation Center: \$1.64K

Norman Investigations Center: \$1.5K

Little Axe Recreation Center: \$1.44K

Ruby Grant Park: \$1.42K

Westwood Pool: \$1.42K

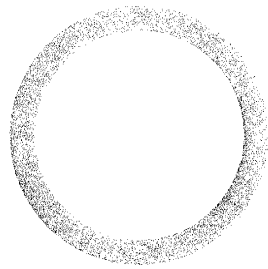
Water Reclamation Facility: \$1.23K

Total Cost: \$90,545.88

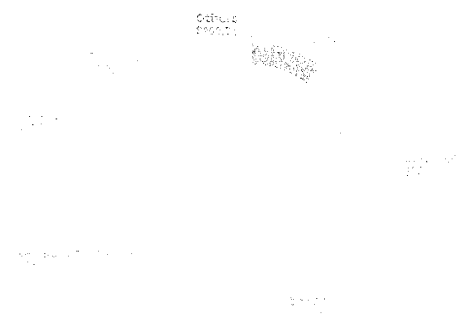
Total Cost: \$44,207.12

Total Pending Cost: #N/A

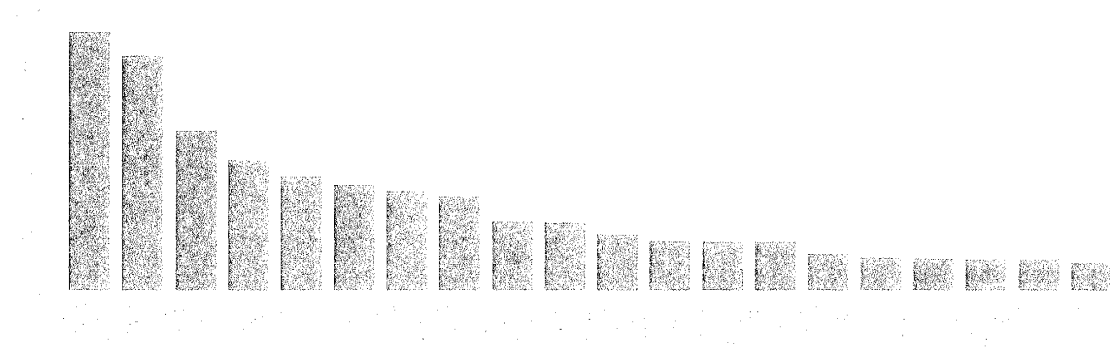
Total Cost: 100%



Total Cost by Request Type



Total Request Cost



Comprehensive Operations

Maintenance Requests – Total: 403

Administrative:: 45 – 29%

Custodial: 54 – 35%

Electrical: 10 – 6%

General Maintenance: 22 – 14%

HVAC: 19 – 12%

Plumbing: 5 – 3%

Roofs: 2 – 0%

Finalized Requests – Total: 390

Number of Requests by Building

Indirect: 119

201B (NPD – Complex): 26

Central Library: 24

City Hall (Complex): 22

Animal Welfare: 15

201C (Complex): 13

Norman Investigation Center: 12

Fire Station #2: 10

201A (Complex): 10

Whittier Recreation Center: 10

Neighborhood Parks: 9

Facility Maintenance: 9

Water Reclamation Facility: 8

12th Ave Recreation Center: 8

Westwood Tennis: 8

Westwood Pool: 8

East Library: 7

Fire Station #9: 6

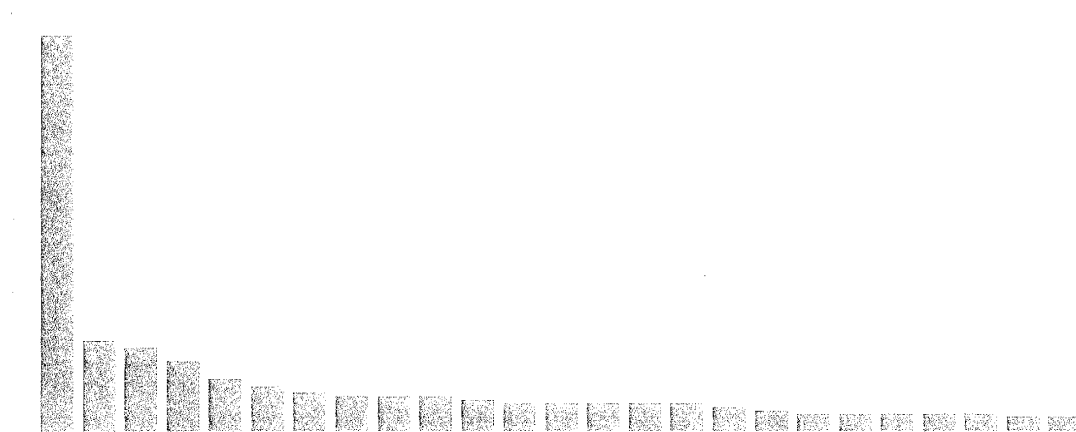
Streets: 6

Shooting Range (NPD): 5

Fire Station #7: 5

Transfer Station: 5

Senior Center: 4



Completed – on time: 47 – 12%

Completed – overdue: 343 – 88%

***This segment is not 100% accurate, the numbers are based on the physical date that the work orders were closed out versus the date they were entered as closed.

PM & Work Requests Assigned by User

Robert B.: 69 – 16%

Kathy L.: 20 – 6%

Jerry W.: 56 – 13%

Jeff L.: 94 – 22%

Don A.: 57 – 14%

Brian J.: 49 – 12%

Bill S.: 52 – 12%

Others: 22 – 5%

/Tara K.: 2

/Nate M.: 4

/Ivan R.: 4

/Jason M.: 4

/Josh H.: 4

/Linda M.: 4

PM & Work Requests by Type

Administrative: 93 – 24%

Custodial: 20 – 5%

Electrical: 65 – 17%

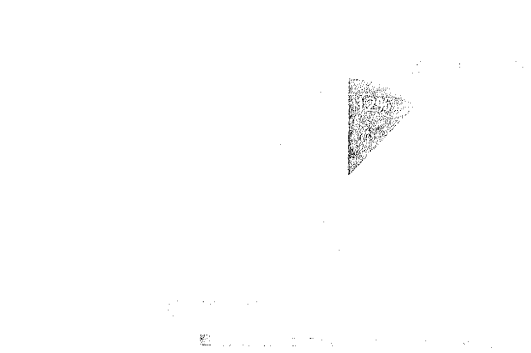
General Maintenance: 37 – 9%

HVAC: 95 – 24%

Plumbing: 79 – 20%

Roofs: 1 – 0%

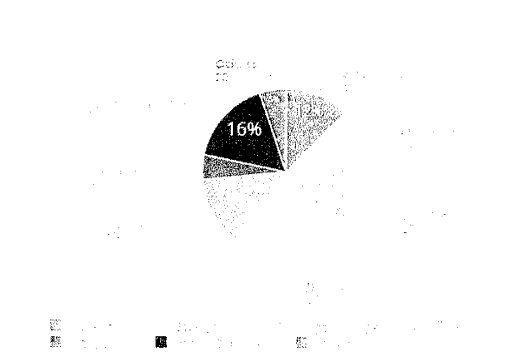
Plumbing and Roofs by Project Status



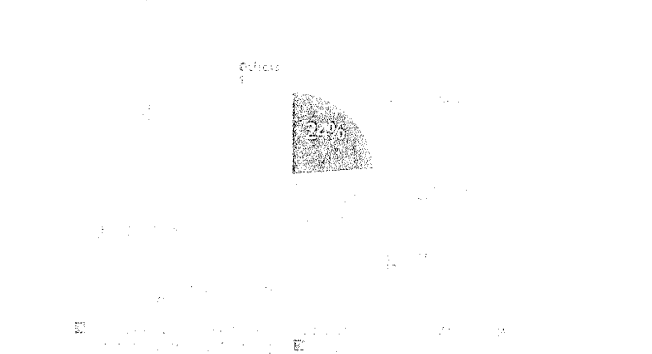
Plumbing and Roofs by User



Plumbing and Roofs by Project Status



Plumbing and Roofs by User



Team Performance

Labor Hours by User

Robert B.: 170.5 – 10%

Linda M.: 105 – 6%

Kathy L.: 176 – 11%

Josh H.: 106 – 6%

Jerry W.: 191.5 – 11%

Jeff L.: 163 – 10%

Jason M.: 184 – 11%

Ivan R.: 104 – 6%

Don A.: 168.5 – 10%

Brian J.: 133.5 – 8%

Bill S.: 169 – 10%

Nate M.: 3 – 0%

Labor Hours by Building

12th Ave Recreation Center: 20

201A (Complex): 123

201B (NPD – Complex): 249.5

201C (Complex): 123

Andrews Park: 18

Animal Welfare: 37

Central Library: 44.5

City Hall (Complex): 190

Compactors: 2

East Library: 13

Facility Maintenance: 82

Fire Administration: 3

Fire Station #1: 4

Fire Station #2: 26

Fire Station #3: 6

Fire Station #4: 5

Fire Station #5: 4

Fire Station #6: 12

Fire Station #7: 10

Fire Station #8: 8

Fire Station #9: 12.5

Firehouse Art Center: 9

Griffin Park: 5

Household Hazardous Waste: 2

*Indirect: 291.5

Irving Recreation Center: 20

Legacy Park: 48.5

Line Maintenance: 2

Little Axe Recreation Center: 14

Neighborhood Parks: 13.5

N. E. Lions Park: 4

Norman Investigation Center: 45.5

Parks Maintenance: 2

Radio Towers: 24

Rotary Park: 1

Ruby Grant Park: 19

Sanitation: 2

Senior Center: 9

Shooting Range (NPD): 8.5

Special Operations (NPD): 5

Stormwater: 2

Streets: 9.5

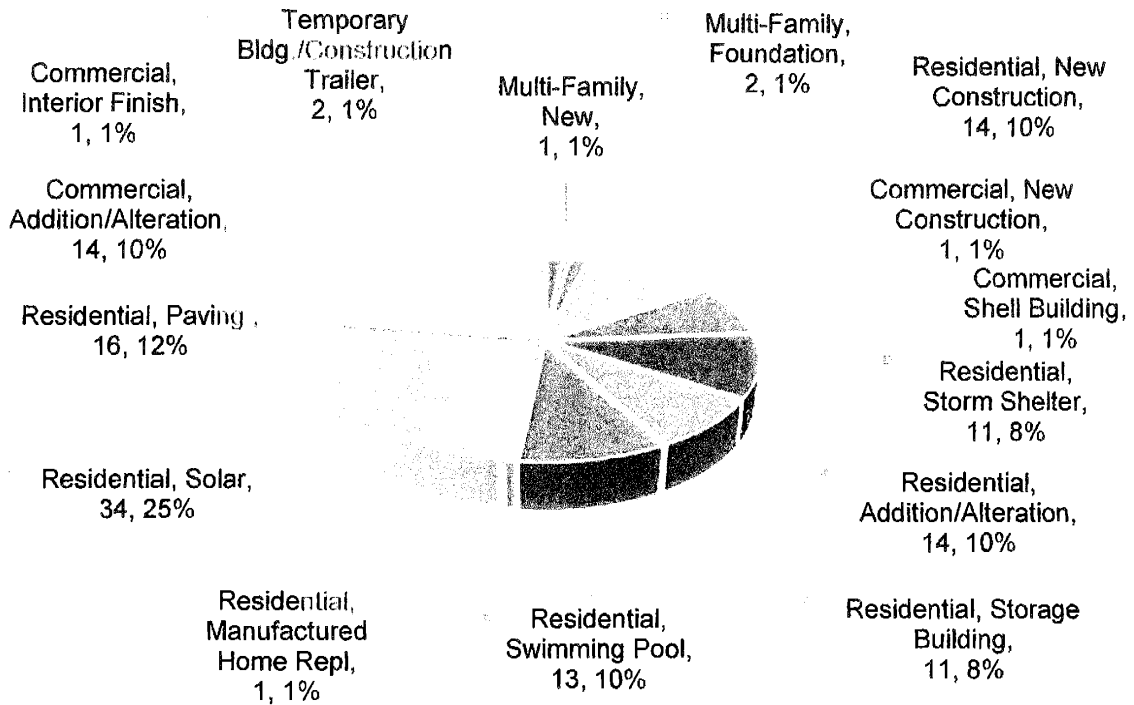
Traffic Control: 5

Whittier Recreation Center: 27

PLANNING AND COMMUNITY DEVELOPMENT 10



CITY OF NORMAN DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY AUGUST 2022 REPORT

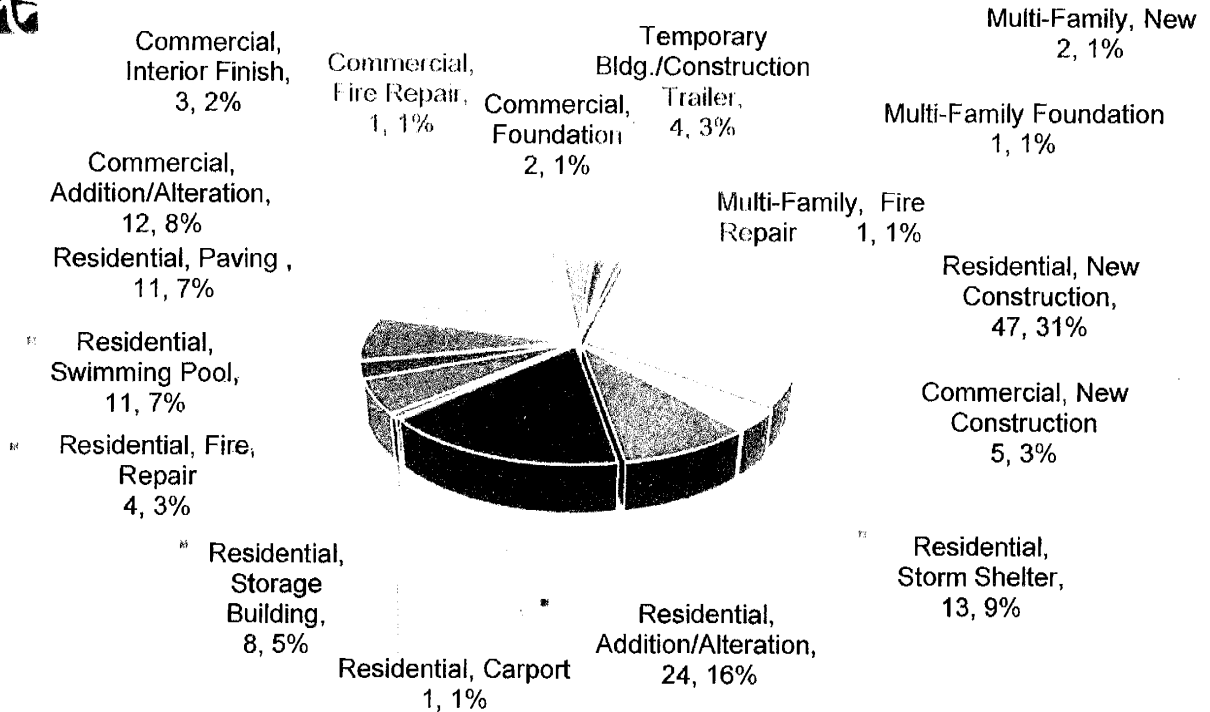


Permit Type			Valuation
Residential, New Construction	14	\$	4,684,076
Residential Duplex, New Construction	0	\$	-
Residential, New Manufactured Home	0	\$	-
Commercial, New Construction	1	\$	5,800,000
Commercial, Parking Lot	0	\$	-
Commercial, Shell Building	1	\$	3,000,000
Residential, Storm Shelter	11	\$	52,244
Residential, Addition/Alteration	14	\$	927,045
Residential, Carport	0	\$	-
Residential, Storage Building	11	\$	251,328
Residential, Fire Repair	0	\$	-
Residential, Swimming Pool	13	\$	1,176,582
Residential, Manufactured Home Repl	1	\$	160,000
Residential, Solar	34	\$	1,051,429
Residential, Paving	16	\$	161,070
Commercial, Addition/Alteration	14	\$	3,715,989
Commercial, Interior Finish	1	\$	55,000
Commercial, Fire Repair	0	\$	-
Commercial, Foundation	0	\$	-
Temporary Bldg./Construction Trailer	2	\$	6,892
Multi-Family, New	1	\$	1,100,000
Multi-Family, Addition/Alteration	0	\$	-
Multi-Family, Foundation	2	\$	90,000
Multi-Family, Fire Repair	0	\$	-
Group Quarters	0	\$	-
	136	\$	22,231,655

*FOR MONTHLY COMPARISON TO PRIOR YEAR SEE PAGE 2.



