



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/13/2026

REQUESTER: Jason Olsen, Director of Parks and Recreation

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2526-91: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$113,932 FROM THE NORMAN FORWARD FUND BALANCE, TO THE FOLLOWING NORMAN FORWARD MASTER PLANS: \$22,750 TO THE MULTI-SPORTS PARK PROJECT, \$20,500 TO THE RUBY GRANT PARK PROJECT, \$7,500 TO THE GRIFFIN PARK PROJECT, \$31,591 TO THE REAVES PARK PROJECT, \$15,795.50 TO THE YOUNG FAMILY ATHLETIC CENTER (YFAC) PROJECT, AND \$15,795.50 TO THE ADULT WELLNESS AND EDUCATION CENTER (AWE) PROJECT.

BACKGROUND:

In October 2015, Norman residents approved the Norman Forward initiative, which would fund various projects through a 0.5% sales tax increase over a 15-year period. The Norman Forward initiative included numerous Quality of Life projects, including, but not limited to, Westwood Park aquatics and tennis, Adult Wellness Center, Young Family Athletic Center, as well as Griffin, Reaves, Ruby Grant, and Saxon Parks.

These projects began with collaboration between City staff and community stakeholders, as well as design teams, to develop Master Plans for each of the Norman Forward projects. Master Plans are formal design planning documents adopted by the City Council to provide a comprehensive plan for a specific project, enabling architects and engineers to design and estimate costs for that particular project. This was done as part of the Norman Forward initiative for Ruby Grant, Reaves, Griffin, and Saxon Parks.

DISCUSSION:

The majority of the larger cost projects in Norman Forward are complete; however, only a portion of each of those projects has been completed according to the individual Master Plans. Staff would like to update the Master Plans for Griffin, Reaves, and Ruby Grant Parks. In addition to

updating those Master Plans, the staff also requests that formal plans be developed for both the Adult Wellness Center and the Young Family Athletic Center.

This item would also provide funding for a new Master Plan for the Multi-Sports Community Park, an approved project in Norman Forward that had to be reimagined due to estimated project costs far exceeding the project budget. The Multi-Sports Community Park project was an independent sports-based park that would have been the new home to Adult Softball, Youth Football, and Youth Flag Football.

Staff also requested a proposal for updating the Saxon Park Master Plan, but with overwhelming community feedback on preserving Saxon Park's natural state, staff do not currently feel it is necessary to proceed with updates to the Saxon Park master plan.

These Master Plan updates are necessary to enable staff to collaborate with the current user groups and stakeholders at each project site. Many of the Master Plans are 10 years or older, with entirely new board members comprising the user groups at the youth sports organizations. In addition to gathering input from park users, up-to-date cost estimations for the remaining portions of the Master Plans are needed so that staff can appropriately plan for future Norman Forward or Bond initiatives.

All the plan updates would be developed in collaboration with the original design firms that worked on the Norman Forward Master Plans and projects. Additionally, work on the updated plans will include a kickoff meeting with staff, a meeting with park stakeholders and program operators, followed by public meetings to adopt the updated version of the Master Plans.

The request for funding to update the Master Plans would need to come from the Norman Forward Fund Balance. The total request would be \$113,932 from the Norman Forward Fund Balance (51-29000), and this amount would be allocated to the following projects.

Multi-Sports Park project - NFB005 (51794442-46201) - \$22,750 (Wallace Design)
Ruby Grant Park project - NFP105 (51793325-46201) - \$20,500 (Wallace Design)
Griffin Park project - NFB001 (51796639-46201) - \$7,500 (Planning Design Group)
Reaves Park project - NFB006 (51792205-46201) - \$31,591 (Halff)
YFAC project - NFP110 (51790601-46201) – \$15,795 (FSB)
AWE project - NFP111 (51793365-46201) - \$15,795 (FSB)

If funding is approved, all contracts are under \$50,000, which would enable the City Manager to sign and execute contracts.

RECOMMENDATION:

It is recommended that the City Council adopt Resolution R-2526-91 appropriating funding as outlined in the staff report.