




NORMAN UTILITIES AUTHORITY MEMORANDUM

DATE: 12/7/2023
TO: File
FROM: Kenneth J. Giannone, PE, Capital Projects Engineer 
RE: Project WW0178
Sanitary Sewer Stream Crossing Replacement
Recommendation of Final Acceptance

On November 10, 2023, Mr. Wade Vakulick of Krapff-Reynolds Construction Co. (KRCC) advised the writer that, in their opinion, Project WW0178, Sanitary Sewer Stream Crossing Replacement was complete and requested a final inspection to confirm same. A final inspection then convened on November 20, 2023 with representatives from City of Norman Department of Utilities and KRCC. This inspection identified a short punchlist. Refer to attached document entitled "Punchlist Inspection and Final Completion Form", which gives details on the attendees at the inspection as well as the items on punchlist itself. As also shown on the attached form, KRCC successfully addressed all items on the punchlist as of December 7, 2023.

For the reasons described above, the writer hereby considers this project to be complete. Therefore, I recommend that City of Norman Utilities Authority approve Final Acceptance of this project and authorize payment of Final Payment (including release of all retainage) to the Contractor, Krapff-Reynolds Construction Co.

**City of Norman, Oklahoma
Department of Utilities**

Punchlist Inspection & Final Completion Form

Project No.:	<u>WW078</u>	Contractor:	<u>Krapft-Reynolds Construction Co</u>
Project Description:	<u>Sanitary Sewer Stream Crossing (Oliver's Woods)</u>	Engineer:	<u>In-House (Ken Giannone, PE)</u>
Date:	<u>11/20/2023</u>	Inspection Start Time:	<u>9:30 AM</u>
		Inspection Finish Time:	<u>9:50 AM</u>

Attendees:

Name	Company	Phone No.
Ken Giannone	Norman Utilities - Engineering	405-833-3628
Terry Graven	Norman Utilities - Engineering	405-226-0027
Jared Mattern	Norman Utilities - Line Maintenance	405-226-0046
Dustin Johnson	Norman Utilities - Line Maintenance	405-740-1283
Wade Vakulic	Krapff-Reynolds Construction Co.	405-651-8072

Punchlist Items Observed

No.	Description	Location	Date Corrected
1	Complete repairs of fence along Highway 9	perpendicular to each manhole	11/27/2023 KJG
2	Replace composite manhole covers and rings in Line Maintenance inventory	Line Maintenance	12/7/2023 KJG
3	Furnish As-Built documents	Ken G.'s Office	11/21/2023 KJG
4			

