



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 12/13/2022

REQUESTER: Jason Olsen, Parks and Recreation Director

PRESENTER: Jason Olsen, Parks and Recreation Director

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2122-74: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AND THE NORMAN MUNICIPAL AUTHORITY APPROPRIATING \$75,000 FROM THE WESTWOOD FUND BALANCE TO BE USED FOR THE PURCHASE OF GOLF SHOP ASSETS & BUDGET RESERVE FOR OPERATIONS

BACKGROUND:

Westwood Golf Course is an 18-hole public golf course that opened in 1966 and was extensively renovated in 2002. The Westwood Golf Course currently contracts with a Golf Professional to oversee certain operations at the Golf Course, including but not limited to the Golf Shop, Locker and Golf Club Rentals, Golf Lessons, Youth Camps, Leagues, and Tournaments. The Westwood Golf Course averages 35,000 rounds annually and has numerous programs, including leagues, camps, and tournaments. The Westwood Golf Course also hosts the Westwood Invitational Golf Tournament every year on the 4th of July weekend, the largest open stroke play tournament in the State of Oklahoma.

DISCUSSION:

Since the opening of the Westwood Golf Course in 1966, the Golf Professional has been a contract employee of the Norman Municipal Authority, operating and maintaining the golf shop facility & golf course. As a contractor and operator of the golf shop and facility, the Golf Professional owns all of the assets in the golf shop. In turn, the Golf Professional collects all of the revenue from the merchandise sold in the golf shop, club rentals, locker rentals, and golf lessons or camps.

The Golf Professional at Westwood recently requested, due to the cost of doing business (insurance, accountants, etc.), to transition his Golf Professional contract into being a City of Norman employee. The City Manager has approved this request. The Golf Professional's contract is set to expire at the end of January 2023. In response to the Golf Professional becoming a City employee and the City taking ownership of the Golf Shop, the City will have to purchase the merchandise at the Westwood Golf Shop. The Golf Shop will become a City asset with enough estimated revenue to cover expenditures. The City of Norman had a similar situation

when it took over the Westwood Grill from a contractor in 2019. The Westwood Grill is profitable and brings in 30% more revenue than expenditures.

Staff is requesting an appropriation from the Westwood Fund balance (account 29-29000) of \$75,000 for the purchase of merchandise from the golf pro and budget reserve for the remainder of the fiscal year for additional supplies.

RECOMMENDATION:

It is recommended that the Council of the City of Norman, Oklahoma appropriate \$75,000 from the Westwood Fund balance (account 29-29000) to Westwood Golf Course, Merchandise Supplies (account 29970332-43129).