CITY OF NORMAN DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY AUGUST 2021 REPORT



Permit Type	Count	Valuation
Residential, New Construction	47	\$ 15,147,923
Residential Duplex, New Construction	0	\$ -
Residential, New Manufactured Home	0	\$ -
Commercial, New Construction	5	\$ 4,471,500
Commercial, Parking Lot	0	\$ -
Commercial, Shell Building	0	\$ -
Residential, Storm Shelter	13	\$ 42,285
Residential, Addition/Alteration	24	\$ 849,756
Residential, Carport	1	\$ 2,420
Residential, Storage Building	8	\$ 250,653
Residential, Fire Repair	4	\$ 576,000
Residential, Swimming Pool	11	\$ 1,074,094
Residential, Manufactured Home Repl	0	\$ -
Residential, Paving	11	\$ 102,341
Commercial, Addition/Alteration	12	\$ 5,513,818
Commercial, Interior Finish	3	\$ 210,000
Commercial, Fire Repair	1	\$ 8,000
Commercial, Foundation	2	\$ 4,405,000
Temporary Bldg./Construction Trailer	4	\$ 29,500
Multi-Family, New	2	\$ 1,950,000
Multi-Family, Addition/Alteration	0	\$ -
Multi-Family, Foundation	1	\$ 100,000
Multi-Family, Fire Repair	1	\$ 35,000
Group Quarters	0	\$ -
Total	150	\$ 34,768,290



CITY OF NORMAN
Building Permit Activity-AUGUST 2022

	DESCRIPTION	2022 YEAR TO-DATE	VALUATION	2021 TOTALS	2021 TOTAL VALUATION
	Residential, New Construction.....	290	\$ 94,792,265	559	\$ 171,447,259
	Residential, New Dwelling Unit Attached.....	0	\$ -	0	\$ -
	Residential, New Manufactured Home.....	6	\$ 642,004	2	\$ 65,000
	Residential, New Non Dwelling Unit.....	0	\$ -	0	\$ -
	Residential Duplex, New Construction.....	12	\$ 2,220,000	2	\$ 400,000
	Residential, Garage Apartment.....	0	\$ -	0	\$ -
	Multi-Family, New Construction 3-4 DU.....	1	\$ 1,100,000	1	\$ 750,000
	Multi-Family, New Construction 5+ DU.....	1	\$ 800,000	9	\$ 22,230,000
	Multi-Family, Fire Repair.....	50	\$ 650,270	13	\$ 284,798
	Multi-Family, Foundation.....	3	\$ 150,000	3	\$ 170,000
	Multi-Family, Addition/Alteration.....	3	\$ 82,540	2	\$ 16,000
	Residential, Addition/Alteration.....	101	\$ 6,737,997	185	\$ 11,219,201
	Residential, Carport.....	2	\$ 5,195	4	\$ 73,710
	Residential, Storm Shelter.....	163	\$ 725,507	307	\$ 1,174,221
	Residential, Storage Building.....	105	\$ 5,129,552	141	\$ 4,708,996
	Residential, Fire Repair.....	13	\$ 1,048,198	31	\$ 1,558,116
	Residential, Swimming Pool.....	82	\$ 6,666,313	145	\$ 9,332,054
	Residential, Manufactured Home Replacement	4	\$ 355,535	7	\$ 582,151
	Residential, Solar.....	105	\$ 3,784,201	16	\$ 461,303
	Residential, Paving.....	77	\$ 1,033,746	111	\$ 1,737,557
	Group Quarters.....	0	\$ -	0	\$ -
	TOTAL	1018	\$ 125,923,323	1538	\$ 226,210,366
NON-RESIDENTIAL	Commercial, New Construction.....	22	\$ 30,461,625	51	\$ 263,453,985
	Commercial, New Shell Building.....	7	\$ 6,895,000	11	\$ 9,242,000
	Commercial, Addition/Alteration.....	127	\$ 115,518,771	143	\$ 45,783,076
	Commercial, Interior Finish.....	26	\$ 4,874,600	40	\$ 3,374,700
	Commercial, New Foundation.....	4	\$ 870,200	7	\$ 10,740,000
	Commercial, Fire Repair.....	2	\$ 302,814	8	\$ 888,000
	Commercial, Parking Lot.....	2	\$ 88,000	7	\$ 682,640
	Commercial, Temporary Bldg./Const Trailer...	31	\$ 305,873	29	\$ 351,391
	TOTAL	221	\$ 159,316,883		\$ 334,515,792
OTHER ACTIVITY	Electrical Permits.....	1,171		1663	
	Heat/Air/Refrigeration Permits.....	1,191		1405	
	Plumbing and Gas Permits.....	1,280		1891	
	Sign Permits.....	247		475	
	Water Well Permits.....	20		44	
	Garage Sale Permits.....	449		782	
	Structure Moving Permits.....	18		16	
	Demo-Residential Permits.....	27		31	
	Demo-Non-Residential Permits.....	5		10	
	Temp. Const. Bldgs. & Roll-off Permits.....	107		173	
	Lot Line Adjustments Filed.....	9		25	
	Certificate of Occupancy (CO).....	785		1070	
	All Field Inspections.....	19,053		27583	
	Net Residential Demos & Removals.....	-45			
	TOTAL VALUATION		\$ 285,240,206		\$ 560,726,158



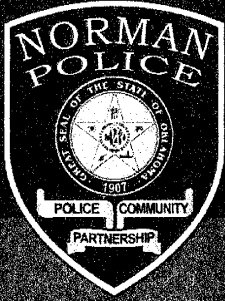
City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL BUILDING PERMITS
Issued August 2022 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Date Issued	Address	Lot	Block	Subdivision	Zoning	Valuation	Project Area	KW
1 & 2 FAMILY STORM SHELTER	RICK'S SAFE ROOMS	3176	8/1/2022	12750 E CEDAR LANE RD	19	1W	NOT SUBDIVIDED	A2	7,800	30	
1 & 2 FAMILY STORM SHELTER	HAUSNERS PRECAST CONCRETE	3365	8/1/2022	1620 ROCK HOLLOW DR	11	0	QUEENSTON HEIGHTS	R1	3,816	48	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	3502	8/3/2022	824 CAROLYN RIDGE RD	9	1	RED CANYON RANCH SEC 5	PUD	3,195	32	
1 & 2 FAMILY STORM SHELTER	OZ SAFEROOMS	3517	8/5/2022	806 KETTLE RD	2	5	GREENLEAF TRAILS ADD 10	PUD	9,556	25	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	3603	8/10/2022	1240 HONEYBEE CT	32	2	FROST CREEK ADD	PUD	3,105	32	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	3707	8/17/2022	12323 RED BUD DR	18	4	WHISPERING HILLS	R1	3,995	24	
1 & 2 FAMILY STORM SHELTER	SMART SHELTERS, INC	3753	8/18/2022	4109 NAILON DR	9	2	WARWICK ADD	R1	5,045	32	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	3798	8/22/2022	2203 KIMBALL DR	18	3	ST JAMES PARK ADD 6	R1	3,795	35	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	3822	8/23/2022	3520 CRAMPTON GAP WAY	3	2	SPRINGS AT GREENLEAF TRAILS #2	PUD	3,965	24	
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	3888	8/26/2022	10770 E LINDSEY ST	3	1W	NOT SUBDIVIDED	A2	4,650	32	
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	3941	8/30/2022	111 W HADDOCK ST	19	3	TULL'S ADD #1	R1	3,600	35	
1 & 2 FAMILY, ADD OR ALTER	FITE HOMES, LLC	3385	8/9/2022	2815 LYNNWOOD CIR	10	3	ROLLING HILLS ESTATES #1	R1	250,000	816	
1 & 2 FAMILY, ADD OR ALTER	OWNER	3401	8/1/2022	1701 HOLLIDAY DR	34	1	TOWN & COUNTRY ESTATES #2	R1	80,000	730	
1 & 2 FAMILY, ADD OR ALTER	OWNER	3402	8/4/2022	121 W LINN ST	10	3	LARSH ADD #1	CCF8	100,000	917	
1 & 2 FAMILY, ADD OR ALTER	OWNER	3488	8/12/2022	120 FOREMAN AVE	3	4	TOWN & COUNTRY ESTATES #2	R1	20,000	450	
1 & 2 FAMILY, ADD OR ALTER	MILLER EXTERIOR SERVICE	3525	8/4/2022	2600 156TH AVE	8	1E	DAMANN HILLS COS	A2	20,000	500	
1 & 2 FAMILY, ADD OR ALTER	ARBOR TRANSPORT & CONST INC	3812	8/12/2022	633 JENKINS AVE	4	5	STATE UNIVERSITY ADD	R3	7,800	630	
1 & 2 FAMILY, ADD OR ALTER	LG CONTRACTING & BUILDING LLC	3619	8/17/2022	3801 LORINGS RD	18	3	CARRINGTON PLACE ADD #2	R1	148,745	1292	
1 & 2 FAMILY, ADD OR ALTER	OWNER	3623	8/22/2022	222 E MOSIER ST	9	6	HIGHLAND ADDITION	R2	1,500	20	
1 & 2 FAMILY, ADD OR ALTER	SH RENOVATIONS	3741	8/18/2022	2416 HAMDEN AVE	5	1	HAWTHORNE PLACE #3	R1	185,000	631	
1 & 2 FAMILY, ADD OR ALTER	OWNER	3772	8/25/2022	713 ANDREA ST	14	1	CANADIAN TRAILS ADD #3	R1	4,500	210	
1 & 2 FAMILY, ADD OR ALTER	JE HOMES	3835	8/3/2022	1024 TOWNHOUSE CIR	5	19	CLASSEN-MILLER ADDITION	R3	50,000	714	
1 & 2 FAMILY, ADD OR ALTER	TOOLE TIM, LLC	3846	8/26/2022	2425 SLEN OAKS DR	8	3	EAST RIDGE ADD #08 AMENDED	R1	5,000	136	
1 & 2 FAMILY, ADD OR ALTER	DULANEY CONSTRUCTION	3855	8/30/2022	4526 BRIARCREST CIR	7	1	BROOKHAVEN #14	R1	28,000	337	
1 & 2 FAMILY, ADD OR ALTER	OWNER	3892	8/30/2022	1405 AHN ARBOR DR	14	3	FURZELL'S ADD #2	R1	5,500	390	
1 & 2 FAMILY, PAVING	BANANA PATCH COMPANY, LLC	3147	8/9/2022	919 S LAHOMA AVE	35	0	PARSONS ADDITION	R1	2,500	650	
1 & 2 FAMILY, PAVING	A & L CONCRETE	3311	8/2/2022	219 ALAMOSA RD	9	0	LITTLE RIVER TRAILS SEC #2	PUD	6,118	464	
1 & 2 FAMILY, PAVING	OWNER	3321	8/12/2022	824 COLLEGE AVE	12	0	CAMPUS ADD	R2	3,300	368	
1 & 2 FAMILY, PAVING	A & L CONCRETE	3373	8/2/2022	808 CAROLYN RIDGE RD	10	0	RED CANYON RANCH SEC 5	PUD	5,068	383	
1 & 2 FAMILY, PAVING	A & L CONCRETE	3449	8/2/2022	2650 BRENTWOOD DR	11	0	NORMANDY PARK	R1	10,500	455	
1 & 2 FAMILY, PAVING	OWNER	3460	8/2/2022	3616 WINDOVER DR	6	0	BROOKHAVEN #19	R1	11,000	743	
1 & 2 FAMILY, PAVING	BILL'S CUSTOM CONCRETE, INC	3480	8/4/2022	912 BARN OWL ST	2	0	EAGLE CLIFF SOUTH ADD #2	R1	1,400	400	
1 & 2 FAMILY, PAVING	A & L CONCRETE	3560	8/11/2022	1609 BAYCHARTER ST	17	0	PARK PLACE ADD #6	R1	7,900	430	
1 & 2 FAMILY, PAVING	LAW CONSTRUCTION	3614	8/17/2022	530 CHAUTAUQUA AVE	7	0	ROSS ADDITION	R1	6,000	375	
1 & 2 FAMILY, PAVING	OWNER	3693	8/19/2022	2201 EDDINGTON ST	1	0	STATE UNIVERSITY ADD	CCF8	17,800	1725	
1 & 2 FAMILY, PAVING	A & L CONCRETE	3722	8/22/2022	909 GOSHAWK DR	3	0	EAGLE CLIFF	R1	9,404	639	
1 & 2 FAMILY, PAVING	OWNER	3755	8/25/2022	724 HIGHLAND PKY	53	1	WOODSLAWN ADD #1	R1	15,000	1415	
1 & 2 FAMILY, PAVING	OKLAHOMA'S BUILDING COMPANY	3757	8/19/2022	2623 CYPRESS AVE	6	4	FOREST HILLS ADD	R1	2,880	420	
1 & 2 FAMILY, PAVING	CONCRETE CONSTRUCTION, INC	3834	8/25/2022	1210 LESLIE LN	6	0	HETHERINGTON HEIGHTS #2	R1	6,500	640	
1 & 2 FAMILY, PAVING	JE HOMES	3835	8/31/2022	1024 TOWNHOUSE CIR	5	0	CLASSEN-MILLER ADDITION	R3	50,000	714	
1 & 2 FAMILY, PAVING	SAVE CONCRETE WORKS, LLC	3847	8/31/2022	3908 CHARING CROSS CT	34	0	BROOKHAVEN #04	R1	6,500	1438	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3183	8/1/2022	225 MIMOSA DR	7	5	CRYSTAL HEIGHTS	R1	32,760	6	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3184	8/1/2022	1514 ROWENA LN	5	0	HETHERINGTON HEIGHTS 3RD ADD	R1	31,067	5	
1 & 2 FAMILY, SOLAR	ADT SOLAR, LLC	3357	8/8/2022	3217 VALLEY HOLLOW	10	0	SUMMIT VALLEY	R1	61,089	7	
1 & 2 FAMILY, SOLAR	ADT SOLAR, LLC	3476	8/8/2022	11480 TORRANS LN	1	0W	TORRANS ADD (SURVEY)	A2	31,850	24	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3509	8/31/2022	1025 SHADOWLAKE RD	4	0	SHADOWLAKE ADD #2	R1	48,003	13	
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	3528	8/5/2022	1712 BRIARCREEK	4	0	WOODCREEK ADD #2	R1	27,791	6	
1 & 2 FAMILY, SOLAR	GREEN LIGHT SOLAR	3540	8/8/2022	2025 SIERRA ST	16	0	SOUTH LAKE ADD #1	R1	16,550	6	
1 & 2 FAMILY, SOLAR	GREEN LIGHT SOLAR	3541	8/8/2022	2108 MANDERLY CT	2	0	BELLATONA SEC #1	R1	12,050	6	
1 & 2 FAMILY, SOLAR	ADT SOLAR, LLC	3550	8/8/2022	2107 156TH AVE	21	0E	NOT SUBDIVIDED	A2	37,587	8	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3589	8/10/2022	1105 MIDLAND VALLEY ST	3	0	GREENLEAF TRAILS ADD 1	PUD	41,774	9	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3590	8/10/2022	3121 MIDLAND VALLEY ST	17	0	GREENLEAF TRAILS ADD 1	PUD	26,644	5	
1 & 2 FAMILY, SOLAR	SOL365	3605	8/15/2022	1708 MONTCLAIR CT	9	0	HALL PARK #3	R1	26,353	17	
1 & 2 FAMILY, SOLAR	GREEN LIGHT SOLAR	3609	8/10/2022	3715 LLEYTON DR	17	0	CEDAR LANE SEC #2	R1	18,060	8	
1 & 2 FAMILY, SOLAR	MY ROOF	3615	8/24/2022	2241 BRETTFORD WAY	17	0	ST JAMES PARK ADD 6	R1	40,000	6	
1 & 2 FAMILY, SOLAR	ADT SOLAR, LLC	3616	8/12/2022	3706 CAROLYN RIDGE	23	0	RED CANYON RANCH SEC 5	R1	21,771	4	
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	3645	8/12/2022	10400 141ST AVE	11	0	PRIDE #034	A2	27,791	7	
1 & 2 FAMILY, SOLAR	EIGHTYTWO	3694	8/29/2022	1924 BURNING TREE	11	0	HALLBROOKE ADD #6	R1	75,000	13	
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	3717	8/18/2022	913 E COMANCHE ST	29	0W	NOT SUBDIVIDED	R2	12,210	4	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3723	8/19/2022	15081 CHAMBERS ST	3	0	PARK PLACE ADD #6	R1	39,566	7	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3724	8/31/2022	700 CAVECREEK ST	6	0	SHADOWLAKE ADD #4	R1	53,409	13	
1 & 2 FAMILY, SOLAR	SHINE SOLAR DBA SHINE AIR	3731	8/19/2022	1914 RIDGEWOOD DR	22	10	OAKHURST ADD #06	R1	39,195	9	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3754	8/19/2022	2504 FAWN RUN CROSSE	2	0	DEERFIELD ADD SEC 6	R1	26,203	6	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3759	8/19/2022	1809 VANESSA DR	34	0	CRESTLAND ESTATES #1	R1	27,791	6	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3759	8/19/2022	593 ELMCREST DR	11	0	WOODCREST EST #6	R1	41,654	10	
1 & 2 FAMILY, SOLAR	MY ROOF	3775	8/24/2022	3200 SUMMIT BEND	19	0	SUMMIT LAKES ADD #5	R1	35,000	13	
1 & 2 FAMILY, SOLAR	MY ROOF	3776	8/24/2022	1613 CHARLES ST	9	0	WOODSLAWN ADD #3	R1	24,000	4	
1 & 2 FAMILY, SOLAR	GREEN LIGHT SOLAR	3785	8/24/2022	1104 BLACK MESA RD	10	0	RED CANYON RANCH SEC 5	PUD	8,650	4	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3789	8/24/2022	624 LEOPARD LILY DR	26	0	TRAILWOODS SEC 2	PUD	26,067	6	
1 & 2 FAMILY, SOLAR	ADT SOLAR, LLC	3808	8/25/2022	729 HARTMAN DR	6	0	FAIRFIELD MANOR ADD	R1	15,146	3	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3823	8/24/2022	414 ENGLISH ELM LN	11	0	POPPY GROVE ADD	R1	27,572	5	
1 & 2 FAMILY, SOLAR	PAIC SOLAR	3845	8/31/2022	1809 JACKSON DR	16	0	ALAMEDA PARK ADD #2	R1	36,755	7	
1 & 2 FAMILY, SOLAR	GREEN LIGHT SOLAR	3876	8/26/2022	517 COOPER CT	32	0	ALAMEDA PARK ADD #3	R1	15,140	7	
1 & 2 FAMILY, SOLAR	GREEN LIGHT SOLAR	3904	8/29/2022	418 CALLA LILY LN	8	0	POPPY GROVE SEC 2	R1	12,688	6	
1 & 2 FAMILY, SOLAR	JOKE SOLAR	3914	8/30/2022	417 SUMMIT WAY	28	0	SUMMIT LAKES ADD #5	R1	35,000	9	

