



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 01/13/2026

REQUESTER: Brenda Hall, Project Manager

PRESENTER: Jamie Meyer, Interim City Clerk

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CHANGE ORDER SIX TO CONTRACT K-1920-133: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY, AND CROSSLAND CONSTRUCTION COMPANY, INC., DECREASING THE CONTRACT AMOUNT BY \$27,170.10 FOR THE NORMAN CITY HALL GENERATOR MUNICIPAL COMPLEX RENOVATION PROJECT AND FINAL ACCEPTANCE AND PAYMENT.

BACKGROUND: City Council, in its meeting of January 22, 2019, approved Contract K-1819-99 with the McKinney Partnership Architects (McKinney) to provide the initial assessment and schematic design services related to the renovation of the Norman Municipal Complex.

On March 24, 2020, City Council approved Contract K-1920-133 with Crossland Construction Company, Inc., to provide construction management at risk (CMaR) services for the Municipal Complex Renovation Project. The initial contract amount of \$32,390 was approved for the purpose of providing pre-construction services which, to date, have included plan review, design assistance, bidding services and value engineering.

Amendments One through Five were related to the City Hall, Development Center, Municipal Court, and HR/IT portions of the Municipal Complex Renovation Project.

The City Council and the Norman Municipal Authority, in its meeting of July 9, 2024, approved Amendment Six to Contract K-1920-133 with Crossland Construction Company, Inc., to establish the Guaranteed Maximum Price of \$362,978.56 for the City Hall Generator portion of the Municipal Complex Renovation Project.

DISCUSSION: Construction began in August 2024 and was substantially completed in November 2025. All items have now been completed and the project is ready for final acceptance. The final amount of the contract totaled \$335,808.46 which is a savings of \$27,170.10. This project was accounted for in 201 W. Gray Admin Building Generator, Construction (Account 50196644-46101; Project BG0067). Change Order Six reconciles all sections of the contract.

RECOMMENDATION: It is recommended that City Council approve Change Order Six to Contract K-1920-133 with Crossland Construction Company, Inc., decreasing the contract amount by \$27,170.10 and accept the project as complete for the 201 W. Gray Admin Building Generator portion of the Municipal Complex Renovation Project.