



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 12/13/2022

**REQUESTER:** Kenneth J. Giannone, PE

**PRESENTER:** Kenneth J. Giannone, PE, Capital Projects Engineer

**ITEM TITLE:** CONSIDERATION OF GRANTING, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF EASEMENT E-2223-23: GRANTING AN EASEMENT TO OKLAHOMA GAS AND ELECTRIC TO PROVIDE ELECTRICAL SERVICE TO THE NEW SANITATION OFFICE BUILDING AT 2309 GODDARD AVENUE.

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**BACKGROUND:** The Solid Waste Division has outgrown their current office space. Due to space limitations, their existing facility could not be expanded and, due to its layout, renovating their existing facility to create a more efficient and modern workspace was also deemed infeasible. As a result, construction of a new and efficient facility that will accommodate current and projected future staffing was deemed the most cost effective solution. Additionally, by constructing the new facility north and east of the current location (south of Goddard Street and west of Flood Avenue), additional space will be made available at the North Base facility for use by other departments.

The Norman Municipal Authority (NMA) awarded design contract K-2021-69 to the McKinney Partnership (TMP) on January 12, 2021 to design this new facility. Final design was completed and the project was advertised on February 10, 2022. Bids were opened on March 3, 2022, and Crossland Construction Company (Crossland) was deemed lowest and best responsible bidder. Contract K-2122-92 was awarded to Crossland on April 26, 2022, and Notice to Proceed with construction was issued on April 29, 2022.

**DISCUSSION:** In order to provide electrical service to the new facility, Oklahoma Gas and Electric requires an easement to allow for sufficient working areas to operate, maintain, repair or replace their facilities. The proposed easement is 10 feet in width and will provide sufficient working area without impacting the site. The Architect of Record, The McKinney Partnership, has reviewed the easement documents and they have deemed the requested easement to be reasonable and acceptable.

**RECOMMENDATION:** Staff recommends granting of Easement E-2223-23 to Oklahoma Gas and Electric in order to provide necessary electrical service to the new Sanitation Office Building at 2309 Goddard Avenue.