1 & 2 FAMILY, STORAGE BLDG	BETTER BARN'S	2947	8/2/2022	3100	W	DELTA	AVE	20	1W	NOT SUBDIVIDED	A2	1	17,150	327
1 & 2 FAMILY, STORAGE BLDG	LOWMEYER	2400	8/2/2022	2747	NW	DELLA	ST	20	1	MARKET ADD	R1	1	59,000	1650
1 & 2 FAMILY, STORAGE BLDG	R & R GENERAL CONTRACTING	2491	8/2/2022	12301		ANSEL	TRF	13	1W	NOT SUBDIVIDED	A2	1	59,000	2400
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	2460	8/2/2022	102	E	WORE	ST	17	52	ADDFARM, ORIGINAL TOWNSHIP	R2	1	4,508	190
1 & 2 FAMILY, STORAGE BLDG	STERLING PRICE WAREHOUSE	2470	8/2/2022	6500	E	ROOM CREEK	RD	19	1W	NOT SUBDIVIDED	A2	1	51,000	2000
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	2446	8/2/2022	103	E	WIDA	WAY	28	6	HILLS ADD #1	H	1	4,000	240
1 & 2 FAMILY, STORAGE BLDG	BETTER BARN'S	2550	8/2/2022	1024		TOWNHOUSE	CR	5	18	CLAIRBORN MILLER ADD #1	R3	1	9,485	192
1 & 2 FAMILY, STORAGE BLDG	LOWMEYER	2332	8/2/2022	1620		DEARBORN	CT	8	5	DEARBORN ADD SEC 2	R1	1	7,000	258
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED INC	2734	8/2/2022	912		BARL OWL	ST	2	4	EAGLE CLIFF SOUTH ADD #2	R1	1	5,875	120
1 & 2 FAMILY, STORAGE BLDG	INFINITY CARPENTRY	2740	8/2/2022	13108		ROST CAN	RD	13	1W	NOT SUBDIVIDED	A2	1	18,000	720
1 & 2 FAMILY, STORAGE BLDG	CLEMENTS BROS	2750	8/2/2022	2100	NE	ROBIN	ST	1	1	ADDERBANT ADD	R1	1	1,000	100
1 & 2 FAMILY, SWIMMING POOL	3 SKATURE CUSTOM POOLS	3247	8/2/2022	300		BRIDGE	CR	1	1	BRIDGES MILLAGE ADD SEC 1	R1	1	15,000	100
1 & 2 FAMILY, SWIMMING POOL	ROSE HILL BUILDERS	3368	8/10/2022	1102		INTERMOUNTAIN GREEN		9	3	SHERWOOD FOREST #2	R1	1	85,000	1612
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	3364	8/10/2022	4500	E	ROBINSON	ST	26	2W	PEACH HEIGHTS (SURVEY)	A2	1	134,857	1920
1 & 2 FAMILY, SWIMMING POOL	SIGNATURE CUSTOM POOLS	3488	8/4/2022	10		RUSTIC HILLS		13	1	WINDY HILLS #1	R1	1	77,000	344
1 & 2 FAMILY, SWIMMING POOL	AQUAMASTER POOL OF DFW	3478	8/2/2022	1220		PRIDE DR	DR	16	3	MONTEREY ADD #2	R1	1	56,719	586
1 & 2 FAMILY, SWIMMING POOL	BLUE HAVEN POOLS OF OK	3497	8/2/2022	3801		SERRA LATA	AV	1	2	RED CANYON RANCH SEC 4	PUD	1	85,925	534
1 & 2 FAMILY, SWIMMING POOL	AQUATIC DESIGNS POOL & SPA	3591	8/2/2022	4501	W	ROBINSON	ST	22	3W	NOT SUBDIVIDED	A2	1	170,000	2740
1 & 2 FAMILY, SWIMMING POOL	AQUATIC DESIGNS POOL & SPA	3592	8/2/2022	4113		SAN GORDON	DR	3	3	BROOKHAVEN #36	R1	1	89,000	920
1 & 2 FAMILY, SWIMMING POOL	ROCK CREEK POOLS	3686	8/2/2022	1140		FOREST ROAD	CR	8	4	QUAL CREEK ACRES #1	RE	1	76,000	888
1 & 2 FAMILY, SWIMMING POOL	BLUE HAVEN POOLS OF OK	3687	8/2/2022	1029		WALNUT	ST	7A	1	SHERWOOD FOREST #3	R1	1	77,000	949
1 & 2 FAMILY, SWIMMING POOL	BLUE HAVEN POOLS OF OK	3703	8/2/2022	1029		STELLA ACRES	LI	27	1W	STELLA ACRES PHASE 3 COS1314-5	A2	1	120,181	1013
1 & 2 FAMILY, SWIMMING POOL	ARTIST POOLS & PATIOS	3766	8/2/2022	3201		16TH	AVE	15	1W	FAIR #2 (SURVEY)	A2	1	84,000	862
1 & 2 FAMILY, SWIMMING POOL	ARTIST POOLS	3835	8/2/2022	4233		MONROVIA	ST	1	3	LAS COLINAS SEC #1	R1	1	21,111	100
1 FAMILY, MANUFACTURED HOME REPLACEMENT	CLAYTON HOMES	3876	8/2/2022	10740	E	SPARKLE	ST	1	15	DAVON WAY SEC 10/11/12/13	A2	1	69,000	2100
1 FAMILY, NEW CONSTRUCTION	DAVID BUILDERS	3940	8/2/2022	2502		BRITTON	CR	10	1	WILSON AT ASHTON GROVE	R1	1	839,880	8105
1 FAMILY, NEW CONSTRUCTION	CLEVELAND COUNTY HABITAT FOR	3067	8/2/2022	2034		THANET OAK	CR	15	1	DAVON WAY ADD SEC 13	R1	1	130,000	1040
1 FAMILY, NEW CONSTRUCTION	CLEVELAND COUNTY HABITAT FOR	3102	8/2/2022	2034		THANET OAK	CR	17	1	DAVON WAY ADD SEC 13	R1	1	130,000	1040
1 FAMILY, NEW CONSTRUCTION	WILSON CONSTRUCTION	3152	8/2/2022	4290		MAE BELLE	ST	13	2W	JOHN DALTON RIDGE COS 2021-15	A2	1	611,387	5302
1 FAMILY, NEW CONSTRUCTION	VINTAGE CUSTOM HOMES, LLC	3175	8/2/2022	17750		CEDAR LAKE	RD	13	1W	NOT SUBDIVIDED	A2	1	550,000	5187
1 FAMILY, NEW CONSTRUCTION	BLOOM FINE HOMES, LLC	3257	8/2/2022	2334		EVERTON	LI	1	4	ST JAMES PARK ADD 5	R1	1	337,680	3589
1 FAMILY, NEW CONSTRUCTION	BLOOM FINE HOMES, LLC	3258	8/2/2022	2518		BIRMINGHAM	DF	5	6	ST JAMES PARK ADD 5	R1	1	262,820	2909
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC	3432	8/2/2022	1306		MONTEREY	PA	1	4	MONTEREY ADD #2	R1	1	285,540	3204
1 FAMILY, NEW CONSTRUCTION	SUNRISE SHEDS	3555	8/2/2022	8055		108TH	AVE	26	1W	WINDY HILLS SEC	A2	1	43,388	504
1 FAMILY, NEW CONSTRUCTION	WIRE PENCE ENTERPRISES	5155	8/2/2022	12323		1ST BUD	CR	18	4	WINDY HILLS	R1	1	300,000	2872
1 FAMILY, NEW CONSTRUCTION	NMF DEVELOPMENT, LLC	7555	8/10/2022	2316		VALLEY HOLLOW		13	1	SUMMIT VALLEY	R1	1	206,370	3077
1 FAMILY, NEW CONSTRUCTION	RUSSELL WADE HOMES LLC	3438	8/2/2022	2047		TURTLE CREEK	WAY	12	1	HALL BROOKS ADD #5	PUD	1	246,820	2529
1 FAMILY, NEW CONSTRUCTION	RUSSELL WADE HOMES LLC	3440	8/2/2022	2035		TURTLE CREEK	WAY	8	1	HALL BROOKS ADD #5	PUD	1	222,460	2174
1 FAMILY, NEW CONSTRUCTION	C.A. MODARTY CONSTRUCTION LLC	3430	8/2/2022	4518		WINDY HILLS	RD	1	1	CARRINGTON PLACE ADD #1	R1	1	237,460	2071
2 FAMILY, FOUNDATION PERMIT	CSD DEVELOPMENT	3430	8/2/2022	5150	E	THANET	AVE	14	1	LARSH ADD #1	R1	1	1,000	100
2 FAMILY, FOUNDATION PERMIT	CSD DEVELOPMENT	3430	8/2/2022	5150	E	THANET	AVE	14	1	LARSH ADD #1	R1	1	1,000	100
2 FAMILY, NEW CONSTRUCTION	LOWMEYER	2450	8/2/2022	100	W	DEAN'S ROW	AVE	1	2	LARSH ADD #1	R1	1	1,000	100
TEMPORARY ROLL-OFF, OTHER	APR STREET INVESTMENTS	3470	8/2/2022	100	W	DEAN'S ROW	AVE	1	2	LARSH ADD #1	R1	1	1,000	100
TEMPORARY ROLL-OFF, OTHER	MURPHY, HEATHER & MICHAEL	3869	8/2/2022	1010		DAVID NEST	DR	4	3	SUTTON PLACE ADD	R1	1	1,000	100
TEMPORARY ROLL-OFF, RESIDENTIAL	DAVID NEST	3482	8/2/2022	1010		DAVID NEST	DR	13	29	DAVID NEST ADD SEC 10	R1	1	1,000	100
TEMPORARY ROLL-OFF, RESIDENTIAL	DAVID NEST	3482	8/2/2022	1010		DAVID NEST	DR	13	29	DAVID NEST ADD SEC 10	R1	1	1,000	100
TEMPORARY ROLL-OFF, RESIDENTIAL	DAVID NEST	3482	8/2/2022	1010		DAVID NEST	DR	13	29	DAVID NEST ADD SEC 10	R1	1	1,000	100
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TEMPORARY ROLL-OFF, RESIDENTIAL														

POLICE 11



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



August | 2022

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED CRIMES	2022	5-YEAR AVERAGE	2021
MURDER	0	0	0
SEXUAL ASSAULTS	9	13	9
ROBBERY	4	3	5
AGGRAVATED ASSAULTS	24	17	23
BURGLARY OF BUILDING	28	52	52
LARCENY/THEFT	248	229	257
MOTOR VEHICLE THEFT	20	41	75
ARSON	2	0	1
KIDNAPPING	2	1	1
FRAUD/FORGERY	66	78	77
DUI/APC	32	37	27
PUBLIC INTOXICATION	43	55	40
RUNAWAYS	21	19	13
DRUG VIOLATIONS	46	78	38
THREATS/HARASSMENT	42	30	33
VANDALISM	89	87	130
OTHER	468	464	477
TOTAL REPORTED CRIME	833	883	970
TOTAL ARRESTS:	463	533	428
PROTECTIVE CUSTODY:	85	94	71
TOTAL CASE REPORTS*	997	1,054	1,048
COLLISIONS	183	214	206
FATALITY	0	1	2
INJURY	55	63	59
NON- INJURY	128	150	145
NUMBER OF PEOPLE INJURED	74	87	84
CITATIONS & WARNINGS	1,650	3,9047	1,863
TRAFFIC CITATIONS	278	1,053	368
TRAFFIC WARNINGS	821	1,733	774
PARKING CITATIONS & WARNINGS	551	1,161	721

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 6,114

NON-EMERGENCY CALLS TAKEN: 15,942

TOTAL INCOMING CALLS: 23,739

TOTAL CALLS FOR SERVICE GENERATED: 10,725

POLICE CALLS FOR SERVICE: 6,943

OFFICER INITIATED: 1,683

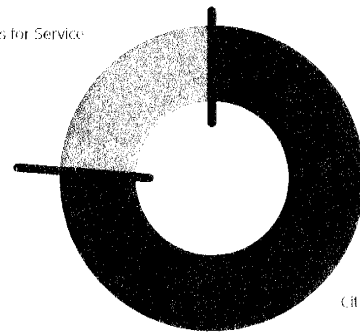
CITIZEN INITIATED: 5,260

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,647

EMSSTAT: 2,094

Officer Initiated Calls for Service
1,683



Citizen Initiated Calls for Service
5,260

INVESTIGATIONS ACTIVITY

CASES CURRENTLY OPEN (2020 TO PRESENT): 393

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 233

CASES CLOSED DURING REPORTING PERIOD: 605

CLEARED BY ARREST / WARRANT: 20

CLEARED BY EXCEPTION: 50

COP FOLLOW-UP: 11

DEACTIVATED: 496

DEACTIVATED DUE TO STAFFING: 12

REFERRED TO PATROL: 13

UNFOUNDED: 3

ANIMAL WELFARE

INTAKES: 311

LIVE RELEASES: 277

LIVE OUTCOME RATE: 95.8%

ANIMALS FOSTERED: 95

ANIMALS LICENSED: 119

VOLUNTEER HOURS: 380

RECORDS

CUSTOMER SERVICE CONTACTS: 1,339

IN-PERSON CONTACTS: 718

PHONE CONTACTS: 621

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED OFFICER POSITIONS: 180

CURRENT COMMISSIONED OFFICERS: 156 (24 VACANCIES)

OFFICERS AVAILABLE FOR ASSIGNMENT: 142

14 ARE UNAVAILABLE DUE TO OJI, LONGTERM MEDICAL; MILITARY LEAVE; FIELD TRAINING

AUTHORIZED NON-COMMISSIONED POSITIONS: 70

INCLUDES ANIMAL WELFARE, DISPATCH, PARKING SERVICES, RECORDS, AND ADMINISTRATIVE TECHNICIANS

CURRENT NON-COMMISSIONED POSITIONS: 62 (8 VACANCIES)

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report

August 2022



IN SHELTER ANIMAL COUNTS

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	109	111	220	80	88	168	(52)	-24%
Ending	91	102	193	92	96	188	(5)	-3%

ANIMAL INTAKES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	100	79	179	110	100	210	31	17%
Owner Relinquish	1	29	30	39	32	71	41	137%
Owner Intended Euth	1	0	1	2	0	2	1	100%
Transfer In	0	4	4	0	7	7	3	75%
Other Intakes*	17	4	21	4	5	9	(12)	-57%
Returned Animal	10	6	16	9	3	12	(4)	-25%
TOTAL LIVE INTAKES	129	122	251	164	147	311	60	24%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2021		2022		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	3	3	0	0	(3)	-100%
Dog Collected (DOA)	1	1	0	0	(1)	-100%
Cat Collected (DOA)	1	1	1	1	0	0%
Wildlife Transferred	1	1	0	0	(1)	-100%
Intake Horses	0	0	0	0	0	
Intake Cows	0	0	0	0	0	
Intake Goats	0	0	0	0	0	
Intake Sheep	0	0	0	0	0	
Intake Rabbits	2	2	0	0	(2)	-100%
Intake Pigs	0	0	0	0	0	
Intake Other	0	0	0	0	0	
TOTAL OTHER ITEMS	8	8	1	1	(7)	-88%

LENGTH OF STAY (DAYS)

	2021	2022
Dog	18.1	16.3
Puppy	14.2	7.7
Cat	18.1	12.3
Kitten	12.7	15.5

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	33	33	0	66

Norman Animal Welfare Monthly Statistical Report

August 2022



LIVE ANIMAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	75	111	186	65	125	190	4	2%
Return To Owner	29	4	33	37	2	39	6	18%
Transferred Out	25	3	28	39	4	43	15	54%
Returned to Field	0	3	3	0	5	5	2	67%
Other Outcome	0	0	0	0	0	0	0	
TOTAL LIVE OUTCOMES	129	121	250	141	136	277	27	11%

OTHER ANIMAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	2	6	8	1	2	3	(5)	-63%
Lost in Care	0	0	0	1	0	1	1	
Shelter Euth	15	4	19	7	1	8	(11)	-58%
Owner Intended Euth	1	0	1	2	0	2	1	100%
TOTAL OTHER OUTCOMES	18	10	28	11	3	14	(14)	-50%

TOTAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	129	121	250	141	136	277	27	11%
Total Other Outcomes	18	10	28	11	3	14	(14)	-50%
TOTAL OUTCOMES	147	131	278	152	139	291	13	5%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	1	1	0	2	25%
Medical - Injured	2	0	0	2	25%
Behavior - Aggressive	4	0	0	4	50%
Behavior - Other	0	0	0	0	0%
TOTAL EUTHANASIA	7	1	0	8	

MONTHLY LIVE RELEASE RATE

2021	2022
90.3%	95.8%

Live Outcomes / (Total Outcomes - Owner Int Euth)

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
August 2022

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Preliminary Plat for Planning Commission; three (3) Final Plats for the Development Committee and one (1) Final Plat for City Council. The Development Engineer reviewed 43 sets of construction plans and 5 punch lists. There were 121 permits reviewed and/or issued. Fees were collected in the amount of \$19,046.97.

