

SUMMARY OF BOARDS, COMMISSIONS AND COMMITTEES

BOARD COMMISSION COMMITTEE	DUTIES	ADVISORY OVERSIGHT RECOMMENDATORY QUASI JUDICIAL	HOW ESTABLISHED	EXPERTISE REQUIRED	NUMBER OF MEMBERS	FREQUENCY OF MEETINGS	LIKE DUTIES WITH OTHER BOARD(S)
ADA Committee	the ADA Citizens Advisory Committee shall participate in the implementation of the City's Self-Evaluation and Transition Plan, shall serve as a resource to municipal leaders on issues affecting people with disabilities and the ways by which the City can be made more accessible to everyone, and shall have the authority to appoint subcommittees, as needed, to help study and address specific accessibility issues	Recommendatory	Resolution	Yes	11	Quarterly	
Board of Adjustment	Hears appeals to the Zoning Ordinance	Quasi Judicial	Ordinance	No	5	Monthly	
Board of Appeals	Hears appeals to the Building Code	Quasi Judicial	Ordinance	Yes	5	As needed	
Central Oklahoma Master Conservancy District	Oversees the operation and maintain the dam, reservoir, and pumping facilities.	Oversight	State Statute	No	3 from Norman - 7 total	Monthly	
Norman Convention & Visitors Bureau	Administers the portion of the Room Tax Fund set aside specifically for the purpose of encouraging, promoting, and fostering convention and tourism development.	Oversight	Contract	Yes	2 from the City - 13 total	Monthly	
Economic Development Advisory Board	Makes recommendations regarding proposed economic development policies and programs, request for City-funding incentives for private businesses proposed by Norman Economic Development Coalition.	Recommendatory	Ordinance	Yes	7	As needed	
Environmental Control Advisory Board	Acts in an advisory capacity with respect to environmental quality control; air pollution, water pollution, solid waste disposal, liquid waste disposable, and noise.	Advisory	Ordinance	No	9	Monthly	Sustainability Coordinator duties?
Greenbelt Commission	Advises on policies pertaining to the promotion, acquisition, maintenance and improvement of green spaces, greenways and trail way systems.	Advisory	Ordinance	No	9	Monthly	X

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Historic District Commission	Reviews historic district applications, makes recommendations to Council regarding historical preservation and "Certificates of Appropriateness"; may oversee historical projects; conducts periodic review of status of designated landmarks and provides reports; develops guidelines for reviewing applications.	Quasi Judicial	Ordinance	Yes	9	Monthly	
Human Rights Commission	Administers the Civil Rights Ordinance	Recommendatory	Ordinance	No	9	Quarterly	X
Library Board	Makes rules and regulations for the maximum use of the library buildings by the greatest number of people; makes recommendations regarding capital needs; periodically ascertain the furniture and fixture needs for the libraries; review all insurance for the buildings and recommend modifications; oversee plans to alter and remodel; maintain an inventory of all City property within the sites.	Recommendatory	Ordinance	No	9	Quarterly	
Norman Election Commission	Educate candidates, campaign committees, and municipal political committees under state law regarding their duties; reviews contribution and expenditure reports; makes annual report to Council.	Recommendatory	Ordinance	No	5	As needed around report filing dates	
Norman Housing Authority	Oversees the policies and performance of the Norman Housing Authority's programs	Quasi Judicial	State Statute	No	5	Monthly	
Norman Regional Hospital Authority	Establishes general hospital policies & provide plan for proper accounting of all funds received & disbursed; approve contracts & purchases; approve salaries & wages; appoint the Administrator; keep records of its meetings & official transactions	Quasi Judicial	Charter	No	9	Monthly	
Board of Parks Commissioners	Propose rules & regulations for parks and recreational (P&R) facilities; investigate matters affecting the development & improvement of P&R facilities & policies pertaining to the use of facilities; and make recommendations regarding systems of recreation and programs.	Recommendatory	Charter	No	9	Monthly	X

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Pioneer Multi-County Library Board	Oversees the operation of the Pioneer Multi-County Library System; approves contracts & purchases; approves policies; and appoints the Director.	Quasi Judicial	Contract	No	Norman has 1	Quarterly	
Planning Commission	Reviews proposed changes to the zoning district map and subdivision plats; conducts studies of land use plans and land use control regulations.	Recommendatory	<u>Charter</u>	No	9	Monthly	
Public Art Board	A subcommittee of the Norman Arts Council to create exciting, appealing, and harmonious public spaces by integrating art into public places.	Recommendatory	Ordinance	No	City has 2	Monthly	NAC could provide this function
Social & Voluntary Services Commission	Responsible for evaluating and determining the needs of social and voluntary programs and assisting community and professional groups in the development of a cooperative system of social service agencies. Reviews grant applications for funding.	Recommendatory	Ordinance	No	9	Quarterly	
Tree Board	Study, investigate, counsel and develop and/or update periodically a written plan for the care, preservation, trimming, planting, replanting, removal or disposition of street trees, public trees and shrubs. Insure the plan is in conformance with the goals and objectives of the current Norman Land Use and Transportation Plan by submittal to the Planning Commission for review and approval	Recommendatory	Ordinance	No	9	Monthly	X
Animal Welfare Oversight Committee	Ensures the Animal Shelter & Pet Adoption Facility is run in a humane manner; implements Council's adoption policy; educates the community; and coordinates volunteer services.	Oversight	Resolution	No	7	Monthly	
Bicycle Advisory Committee	A subcommittee of the Council Community Planning & Transportation - reviews the Bicycle Transportation Development Plan; makes recommendations to encourage and support biking, both recreational and for transportation.	Advisory	Resolution	No	9	Monthly	X
Development Oversight for TIF No. 2	Oversees the implementation of the Project Plan & makes recommendations regarding the use of revenues & expenditures other than traffic roadway and utility improvements, material changes in design guidelines.	Oversight	Ordinance	No	9	Monthly	

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Floodplain Permit Committee	Reviews floodplain permits	Quasi Judicial	Ordinance	Yes	2 Council Appointed	As needed	
Public Safety Oversight Committee	Reviews expenditures of revenues collected by the Public Safety Sales Tax and monitors implementation of community policing concepts.	Oversight	Ordinance	No	9	Monthly	
UNP BID Board	Assists in administering all aspects of the Business Improvement District	Quasi Judicial	Ordinance	Yes	9	Monthly	
AD HOC COMMITTEES	POSSIBLE COMMITTEES TO ADD/DISCUSSED AT OCTOBER MEETING						
<i>NORMAN FORWARD</i>							
Citizen Financial Oversight Board	Committee on Senior Issues						
East & Central Libraries Advisory Group	Public Transit Committee						
Griffin Park Advisory Group	Energy Committee - could be ECAB Subcommittee						
Reaves Park Advisory Group	Committee regarding Gender Based Violence - could be HRC Subcommittee						
Senior Center Advisory Group	Norman Transportation Committee - To deal with traffic and sidewalk issue						
Westwood Advisory Group	Citizen Budget Committee						
Indoor Aquatic and Multi-Sport Facilities Advisory Group	Youth Advisory Committee						
Comprehensive Plan Steering Committee							
	October meeting also discussed term limits and possibly retooling EDAB to be more than incentive based economic development tools						