



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/13/2026

REQUESTER: Peter Wolbach

PRESENTER: Peter Wolbach, Staff Engineer - Utilities

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER ONE TO CONTRACT K-2425-35: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND INDUSTRIAL HYDRO SERVICES, INCREASING THE CONTRACT AMOUNT BY \$2,436.46 FOR A REVISED CONTRACT AMOUNT OF \$305,436.46 AND INCREASING THE CONTRACT TIME BY 263 CALENDAR DAYS FOR THE STORM HOLDING POND BIOSOLIDS REMOVAL PROJECT, FINAL ACCEPTANCE OF THE PROJECT, AND FINAL PAYMENT IN THE AMOUNT OF \$2,446.46. (City)

BACKGROUND:

The Norman Utilities Authority (NUA) awarded Bid 2425-10 and approved Contract K-2425-35 with Industrial Hydro Services, on August 27, 2024, in the amount of \$303,000 for the removal and disposal of biosolids from the Water Reclamation Facility (WRF) storm holding ponds. These biosolids had accumulated due to extended periods of dewatering equipment failure, and their removal was necessary to maintain compliance with the Oklahoma Department of Environmental Quality (ODEQ) Discharge Permit. Contract services provided the hauling and disposal capacity required to restore normal biosolids management operations at the WRF while permanent dewatering equipment is addressed under a separate project.

The contract scope included removal of 5,000,000 gallons of liquid Class "B" biosolids at the accepted unit price of \$0.061 per gallon.

DISCUSSION:

This proposed change order increases the final quantity of biosolids removed by 7,155 for a final total of 5,007,155. At the bid price of \$0.061 per gallon, the final contract amount is \$305,436.46. The original contract was approved at \$303,000. Therefore, the proposed increase is \$2,436.46.

The original contract total of \$303,000 was incorrectly calculated and should have been \$305,000 based on the unit price bid of \$0.061 per gallon and an estimated volume of 5,000,000. However, since the bid was a unit price bid, the total final contract amount would have been the same regardless of the error since it is based on the final volume of biosolids removed.

Change Order 1 is an increase of \$2,436.46 for the project or approximately 0.8 percent of the overall contract. Funding for this change order is available in the Water Reclamation Fund, Biosolids Removal (Account 32955145-44121) which has an available balance of \$326,763. Change Order 1 also includes an addition of 263 calendar days to the contract time for the project.

Approval of Change Order 1, acceptance of the project, and payment of the final claim in the amount of \$2,446.46 are recommended by the Engineer.

RECOMMENDATION 1:

Staff recommends approval of Change Order 1 increasing the contract amount by \$2,436.46 for a revised total of \$305,436.46 and adding 263 calendar days to the contract time, for a total of 323 calendar days.

RECOMMENDATION 2:

Staff recommends acceptance of the project and payment of the final claim in the amount of \$2,446.46.