CAPITAL PROJECTS:

Alameda Street Widening Project:

The City of Norman conducted a bid opening on December 16, 2021, for the Alameda Street Widening Project, located from Ridge Lake Boulevard to east of 48th Avenue East. The low bidder was Silver Star Construction, Inc. of Moore, Oklahoma in the amount of \$3,616,910.70. City Council approved the award of this project on January 25, 2022. This project had a delayed start date to allow the private utility companies enough time to relocate their utilities in conflict with this project. Silver Star started work on Monday, April 18, 2022. This project will be constructed in two separate phases. The Urban Project Phase is from Ridge Lake Boulevard to east of 36th Avenue East. The Rural Project Phase is from east of 36th Avenue East to east of 48th Avenue East. The City of Norman is administering the construction of this project.

The current project schedule is as follows:

- October 2022: Complete urban section from Ridge Lake Dr. to the intersection at 36th Ave. SE
- November 2022: Close 36th Avenue SE and complete the intersection
- May 2023: Complete rural section from 36th Ave. SE through the intersection at 48th Ave. SE

Proposed improvements for the Alameda Street Project include:

- Widening East Alameda Street from 2 lanes to 3 lanes between Ridge Lake Boulevard and 36th Avenue S.E.
- Add 10-foot shoulders to East Alameda Street between 36th Avenue S.E. and 48th Avenue S.E.
- Intersection improvements at East Alameda Street/36th Avenue S.E. and East Alameda Street/48th Avenue S.E.
- Continuous sidewalks on the south side of East Alameda Street to 36th Avenue S.E.
- Storm water improvements

The contractor's activities this month were as follows:

- Continue installing the concrete storm inlets for the new storm pipeline system on Alameda Street between Ridge Lake Boulevard and 36th Avenue East
- Continue grading the Urban Project between Ridge Lake Boulevard and 36th Avenue East.
- Continue installing reinforced concrete pipes (RCP) at the drives on the Rural Project between 36th Avenue East and 48th Avenue East

36th Avenue Northwest Phase 2 Waterline Relocations Project- Tecumseh Road to Market Place:

The City of Norman conducted a bid opening on February 11, 2022, for the 36th Avenue Northwest Phase 2 Waterline Relocations Project. The low bidder was Matthews Trenching Co., Inc. of Oklahoma City, Oklahoma in the amount of \$799,630.00. The Norman City Council awarded the project at the March 8, 2022 City Council Meeting. Construction began on April 18, 2022. This project has a 180-calendar day construction schedule. Staff estimates an October 2022 completion.

The project involves the following items:

- Relocation of approximately 5400 L.F. of 6", 8" and 12" waterline to alleviate conflicts with the future widening of 36th Avenue NW from Franklin Road to Market Place.

The contractor's activities this month were as follows:

- *Completed installation of all waterlines*
- *Completed pressure testing of new lines.*
- *Began backfilling of trenches and site cleanup*
- *Began disinfection of new water lines.*

Sidewalk Programs:

FYE 2023 Sidewalk Concrete Projects. Currently out for advertisement for bids. This contract includes Citywide Sidewalk Reconstruction Project, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trials. This contract is anticipated to be underway in mid to late summer.

FYE2023 Sidewalk Horizontal Saw Cutting Project. Currently of for advertisement for bids. This contract will be to horizontally saw cut sidewalk tripping hazards in various locations throughout the city. This contract is anticipated to be underway in mid to late summer.

PUBLIC TRANSIT

Vehicle Procurement

- The City is currently in the process of purchasing 2 battery electric buses, the first electric vehicles in the City's fleet. Staff will visit the manufacturing facility in September to inspect the vehicles and ensure they are built to specifications. The anticipated delivery of the vehicles has been pushed back to October 2022 due to supply chain issues with a few remaining parts. Below is background information on both battery electric bus projects:
 - An authorization to purchase the City's first battery electric transit bus, was approved by Council on May 25, 2021 and a purchase order was issued on May 27, 2021. Grant funding from Oklahoma Department of Environmental Quality through the Volkswagen Settlement Fund will reimburse approximately 50% of the vehicle purchase price.
 - An authorization to purchase the City's second battery electric transit bus was approved by Council on August 10, 2021 and a purchase order was issued on August 13, 2021. Grant funding from FTA's 2021 Low- or No-Emission Vehicle Program will reimburse approximately 70% of the vehicle purchase price.
 - Council granted approval for additional funds to be allocated to both bus builds on December 14, 2021. These additional funds were used add charge rails to the top of the busses so that in the future an overhead pantograph charging system could be utilized.
- On June 14, 2022 Council approved a contract with ODOT to utilize Surface Transportation Block Grant (STBG) funds to purchase 2 35' CNG buses. Funds were from FY 2021 and 2022 and the total grant amount is \$959,855 (80%) with the local match requirement at \$239,964 (20%). An authorization to purchase was approved by Council on August 23, 2022 and a purchase order was issued on September ??, 2022.

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

- The Go Norman Transit Plan was approved by resolution by Council at its June 22nd, 2021 meeting. Staff are continuing to move forward on plan recommendations. Recent work includes:
 - Staff continue to have regular meetings with the architects to finalize renovation plans for the 320 E. Comanche St property into a City Transit Center. The next step is to acquire a cost estimate for the work to be completed before bidding out the work.
 - Staff are finalizing the public participation process for the recommended route network. This will consist of 2-3 public meetings where staff will glean feedback on the proposal. Finally, it will conclude with a final Council agenda item requesting review and approval to move forward with implementation.
 - Staff continue to work with partner agencies, such as EMBARK and Tyler Media, ion the overall implementation plan for the recommended route network in the Go Norman Transit Plan. This includes a public participation process to finalize the route changes as mentioned above, implementing the bus stop changes, renovating the new Transit Center, marketing, and others.

Grants

- **FY22 RAISE Grant:** Application for purchase and installation of 2 pantograph chargers, providing for in service charging for the new EV buses. Council supported the application by resolution on April 12 and it was submitted on April 14. Unfortunately, the City's grant application for this program was not accepted.
- **FY22 FTA Bus and Bus Facilities Grant (5339b):** Application proposing to replace 2 CNG 35' fixed route buses and 4 paratransit vans. Council supported the application by resolution on May 24, and it was submitted on May 31. Unfortunately, the City's grant application for this program was not accepted.
- **FY22 FTA Low- or No-Emissions Vehicle Program (5339c):** Staff are awaiting news of an application proposing to replace 2 CNG 35' fixed route buses. Council supported the application by Resolution on May 24, and it was submitted on May 31. The City's grant application to this program was approved. Staff will begin the process to request Council's acceptance of the grant and procurement of the vehicles.

Regional Transportation Authority (RTA) Updates

- In addition to Midwest City (who withdrew last fall), Del City and Moore expressed their intent on withdrawing from the RTA in May of 2022. An agenda item updating the RTA Trust Indenture due to these departures will be forthcoming to Council on September 13, 2022. RTA has stated that FY 2023 funding contributions will not change.

Transit Monthly Performance Report

Attached is the transit performance report for July 2022.

STREETS DIVISION

CAPITAL PROJECTS:

SUMMIT VALLEY ADDITION

Streets crews replaced damaged concrete panels on Summit Valley Addition. This repair required 10 cubic yards of concrete and resulted in over 28 square yards repaired.

BESSENT ADDITION & LAND T ADDITION

Streets crews replaced damaged concrete panels in Bessent and Land T Addition. This repair required 68.50 cubic yards of concrete and resulted in over 219 square yards repaired.

ROCK CREEK ROAD: 72ND AVENUE NE TO 84TH AVENUE NE – DEEP PATCH

Streets crews worked a deep patch at Rock Creek Road: 72nd Avenue NE to 84th Avenue NE and required 1,431.70 tons of asphalt for the repair.

ASPHALT OPERATIONS:

2990 WATERLEAF DRIVE (DEEP PATCH)

Streets crews worked a deep patch at 2990 Waterleaf Drive and required 18.31 tons of asphalt for the repair.

2309 KIMBALL DRIVE (DEEP PATCH)

Streets crews worked a deep patch at 2309 Kimball Drive and required 45.69 tons of asphalt for the repair.

BART CONNER DRIVE (DEEP PATCH)

Streets crews worked a deep patch at Bart Conner and required 14.13 tons of asphalt for the repair.

3201 CROSSROADS BOULEVARD (DEEP PATCH)

Streets crews worked a deep patch at 3201 Crossroads Boulevard and required 38.01 tons of asphalt for the repair.

LYNN STREET (DEEP PATCH)

Streets crews worked a deep patch at Lynn Street and required 47.61 tons of asphalt for the repair.

CIMARRON DRIVE (DEEP PATCH)

Streets crews worked a deep patch at Cimarron Drive and required 98.46 tons of asphalt for the repair.

PORTER AND EUFAULA (DEEP PATCH)

Streets crews worked a deep patch at Porter and Eufaula and required 20.01 tons of asphalt for the repair.

GERONIMO DRIVE (DEEP PATCH)

Streets crews worked a deep patch at Geronimo Drive and required 181.02 tons of asphalt for the repair.

CONCRETE OPERATIONS:

2440 WATERLEAF DRIVE

Streets crews replaced damaged concrete panels on 2440 Waterleaf Drive. This repair required 3 cubic yards of concrete and resulted in over 26 linear feet of curb and gutter repair required.

1000 WEST ROCK CREEK ROAD

Streets crews replaced damaged concrete panels on 1000 West Rock Creek Road. This repair required 12.50 cubic yards of concrete and resulted in over 23 square yards repaired.

3201 CROSSROADS BOULEVARD

Streets crews replaced damaged concrete panels on 3201 Crossroads Boulevard. This repair required 5.50 cubic yards of concrete and resulted in over 44 linear feet of curb and gutter repair required.

2013 TEXAS STREET

Streets crews replaced damaged concrete panels on 2013 Texas Street. This repair required 2 cubic yards of concrete and resulted in over 4 square yards repaired.

ROADSIDE OPERATIONS:

MOWING OF ROADSIDE RIGHTS-OF-WAY

Streets Roadside Mowing crew continued their summer mowing schedule. During August, 2022, 142 miles of rural rights-of way and 3,323,730 sq. ft. of urban rights-of-way were mowed.

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 8.66 tons of asphalt was utilized in routine pothole patching operations.

STORMWATER

WORK ORDER RESPONSE

Stormwater Division received 17 work order requests and closed 16 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance crew sealed a leaking pipe at 3903 Irvine Drive. They repaired a washout along 120th NE and removed shopping carts from Merkle channel. The Infrastructure Maintenance crew started and finished an inlet box replacement at the east entrance to the Alameda shopping center. The crew installed flexamat at Imhoff Bridge and fixed a washout at the end of Imhoff Channel splash pad. The Maintenance crew installed a low water crossing for Westwood Gold Course. The crew also removed a drift on 36th NE and cleaned an inlet box on Lahoma.

CHANNEL MAINTENANCE

The Channel Maintenance crew started and finished a comprehensive cleaning of Hollywood Channel. They were able to remove 162 tons of debris from the channel. The Channel Maintenance Crew was able to mow 543,682 thousand square feet of stormwater channels. The Channel Maintenance crew also cleaned Murphy, South 24th, and Cherry Creek flumes removing 119 tons of debris. They broke aquatic rodent dams along Brookhaven Creek at the request of the state trapper. The crew also removed 25 tons of debris from Imhoff Bridge.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

A total of 340 lane miles were swept in August resulting in the removal of approximately 85.35 tons of debris from various curb lined streets throughout the city. The litter crew removed more than 20.30 tons of litter from channels and ROW in the City of Norman. The camera crew was able to video 1,210 linear feet of stormwater pipe at Midway Drive, Smalley Circle and Irvine Drive.

STORMWATER OKIE LOCATES

During the month of August, 3880 Call 811 Okie Spots were received. Of those requests, 117 were stormwater pipe locates, 76 were marked, and 982 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 159 inspections of 110 active sites.

Issued 0 citations and 4 NOVs to active sites

Issued 8 Earth Change Permits to new projects

Inspected 18 detention/retention ponds.

MS4 OPERATIONS

Received and responded to 35 citizen calls

Conducted 10 outfall inspection.

On August 1, Mr. Murphy attended a Floodplain Permit Committee meeting and attended the Norman Citizen's Academy for Public Works and gave the Stormwater Division presentation.

On August 2, attended a bi-weekly meeting with Meshek & Associates on project management.

On August 5, Ms. Chao and Mr. Murphy attended the S&T Constructed Wetlands meeting.

On August 8, Ms. Chao attended the Development Review Team meeting.

On August 8, Ms. Chao attended the Intro to Climate Action Landscaping webinar.

On August 10, Ms. Chao attended the Oklahoma City's virtual workshop series featuring guest speakers from Triangular Silt Dike.

On August 16, Mr. Murphy attended consultant interviews for the Midway Drive Scoping project.

On August 17, Ms. Chao attended the Oklahoma City's Oklahoma River Bacteria Monitoring virtual workshop.

On August 17, Ms. Chao and Mr. Murphy attended a virtual meeting with the City of Edmond regarding low impact development.

On August 19, Mr. Murphy attended a meeting at a private residence construction location to discuss permit violations.

On August 19, attended a virtual meeting with contractor on future construction of Stormwater Nature Park.

On August 22, Ms. Chao attended the virtual meeting with Freese and Nichols and DEQ to discuss Lake Thunderbird TMDL monitoring data and model calibration.

On August 22, Ms. Chao attended the LTWA meeting to discuss partnership and grant opportunities within the watershed.

On August 23, Ms. Chao attended the BMP and Green Infrastructure Innovation Lunch & Learn with Iron Age Designs.

On August 23, Mr. Murphy attended City Council meeting and presented on proposed Floodplain Ordinance revision.

On August 25, Ms. Chao attended the OK Compost Conference planning meeting.

On August 26, Ms. Chao attended the Low Impact Development (LID) Conference Committee Meeting.

On August 26, Ms. Chao attended a meeting with ODOT and Oklahoma Biological Survey to discuss maintenance requirements for wildflower areas and planning for the 2022 Monarch Festival.

