




**DATE:** December 15, 2025

**TO:** Darrel Pyle, City Manager  
Shannon Stevenson, Assistant City Manager

**FROM:** Nathan Madenwald, Utilities Engineer 

**SUBJECT:** Approval of Change Order No 3.  
Contract K-2324-35 – Meter Infrastructure Program

**BACKGROUND:**

Contract K 2324-35 was approved by the Norman Utilities Authority with Thirkettle, dba Utiliuse, on April 9, 2024 for the Meter Infrastructure Program to upgrade all water meters and install communication infrastructure to provide automatic meter reading. Change Order No. 1 was a no-cost change order approved by the City Manager on December 6, 2024. Change Order No. 2 was approved by the City Manager on July 3, 2025, and decreased the project by \$25.63.

**DISCUSSION:**

This change order is proposed to:

1. provide additional endpoint radios to account for the increase in meters during the bidding and contracting phase;
2. purchase of a different 6-inch meter model to fit a particular installation;
3. provide Spanish language support/modification for the customer portal;
4. additional job hours for large meter installations; and
5. decrease pay item quantities determined not be necessary as the project has progressed.

The net change for this proposed change is a decrease in the overall contract total of \$31.56. Staff recommends approval of Change Order No. 3.

Reviewed by: Chris Mattingly, Director of Utilities 

12-16-25  
Date

  
Signature

☒ APPROVED  
☐ DISAPPROVED

BY:

☒ Darrel Pyle, City Manager  
☐ Shannon Stevenson, Assistant City Manager

cc: Anthony Purinton, Assistant City Attorney

office memorandum

## Change Order #3 for Meter Infrastructure Program (MIP)



16914 Alamo Parkway, Bldg. 2, Selma, TX 78154  
Phone: (210) 967-6300 Fax: (210) 967-6305

**Project Name:** Meter Infrastructure Program (MIP) **Change Order No.:** 3  
**Project No:** K-2324-35 **Change Order Date:** 12/15/2025

BETWEEN:	
Contractor	Client
Utiliuse 16914 Alamo Parkway Building 2 Selma, TX 78154	Norman Utility Authority 225 N Webster Avenue Norman, OK 73069

<b>Project Completion:</b>	<input type="checkbox"/> The date of Substantial Completion shall be (Extended/Reduced) by ____ (XX) days with a new Substantial Completion Date of _____.
	<input type="checkbox"/> The Contract Completion Date will be (Extended/Reduced) by ____ (XX) days with a new Contract Completion Date of _____.
	<input checked="" type="checkbox"/> <b>No Change</b>

CHANGE DESCRIPTION:						
Ref #	Description	Unit Price (USD)	Current Contract Quantity	Proposed Incr/Decr	Revised Contract Total	Net Change (USD)
Pricing Summary Line 12	Water Endpoints: 520M Single Port SmartPoint Radio Transmitters	\$105.00	40,973	78	\$4,310,355.00	\$8,190.00
Pricing Summary Line 129	Water Endpoints: 520M Dual Port SmartPoint Radio Transmitters	\$229.41	810	486	\$297,315.36	\$111,493.26
Pricing Summary Line 19	3/4" SL Ally Remote Disconnect TR/PL Meter	\$388.89	90	40	\$50,555.70	\$15,555.60
Pricing Summary Line 107	Add-On: Sensus Ally Remote Disconnect Installation	\$6.24	90	40	\$811.20	\$249.60
ADD – 136	6" Cordonal Water Meter	\$7,950.00	0	1	\$7,950.00	\$7,950.00
Pricing Summary Line 110	6" OMNI T2 Turbo TR/PL Meter	\$3,372.22	6	-1	\$16,861.10	(\$3,372.22)
RESTOCK FEE	6" OMNI T2 Turbo TR/PL Meter	\$843.05	0	1	\$843.05	\$843.05
ADD – 137	AUS Customer Engagement Portal - Spanish Support	\$8,750.00	0	1	\$8,750.00	\$8,750.00
ADD - 138	Add-On: Field Deployment Special Job Hours – Used	\$200.00/Hour	0	200	\$40,000.00	\$40,000.00

## Change Order #3 for Meter Infrastructure Program (MIP)



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Phone: (210) 967-6300 Fax: (210) 967-6305

	with prior written approval from the City of Norman by email.					
Pricing Summary Line 110	Setter Installation: Meter Resetter / Riser Installation Only	\$39.10	4,766	-3,828	\$36,675.80	\$(149,674.80)
Pricing Summary Line 114	Box Replacement (in Dirt, Gravel, Landscaping, Grass, Area with Tree Roots, or Similar): Water Meter Box Adjustment, Removal, or Replacement in Dirt, (5/8" - 1" Only)	\$95.05	4,200	-421	\$359,193.95	\$(40,016.05)

Original "Utiliuse" Contract Sum:	\$ 16,827,912.23
Change Order #1	\$ 0.00
Change Order #2 (Increase/Decrease):	\$ (25.63)
Change Order #3 (Increase/Decrease):	\$ (31.56)
Total Revised Contract Sum:	\$ 16,827,855.06

All parties hereby agree to accept the changes herein, including the previously established scope of work forms and attachments of the contract work to be performed by the Contractor. This Change Order shall be incorporated into and made part of the original Agreement. All predefined scope, general terms, and conditions from the original Agreement shall apply. No other terms and conditions, written or implied, shall govern this Change Order unless expressly agreed to by both parties in writing.

SUBMITTED BY  
CONTRACTOR:

  
Chris Newville, Manager - Utiliuse

Date: 12/15/25

APPROVED AS FOR FORM  
AND LEGALITY:

  
City Attorney

Date: 12/16/25

ACCEPTED BY NORMAN  
UTILITIES AUTHORITY:

  
City Manager

Date: 12-16-25






# Change Order #3 for Meter Infrastructure Program (MIP)

Final Audit Report

2025-12-15

Created:	2025-12-15
By:	Chris Newville (chris.newville@aqua-metric.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAq3GvOe3LzO1SZ0ScfeVN5egkv0c0B0eS

## "Change Order #3 for Meter Infrastructure Program (MIP)" History

-  Document created by Chris Newville (chris.newville@aqua-metric.com)  
2025-12-15 - 7:59:49 PM GMT- IP address: 72.131.208.142
-  Document emailed to Chris Newville (chris.newville@aqua-metric.com) for signature  
2025-12-15 - 7:59:53 PM GMT
-  Email viewed by Chris Newville (chris.newville@aqua-metric.com)  
2025-12-15 - 7:59:59 PM GMT- IP address: 35.170.81.150
-  Document e-signed by Chris Newville (chris.newville@aqua-metric.com)  
Signature Date: 2025-12-15 - 8:00:25 PM GMT - Time Source: server- IP address: 72.131.208.142
-  Agreement completed.  
2025-12-15 - 8:00:25 PM GMT

