



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: December 13, 2022

REQUESTER: Brenda Hall

PRESENTER: Brenda Hall, City Clerk

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. NINE TO CONTRACT K-1516-110: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY, AND ADG, P.C., INCREASING THE CONTRACT BY \$90,500 FOR A REVISED CONTRACT AMOUNT OF \$4,872,063.14 TO PROVIDE ADDITIONAL PROFESSIONAL SERVICES RELATED TO THE PURCHASING OF FURNITURE AND COORDINATION OF MOVING OFFICES FOR THE DEVELOPMENT CENTER AND THE MUNICIPAL BUILDING (PHASE 1) AND THE MUNICIPAL COURT (PHASE 2).

BACKGROUND:

On February 23, 2016, City Council approved Contract K-1516-110 with ADG, P.C. (ADG) in an amount not-to-exceed \$1,747,644.14 to provide services including facility assessment; planning and programming; architectural and engineering plan review; design and construction coordination; and construction observation for certain NORMAN FORWARD construction projects. Specifically, services were included for the Central Library, East Branch Library, Westwood Aquatic Center, Indoor Soccer Facility, Senior Citizen Center, Indoor Multi-Sport Facility, and Indoor Aquatic Facility.

Amendment One to Contract K-1516-110, increasing the contract amount by \$130,037 for a revised contract amount of \$1,877,681.14, was approved by City Council on June 27, 2017, which added additional program management services for Reaves Park, Griffin Park, and the Westwood Indoor Tennis Facility.

Amendment Two to Contract K-1516-110 increasing the contract amount by \$1,411,727 for a revised contract amount of \$3,289,408.14 was approved by City Council on February 26, 2019, and included additional program management services for Ruby Grant Park, the Park Maintenance Building, and the Adult Softball and Football Complex.

Amendment Three to Contract K-1516-110 increasing the contract amount by \$263,000 for a revised contract amount of \$3,552,408.14 was approved by City Council on March 24, 2020, and included additional program management services for the Municipal Complex Renovation project.

Amendment Four to Contract K-1516-110 increasing the contract amount by \$157,180 for a revised contract amount of \$ 3,709,588.14 was approved by Council on September 8, 2020 and included Construction Phase Services for the North Base Complex, Phase 1.

Amendment Five to Contract K-1516-110 increasing the contract amount by \$481,500 for a revised contract amount of \$4,191,088.14 was approved by Council on July 13, 2021 and included furniture, fixtures and equipment (FF&E) services for the Municipal Complex, and the North Base Maintenance Complex for the Public Transit Maintenance Facility, as well as expanded program management services related to scope modifications for the Indoor Multi-Sport and Aquatic Facility, the Senior Citizens Wellness Center, and the Park Maintenance Facility.

Amendment Six to Contract K-1516-110 increasing the contract amount by \$440,500 was approved by Council on October 22, 2021 to add Program Management Services for the Emergency Communications and Operations Center.

Amendment Seven to Contract K-1516-110 increasing the contract amount by \$70,000 was approved by Council on July 25, 2022, to add Program Management Services for the Municipal Complex Renovations, Phase III, Building C.

Amendment Eight to Contract K-1516-110 increasing the contract amount by \$89,965 was approved by Council on November 22, 2022, to add Program Management Services for the North Base Wash Bay Project/North Base, Phase II.

DISCUSSION:

Amendment Nine to Contract K-1516-110 is proposed to add additional professional services related to the purchasing of furniture and coordination of moving offices for the Development Center and the Municipal Building (Phase 1) and the Municipal Court (Phase 2). The proposed fee for these services is \$90,500 (\$35,000 for Phase 1 and \$55,500 for Phase 2).

Funds in the amount of \$55,500 are available in the Capital Fund, Municipal Complex Renovations, Design (2008 General Obligation Bond Funds; Account 50196644-46201; Project BP0045) and funds in the amount of \$30,000 are available in the Capital Fund, Municipal Complex Renovations, Design (Account 50196644-46201; Project BG0075).

RECOMMENDATION:

Staff recommends approval of Amendment 9 to Contract K-1516-110.