On August 27, Mr. Murphy attended APWA PWX conference in Charlotte, N.C.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

August 2022
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2023 Associated Fees

Planning Commission/Dev Comm Review:	This Month	Last Month	FY Total
*Norman Rural Cert of Survey...	0		
*Final Plats.....	0		
*Preliminary Plats.....	0		
*Short Form Plat.....	0		
*Center City Form Based Code..	0		
*Concurrent Constr. Request.....	0		
City Council Review:			
Certificate of Survey.....	0		
Preliminary Plat.....	0		
Final Plats	1		
Certificate of Plat Correction.....	0		
Encroachment.....	0		
Easements.....	0		
Closure.....	0		
Release of Deferral.....	0		
	\$ 13,999.50		
Development Committee:			
Final Plats.....	4		
Fee-In-Lieu of Detention.....	0	\$0.00	
Subtotal:	\$13,999.50	\$1,100.00	\$15,099.50

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family.....	11			
***Commercial.....	4			
Multi-Family.....	2			
Addition/Alteration.....	31			
House Moving.....	3			
Paving Only.....	13			
Storage Building.....	12			
Swimming Pool.....	13			
Storm Shelters.....	9			
Public Improvements.....	3			
Temporary Encroachments.....	2			
Fire Line Pits/Misc.....	2			
Franchise Utilities	22			
Other revenue		\$0.00	\$0.00	
Flood Plain (@\$100.00 each).....	1	\$100.00	\$200.00	\$300.00
Total Permits.....		\$4,947.47	\$2,289.68	\$7,237.15
Grand Total.....		\$19,046.97	\$3,589.68	\$22,636.65
***Construction Plan Review Occurrences	43	37	80	
****Punch Lists Prepared.....	5	6	11	

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days..... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

August 2022

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	5	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	11	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	4	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	43	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	4	100%

EMBARK Norman PERFORMANCE REPORT



Summary of Services Table: July 2022

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Jul FY23	FY23 YTD	FY22 YTD	Service Profile	Jul FY23	Jul FY22
Fixed Routes (M-F)	843	16,850	16,575	Weekdays	20	22
Fixed Routes (Sat)	411	2,056	1,945	Saturdays	5	5
PLUS (M-F)	84	1,683	1,579	Gamedays	0	0
-Zone 1*	68	1,445	1,263	Holidays	1	0****
-Zone 2**	12	238	316	Weather	1	1
PLUS (Sat)***	22	108	75	Fiscal YTD Days	25	26
				Cal. YTD Days	177	179

*Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

****Independence Day 2021 fell on Sunday. Full service was in effect on the following Monday.

Strategic Performance Measures

MEASURE	FY 23 YTD	FY 23 Targets	
# of Norman fixed-route passenger trips provided	18,906	251,881	
# of Norman paratransit trips provided	1,791	21,000	
% of on-time Norman paratransit pick-ups	98.70%	98.58%	
# of Norman bus passengers per service hour, cumulative	12.19	13.04	
# of Norman bus passengers per day, average	757	N/A*	N/A*
% of Norman required paratransit pick-ups denied due to capacity	0.00%	N/A*	N/A*
% of on-time fixed-route arrivals	87.10%	80.94%	

*These LFR targets are currently unavailable. We hope to have them soon.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2023

STREET DIVISION					
	FYE 2023 August 2022	FYE 2023 August 2022	Year to Date	Year to Date	FYE 2023
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	8.66		17.53		
Overlay/pave 10 miles per year.	-	0%	0.80	8%	100%
Replace 2,000 square yards of concrete pavement panels	247.00	12%	453.00	23%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	8.25	2%	13.25	3%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	3,323,730.00	26%	7,436,768.00	59%	100%
Mow 148 miles of Rural Right-of-way three times per year	142.00	32%	445.00	100%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	0%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	0%
Bridge - Maintain 5 non-deficient bridges in a year	-	0%	-	0%	0%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	0%
Bridge - Replace one functionally obsolete bridge per year	-	0%	-	0%	0%
Bond Program - Contract all selected projects for the bond year within the same fiscal year		0%	-	0%	0%
Capital Program – Complete all selected projects within the same fiscal year		0%	-	0%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2018

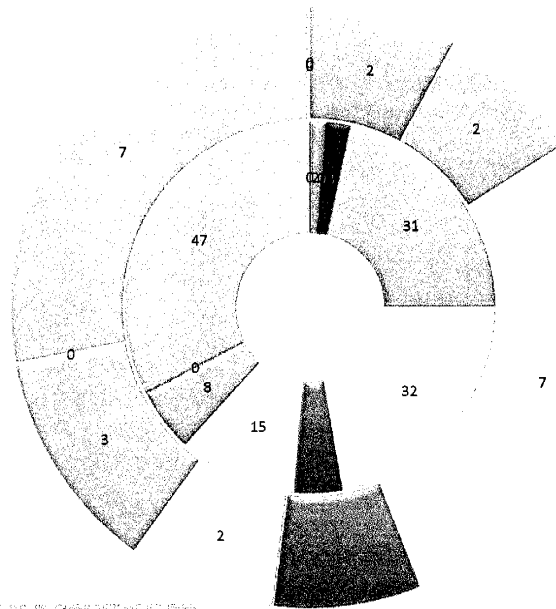
STORMWATER DIVISION					
	FYE 2023 AUGUST, 2022	FYE 2023 AUGUST, 2022	Year to Date	Year to Date	FYE 2023
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	340.00	68%	868.00	14%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	1.00	0%	1.00	0%	70%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	543,682.00	4%	914,742.00	7%	90%
Apply chemical vegetative control to open drainage channels, one time per year.	-	0%	-	0%	90%
Collect 60 tons annually of litter from rights of way in the urban & rural areas.	20.30	95%	-		95%
Permit all earth disturbing operations over 1 acre in size.	8.00	100%	9.00		95%
Permit all floodplain activities as appropriate.	3.00	3%	4.00		100%
Submit all necessary reports and documentation as required to comply with state stormwater regulations within 15 days of deadlines.	1.00	1%	1.00		100%
Perform erosion control inspections of permitted sites within 30 days.	159.00	145%	306.00		100%
Inspect City facilities identified as potential stormwater pollution sources.	-	0%	-		50%
Inspect stormwater outfalls.	10.00	0%	25.00		20%

PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

August FYE 2023

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
POLICE										
1072	2005 Nissan Quest	PD Special Investigations	9/1/2022	7/13/2022	-50	days	8/19/2022	Light Repair	PM-C	7/13/2021
1201	2011 Chevy Tahoe	PD Criminal Investigations	100058	99615	-443	miles	8/22/2022	Light Repair	PM-C	12/21/2021
1226T	2011 Featherlite Trailer	PD Patrol	9/1/2022	8/11/2022	-21	days	8/25/2022	Light Repair	PM-A	8/11/2021
211031	2021 Ford Expedition	PD Criminal Investigations	8402	8287	-115	miles	8/25/2022	Light Repair	PM-C	3/9/2022
5592	2012 John Deere Z910A	PD Animal Control	9/1/2022	8/26/2022	-6	days	8/25/2022	Light Repair	PM-C	8/26/2021
PUBLIC WORKS										
669P	2002 Buyers Snowdogg	Streets	9/1/2022	4/27/2022	-127	days	4/27/2022	Light Repair	PM-B	10/27/2021
0807	2019 Husqvarna Compactor	Stormwater Maintenance	9/1/2022	8/3/2022	-29	days	8/8/2022	Light Repair	PM-D	8/12/2020
UTILITIES										
281T	2019 Holt Trailer	Commercial Sanitation	9/1/2022	1/28/2021	-581	days	3/19/2021	Heavy Repair	PM-A	1/27/2020
0277	2016 Ranger 225 Welder	Commercial Sanitation	9/1/2022	6/28/2022	-65	days	6/27/2022	Light Repair	PM-C	6/28/2021
0257	2015 PB Sideload	Residential Sanitation	14108	13958	-150	hours	8/23/2022	Heavy Repair	PM-C	3/29/2022
0257	2015 PB Sideload	Residential Sanitation	14108	13958	-150	hours	8/24/2022	Heavy Repair	PM-SL	3/29/2022
578T	2018 Lamar Utility Trailer	WRF Water Reclamation	9/1/2022	8/12/2022	-20	days	7/15/2022	Heavy Repair	PM-A	8/12/2021



- ☐ City Clerk
- ☒ Municipal Court
- ☒ Information Technology
- ☒ Human Resources
- ☒ Planning
- ☒ Public Works
- ☐ Police
- ☒ Fire
- ☐ Parks & Rec.
- ☒ PSST
- ☐ CDBG
- ☐ Utilities

INNER RING = MONTHLY # SCHEDULED

OUTER RING = MONTHLY # MISSED/LATE

Department	Scheduled	Misssed / Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	2	0	0.0%
Human Resources	0	0	0.0%
Planning	3	2	66.7%
Public Works	31	2	6.5%
Police	32	7	21.9%
Fire	6	2	33.3%
Parks & Rec.	15	2	13.3%
PSST	8	3	37.5%
CDBG	0	0	0.0%
Utilities	47	7	14.9%
Citywide Total	142	25	17.6%

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

August FYE 2023

Industry Standard Compliance: Not To Exceed 5%

					Current %	
					PENDING	
CITY CLERK						
CITY COUNCIL	1				0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY	2	2			0%	0%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
					0%	0%
PLANNING						
PLANNING	2	2			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	1		1	1	100%	67%
PUBLIC WORKS						
ENGINEERING					0%	100%
STREETS	8	8		1	13%	10%
STORMWATER	7	8		1	14%	19%
TRAFFIC	2	2			0%	29%
STORMWATER QUALITY					0%	0%
FLEET	14	14			0%	0%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	3	2		1	33%	75%
POLICE ADMINISTRATION	2	2			0%	33%
POLICE STAFF SERVICES	2	3			0%	0%
POLICE CRIMINAL INVESTIGATIONS	6	5		2	33%	36%
POLICE PATROL	16	24		3	19%	30%
POLICE SPECIAL INVESTIGATIONS	3	2		1	33%	33%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION					0%	0%
FIRE SUPPRESSION	6	4	2		0%	29%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	15	16	2		0%	31%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE					0%	0%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	8	8	2	1	13%	42%
PSST POLICE CRIMINAL INVESTIGATIONS		1			0%	0%
PSST FIRE SUPPRESSION					0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	1	1			0%	0%
WATER PLANT	1	3			0%	100%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	16	16			0%	0%
UTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
UTILITIES WRF						
WRF ADMIN	1			1	100%	100%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	2	3			0%	0%
WRF OPERATIONS					0%	0%
SEWER LINE MAINTENANCE	4	5			0%	0%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	7	8		3	43%	73%
SANITATION COMMERCIAL	5	6		1	20%	77%
SANITATION TRANSFER	4	4	1	1	25%	33%
SANITATION COMPOST	3	3			0%	0%
SANITATION RECYCLE					0%	150%
SANITATION YARD WASTE	3	3			0%	0%
CITYWIDE TOTAL	144	156	8	17	12%	29%

**FLEET MANAGEMENT
INVENTORY
August 2022**

FUEL

WESTWOOD GOLF	662.0	gallons	DIESEL	@	4.500	\$ 2,979.00
WESTWOOD GOLF	613.0	gallons	UNLEADED	@	4.460	\$ 2,733.98
NORTH BASE	2,313.0	gallons	UNLEADED	@	2.820	\$ 6,522.66
NORTH BASE	2,580.0	gallons	DIESEL	@	4.090	\$ 10,552.20
FIRE STATION #5	330.5	gallons	UNLEADED	@	3.100	\$ 1,024.64
FIRE STATION #5	300.0	gallons	DIESEL	@	3.800	\$ 1,140.00
FIRE STATION #6	222.4	gallons	UNLEADED	@	2.740	\$ 609.38
FIRE STATION #6	226.0	gallons	DIESEL	@	4.130	\$ 933.38
BULK TANKS	1,200.0	gallons	DIESEL	@	4.090	\$ 4,908.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	3,478.9	\$ 10,890.66
DIESEL	4,968.0	\$ 20,512.58

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

August 2022

IN GALLONS	FYE 2023	FUEL REPORT	
	UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps	22,745.00	22,951.00	25,457.76
Outside - sublet	1,394.00	681.00	6,575.77
TOTAL	24,139.00	23,632.00	32,033.53
TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED
Consumption	23,341.22	22,707.92	28,763.38
			6,698.84

FYE 2023 TO DATE CONSUMPTION				
TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	45,488.10	45,467.77	55,057.18	13,268.33

INTERNAL PRICE PER GALLON:				EXTERNAL PRICE PER GALLON:			
UNLEADED	High	\$3.21	Low	\$2.74	UNLEADED	High	\$3.21
DIESEL	High	\$4.13	Low	\$3.49	DIESEL	High	\$4.13
CNG	High	\$1.19	Low	\$1.19	CNG	High	\$1.89

FASTER CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$107,452.38	Month Total Public CNG Sales	\$6,699
BATTERIES	\$3,659.29	FYE 2023 To Date Public Sales	\$25,123
OILS/FLUIDS	\$11,941.45	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
TIRES	\$12,119.02	Total Sold Gallons Life To Date	974,538
SUBLET REPAIRS	\$12,115.59	Total Gross Sales Life To Date	\$1,400,520
TOTAL SPENT ALL parts/sublet	\$147,287.73	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station	2,910,632

	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	2	0	3	2
EMERGENCY ROAD CALLS	8	2	6	10
PM SERVICES	98	83	84	181
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	258	204	245	462
SCHEDULED REPAIRS	105	91	86	196
NON SCHEDULED REPAIRS	100	113	104	213

	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	1	6	1
EMERGENCY ROAD CALLS	22	23	26	45
PM SERVICES	48	47	44	95
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	182	189	210	371
SCHEDULED REPAIRS	50	50	54	100
NON SCHEDULED REPAIRS	111	139	124	250

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	1	3	1
EMERGENCY ROAD CALLS	1	0	1	1
PM SERVICES	11	10	12	21
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	84	54	79	138
SCHEDULED REPAIRS	13	11	15	24
NON SCHEDULED REPAIRS	64	43	58	107

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	12	8	10	8
EMERGENCY ROAD CALLS	1	2	4	2
PM SERVICES	11	7	5	7
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	41	29	30	29
SCHEDULED REPAIRS	23	16	6	16
NON SCHEDULED REPAIRS	12	13	5	13

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	14	10	22	24
EMERGENCY ROAD CALLS	32	27	37	59
PM SERVICES	171	152	146	323
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	581	488	574	1069
SCHEDULED REPAIRS	195	174	154	369
NON SCHEDULED REPAIRS	297	314	297	611

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2023

August 2022

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE	
# 001	146.14	72%	97.8%	25.8%	
# 002	168.95	72%	113.0%	41.0%	
# 003	94.06	72%	62.9%	-9.1%	
# 004	102.16	72%	68.3%	-3.7%	
# 006	126.17	72%	84.4%	12.4%	
# 007	123.22	72%	82.4%	10.4%	
# 008	109.03	72%	72.9%	0.9%	
# 009	78.26	72%	52.3%	-19.7%	
# 010	164.59	72%	110.1%	38.1%	
# 011	128.84	72%	86.2%	14.2%	
# 012	150.58	72%	100.7%	28.7%	
# 013	138.65	72%	92.7%	20.7%	
# 018	103.38	72%	69.2%	-2.8%	
# 021	125.99	72%	84.3%	12.3%	
# 028	132.38	72%	88.5%	16.5%	
# 031	103.37	72%	69.1%	-2.9%	
# 037	109.87	72%	73.5%	1.5%	
#038	116.97	72%	399.9%	327.9%	

DIRECT LABOR HOURS	2222.61
TOTAL AVAILABLE HOURS	2691.00
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	82.6%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

AUGUST 2022	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	117	117	100%	197	197	100%
Provide information requested by citizens within 7 days	95%	117	17	100%	197	97	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	3	0	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	0	0	100%	27	27	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		77	48.25	0.63	822	210	0.26
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		9.69	71	7.33	11.32	82	7.24
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		14	14	100%	33	33	100%
Response to reports on traffic signal malfunctions within one hour.	99%		Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		29	29	100%	54	54	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	6	6	100%	8	8	100%
Lower Priority all other signs within one day	90%	54	54	100%	91	91	100%
Street Name Signs within two weeks	90%	40	40	100%	71	71	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3496	72	0.00	6232	113.5	0.02

Monthly Report

August 2022

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 0%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Materials in process for the Beaumont project.

Water Line Breaks – 21 in August

Sewer Line Data

- Total obstruction service requests - 15
- Private Plumbing: 15
- City Infrastructure: 0
- Sanitary Sewer Overflows: 0 on private side

Lift Station D Flows:

- Days - 31
- Average daily flow: 1.122 MGD
- Total Monthly flow: 34.782 MG

UTILITIES ENGINEERING:

Line Maintenance Building: Project will construct new building for Line Maintenance Division consisting of 49 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022. A pre-bid meeting was held on August 24, 2022 and the first addendum was issued the same day. Crossland received questions after the prebid meeting regarding earthwork, so a second addendum was issued on August 29, 2022. Because of this, the bid opening was pushed back a week to September 7, 2022.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff. After further discussion with the consultant, their performance isn't

sufficient to complete this project so their efforts and the remainder of the contract will be cancelled and staff will work to find alternative methods to complete this initiative.

Solar Arrays at WRF and WTP: Project will utilize areas in the vicinity of the Water Reclamation Facility and the Water Treatment Plant to install new solar arrays that will offset electrical use from the grid. This project moves the Utilities Department forward and closer to meeting the *Mayors Climate Protection Agreement* and the *Ready for 100* initiatives. This performance guaranty contract has requirements such that the City will be reimbursed if sufficient energy is not generated.

The WTP array was energized on August 2, 2022, and is currently producing power for the WTP. Final testing and monitoring equipment installation are still required before this site is completed. For the WRF, all tie-ins have been completed. Additional module installations are still proceeding along with other work. Portions of the WRF site will be producing energy in mid-September.

WASTEWATER PROJECTS:

WRF Reuse Pilot Study (WW0317) – Project is considering treatment alternatives to produce highly treated effluent at the WRF suitable for discharge in Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, recommend best treatment technologies to allow reuse to be implemented. In July 2020, NUA approved Amendment No. 1 to Garver's contract, which fully consolidated all pilot study tasks including procurement/rental of treatment equipment for alternative treatment trains, temporary installation and eventual removal of all pilot study equipment into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consists of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. During June 2021, WRF staff was able to commence operating both trains as intended and commenced full sampling and testing regimen as per Garver's pilot testing protocol. As of November 2021, the Phase II temporary skids for advanced tertiary treatment had been installed, tested, and placed into service. Trailers with advanced treatment equipment that is part of Phase III of the study were delivered to the WRF in early January 2022 and were placed into service in February 2022. Phase I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor has largely completed removal of temporary treatment facilities. Garver has commenced compiling data and writing report. A draft copy of the engineering report should be submitted for review in September 2022 and the final report should be complete and submitted to ODEQ by December 2022.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 to assist in funding project. Grant contract was fully executed during September 2021 and remains active.

In early October 2021, NUA learned that it had been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of a future reuse program. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in Fiscal Years 2022 and 2023 for research and investigations and can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. A kick-off meeting for the Green Infrastructure grant convened in early November 2021 and work (research and preliminary data gathering) is ongoing.

In April 2022, NUA learned that a third grant from BOR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data, weather and seasonal weather forecasts, and data specific to Lake Thunderbird and its watershed to determine the best times to add supplemental IPR flows to the lake. A resolution authorizing work to commence on this project will be submitted for City Council consideration in September 2022, and, once approved, work will commence immediately.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Current centrifuges are approaching the end of their useful lives, and thus require excessive maintenance and repairs, and, due to poor service provided by manufacturer, often require extended downtime before necessary repairs can be completed to keep them operational. NUA approved a Contract with Garver, LLC on December 8, 2020, and design for this project commenced immediately thereafter. During the first half of 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff. WRF and NUA Engineering staff also made several site visits at plants in the region to observe other manufacturers/technologies in operation. These demonstrations and observations generally showed that the various screw press technologies could not meet the minimum requirement of consistently producing 20% solids sludge. In response, one manufacturer, PW Tech using their Volute Dewatering Press performed a follow-up demonstration with a new mixing technology that was supposed to increase percent solids and reduce polymer demand. However, the demonstration failed to show either. Based on these results, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with several reputable centrifuge manufactures to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, two (2) manufacturers have been approved for inclusion in the project specifications.

Garver is currently preparing preliminary design documents, which will be submitted for NUA review in August 2022. A review meeting will then convene in September 2022. Garver should then complete final Bidding Documents in November 2022. Contract would then be advertised in December 2022, and bids opened in January 2023. Construction contract should be awarded and Notice to Proceed with construction should be issued in February 2023. Construction should be complete by February 2024.

Engineer: Garver LLC (Michael “Cole” Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, either traditional design/bid/build or Construction Manager at Risk (CMaR) project so they will be covered as a single project. Due to recent plant improvements projects, space formerly used for spare part storage has been incorporated into plant operations space, leaving a shortage of viable storage space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned. The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA decided to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. It has been agreed that a design review meeting will convene early in 2023 so that comments and corrections noted can be addressed just prior to advertisement, which is projected to occur in late April 2023. Bids would then be opened in May 2023 and contracts awarded in June 2023. Notice to Proceed with construction will be issued on or after July 1, 2023. Construction would then take one calendar year.

Engineer: Greeley and Hansen LLC (Ana Stagg)

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued

breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. Design is progressing based on field investigations and 90% plans were submitted in November. Staff has reviewed the plans and there are constructability concerns regarding the proposed alignment. Staff have reviewed the alternative alignment on the east side of 12th Avenue NE and this corridor appears to be more constructible due to reduced utility conflicts. Council approved the amendment for the design contract to allow for the design of the new alignment along the east side of the road. Additional survey work has been completed and the revised alignment does not appear to have any conflicts or issues that would prohibit its construction.

Engineer: PEC, Inc. (Chris Grizer)

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The project was put on hold pending further discussions with landowners for land application of bio-solids that is a lower cost option than co-composting.

Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution. To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. This project is not a high priority for service reliability and has been deferred due to funding availability.

Engineer: Olsson, Inc. (Kevin Rood)

Sewer Maintenance Project FYE17 (WW0307): Annual project will replace 28,500 feet of deteriorated sewer lines with high density polyethylene (HDPE) pipe and rehabilitate or replace 161 manholes. Area is bounded by Cavecreek Street and Pinecrest Street to the north, Sequoyah Trail and Woodcrest Creek Drive to the west, Rock Creek Road to the south and 12th Avenue NE to the east. Change Order No. 1 was a no-cost change order approved with the contract award. Change Order No. 2 was approved and added approximately 1,000 feet of 12-inch pipe replacement along Chautauqua Avenue from Symmes Street north to just south of Main Street. Change Order No. 3 was added to the project to address unforeseen storm sewer conflicts along Chautauqua and to also eliminate cleanouts for sewer service lines. The contractor has replaced approximately 23,000 feet of line. All work has been completed. Staff is reviewing final CCTV video to confirm the proper installation was completed.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by

Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east. Plans have been prepared by consultant and staff completed the review September 2022.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): Annual project may replace about 22,000 feet of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by W Lindsey St. to the North, 24th Ave SW to the west, Westbrook Terrace to the south, and Berry Road to the East. Preliminary project layout and scope definition are in progress. Draft plans were received October 2022.

Engineer: Staff with assistance from local surveyor

12th Avenue NE Manhole Replacements (WW0330): This project will replace the existing 36 manholes on the existing 24-inch sanitary sewer line generally running along 12th Avenue NE from Alameda Street to north of Robinson Street. Due to the high hydrogen sulfide concentrations, rehabilitation was deemed to not be feasible for the project. The existing manholes have deteriorated such that replacement is warranted. Material delivery challenges have delayed the start of the project. The initial manhole deliveries were received on November 8, 2021. All work is complete and the project is docketed for acceptance.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

WATER PROJECTS:

Blending of Wells 5, 6, and 52 at the Water Treatment Plant (WA0369): This project will blend wells 5, 6, and 52, at the Water Treatment Plant (WTP) before entering the distribution system. Blending these wells will only require samples be taken at the blending site as opposed to each well, which will minimize time and money spent on sampling each month. This project will require approximately 2,200 feet of 8-inch waterline to bring well 52 to the 36th Avenue NE and Robinson Street intersection where it will combine with the line coming from well 5. An existing 12-inch waterline will then be converted to a non-potable line as it moves west on Robinson Street before it combines with well 6 and the distribution system at the WTP. In addition, two bores consisting of approximately 260 linear feet of 8-inch and 6-inch waterline under Robinson Street will be required to connect the neighborhoods on the north side of Robinson Street with the existing high pressure line on the south side of Robinson Street. An existing 10-inch waterline and old 24-inch concrete line at the WTP will be abandoned as part of this project. As part of a previous project, Freese and Nichols, Inc. recently designed the project to extend water transmission lines from the WTP to 24th Avenue NE. Since they are familiar with the lines in the area and the interconnection requirements at the WTP and would be able to provide design services for this project, staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this project as well. City Council approved the contract with Freese and Nichols, Inc. on May 11, 2021 for \$47,850. Staff had a project kick-off meeting with engineers on May 27, 2021. Edits to the final bid documents are being made before starting the bid process.

Engineer: Freese and Nichols, Inc. (Clay Herndon)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water master plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. An in-person review of 50% plans was held on August 19, 2022. A 90% submittal is anticipated for October 2022 with another review meeting.

Flood Avenue Waterline Replacement (WA0328):

Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Total bids for construction ranged from \$2.9 million to \$3.8 million. Southwest Waterworks was determined to be the lowest responsible bidder at \$2,854,724.50. City Council approved the contract with Southwest Water Works on September 14, 2021 in the amount of \$2,854,724.50. A pre-construction meeting was held on October 6, 2021. Construction began November 3, 2021 and will continue for 330 calendar days. The James Garner waterline between Acres and Robinson was added onto the contract for this project in February, with an additional 75 days added onto the project and a revised contract amount of \$3,325,518.50. Contractors are currently installing waterline north of Tecumseh (ODOT was notified and permits were approved in September 2021 and April 2022). All waterlines south of DaVinci have been tied in.

Engineer: CP&Y, Inc. (John Levitt/John Gjendem/Richard Taylor)

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo this month and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. A contract with Plummer is in the process of being completed before approval by Council.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)
Disinfection System Engineer: Plummer Associates (Alan Swartz)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work will be determined in March, which will determine when the waterline project needs to begin. The waterline will need to be completed before the roadway work begins. A Notice to Proceed was sent on August 11, 2022 for a start date of August 15, 2022. 65% plans will be received in November 2022.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Phase II – Porter Avenue Waterline Replacement (WA0354):

This project will replace approximately 1,500 feet of aging 8-inch and 5,000 feet of 12-inch waterline along Porter Avenue from Robinson Street to Alameda Street in conjunction with the Public Works Department Porter and Avenue Streetscape project. Part of this project (Main Street to Rich Street) was already completed as part of Public Work's ODOT funded Transportation Bond project. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cabiness Engineering, LLC (Garver Engineering) in February 2021 in the amount of \$58,100. Staff received final design plans and sent an invitation to bid to the *Norman Transcript* for publication on December 23, 2021 and December 30, 2021. A mandatory pre-bid was held on January 4, 2022 and the bid opening will be held on January 20, 2022. Bids were opened on February 3, 2022 and four contractors submitted bids. Cimarron Construction Company, LLC submitted the lowest and best bid for the Base Bid and Alternate B at \$2,039,328. The Contract and Bonds were signed and approved by Council on February 22, 2022. A kick-off meeting was held on March 4, 2022. City staff and the Engineer are in the process of reviewing submittals provided by the Contractor. The Engineer is also working on getting a final conformed set of plans together showing the alternate bid that was awarded. Construction start date for the Notice-to-Proceed was March 14, 2022. Rather than a number of days for construction completion, this project has an end date for construction of July 15, 2022. This is to ensure the waterline work is finished prior to the streetscape work. Work began on March 14, 2022. Contractors finished laying the rest of the pipe this month. Testing from Himes to north of Robinson will be completed this week before tying in the line. Restorations to concrete and asphalt are being completed south of Himes.

Engineer: Garver Engineering (Bret Cabiness/Sean Price)

Water Treatment Plant Carbon Dioxide Tank Replacement Tank (WA0374):

The existing carbon dioxide tank at the City's Water Treatment Plant is aging and vendors are not able to supply replacement parts to the model any longer. Carbon Dioxide is used to adjust the pH of the drinking water which effects its scaling and corrosivity potential, so a new tank is necessary. This project will involve removal of the existing 30-ton carbon dioxide tank at the water treatment plant, complete installation of new tank 30-ton tank of correct make and model specified or approved equal, demonstrating correct operation and dosages both manually and remotely, and training water treatment staff on operation and maintenance. Staff awarded the removal and installation to Wynn Construction Co. for \$75,000. Staff awarded the purchase and delivery of the tank to Tomco Systems in the amount of \$228,975 in December 2021. The purchase authorization was approved by Council on January 18, 2022. Tomco moved forward with ordering the tank on April 25, 2022. Staff recently reached out to Tomco who explained the tank will be finished by September 15, 2022 with a ship date of September 27, 2022. Staff will reach back out periodically to ensure an accurate arrival date.

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected

that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and repainting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Engineers are currently working on incorporating the two utility easements needed for the project into the plans. In addition, a new plat for the neighboring addition (St. James) was reviewed to ensure new waterline plans in Southlake will match.

Engineer: SRB (Marc Long)

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabiness Engineering, LLC was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, and 2022, Phase II was delayed until Spring of 2021, 2022 and 2023, respectively. Assuming the project is not deferred again for budgetary reasons, it is now scheduled to advertise during the early Spring of 2023 in order for the Low Bidder to start ordering long-lead materials in April 2023 (to offset potential supply chain-related delays), ensuring that Contractor can start pipe installation work promptly when Notice to Proceed is issued immediately upon the end of OU's spring 2023 semester in mid-May 2023. Assuming this schedule is maintained, it is anticipated that construction would continue through summer and major work would be completed before the start of the fall semester in August 2023.

Engineer: Garver/Cabbiness Engineering, LLC (Sean Price)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted for NUA review, and, during March 2021, several Zoom calls convened to review NUA comments and address questions that arose from the comments. Based on these discussions and further review of existing conditions, Jacobs proposed a fairly substantial revision to the alignment, which includes an open cut crossing of 12th Ave N.E. and relocating approximately 900 LF of the line into the traffic lanes of Robinson. NUA staff and Norman Public Works staff have reviewed the alignment and deemed it acceptable with some minor conditions. NUA has compiled list of these conditions and forwarded to Jacobs, and Jacobs has commenced detailed design and easement acquisition.

Two large property owners with whom easement agreements must be negotiated, J.D. McCarty and U.S. Department of Veterans Affairs, are also customers with multiple meters with whom NUA intends to negotiate an agreement on master metering. The current intent is to negotiate both easement purchase and master metering agreement concurrently and to incorporate master meter installation for both into this project.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2024. As a consequence, Final Design and Easement Acquisition will be completed during the remainder of 2022 and, if necessary, continuing into early 2023. Project will then be advertised in April 2023, and Bids opened in May 2023. Contract award is anticipated in June 2023, and Notice to Proceed with construction would then follow on July 1, 2023. Project completion is projected for June 2024.

Engineer: Jacobs Engineering (Arun Srinivasan)

Lindsey Water Tower Rehabilitation and Non-Potable Water Expansion Study - Lindsey Tower was decommissioned several years ago because it is not high enough to act as viable potable water system storage at current system operating pressures. Recently the coatings on the tower have begun to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA will await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a proposed scope and fee to analyze the possibility of extending a non-potable reuse system from the Norman Water Reclamation Facility (WRF) to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's 2060 Strategic Water Supply Plan. This reuse system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer has also been directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for the new reuse system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. A kickoff meeting convened on January 6, 2022 and Plummer has commenced work on the study. The study is ongoing and preliminary results should be available by September 2022 with a final report delivered in October 2022.

Assuming the Plummer study affirms repurposing Lindsey Tower as dedicated non-potable storage, a Contract for Dunham to prepare bidding documents for, and to inspect construction of, rehabilitation work on Lindsey Tower would be immediately submitted to Council in September 2022. Bidding Documents would then be completed and project advertised in November 2022, and Bids would be opened, Contracts awarded, and Notice to Proceed issued in November/December 2022. Rehabilitation work would require approximately 3 months, and thus project would then be complete by the end of February 2023.

If Plummer's report does not recommend repurposing Lindsey Tank for non-potable storage, tank will be further evaluated

to determine if it can be recommissioned and viably used for potable water storage. Depending on the outcome of this final evaluation, there is a range of possibilities for the future of Lindsey Tank. If no viable use can be found for Lindsey Tower at this point, it may be recommended for demolition. If it is determined that construction of additional infrastructure (for example a booster station) could make Lindsey Tower viable as potable water storage, both from a financial perspective and an engineering perspective, it could be part of a future project that combines rehabilitation of Lindsey Tower with construction of the identified new infrastructure that would see the rehabilitated tower returned to service upon completion of construction.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Dexter May) for Non-potable Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals currently scheduled for receipt in October.

Consultant: E Source (Alyssa Pourciau)

FYE15 Water Wells and Supply Lines/Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff prepared an addendum to their contract and it was approved by NUA 2/13/18. The next step is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Approximately 8 landowners are interested and staff is moving forward with securing documents for 5 of them. Well Construction bids were opened and read aloud October 18, 2018. Layne Christiansen was low bidder and a contract in the amount of \$4,714,421.72 was approved November 27, 2018 at NUA meeting. Held kick off meeting January 23, 2019 and again met February 27, 2019.

Layne has drilled all test holes and plan to begin final well drilling January 2020. All 11 well site easements and deeds were approved by NUA on October 22, 2019. The NUA also approved CO#1 December 10, 2019 for Layne's contract to add 3 additional wells to the original 6 as shown in the contract. This change order also added days to contract and completion date is now December 2020. Held kick off meeting January 23, 2019 and since Layne had drilled all test holes, the plan was to begin final well drilling January 2020. Layne's rig was under repair so final well drilling didn't begin until February 18, 2020. Crews have completed all wells and are now complete with all 6 monitoring wells. 1 deep monitor well failed and was re-drilled in September. Well house construction is complete and all wells are ready for pumping. Contractor finalized disinfection on well house lines and are in the final clean up stages. Project is substantially complete and final payment will be made upon final re-development of Park Well.

Engineer: Carollo Engineers (Rebecca Poole)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC, JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. These two large property owners with whom easement agreements must be negotiated, are also customers with multiple meters with whom NUA intends to negotiate an agreement on master metering. The current intent is to negotiate both easement purchase and master metering agreement concurrently and to incorporate master meter installation for both into this project. Staff anticipates having an agreement established by December 2022. In addition, staff is evaluating meter locations at the USPS with in-house forces.

SANITATION CAPITAL PROJECTS:

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineer on September 6, 2022 and are reviewing before starting the bid process.

Engineer: TriCore Group, LLC (Greg Vance)

New Sanitation Office Building: The Sanitation Department has outgrown their current office space. Because their existing facility cannot be readily expanded and because it is not laid out in a way that would allow renovations to create a more efficient workspace, a new facility must be constructed. On January 12, 2021, Norman Municipal Utilities Authority (NMUA) approved a design contract with The McKinney Partnership Architects PC (TMP) to design this new facility, and design commenced immediately thereafter. TMP completed Design Development level plans and specifications in April 2021 and final plans and specifications in January 2022.

Project was advertised on February 10 and 17, 2022 and bids were be opened on March 3, 2022. TCS Construction was the apparent low bidder, but a review of their bid package revealed several flaws including an inability to meet experience requirements and a failure to provide an irrevocable guarantee from their surety. For these reasons, NUA has deemed the second low bidder, Crossland Construction Company (Crossland), to be Lowest and Best Bidder in accordance with City of Norman regulations and the State of Oklahoma Competitive Bidding Act. Contract Award was approved by City Council on April 26, 2022 and Notice to Proceed was issued on April 29, 2022.

During August 2022, Crossland formed, reinforced and poured concrete floor slab for building and constructed masonry walls. In addition, conduit and bases for site light poles were installed and future parking lot rough graded in preparation for curb and then paving later in Fall of 2022. During September 2022 Crossland expects to install structural steel, roof trusses and metal roof and their intention is to have building weathertight by November 2022 to minimize impacts to work due to weather during winter months. Construction is expected to be complete in spring of 2023.

Architect: The McKinney Partnership Architects PC (Toni Bragg)

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the proposed location is adjacent to the Truck Wash Facility to allow for efficient operations by staff. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and Public Works have begun coordination of the facilities and the potential to combine efforts into facility capable of meeting needs for both departments and the City.

A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

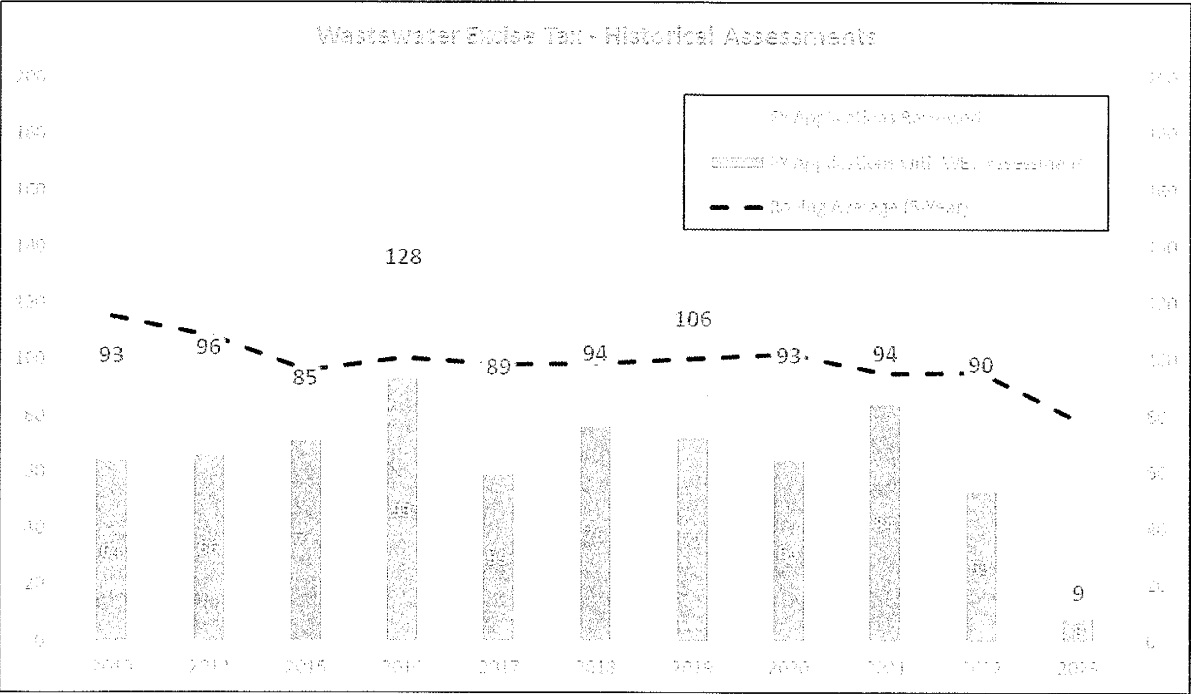
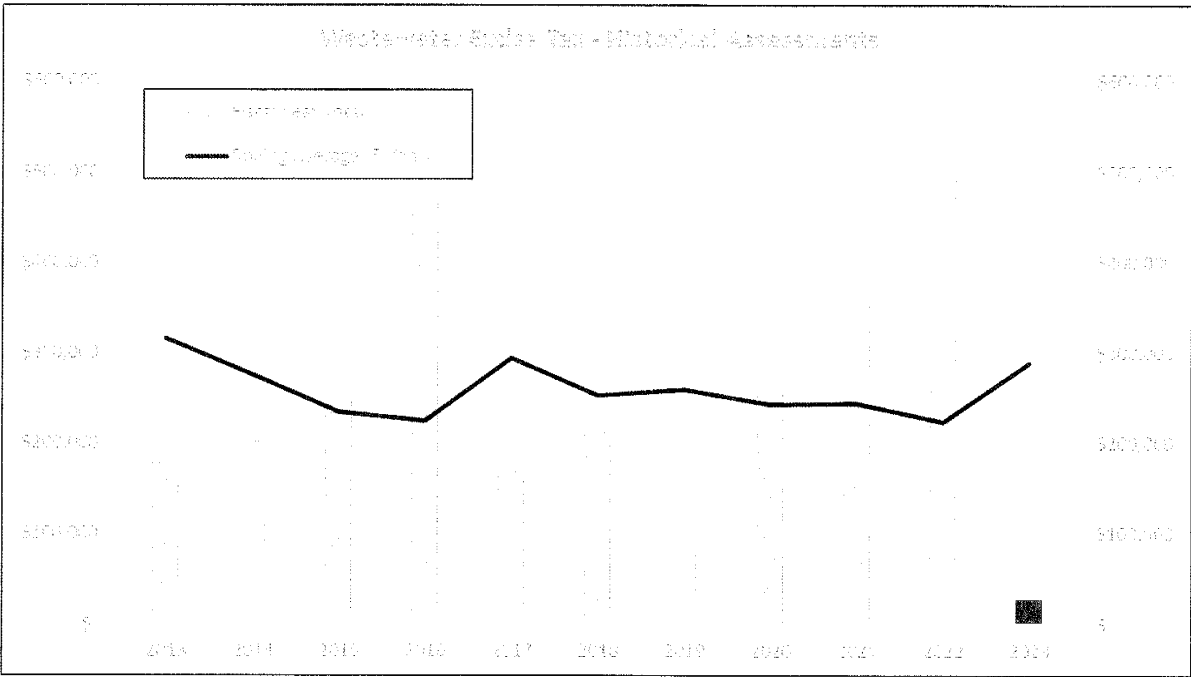
Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility.

The property has been rezoned to add Municipal Use for the property to meet current code requirements. The final plans were completed and advertised. Bids were opened and contract K-2021-10 was awarded to the Landmark Construction Group on January 12, 2021. The Household Hazardous Waste building is complete and the ribbon cutting was held on February 1, 2022. All finals have been obtained for the Container Maintenance building and the Certificate of Occupancy should be issued in February. Both projects are complete and in operation. Storage lockers were delivered and the final work to be done on them is to have their fire suppression system configured.

Architect: Studio Architects, LLC (George Winters)

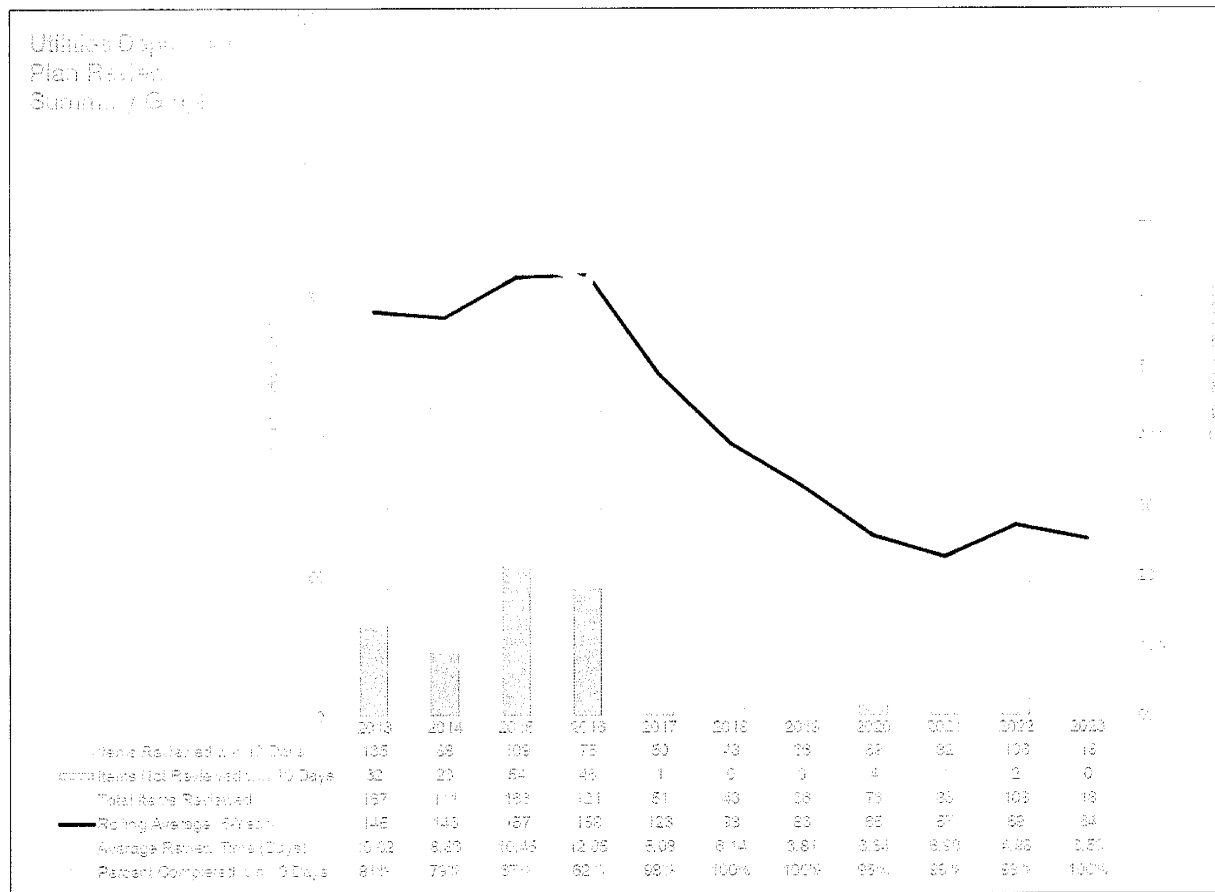
Wastewater Excise Tax – Non-Residential:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 5 commercial entities last month. Of the 5 applications, 4 applications were assessed since the applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 9 commercial properties were reviewed and a total of \$27,215.53 was assessed to the 8 entities that will increase wastewater flows for the respective property. Below are graphs showing the amount assessed and the number reviewed.



PLAN REVIEW:

Fifteen plan sets were reviewed during August. Staff has reviewed 18 plans for the current fiscal year with an average review time of 3.5 days and with 100 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.

6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

1 Water Well Permits (22-3909) was issued for the month of August.

August 2022
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT

INSPECTIONS

	August	Year to date
Fats, oil and grease (FOG) program	34	265
Food license approval	3	19
Significant Industrial Users	0	9
Total inspections	37	293

ROUTINE ACTIVITIES

	August	Year to date
Significant Industrial User sites sampled	1	13
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	100%	100%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	25%	75%
HHWF: cars served	92	523
Pounds of Material Collected	6534.5	38,884.5
E-waste: cars served	0	355
Pounds of Material Collected	0	21,431
Total HHW cars served	92	878
Total HHW Pounds of Material Collected	6534.5	60,315.5

REVENUE

	August	Year to date
FOG Program	\$0.00	\$12,400.00
Surcharge	\$5,923.10	\$5,923.10
Lab Analysis Recovery	\$0.00	\$2,659.00
Industrial Discharge Permit	\$0.00	\$0.00
Total revenue	\$5,923.10	\$20,982.10

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

- 1 Provided staff liaison support including attending meetings, preparation of minutes, and issue research.
- 2 Facilitated Yard by Yard and Recycling
- 3 Coordinating with Cleveland County Conservation District for Yard by Yard participation.
- 4 Subcommittees are researching implementation of the US Mayors' Climate Protection Agreement.

MISCELLANEOUS ACTIVITIES

- 1 Staff maintain and loan out recycling containers for special events. Containers are routinely used at the OKC Memorial Marathon, Earth Day,
- 2 Working on Phase II of the Fats, Oils and Grease Program (FOG) - to include OU businesses, fraternities, sororities, and long-term care
- 3 Staff is working with other departments to increase energy efficiency - i.e. turning off computers, duplex printing, anti-idling, methane recovery,
- 4 Acts as President of LTWA providing support including agenda setting, issue research and collaboration
- 5 Participates on LTWA Education and Outreach Subcommittee
- 6 Participate in Lake Thunderbird TMDL, IPR Treatment Wetlands internal and external team meetings
- 7 Coordinating SW permitting (State and local) for WRF Solar project, Compost facility, HHW facility
- 8 As of August 31, 2022 approximately 68,700 gallons of grease/solids had been prevented from entering the sanitary sewer in FYE 23 as a
- 9 Fourth required annual Table III influent and effluent sampling event scheduled for October 17-19, 2022.
- 10 Continued coordination with Fleet and Transit/Parking for City Hall EV Chargers
- 11 Project manager for EV Charging Station going in at City Hall
- 12 Planning and coordinating for Naturizer property for bees and other exciting things
- 13 Review and comment on EDC
- 14 Coordinating collection of BMP ideas to help mitigate any potential damage from future road construction
- 15 Facilitated and presented for Norman Citizens Academy at the Household Hazardous Waste Facility on Monday, August 22.
- 16 Coordinating with OU student as potential intern to help with GHG emission inventory update
- 17 Coordinating with ODOT on Monarch habitat BMPs as part of the Monarch Highway
- 18 Planning, coordinating and implementing the Monrach festival
- 19 Hosted foam collection on August 13.

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2023		FYE 2022	
August 2022	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	0	0	0	2
Property Owner Responsibility	15	33	15	20
TOTAL	15	33	15	22
Number of Feet of Sewer Cleaned:				
Cleaned	114,640	202,294	120,974	229,649
Rodded	6,405	13,680	2,510	5,325
Foamed	50,396	77,154	8,408	74,476
SL-RAT	0	0	0	0
TOTAL	171,441	293,128	131,892	309,450
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	0	0	0	0
Private	0	1	1	2
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	0	1	1	2
Feet of Sewer Lines Televised	31,021	54,955	33,952	51,581
Locates Completed	480	881	250	529
Manholes:				
Inspected	1,766	3,056	1,023	2,159
New	0	0	0	0
Raised	0	2	0	0
Repaired	3	6	0	0
Feet of Sewer Lines Replaced/Repaired	0.00	0.00	8	12
Hours Worked at Lift Station	124.57	240.88	99	167
Hours Worked for Other Departments	6.23	6.86	0.50	0.50
OJI's	0	2	0	0
Square Feet of Concrete	36	36	0	0
Average Response Time (Minutes)	22.33	31.15	19.20	21.87
Number of Claims	0.00	0.00	0.00	0.00

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2023		FYE 2022	
August 2022	MONTH	YTD	MONTH	YTD
New Meter Sets:	40	72	63	102
Number Short Sets	40	70	63	102
Number Long Sets	0	2	0	0
Average Meter Set Time	5.18	5.02	5.11	4.86
Number of Work Orders:				
Service Calls	617	1,093	380	722
Meter Resets	2	2	1	2
Meter Removals	14	23	2	2
Meter Changes	31	53	25	48
Locates Completed	533	922	1,093	2,325
Number of Water Main Breaks	21	39	21	43
Average Time Water Off	1.81	72.90	2.38	2.58
Fire Hydrants:				
New	0	2	0	0
Replaced	1	1	0	0
Maintained	129	206	99	155
Number of Valves Exercised	279	521	141	280
Feet of Main Construction	2,110	2,225	0	0
Hours of Main Construction	629	870	0	162
Meter Changeovers	0	0	0	0
OJI's	2	3	0	0
Hours Flushing/Testing New Mains	71.03	101	102	128
Hours Worked Outside of Division	0.00	0.00	2	2

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
August 1-31, 2022
Flow Statistics

	FYE 2023		FYE 2022	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	313.3	624.3	330.5	760.5
Total Effluent Flow (M.G.)	295.5	584.3	328.0	741.0
Influent Peak Flow (MGD)	10.8	10.8	11.8	25.5
Effluent Peak Flow (MGD)	11.2	11.2	11.5	25.5
Daily Avg. Influent Flow (MGD)	10.1	10.1	11.8	12.8
Daily Avg. Effluent Flow (MGD)	9.5	9.7	10.5	11.9
Precipitation (inches)	2.2	2.4	1.6	4.0

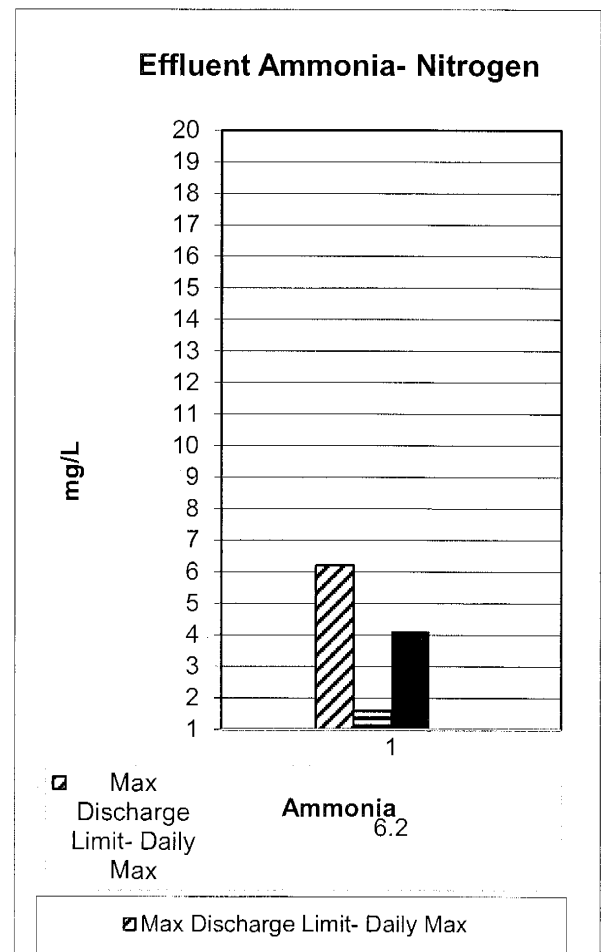
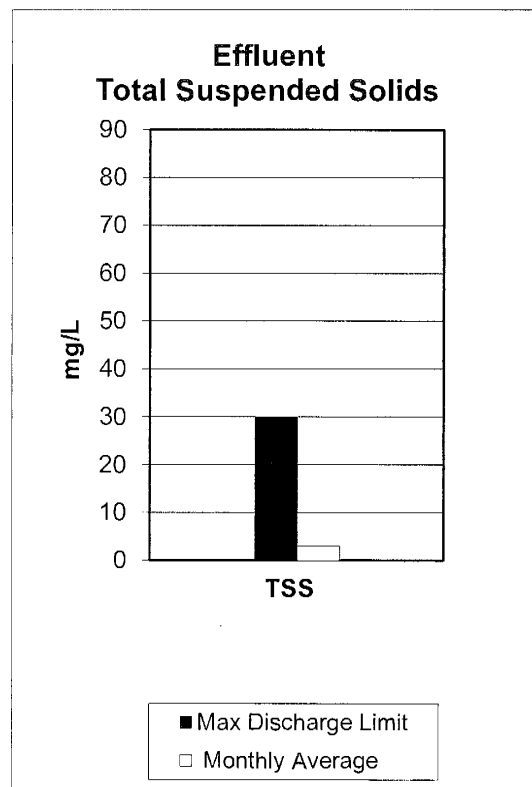
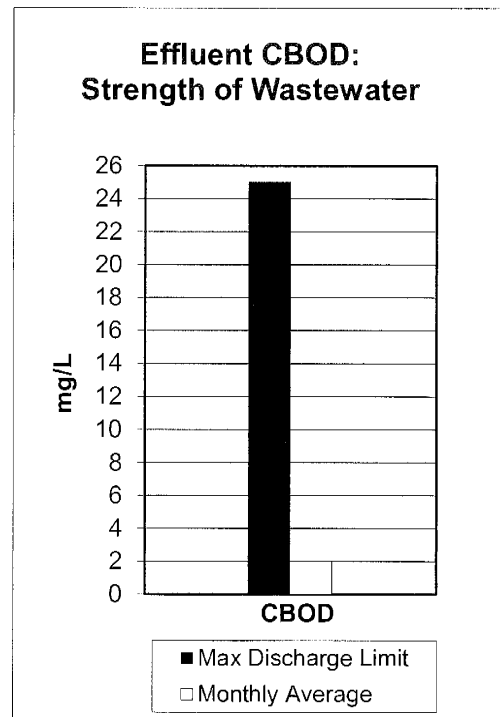
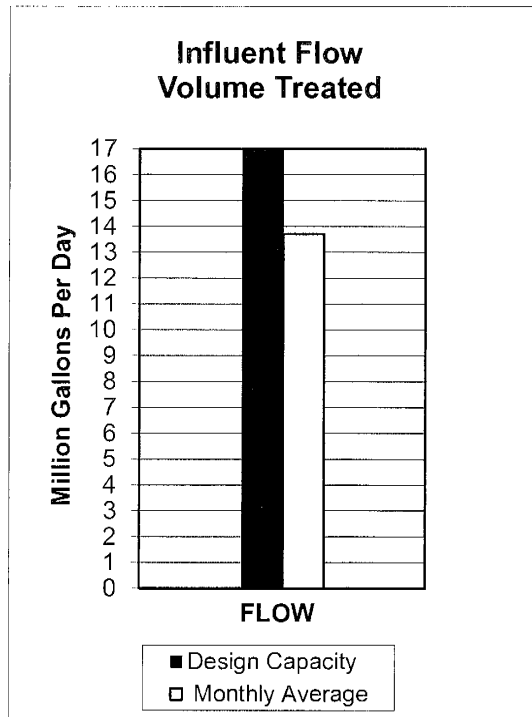
Discharge Monitoring Report Stats

5 day BOD:	EPA minimum percentage removal 85%	
	Avg.	Avg.
Influent Total (mg/l)	284	119
Effluent Carbonaceous Total	2	2
Percent Removal	99.3	98.3
Total Suspended Solids:		
Influent (mg/L)	281	230
Effluent (mg/L)	3	3
Percent Removal	98.9	98.7
Dissolved Oxygen:		
Influent (min)	0.6	0.4
Effluent (min)	8.2	7.3
pH		
Influent (Low)	7.0	6.8
(High)	9.5	7.1
Effluent (Low)	7.2	7.0
(High)	7.6	7.4
Ammonia Nitrogen		
Influent (mg/L)	28.8	24.6
Effluent (mg/L)	0.5	1.0
Percent Removal	98.3	96.0

Utilities

Electrical				
Total kWh Used (Plant wide)	534,800	1,059,200	548,180	998,460
Aeration Blowers	167,000	342,500	209,600	533,180
UV Facility	89,200	158,400	84,000	207,000
Natural Gas				
Total cubic feet/day (plant wide)	167,000	300,000	330,000	663,000
Public Education (Tours)	1	12	0	0
Total Attendees FYE 23		12		18
Reclaimed Water System (MG)	0.0	0.0	0.0	0.0
OU Golf Course	15.1	35.6	14.0	26.0
E.coli geometric mean for August	41 MPN	(Limit 126 MPN)		

CITY OF NORMAN
WATER RECLAMATION FACILITY
 August 2022



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: August-2022

	FYE 2023		FYE 2022	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	483.90	928.03	417.97	803.57
Well Production (MG)	135.36	329.52	118.69	194.19
Oklahoma City Water Used (MG)	30.16	62.15	30.08	60.13
Total Water Produced (MG)	649.42	1319.70	566.74	1057.90
Average Daily Production	20.95	21.29	18.28	17.06

Peak Day Demand

Million Gallons	23.43	25.52	20.88	20.88
Date	8/10/2022	7/27/2022	8/26/2021	8/26/2021
System Capacity (see note 1)	25.78	25.78	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00

Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)

Costs

Plant	\$725,280.69	\$1,421,956.72	\$685,996.58	\$1,382,486.11
Wells	\$291,765.99	\$564,042.07	\$234,178.42	\$458,056.68
OKC	\$84,706.36	\$184,078.64	\$93,992.24	\$93,992.24
Total	\$1,101,753.04	\$2,170,077.43	\$1,014,167.24	\$1,934,535.03

Cost per Million Gallons

Plant	\$1,498.81	\$1,532.23	\$1,641.24	\$1,720.42
Wells	\$2,155.48	\$1,711.72	\$1,973.11	\$2,358.76
OKC	\$2,808.57	\$2,961.84	\$3,124.95	\$1,563.05
Total	\$1,696.51	\$1,644.37	\$1,789.48	\$1,828.65

Water Quality

Bacterial Samples in Compliance	100	200	122	220
Bacterial Samples out of Compliance	0	0	2	2
Total number of inquiries (Note 2)	10	12	5	12
Total number of complaints (Note 2)	12	14	10	11
Number of complaints per 1000 service connections	0.31	0.36	0.25	0.27

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	1	1	2

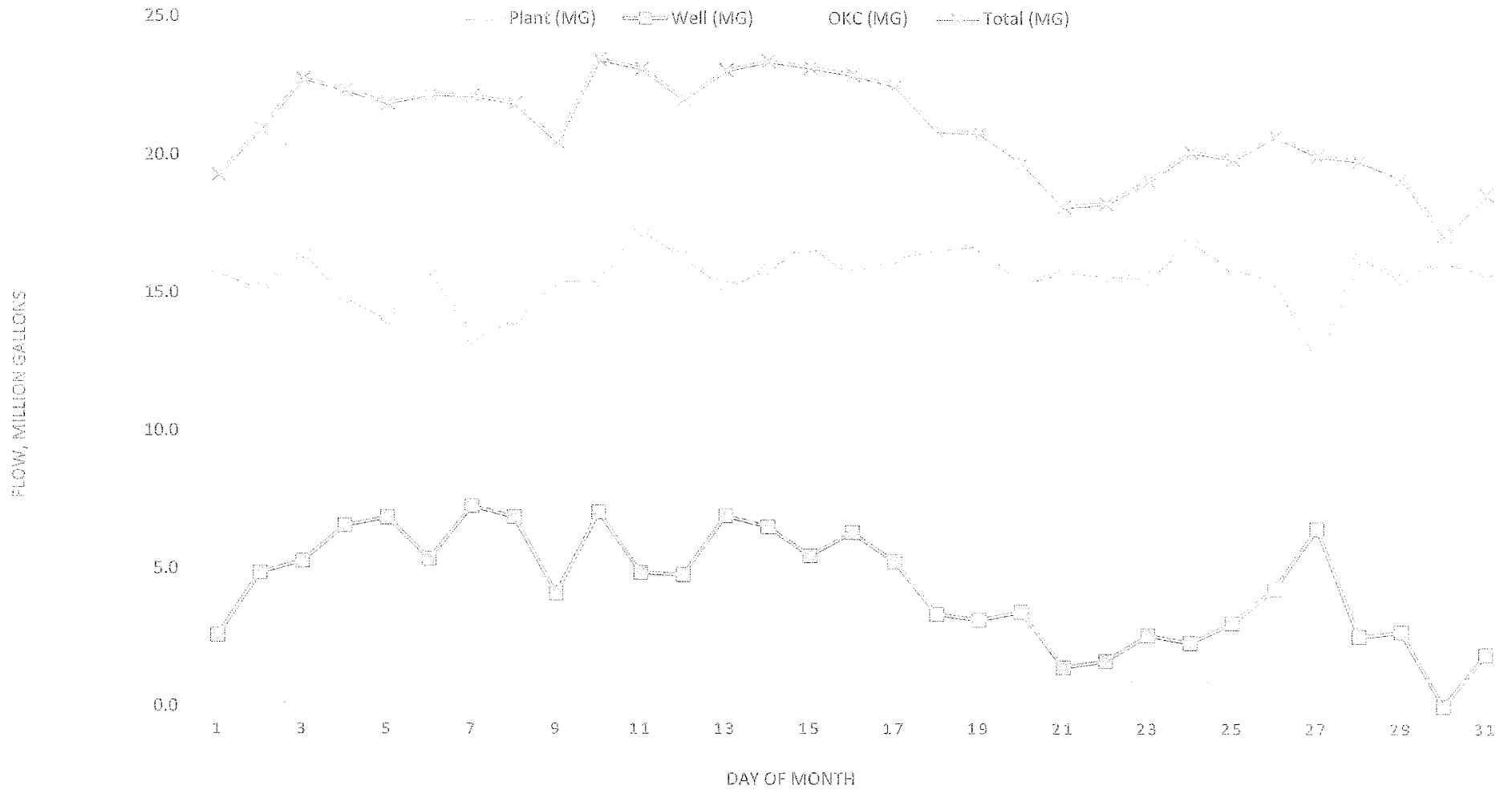
Public Education

Number of tours conducted	1	1	5	7
Number of people on tours	2	2	62	71

Notes:

Well 57 & 61 fence was replaced. Pump and motor replaced at well 43 and 31, disinfecting and sampling now.
 LAS feed pump 3 repaired by manufacturer and returned. Solar project produced 66,158 KWH of power in August.
 Well 57 returned to service. Began feeding solar salt in SH generation system.
 Waiting on fluorosilicic acid delivery due to shipping issues.
 Layne redeveloped well 63 (park), waiting on Bac-t's.

WATER PRODUCTION FOR AUGUST 2022



MONTHLY TRANSFER STATION REPORT

August 2022

	TONS PER MONTH	REVENUE PER MONTH
O.U.	327.31	\$17,281.52
STANDARD GATE	2,294.17	\$132,610.89
RESIDENTIAL	469.82	\$19,685.00
TOTALS:	3,091.30	\$169,577.41

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	543.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	10181.69
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	543.00
GRAND TOTAL TONS TO LANDFILLS	10,181.69

DISPOSAL COST PER TON (OKC)	\$22.08
TIPPING FEE'S FOR DUMPING AT OKC:	\$224,811.72
GRAND TOTAL TIPPING FEE'S	\$224,811.72

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	723.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4316.59
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# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	444.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	2771.75
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	1167.00
--	---------

TOTAL TONS BROUGHT TO TRANSFER STATION:	7088.34
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	120.34
---	--------

TOTAL TONS RECEIVED AT TRANSFER STATION	20481.67
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August

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,050.00	\$0.00		0	0	0%	\$22.08	\$6,319.34
PLASTICS:	\$5.00	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$35.00	\$0.00						
CARDBOARD:	\$120.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood	Hollywood	Transfer					
	TONS	TONS	Tons	Tons	Total Tons	PRO/FEE	Revenues	Net	
ALUMINUM:	0.53	0.27	0.64	0	1.44		\$0.00	\$1,512.00	\$1,512.00
PLASTICS:	3.43	0.98	4.14	0	8.55		\$0.00	\$42.75	\$42.75
STEEL CANS:	0.27	0.08	0.32	0	0.67		\$0.00	\$0.00	\$0.00
MIXED OFFICE PAPER:	4.73	2.54	5.41	0	12.68		\$0.00	\$443.80	\$443.80
CARDBOARD:	14.61	10.33	31.37	1.25	57.56		\$0.00	\$6,907.20	\$6,907.20
RECYCLING CENTER TOTALS:	23.57	14.2	41.88	1.25	80.9		\$0.00	\$8,905.75	\$8,905.75

Commercial Cardboard Containers		Compactors		Wood		Glass		Metal	
TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues
57.38	\$6,885.60	13.44	\$1,612.80	0	\$0.00	25.691	\$0.00	6.14	\$614.00
								Cost	\$255.00
								Profit	\$359.00

Expenses	Average hrly+ benefits \$26.78				
	Cage Rolloff	Cardboard	Occ Compact	MXD Office	Total
Hours	52	214.25	6	14	286.25
Labor \$	\$1,392.56	\$5,737.62	\$160.68	\$374.92	\$7,665.78
Vehicle cost	\$116.45	\$305.36	\$13.44	\$31.36	\$466.61

Customer Revenue	\$12,280.67
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Total All Recycle and Cardboard		Total Recycle Only		Total Cardboard	
Tons	Revenues	Tons	Revenues	Tons	Revenues
183.55	\$17,763.15	55.171	\$2,357.55	128.38	\$15,405.60

Revenue	Total Revenue	Total Expense	Total Net
	\$30,043.82	\$8,132.39	\$ 21,911.44

CURBSIDE MONTHLY RECYCLING REPORT**AUGUST****PROGRAM STATISTICS**

	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	91%
AVERAGE TONS PER DAY :	11.83
POUNDS PER HOME:	21.74

COMMODITY BY TON

	% of Total	TONS
ALUMINUM BEVERAGE CAN	1.96%	6.96
#1 PET	4.08%	14.48
NEWS	0.00%	0
GLASS CONTAINERS	10.07%	35.74
MIX PAPER	29.67%	105.3
PLASTIC FILM	0.60%	2.13
#2 NATURAL	1.11%	3.94
#2 COLOR	1.66%	5.89
#3-#7	0.00%	0
METAL	0.30%	1.06
RIGIDS	0.26%	0.92
TIN-STEEL SCRAP	2.14%	7.6
TRASH	27.91%	99.06
OCC	20.24%	71.84
TOTAL	100.00%	354.92

	MONTH
SERVICE CALLS (MISSES)	59
HOUSESIDE	8
REMINDER	6
SCATTERED	1
MISC.	0
REPAIR	23
NEW	42
ADD	7
MISSING	11
EXCHANGE	0
REPLACE	10
PICK UP	12
TOTAL CALLS	179.00

	MONTH
LANDFILL COST AVOIDANCE	\$7,009.67

SANITATION DIVISION PROGRESS REPORT
SUMMARY 2023

	FYE 22		FYE 23	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	0	0	4
<u>On The Job Injuries</u>	0	0	0	1
<u>Bulk Pickups</u>	28	62	41	89
<u>Refuse Complaints</u>	90	180	134	156
<u>New Polycarts Requests</u>	67	141	68	114
<u>Polycarts Exchanges</u>	20	28	6	36
<u>Additional Polycart Requests</u>	90	165	84	147
<u>Replaced Stolen Polycarts</u>	27	65	24	66
<u>Replaced Damaged Polycarts</u>	114	235	87	210
<u>Polycarts Repaired</u>	44	93	43	84

COMPOST MONTHLY REPORT

AUGUST

	MONTH
TONS BROUGHT IN BY COMPOST CREWS:	314.78
LANDFILL TIPPING FEE'S	\$ 22.08
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 6,950.34
TONS BROUGHT IN BY PUBLIC:	440.00
TONS BROUGHT IN BY CONTRACTORS :	1,270.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	160.00
LANDFILL TIPPING FEE'S	\$ 22.08
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 41,289.60
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 48,239.94
REVENUE COLLECTED FROM COMPOST SALES:	\$15,440.00
REVENUE COLLECTED FROM GATE SALES:	\$0.00
TOTAL TONS COLLECTED	2,184.78

	MULCH CUBIC YDS MONTH	COMPOST CUBIC YDS MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN	0	
DRYING BEDS	3,422	
COMPOST SOLD BY CUBIC YARDS		0
MULCH SOLD BY CUBIC YARDS	5,165	
TOTAL:	8,587	0

